



Florida Department of  
Law Enforcement

Gerald M. Bailey  
*Commissioner*

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June 4, 2012

**CRIMINAL JUSTICE STANDARDS & TRAINING COMMISSION  
TECHNICAL MEMO 2012-08**

**TO:** Criminal Justice Training Center Directors  
Criminal Justice Selection Centers  
Criminal Justice Agencies

**FROM:** Program Director Jennifer C. Pritt  
Criminal Justice Professionalism Program

**SUBJECT:** Students Transitioning from Traditional Correctional to the Florida CMS  
Correctional Basic Recruit Training Program

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On July 1, 2012, the Criminal Justice Standards and Training Commission will implement the new Florida CMS Correctional Basic Recruit Training Program. The following policy decisions will guide the process for implementing the new training program and addressing students who are on record as having started but never completed the Traditional Correctional Basic Recruit Training Program.

1. The Traditional Correctional Basic Recruit Training Program will retire effective June 30, 2012.
2. Any student beginning a Correctional Basic Recruit Training Program on or after July 1, 2012 will be required to enter the Florida CMS Correctional Basic Recruit Training Program.
3. Students beginning a Traditional Correctional Basic Recruit Training Program before July 1, 2012, who have not completed the program, may continue their training in a Traditional Correctional Program provided they are able to secure a training opportunity and meet the requirements stated in this written policy and Commission rules.
4. Schools may offer one-on-one training to students who need to complete the Traditional Correctional Basic Recruit Training Program.
5. In situations where it appears to be in the best interest of the student to complete the Florida CMS Correctional Basic Recruit Training Program rather than continue a Traditional Correctional Program, schools should notify Curriculum staff and request assistance in evaluating a student's transcript for comparison between the two programs. Students may be given credit for completed training in the Traditional Program based on a comparative analysis of the training versus the new curriculum. Curriculum staff must approve in writing the prescribed curricula for program completion prior to the student's enrollment.

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6. Students who need to complete a high liability course may take the course in either a Correctional or Law Enforcement Basic Recruit Training Program, provided the specific requirements applicable to correctional officers are met. For example, correctional students must demonstrate proficiency with 42 defensive tactics techniques and with the appropriate handgun or long gun.
7. Students who need to take physical fitness training may complete the course in a Correctional or Law Enforcement Basic Recruit Training Course and must complete the exact number of hours prescribed by the Correctional Program they are completing (i.e., Traditional–40 hours, Florida CMS Correctional Officer Wellness–30 hours).
8. Students must complete the total number of hours for the program in which they are enrolled (Traditional–552 hours or Florida CMS Correctional–420 hours).
9. Students will take the State Officer Certification Examination that corresponds to the basic training program they complete.
10. To become certified, students must complete the required basic recruit training, pass the State Officer Certification Examination, and become employed within four years of the original start date of the training program in accordance with Commission rules, regardless of whether they are directed to complete the training through the Traditional Correctional Program or the Florida CMS Correctional Basic Recruit Training Program. Students not meeting this four-year requirement will have to start over in a Florida CMS Basic Recruit Training Program without receiving credit for any prior basic training.

If you have any questions, please contact Training and Research Manager Linda Adams of the Curriculum Development Section at [lindaadams@fdle.state.fl.us](mailto:lindaadams@fdle.state.fl.us), or call 850-410-8351.

JCP/la/djh

cc: Criminal Justice Standards and Training Commission Members