

Commission Rules with Revision Marks Effective 3-13-13

11B-14.001 Definitions. For the purpose of this rule chapter, the definitions of “employing agency,” “law enforcement officer,” “correctional officer,” “correctional probation officer,” and “Commission,” pursuant to Section 943.10, F.S., and the definitions of “community college degree or equivalent,” “bachelor’s degree,” and “accredited college or university or community college,” pursuant to Section 943.22, F.S., shall be deemed controlling. The definition of “law enforcement officer” also includes those elected officers who, pursuant to Section 943.253, F.S., choose to participate in the Salary Incentive Program. In addition, for the purpose of this rule chapter, the term “officer” is limited to include “law enforcement officer,” “correctional officer,” or “correctional probation officer,” pursuant to Section 943.10(14), F.S. Further, in order to provide effectively for the administration of the Salary Incentive Program, certain additional definitions are necessary, therefore, the following words or phrases shall have these meanings:

(1) – (9) No change.

(10) “ATMS Global Profile Report” means a continuous record of criminal justice officer employment, salary incentive, mandatory training, certifications, instructor topics, examination records, equivalency of training exemption, and officer training generated from the Automated Training Management System.

Rulemaking Specific Authority 943.03(4), 943.12(1), 943.22(2)(h) FS. Law Implemented 943.22 FS. History–New 8-19-72, Repromulgated 1-5-75, Amended 1-13-81, 5-16-83, 9-1-83, 1-7-85, Formerly 11B-14.01, Amended 7-13-87, 9-3-87, 12-13-92, 1-2-97, 7-7-99, 11-5-02, 11-30-04, 3-13-13.

11B-14.002 General Program Provisions.

(1) – (4) No change.

(5) Training Salary Incentive Payments.

(a) Full-time officers are eligible to receive training salary incentive payment based on their date of certification, provided the officer notifies the agency of his or her eligibility to receive salary incentive payments.

The date of eligibility for salary incentive payments shall be:

1. Determined by the date of “successful completion,” defined in subsection 11B-14.001(9), F.A.C., of a Commission-approved training course indicated on the ATMS Global Profile Report ~~Training Report form CJSTC-67, issued by a Commission-certified training school,~~ or the date of certification, whichever date is later; or

2. -3 No change.

(b) – (d) No change.

(6) No change.

(7) Retroactive salary incentive payments are not authorized, pursuant to Section 943.22(2)(f), F.S.

(a) Retroactive salary incentive payments are not paid to an officer for any training courses completed prior to certification.

(b) Retroactive educational salary incentive payments are not paid to an officer prior to the officer providing notification of eligibility to the employing agency.

(8) – (15) No change.

Rulemaking Specific Authority 943.03(4), 943.12(1), 943.22(2)(h) FS. Law Implemented 943.22 FS. History–New 10-16-78, Amended 9-11-79, 1-13-81, 5-16-83, 1-7-85, Formerly 11B-14.02, Amended 7-13-87, 9-3-87, 5-23-88, 5-14-92, 12-13-92, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 3-13-13.

11B-14.003 Authorized Salary Incentive Payments.

Full-time law enforcement, correctional, and correctional probation officers satisfying the certification requirements of Section 943.13, F.S., who are not excluded from eligibility pursuant to Section 943.22(4), F.S., shall be eligible to participate in the Salary Incentive Program.

(1) No change.

(2) Pursuant to Section 943.22(2)(b) and (c), F.S., the maximum amount of educational salary incentive payments an officer may receive shall be limited to \$80 each month for a bachelor or higher degree. Full-time officers who possess an associate degree or equivalent, or a higher degree from an accredited post-secondary institution, are eligible for educational salary incentive payments. However, state officers whose job class specifications require a four-year degree are not eligible to receive educational salary incentive payment pursuant to Section 943.22(2)(e), F.S. Pursuant to Section 943.22, F.S., the employing agency is responsible for verifying that the accrediting association is recognized.

(3) – (5) No change.

Rulemaking Specific Authority 943.03(4), 943.12(1), 943.22(2)(h) FS. Law Implemented 943.22 FS. History–New 9-11-79, Amended 1-13-81, 5-16-83, 9-1-83, 4-26-84, 1-7-85, Formerly 11B-14.03, Amended 7-13-87, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 11-30-04, 3-21-07, 3-13-13.

11B-14.005 Annual Salary Incentive Compensation Report.

(1) – (2) No change.

(3)(a) The active Commission-approved Advanced Training Program Courses approved for salary incentive payments are listed in paragraph 11B-35.006(1)(b), F.A.C.

(b) The following inactive Advanced Training Program Courses were eligible for salary incentive payments for the dates as indicated:

1. – 18 No change.

	Course Title	Course Code	Course Hours	Inactive
19.	Traffic Homicide Investigation	039	40	7/1/98 88

20 – 57 No change.

Rulemaking Specific Authority 943.03(4), 943.12(1), 943.22(2)(i) FS. Law Implemented 943.22 FS. History–New 11-5-02. Amended 11-30-04, 6-9-08, 3-13-13.

11B-18.003 Operational Definitions. For the purpose of this rule chapter, the definitions of “Auxiliary Law Enforcement Officer,” “Auxiliary Correctional Officer,” “Auxiliary Correctional Probation Officer,” “Commission,” “Correctional Officer,” “Correctional Probation Officer,” “Criminal Justice Training School,” “Commission staff,” “Program,” “Employing Agency,” “Law Enforcement Officer,” “Officer,” “Part-time Law Enforcement Officer,” “Part-time Correctional Officer,” “Part-time Correctional Probation Officer,” “Private Criminal Justice Training School,” “Public Criminal Justice Training School,” “Support Personnel,” and “Training Center Director,” pursuant to Section 943.10, F.S., shall apply. The operational definitions are as follows:

(1) – (15) No change.

(16) “Fiscal Agent” means the person(s) appointed or approved by a training center director(s) or Regional Training Council, who is responsible for providing fiscal assistance and expertise to the Regional Training Council(s) and school(s). The fiscal agent is responsible for the records, accountings, and other materials or information regarding expenditures from Officer Training Monies.

(17) – (24) No change.

(25) “Student fees funded with Officer Training Monies” means payment for tuition, lab fees, and other related fees, for Commission-approved Advanced and Specialized Training Program Courses that have been approved by an accredited ~~a community~~ college or school district, as defined in Section 943.22, F.S.

Rulemaking Specific Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12(5), 943.25(3)(4) FS. (Supp. 1998). History—New 1-13-81, Amended 7-28-82, 1-26-83, 1-7-85, 1-28-86, Formerly 11B-18.03, Amended 7-13-87, 5-23-88, 12-13-92, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 11-30-04, 3-13-13.

11B-18.004 Regional Training Areas. For the purposes of Officer Training Monies activities, there are established the following sixteen regional training areas:

(1) No change.

(2) Region II.

(a) No change.

(b) Commission-certified training schools within Region II: Chipola College Center for Public Service ~~Criminal Justice Training Center~~, Gulf Coast State Community ~~College~~ Criminal Justice Training Academy, and Washington-Holmes Technical Center Criminal Justice Program.

(3) Region III.

(a) No change.

(b) Commission-certified training school within Region III: Florida Public Safety Institute, Tallahassee
~~Community College~~/Pat Thomas Law Enforcement Academy.

(4) Region IV.

(a) No change.

(b) Commission-certified training schools within Region IV: Florida Gateway College Public Service Training Center ~~Lake City Community College Criminal Justice Center~~, North Florida Community College Public Safety Criminal Justice Academy, and Santa Fe College Institute of Public Safety.

(5) Region V.

(a) No change.

(b) Commission-certified training schools within Region V: ~~Florida Community College~~ Northeast Florida Criminal Justice Training and Education Center, and St. Johns ~~State River~~ Community College Criminal Justice Training Program.

(6) Region VI.

(a) No change.

(b) Commission-certified training schools within Region VI: College of Central Florida Community College Criminal Justice Institute and Citrus County Public Safety Center ~~Withlacoochee Technical Institute Criminal Justice Academy~~.

(7) Region VII.

(a) No change.

(b) Commission-certified training schools within Region VII: Brevard Community College Institute of Public Safety, Criminal Justice Institute at Valencia Community College, Daytona State College School of Emergency Services Institute at ~~Daytona State College~~, Criminal Justice Academy of Osceola, Lake Technical Center Institute of Public Safety, and Seminole State College Criminal Justice Institute.

(8) No change.

(9) Region IX.

(a) No change.

(b) Commission-certified training schools within Region IX: Hillsborough Community College ~~Ybor City Campus~~ Criminal Justice Institute, Manatee Technical ~~Institute~~ Law Enforcement Academy, Manatee County Sheriff's Office Training Center, Pasco-Hernando Community College Public Service Technology Center, and St. Petersburg College Southeastern Public Safety Institute.

(10) – (11) No change.

(12) Region XII.

(a) No change.

(b) Commission-certified training school within Region XII: Palm Beach ~~State College Criminal Justice Institute~~ ~~Community College Criminal Justice Training Center~~.

(13) No change.

(14) Region XIV.

(a) No change.

(b) Commission-certified training schools within Region XIV: Florida Keys Community College Institute of Criminal Justice, Miami Police Training Center, Miami-Dade ~~Public Safety and Training~~ ~~Metropolitan Police Institute~~, and Miami-Dade College School of Justice.

(15) Region XV.

(a) No change.

(b) Commission-certified training schools within Region XV: Florida Department of Law Enforcement Bureau of Professional Development, Florida Highway Patrol Training Academy, Florida Department of Environmental Protection ~~Office of Training and Professional Standards~~ ~~Public Education and Training Center~~, and Florida Fish and Wildlife Conservation Commission.

(16) Region XVI.

(a) No change.

(b) Commission-certified training school within Region XVI: Florida Department of Corrections/~~Florida Corrections~~ Academy.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.25(4)(5) FS. (Supp. 1998). History—New 1-13-81, Amended 7-28-82, 1-7-85, Formerly 11B-18.04, Amended 7-13-87, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 9-28-09, 6-3-10, 3-13-13.

11B-18.005 Establishment of Regional Training Councils.

(1) – (2) No change.

(3) The State Regional Law Enforcement Officer Training Council XV shall be comprised of one representative from each of the following Florida state law enforcement agencies:

(a) – (b) No change.

(c) Office of the Marshal of the Supreme Court of Florida

~~(e) Department of Environmental Protection.~~

(d) – (f) No change.

~~(g) Department of Transportation.~~

(h) – (j) No change.

~~(k) Department of Juvenile Justice.~~

~~(l) Department of Banking and Finance.~~

(4) – (7) No change.

Specific Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.25(4)~~(5)~~ FS. History–New 1-13-81, Amended 7-28-82, 1-7-85, (7), (8) Transferred to 11B-18.051, Formerly 11B-18.05, Amended 7-13-87, 5-23-88, 10-17-90, 12-13-92, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 11-30-04, 3-21-07, 3-13-13.

11B-18.0053 Officer Training Monies Budget and Expenditure Categories.

(1) No change.

(2) Category I, Administrative Expenses. Administrative Expenses shall be reasonable and an accounting of all expenditures shall be maintained.

(a) No change.

(b) Administrative expenses are divided into two categories:

1. No change.

2. Miscellaneous Expenses. Miscellaneous Expenses are administrative expenditures, expended from Officer Training Monies by Commission-certified training schools that are incurred in direct support of officer training. Examples include office supplies, notices in the Florida Administrative Weekly publications, and postage.

(c) No change.

(3) Category II, Training Expenses. Each region shall not budget less than 80% of the total regional allocation of Officer Training Monies for the purpose of delivering regional Commission-approved Advanced and Specialized Training Program Courses.

(a) Criminal justice officers and support personnel, pursuant to Section 943.10, F.S., are authorized to expend Officer Training Monies to attend Advanced and Specialized Training Program Courses delivered through a Commission-certified training school, provided the support personnel does not displace a certified officer. The Criminal Justice Standards and Training Commission has further authorized the following personnel to attend courses funded with Officer Training Monies:

1. – 2. No change.

3. Full-time staff and part-time instructional coordinators employed by a Commission-certified training school on a space available basis provided the staff does not displace a Florida officer.

4. Department of Banking and Finance, Office of Financial Investigations, on a space available basis, provided a Florida officer is not displaced.

(b) – (d) No change.

(e) If Commission-approved Advanced and Specialized Training Program Courses are funded with Officer Training Monies, the training and room or board costs may not be assessed against the officer, support personnel, or their employing agency, pursuant to Section 943.25(5)(~~6~~), F.S., however, the employing agency is responsible for travel incurred to and from training. If an officer, defined in Section 943.10(2), F.S., is employed with a private entity contracted with the state or county, or if ~~If~~ an officer is not employed or appointed by an employing agency of Florida, the officer may attend a course funded with Officer Training Monies, provided the officer pays for all training costs associated with course attendance, pursuant to Sections 943.25(5)(~~6~~) (b), 944.105(7), or 944.714(2), F.S. Reimbursement of these costs, excluding out-of-state tuition, shall be deposited in the Commission-certified training school's Officer Training Monies account.

(4) Category III, Operating Capital Outlay Expenses. Each region shall not budget more than 15% of the total regional allocation to purchase items that are non-consumable and non-expendable. Category III Operating Capital Outlay Expenses fall into the following categories:

(a) – (d) No change.

(e) Operating Capital Outlay Property shall not be disposed of or transferred without prior notification to and approval by Commission staff. An Operating Capital Outlay Property Disposal Request, form CJSTC-311, created May 6, 2004, revised December 16, 2010, (effective 3/2013), <http://www.flrules.org/Gateway/reference.asp?No=Ref-02321>, hereby incorporated by reference, shall be completed and submitted to Commission staff when disposing or transferring Operating Capital Outlay Property. Form CJSTC-311 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

1. Usable Operating Capital Outlay Property. Usable property shall be offered to other Commission-certified training schools in Florida prior to selling or disposing of the property. The usable property shall be offered to criminal justice agencies in Florida if a training school does not claim the property. To transfer Operating Capital Outlay Property from one training school to another, the transferring training school shall forward to Commission staff a completed form CJSTC-311, which shall be signed by the training center director.

2. – 3. No change.

(f) No change.

Rulemaking Authority 943.03(4), 943.12(1), (2), 943.25(2), (4), (5) FS. Law Implemented 943.25 FS. History-New 11-5-02. Amended 11-30-04, 6-3-10, 3-13-13.

11B-18.0071 Development of Officer Training Monies Budgets and Required Reports.

(1) No change.

(2) Budget Amendment and Programmatic Change. The Officer Training Monies Programmatic Change and Budget Amendment, form CJSTC-302, revised February 7, 2002, hereby incorporated by reference, shall be used by a Commission-certified training school through its Regional Training Council to reflect changes to its annual operating budget. Form CJSTC-302 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(a) – (b) No change.

(c) Programmatic Change: A programmatic change shall be submitted to Commission staff on form CJSTC-302 when a training school and region requests a change within a budget category within its Commission-approved budget and does not alter the distribution formula set forth in Rule 11B-18.0053, F.A.C.

~~(d)(e)~~ Emergency Budget Amendment. An Emergency Budget Amendment is an adjustment to the approved regional operating budget that does not meet the Commission's distribution formula. An Emergency Budget Amendment that alters the Commission's distribution formula shall be submitted to Commission staff by a Commission-certified training school through its Regional Training Council, and shall include an explanation as to why the budget amendment is needed. Emergency Budget Amendments shall be submitted at the Criminal Justice Standards and Training Commission's next quarterly Commission meeting. If approval of the budget amendment is required prior to the next scheduled Commission meeting, the Commission Chairman shall approve the Emergency Budget Amendment and report the approved amendment to the full Commission at the next quarterly Commission meeting.

(3) – (5) No change.

Rulemaking Specific Authority 943.03(4), 943.12(1), (2), 943.25(4), (5) FS. Law Implemented 943.25 FS. History—New 1-13-81, Amended 7-1-81, 7-28-82, 1-7-85, 1-28-86, Formerly 11B-18.071, Amended 7-13-87, 5-23-88, 10-17-90, 12-13-92, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 11-30-04, 3-13-13.

11B-18.008 Areas of Responsibility.

With regard to the Criminal Justice Standards and Training Trust Fund Officer Training Monies, the following entities shall have responsibilities outlined in subsections (1)-(3) of this rule section.

(1) The responsibilities of the Regional Training Councils are to:

(a) Determine the distribution of Officer Training Monies for allocation to the individual Commission-certified training schools in the respective training regions.

(b) Submit to Commission staff a list of the current voting membership of each Regional Training Council, including Regional Training Council officers (noting appointed fiscal agents) and forward any membership changes to Commission staff as they occur.

~~(c)(d)~~ Submit to Commission staff and maintain on file the minutes of each Regional Training Council meeting.

~~(d)(e)~~ Submit to Commission staff and maintain on file all required documents, budgets, ~~and~~ reports, audit reports, and other documentation required by the Council and make available for review by Commission staff.

~~(e)(f)~~ Appoint or approve a regional fiscal agent.

(2) No change.

(3) The responsibilities of Commission-certified training schools are to:

(a) – (c) No change.

(d) Make available to the Regional Training Council, documentation maintained by the fiscal agent 15 business days after the request for documentation.

(e)~~(d)~~ Respond to any audit by the State, Commission staff, Regional Training Councils, or local government.

(f)~~(e)~~ Begin training courses, for which Officer Training Monies are expended, on or before June 30 of the current fiscal year.

(g)~~(f)~~ Receive and separately account for all property purchased with Officer Training Monies pursuant to standard state or local property inventory procedures. Submit to Commission staff an inventory of operating capital outlay items purchased with Officer Training Monies during each fiscal year.

(h)~~(g)~~ Obtain approval from Commission staff prior to disposing of property purchased with Officer Training Monies.

Rulemaking Specific Authority 943.03(4), 943.12(1), (2), 943.25(5) FS. Law Implemented 943.25 FS. History—New 1-13-81, Amended 7-1-81, 7-28-82, 1-7-85, 1-28-86, Formerly 11B-18.08, Amended 7-13-87, 5-23-88, 10-17-90, 12-13-92, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 11-30-04, 3-13-13.

11B-20.001 Definitions and Minimum Requirements for General Certification of Instructors.

(1) No change.

(2) Instructor applicants applying for instructor certification shall:

(a) Complete the Instructor Certification Application, form CJSTC-71, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02218> ~~October 30, 2008~~, hereby incorporated by reference. Form CJSTC-71 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615;

(b) – (c) No change.

(3) General Instructor Certification.

(a) Instructor applicants shall comply with the following requirements to obtain General Instructor Certification:

1. – 2 No change.

3. After successful completion of the mandatory instructor training, instructor applicants shall complete an internship.

a. The instructor applicant shall be supervised by and have his or her instructional abilities evaluated by a training center director or agency administrator, who is currently an instructor, or a designee who is currently an instructor. The training center director, agency administrator, or designee shall complete the Instructor Competency Checklist, form CJSTC-81, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02219> ~~October 30, 2008~~, hereby incorporated by reference. Form CJSTC-81 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

b. – c. No change.

4. No change.

5. Instructor Separation or Change of Affiliation.

a. No change.

b. Instructor Separation. When a training center director, agency administrator, or designee separates an instructor, the training center director, agency administrator, or designee shall notify the instructor of the separation and submit form CJSTC-61 to Commission staff or electronically transmit through the Commission's ATMS. A

copy of form CJSTC-61 shall be maintained in the Instructor's file. An instructor's certification shall become inactive upon separation and remain inactive until the instructor is affiliated with a training school or agency. If the separation involves a violation of Section 943.13(4), F.S., or moral character violation, the training center director, agency administrator, or designee shall also complete the Affidavit of Separation Supplement, form CJSTC-61A, revised December 16, 2010 (effective 5/2012), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02217>, hereby incorporated by reference, and form CJSTC-61, and submit to Commission staff or immediately transmit through the Commission's ATMS. Form and CJSTC-61A can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

c. Request for new Affiliation. The instructor requesting the change shall submit to the employing agency or training school the Instructor Certification Application form CJSTC-71, the training center director, agency administrator, or designee shall enter the employment into the Commission's ATMS, and the instructor's ATMS Global Profile Report shall be maintained in the instructor's file.

~~b. When a training center director, agency administrator, or designee separates an instructor for administrative purposes, the training center director, agency administrator, or designee shall notify the instructor of the separation and submit form CJSTC 61 to Commission staff or electronically transmit through the Commission's ATMS and a copy of form CJSTC 61 shall be maintained in the Instructor's file. If the separation involves a violation of Section 943.13(4), F.S., or moral character violation, the training center director, agency administrator, or designee shall also complete the Affidavit of Separation Supplement, form CJSTC 61A, revised November 8, 2007, hereby incorporated by reference and form CJSTC 61 and submit to Commission staff. Form CJSTC 61A can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.~~

(b) Equivalent Instructor Training.

1. – 3. No change.

(c) Exemption from Instructor Techniques Courses.

1. – 2. No change.

3. Instructor applicants shall complete the Instructor Certification Application form CJSTC-71 and attach all required documentation prior to submitting the application for approval. The training center director, agency

administrator, or designee is required to submit form CJSTC-71 to Commission staff or electronically transmit through the Commission's ATMS. Form CJSTC-71 and supporting documentation on each affiliated instructor shall be maintained in the instructor's file.

(4) Exemption from General Instructor Certification. An individual, who has a professional or technical certification or three years of experience in the specified subject matter to be instructed, shall be exempt from General Instructor Certification. The training center director or designee shall document the individual's qualifications by completing the Instructor Exemption, form CJSTC-82, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02220> ~~November 8, 2007~~, hereby incorporated by reference, which shall be maintained in the course file at the training school. Form CJSTC-82 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(5) – (6) No change.

Rulemaking Authority 943.03(4), 943.12(1), 943.14(3) FS. Law Implemented 943.12(3), (9), 943.14(3) FS.

History—New 7-21-82, Formerly 11B-20.01, Amended 10-26-88, 5-14-92, 12-8-92, 1-10-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 6-3-10, 5-21-12, 3-13-13.

11B-20.0014 Minimum Requirements for High-Liability and Specialized Topics Instructor Certification.

(1) – (2) No change.

(3) Specialized Topics Instructor Certifications. Instructor applicants who apply for a Specialized Topics Instructor Certification shall have completed the applicable specialized instructor course within four years of the date the instructor applicant applies for certification. Instructor applicants who apply for a Specialized Topics Instructor Certification more than four years from the date training was completed shall meet the requirements for completing an internship and demonstration of proficiency skills if applicable to the specialized topic. Instructor applicants shall meet the requirements for each Specialized Topics Instructor ~~Topics~~ Certification requested.

(a) Law Topics Instructor Certification. A law topics instructor certification is no longer required to instruct any Commission-approved training course effective July 1, 2012. ~~Instructor applicants who request certification to instruct legal topics as outlined in subparagraphs (3)(a)6. 8. of this rule section shall comply with the following requirements to obtain Law Topics Instructor Certification:~~

- ~~1. Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for General Instructor Certification at the same time the instructor requests a Law Topics Instructor Certification; and~~
- ~~2. Possess three years of criminal justice experience and a minimum of fifteen semester hours of college law courses, to include both a constitutional law course and a criminal law course with a grade of "C" or above from an accredited college or university; or~~
- ~~3. Possess a juris doctorate from an accredited college or university defined in Section 943.22, F.S.~~
- ~~4. Successfully complete a Law Topics internship supervised by a certified instructor and document on the Instructor Competency Checklist form CJSTC 81.~~
- ~~5. Be evaluated by his or her students. Student evaluations shall be reviewed with the instructor applicant by a training center director, agency administrator, or an instructor designated by the training center director or agency administrator, and documented on form CJSTC 81.~~
- ~~6. Correctional Officer Basic Recruit Training Programs. An instructor is required to possess a Law Topics Instructor certification to teach in the topics of Arrest Laws, Burden of Proof, Civil and Criminal Liability, Classification of Offenses, Constitutional Law Overview, Court Rules and Trial Procedures, Court Structure, Elements of a Crime, Evidence Concepts, Evidence Rules, Intent, Legal Defense, Parties to a Crime, Probable Cause, Search and Seizure Concepts, and Use of Force, in the following basic recruit training programs:~~
 - ~~a. Traditional Correctional Basic Recruit Training Program number 502.~~
 - ~~b. Traditional Correctional Probation Cross Over to Traditional Correctional Basic Recruit Training Program number 556 (Retired 3/31/08).~~
 - ~~c. CMS Application Based Law Enforcement Cross Over to Traditional Correctional Basic Recruit Training Program number 1155 (Retired 3/31/08).~~
 - ~~d. Law Enforcement Officer Cross Over Training to Traditional Correctional Basic Recruit Training Program number 1181 (Effective 4/1/08).~~
 - ~~e. Correctional Probation Officer Cross Over Training to Traditional Correctional Basic Recruit Training Program number 1182 (Effective 4/1/08).~~
 - ~~f. Correctional Auxiliary Officer Basic Recruit Training Program number 501 (Effective 1/1/97).~~
- ~~7. Correctional Probation Officer Basic Recruit Training Programs. An instructor is required to possess a Law Topics Instructor Certification to teach the topics of Constitutional Law, Probable Cause, Parties to a Crime, Civil~~

~~and Criminal Liability, Classification of Offenses, Court Rules and Trial Procedures, Courtroom Demeanor and Testimony, and Use of Force in the following basic recruit training programs:~~

- ~~a. Florida Correctional Probation Basic Recruit Training Program number 1176 (Effective 4/1/08).~~
- ~~b. Traditional Correctional Cross Over to Traditional Correctional Probation Basic Recruit Training Program number 667 (Retired 3/31/08).~~
- ~~c. CMS Application Based Law Enforcement Cross Over to Traditional Correctional Probation Basic Recruit Training Program number 1156 (Retired 3/31/08).~~
- ~~d. Correctional Officer Cross Over Training to Florida Correctional Probation Basic Recruit Training Program number 1183 (Effective 4/1/08).~~
- ~~e. Law Enforcement Officer Cross Over Training to Florida Correctional Probation Basic Recruit Training Program number 1184 (Effective 4/1/08).~~

~~8. Law Enforcement Officer Basic Recruit Training Programs. Individuals who possess a Law Topics Instructor Certification are authorized to instruct in the law topics of Introduction to Law, Legal Concepts, and Substantive Criminal Law in the following basic recruit training programs:~~

- ~~a. Florida CMS Law Enforcement Basic Recruit Training Program number 1177 (Effective 4/1/08).~~
- ~~b. Traditional Correctional Cross Over to CMS Application Based Law Enforcement Program number 1143 (Retired 3/31/08).~~
- ~~c. Traditional Correctional Probation Cross Over to CMS Application Based Law Enforcement number 1157 (Retired 3/31/08).~~
- ~~d. Correctional Officer Cross Over Training to Florida CMS Law Enforcement Basic Recruit Training Program number 1178 (Effective 4/1/08).~~
- ~~e. Correctional Probation Officer Cross Over Training to Florida CMS Law Enforcement Basic Recruit Training Program number 1179 (Effective 4/1/08).~~
- ~~f. Law Enforcement Auxiliary Officer Basic Recruit Training Program number 211 (Retired 3/31/08).~~
- ~~g. CMS Law Enforcement Auxiliary Officer Basic Recruit Training Program number 1180 (Effective 4/1/08).~~

(b) Speed Measurement Instructor Certification. Instructor applicants who request certification to instruct speed measurement training courses shall:

- 1. – 2. No change.

3. Successfully complete at a training school, the Speed Measurement Instructor Course for Law Enforcement Officers, course number 1159 or the Radar Speed Measurement Instructor Course for Law Enforcement Officers, course number 1108, retired December 31, 2006, and the Laser Speed Measurement Device (LSMD) Instructor Transition Course for Radar Instructors, course number 1109, ~~to be~~ retired December 31, 2008; and

4. – 6. No change.

(c) Canine Team Instructor Certification. Instructor applicants who request to obtain certification to instruct Commission-approved canine team training courses shall:

1. – 7. No change.

(d) Breath Test Instructor Certification. Instructor applicants who request certification to instruct the Breath Test Operator Course, Breath Test Operator Renewal Course, Agency Inspector Course, and the Agency Inspector Renewal Course, pursuant to Rule 11B-35.007, F.A.C., shall:

1. No change.

2. Successfully complete the Breath Test Instructor Course and proficiency requirements outlined in Rule 11B-35.0024(4)(d), F.A.C., through a training school ~~and complete the required Alcohol Testing Program proficiencies.~~

3. – 4. No change.

5. Successfully complete a Breath Test internship supervised by a certified Breath Test ~~Instructor~~ ~~instructor~~ and document on the Instructor Competency Checklist form CJSTC-81. An instructor applicant shall instruct in one topic from any of the following courses: Breath Test Operator Course, Breath Test Operator Renewal Course, Agency Inspector Course, or Agency Inspector Renewal Course.

6. No change.

7. Alcohol Testing Program staff shall possess a General Instructor Certification pursuant to subparagraph (3)(d)1. ~~sub-subparagraph (3)(d)1.a.~~ of this rule section, and shall be exempt from the requirements of subparagraph (3)(d)2.-6. ~~sub-subparagraph (3)(d)1.b.-f.~~ of this rule section.

Rulemaking Authority 943.03(4), 943.12(1), 943.14(3) FS. Law Implemented 943.12(3), (9), 943.13 (6), 943.14(3) FS. History–New 7-29-01, Amended 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 3-13-13.

11B-20.0016 Inspection of Instructor Certification Applications.

(1) No change.

(2) If the instructor applicant's file at the training school or agency is missing documentation or contains ~~missing or~~ deficient documentation, the instructor applicant and the training school or agency shall be notified of such documentation on the Instructor Certification Deficiency Notification, form CJSTC-271, revised November 8, 2007, hereby incorporated by reference. Form CJSTC-271 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(3) – (4) No change.

Rulemaking Specific Authority 120.60(1), 943.03(4), 943.12(1), 943.14(3) FS. Law Implemented 120.60(1), 943.12(3), (9), 943.14(3) FS. History—New 7-29-01, Amended 11-5-02, 11-30-04, 3-27-06, 6-9-08, 3-13-13.

11B-20.0017 Maintenance and Duration of Instructor Certifications. Documentation for instructors shall be maintained in the instructor's file at the respective training school or agency. Additionally, the training school or agency shall submit or transmit to Commission staff, through the Commission's ATMS, an Instructor Compliance Application, form CJSTC-84, revised November 8, 2007, hereby incorporated by reference, to verify compliance with the mandatory retraining requirements. Form CJSTC-84 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(1) – (4) No change.

(5) Specialized Topics Instructor Certification. Instructors who possess a Specialized Topics Instructor Certification shall comply with the following requirements, once during their four-year cycle, to maintain certification:

(a) No change.

(b) Successfully complete continuing education or training approved by the training center director, agency administrator, or designee. Breath Test Instructors shall successfully complete the Breath Test Instructor Renewal Course and proficiency requirements outlined in Rule 11B-35.0024(4)(e), F.A.C.

(6) – (8) No change.

Rulemaking Authority 943.03(4), 943.12(1), 943.14(3) FS. Law Implemented 943.12(3), (9), 943.14(3) FS.

History—New 7-29-01, Amended 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 3-13-13.

11B-21.002 Criminal Justice Training Schools' Request for Certification, Expansion of Certification, and

Re-certification.

(1) – (2) No change.

(3) Request for Training School Initial Certification.

(a) – (c) No change.

(d) Commission approval of a training school for delivery of Commission training shall continue in effect until the next recertification date pursuant to paragraph 11B-21.002(5)(a), F.A.C. for five years beginning with the date of Commission approval.

(4) – (5) No change.

~~(6) All form(s) referenced in this rule chapter may be obtained on the following web site:~~

~~<http://www.fdle.state.fl.us> or by contacting the Florida Department of Law Enforcement, Criminal Justice Professionalism Program, Post Office Box 1489, Tallahassee, Florida 32302-1489, Attention: Bureau of Standards, Forms Liaison.~~

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12(3), (7), 943.14 FS. History—New 7-21-82, Amended 1-28-86, Formerly 11B-21.02, Amended 12-13-92, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 11-30-04, 3-21-07, 6-9-08, 9-28-09, 3-13-13.

11B-21.005 Criminal Justice Training School Requirements for Certification and Re-certification.

Training Schools certified by the Commission shall comply with the following requirements:

(1) – (3) No change.

(4) Driving Range Facility, Equipment, and Instructor to Student Ratio Requirements.

(a) When conducting Commission-approved vehicle operations training, comply with the driving range facility, equipment, and instructor to student ratio requirements set forth in subsection 11B-35.0021(6), F.A.C., and in the Driving Range Facility and Equipment Requirements, form CJSTC-202, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02240> ~~November 8, 2007~~, hereby incorporated by reference. Form CJSTC-202 can be obtained at the following FDLE Internet address:

<http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(b) No change.

(5) Defensive Tactics Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved defensive tactics training, comply with the defensive tactics equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(6), F.A.C., and in the Defensive Tactics Facility and Equipment Requirements, form CJSTC-203, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02241> ~~October 30, 2008~~, hereby incorporated by reference. Form CJSTC-203 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(6) Firing Range Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved firearms training, comply with the firing range equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(6), F.A.C., and in the Firing Range Facility and Equipment Requirements, form CJSTC-201, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02239> ~~November 8, 2007~~, hereby incorporated by reference. Form CJSTC-201 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. Firearms training shall be supervised directly by a Commission-certified firearms instructor and the instructor shall have access to at least one firearms range designed for criminal justice firearms instruction.

(7) First Aid Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved first aid training, comply with the first aid equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(6), F.A.C., and in the CMS First Aid Instructional Requirements, form CJSTC-208, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02242> ~~November 8, 2007~~, hereby incorporated by reference. Form CJSTC-208 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(8) – (10) No change.

(11) Comply with criminal history background requirements as set forth in subsection 11B-27.0021(4), F.A.C., and Section 943.14(7), F.S.

~~(12)(11)~~ Comply with requirements for notification of changes in requirements for certification. Training schools with changes in staff and facilities during the school's active certification period shall:

(a) – (b) No change.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12(3), (7), 943.14, 943.17(1)(g) FS.

History—New 7-21-82, Formerly 11B-21.05, Amended 1-28-86, 8-30-89, 12-24-89, 6-3-91, 12-13-92, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 3-13-13.

11B-27.0011 Moral Character.

(1) - (3) No change.

(4) For the purposes of the Criminal Justice Standards and Training Commission's implementation of any of the penalties specified in Section 943.1395(6) or (7), F.S., a certified officer's failure to maintain good moral character required by Section 943.13(7), F.S., is defined as:

(a) No change.

(b) Except as otherwise provided in Section 943.13(4), F.S., a plea of guilty or a verdict of guilty after a criminal trial for any of the following misdemeanor or criminal offenses, notwithstanding any suspension of sentence or withholding of adjudication, or the perpetration by an officer of an act that would constitute any of the following misdemeanor or criminal offenses whether criminally prosecuted or not:

1. Sections 316.193, 327.35, 365.16(1)(c),(d), 414.39, 741.31, 784.011, 784.03, 784.047, 784.048, 784.05, 784.046(15), 790.01, 790.10, 790.15, 790.27, 794.027, 796.07, 800.02, 800.03, 806.101, 806.13, 810.08, 810.14, 810.145, 812.014, 812.015, 812.14, 817.235, 817.49, 817.563, 817.565, ~~817.567~~, 817.61, 817.64, 827.04, 828.12, 831.30, 831.31(1)(b), 832.05, 837.012, 837.05, 837.055, 837.06, 839.13, 839.20, 843.02, 843.03, 843.06, 843.085, 847.011, 856.021, 870.01, 893.13, 893.147, 901.36 914.22, 934.03, 944.35, 944.37, and 944.39, F.S.

2. - 3. No change.

(c) - (d) No change.

(5) - (7) No change.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.13(7), 943.1395(7) FS. History--New 1-7-85, Formerly 11B-27.011, Amended 7-13-87, 10-25-88, 12-13-92, 9-5-93, 1-19-94, 8-7-94, 11-5-95, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 4-11-04, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 4-16-09, 6-3-10, 5-21-12, 3-13-13.

11B-27.002 Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers.

(1) Certification or Reactivation of Certification. Prior to submitting an application for certification or reactivation of certification for a law enforcement, correctional, or correctional probation officer, the employing agency shall collect and verify documents establishing that an applicant has complied with the requirements of Section 943.13, F.S. Verified documents shall be maintained in the officer's training file at the employing agency. The following documents are required for verification of an applicant's compliance with this rule section:

(a) - (e) No change.

(f) An Affidavit of Applicant, form CJSTC-68, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02236> ~~November 8, 2007~~, hereby incorporated by reference, executed by the applicant attesting that the applicant complies with the employment or appointment qualifications pursuant to Sections 943.13(1)-(10), F.S. Form CJSTC-68 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(g) Evidence that a thorough background investigation was conducted not more than one year prior to the date of employment or appointment as an officer or civilian officer trainee, pursuant to Rule 11B-27.0022, F.A.C. A thorough background investigation shall be conducted in conjunction with an officer's employment or appointment, regardless of existing evidence that a thorough background investigation of the officer was conducted for a previous employment or appointment.

(h) No change.

(2) The employing agency administrator is required, within 30 days of hire, to submit to Commission staff or electronically transmit through the Commission's Automated Training Management System (ATMS), and maintain on file a Registration of Employment Affidavit of Compliance, form CJSTC-60, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02235> ~~November 8, 2007~~, hereby incorporated by reference, attesting to compliance by the employing agency with the following requirements. Form CJSTC-60 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.;

(a) For law enforcement, correctional, and correctional probation officer applicants who have not been previously certified and who have complied with the certification requirements pursuant to Section 943.13(1)-(10), F.S., the employing agency shall certify to the Commission that the applicant is eligible for certification by submitting to Commission staff or electronically transmitting through the Commission's Automated Training Management System (ATMS), a completed Officer Certification Application, form CJSTC-59, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02234> ~~November 8, 2007~~, hereby incorporated by reference, within 30 days of the applicant's compliance with the certification requirements,

notwithstanding whether the applicant is separated from employment. Upon receipt of an Officer Certification Application Deficiency Notification, form CJSTC-259, revised November 8, 2007, hereby incorporated by reference, the employing agency shall maintain on file, a copy of form CJSTC-59 and any other employment documentation. Forms CJSTC-59 and CJSTC-259 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. The employing agency shall submit a copy of form CJSTC-259 and the missing or deficient documentation to Commission staff within 90 days of the date the form was signed and issued to the agency. Failure by the employing agency to submit missing or deficient documentation within the required 90 days may result in denial of an applicant's request for certification. An officer applicant shall not work as a sworn officer prior to meeting the requirements of Sections 943.13, F.S., except as authorized pursuant to Section and 943.131, F.S.

(b) No change.

(3) Employment requirements pursuant to Sections 943.13, F.S., shall be documented on an Agency New Hire Report, form CJSTC-207, revised November 8, 2007, hereby incorporated by reference. Form CJSTC-207 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(a) The files of newly hired officers are subject to an on-site inspection by Commission staff to ensure compliance with the requirements of Chapter 943, F.S., and Rule Chapter 11B-27, F.A.C. All documents collected in conjunction with the background investigation shall be available for review. The following documents shall be reviewed for completeness:

1. No change.

2. An Employment Background Investigative Report, form CJSTC-77, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02237> ~~August 6, 2009~~, hereby incorporated by reference. Form CJSTC-77 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

3. - 15. No change.

(b) No change.

(4)(a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer. ~~An individual who is not employed as an officer in the discipline for which training was completed, within four years of the date of beginning such training, shall, as a condition for obtaining employment or appointment, comply with the following requirements:~~

(b) An individual who has not complied with the requirements in paragraph (4)(a) of this rule section for the discipline in which the training was completed, within four years of the date of beginning such training, shall as a condition for obtaining employment comply with the following:

1.(a) Successfully complete a Commission-approved Basic Recruit Training Program pursuant to Rule 11B-35.002, F.A.C., or qualify for an exemption from a Commission-approved Basic Recruit Training Program, pursuant to Section 943.131(2), F.S., to include demonstration of proficiency in the High-Liability Basic Recruit Training Courses pursuant to Rule 11B-35.0024, F.A.C.; and

2.(b) Achieve a passing score on the State Officer Certification Examination.

(5) Officer Separation from Employment or Appointment. An Affidavit of Separation form CJSTC-61, shall be completed by the employing agency and immediately transmitted via the Commission's ATMS or submitted to Commission staff. If the officer has met the requirements for certification, mandatory training, or firearms qualification at the time of separation the agency shall update the Commission's ATMS prior to separation.

(6) No change.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(3), 943.13, 943.133, 943.139, 943.1395 FS. History—New 10-6-82, Amended 4-26-84, 1-7-85, Formerly 11B-27.02, Amended 9-3-87, 3-29-89, 5-14-92, 12-13-92, 9-5-93, 1-19-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 5-21-12, 3-13-13.

11B-27.0021 High School Graduation or Equivalent.

(1) No change.

(2) Compliance with this rule section shall be documented by the employing agency and made available to Commission staff for review. Criteria for proof of compliance and authenticity of the diploma includes:

(a) - (d) No change.

(e) Proof that the diploma has been accepted by an accredited college or university, as defined in Section 943.22(1), F.S., for entrance into a degree seeking program.

~~(f)~~(e) For individuals who have completed an education program in a foreign jurisdiction, documentation that the diploma or official school transcript, indicating the date of graduation or completion, is equivalent to the requirements for a U.S. High School Diploma or equivalency diploma. Documents shall be transcribed by a certified translator and notarized as true and correct.

(3) No change.

Rulemaking Specific Authority 943.03(4), 943.12(1) FS. Law Implemented 943.13(3) FS. History—New 10-6-82, Amended 1-7-85, Formerly 11B-27.021, Amended 7-7-99, 7-29-01, 11-5-02, 11-30-04, 3-21-07, 6-9-08, 3-13-13.

11B-27.00212 Maintenance of Officer Certification.

(1) - (3) No change.

(4) Continuing education or training pursuant to Section 943.135, F.S. Upon an officer's completion of the required continuing education or training the employing agency shall submit or electronically transmit to Commission staff through the Commission's ATMS, and maintain in file a completed Mandatory Retraining Report, form CJSTC-74, revised August 7, 2008, hereby incorporated by reference. Form CJSTC-74 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. Criminal justice agencies shall not update an officer's mandatory training unless an officer is employed by the agency or has met the requirement for employment pursuant to subsection 11B-27.002(1), F.A.C.

(5) - (13) No change.

(14) Law Enforcement Officer Firearms Qualification Standard. Beginning July 1, 2006, a law enforcement officer shall be required to qualify on the Commission's approved course of fire with the proficiency skills documented on the Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02238> ~~January 29, 2009~~, hereby incorporated by reference, and maintained in the officer's employment file. Form CJSTC-86A can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(a) A ~~certified~~ law enforcement officer who fails to demonstrate proficiency skills on the required firearms qualification standard shall not perform the duties of a sworn officer.

(b) No change.

(c) In the event a ~~certified~~ law enforcement officer fails to meet this standard by June 30 of each reporting year, the officer's certificate shall become inactive until the employing agency provides documentation to Commission staff establishing that the firearms qualification standard has been satisfied. Active officers who were separated from employment or appointment for not satisfying the firearms qualification standard, and do not meet the standard within six months of separation from employment or appointment, shall comply with the certification or reactivation of certification requirement(s) of subsection 11B-27.002(1), F.A.C., prior to reemployment.

(d) No change.

(e) In the event a ~~certified~~ law enforcement officer is injured in the line of duty or has a chronic illness and fails to meet this standard by June 30 of a reporting year, the agency administrator or designee shall complete the Injury or Illness Exemption for the Firearms Law Enforcement Officer Qualification Standard form CJSTC-86B, created January 29, 2009, hereby incorporated by reference and revised December 16, 2010, (effective 5/2012). Form CJSTC-86B can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. The agency shall submit form CJSTC-86B and the supporting medical documentation to Commission staff prior to the June 30 deadline to ensure the officer's certificate does not become inactive on the reporting deadline for that two-year reporting cycle. An additional form CJSTC-86B shall be submitted for each subsequent reporting cycle.

(15) Elder Abuse Training. As a part of basic recruit training or the officer's continuing education or training, a law enforcement officer shall be required to complete training on identifying and investigating elder abuse and neglect.

(a) - (b) No change.

(c) Law enforcement officers who have successfully completed one of the following programs will have satisfied this training requirement:

1. CMS Application-Based Law Enforcement Basic Recruit Training Program (BRTP) number 224 (Retired 3/31/08).

2. Florida CMS Law Enforcement B RTP number 1177 (Effective 4/1/08).

3. Traditional Correctional Cross-Over to CMS Application-Based Law Enforcement B RTP number 1143 (Retired 3/31/08).

4. Correctional Officer Cross-Over Training to Florida CMS Law Enforcement B RTP number 1178 (Retired 6/30/12). Correctional Officer Cross-Over Training to Florida CMS Law Enforcement B RTP number 1191 (Effective 7/1/12).

5. Traditional Correctional Probation Cross-Over to CMS Application-Based Law Enforcement B RTP number 1157 (Retired 3/31/08).

6. Correctional Probation Officer Cross-Over Training to Florida CMS Law Enforcement B RTP number 1179 (Effective 7/1/12).

7. CMS Law Enforcement Auxiliary Officer B RTP number 1180 (Effective 4/1/08).

8. Crimes Against the Elderly advanced training course number 100 (Effective 4/1/06).

9. Elder Abuse Training for Law Enforcement course by the Department of Elder Affairs (Effective 10/30/08).

10. No change.

(d) - (e) No change.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12, 943.13(11), 943.135, 943.1395(3), 943.1701, 943.1715, 943.1716, 943.253 FS. History—New, 11-5-02. Amended 12-3-03, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 4-16-09, 9-28-09, 6-3-10, 5-21-12, 3-13-13.

Editorial Note: See 11B-27.0023, F.A.C.

11B-27.00213 Temporary Employment Authorization. A Certificate of Compliance shall not be issued to officers employed on a Temporary Employment Authorization (TEA) prior to meeting the requirements of Sections 943.13(1)-(10), F.S.

(1) No change.

(2) An officer employed on a TEA, shall be excused from the firearms training requirement upon placement of a statement in the officer's file at the employing agency. The statement shall be signed by the agency administrator confirming that the TEA-appointed officer shall not be permitted to carry a firearm until the following classroom training requirements have been fulfilled:

(a) No change.

(b) Firearms Range Training. The trainee's proficiency demonstration shall be documented on a CMS Firearms Performance Evaluation, form CJSTC-4 CMS, revised December 16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02222> ~~August 6, 2009~~, hereby incorporated by reference, and maintained in the trainee's file at the employing agency. Form CJSTC-4 CMS can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. The instructor shall qualify the trainee with a handgun (revolver or semi-automatic pistol) and long gun (shotgun or semiautomatic rifle/carbine) using the Commission's Basic Recruit Training Firearms Course of Fire, pursuant to form CJSTC-4 CMS, and the form shall be maintained in the trainee's file at the employing agency. Trainees shall fire a long gun as prescribed in the Commission-approved Basic Recruit Training Program.

(3) - (5) No change.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(3), 943.13, 943.131, 943.133, 943.139, 943.1395, 943.17(1)(a) FS. History—New, 11-5-02. Amended 11-30-04, 3-27-06, 6-9-08, 9-28-09, 6-3-10, 3-13-13.

11B-27.0022 Background Investigations.

(1) Pursuant to Section 943.133, F.S., and Rule 11B-27.0011, F.A.C., the employing agency shall conduct a thorough background investigation of each applicant. The employing agency shall provide evidence that a complete background investigation was conducted, pursuant to the requirements on the Employment Background Investigative Report form CJSTC-77, not more than one year prior to the date of employment or appointment as an officer or civilian officer trainee, pursuant to Rule 11B-27.0022, F.A.C. A complete background investigation shall be conducted in conjunction with an officer's employment or appointment, regardless of existing evidence that a thorough background investigation of the officer was conducted for a previous employment or appointment. The agency shall maintain in the applicant's file at the employing agency a summary of the background investigation findings, signed and dated by the investigator and the agency administrator or designee. The summary shall verify the following information:

(a) - (d) No change.

(2) The employing agency shall, at a minimum, use the following background investigation procedures:

(a) Obtain previous employment data from prior employers. Criminal justice agencies conducting background investigations have the option of using the Authority for Release of Information, form CJSTC-58, revised December

16, 2010 (effective 3/2013), <https://www.flrules.org/Gateway/reference.asp?No=Ref-02322> ~~August 6, 2009,~~

pursuant to Sections 943.134(2) and (4), F.S., hereby incorporated by reference. Form CJSTC-58 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/-Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(b) - (d) No change.

(3) The employing agency shall submit or electronically transmit to Commission staff through the Commission's ATMS, a Registration of Employment Affidavit of Compliance form CJSTC-60. The agency shall also submit to Commission staff a completed Employment Background Investigative Report form CJSTC-77, for each officer employed or appointed. The original form CJSTC-77 that has been signed and dated by the investigator and the agency administrator or designee shall be retained in the applicant's file.

Rulemaking Authority 943.03(4) 943.12(1), 943.133(3) FS. Law Implemented 943.133, 943.139 FS. History—New 10-6-82, Amended 1-7-85, Formerly 11B-27.022, Amended 7-13-87, 10-17-90, 5-13-92, 5-14-92, 12-13-92, 9-5-93, 8-7-94, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 3-13-13.

11B-27.013 Canine Team Certification.

(1) - (7) No change.

(8) Canine Team Evaluators. Prior to being approved by the Commission as a canine team evaluator, the evaluator shall provide documentation verifying that the evaluator applicant has complied with the following requirements:

(a) - (e) No change.

(f) Maintenance of evaluator status. Commission-approved evaluators shall be required to submit a request for continuance as an evaluator, to the address in paragraph (8)(d) of this rule section within four years of the date of approval, with documentation that verifies the evaluator has completed a minimum of four canine team examinations within the four-year period. The verifying documentation shall be copies of form CJSTC-70 attesting that the examination of proficiency was administered by the evaluator. If the Commission-approved evaluator's "approval status" expires, the evaluator shall comply with the requirements in this rule section. An evaluator's "approval status" that is approved prior to November 5, 2002, shall expire on November 5, 2006, unless the requirements of paragraphs (8)(a)–(d) of this rule section are met. An evaluator's "approval status" shall expire four years following the date approved by the Commission.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(17) FS. History—New 3-29-89, Amended 12-13-92, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 6-3-10, 3-13-13.

11B-27.014 Implementation of the Federal Law Enforcement Officers Safety Act of 2004.

(1) No change.

(2) Requirements for administering the course of fire are as follows:

(a) No change.

(b) The range master shall issue a Commission-approved Firearms Proficiency Verification Card, form CJSTC-600, created on July 9, 2007, hereby incorporated by reference, to each retiree who successfully completes the course of fire as required on form CJSTC-86A. ~~Form CJSTC-600 can be obtained at the following FDLE Internet address: [http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism Program Forms.aspx](http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism%20Program%20Forms.aspx), or by contacting Commission staff at (850) 410-8615.~~

(c) The range master shall maintain the following documentation that is related to the completion of the course of fire for each retiree who successfully completes the course, and the retained documentation shall be subject to audit during regular business hours upon a two-day written notice by Commission staff:

1. - 2. No change.

3. The Course of Fire Proficiency Score. A passing score is a minimum score of 80%, which is 32 of 40 rounds in the scoring area using a commercially produced B-21E target or equivalent Pride Enterprises (P.R.I.D.E.) target. The scoring shall be any hit that is inside or touches the exterior scoring line of the four and five zone of the B-21E target. ~~The B-21E target is commercially available through retailers.~~

4. - 7. No change.

(3) Firing Range Requirements.

(a) The course of fire shall ~~is authorized to~~ be conducted on any public or private range that meets the shooting distance requirements on form CJSTC-86A.

(b) - (c) No change.

(4) Issuance and Maintenance of form CJSTC-600.

(a) A request for form CJSTC-600 shall be made in writing to the Florida Department of Law Enforcement, Criminal Justice Professionalism Program, Post Office Box 1489, Tallahassee, Florida 32302, Attention: Officer Records Section.

1. - 2. No change.

3. If a retiree loses form CJSTC-600, a replacement card shall not be reissued. The retiree shall be required to complete the course of fire, again, and be issued ~~prior to issuing~~ a new CJSTC-600 form.

(b) - (c) No change.

(5) - (6) No change.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12, 943.132 FS. History—New 3-3-08, Amended 6-3-10, 3-13-13.

11B-30.0062 State Officer Certification Examination Assignment and Retake Eligibility Requirements.

(1) Individuals who have successfully completed a Commission-approved Basic Recruit Training Program or are exempt from a Basic Recruit Training Program, pursuant to subsection 11B-30.006(2), F.A.C., shall be allowed to apply for and take the applicable Paper and Pencil or Computer-Based State Officer Certification Examination (SOCE) corresponding to the ~~type of training, and specific to the~~ specific law enforcement, correctional, or correctional probation discipline and curriculum for which training was completed or exempted. Individuals completing a Basic Recruit Training Program shall pass the SOCE within four years of the beginning date of training pursuant to subsection 11B-27.002(4), F.A.C. Individuals exempt from a Basic Recruit Training Program shall pass the SOCE within one year of receiving the exemption pursuant to Section 943.131, F.S.

~~(a) Individuals completing the following Traditional Law Enforcement Basic Recruit Training Programs (BRTTP) pursuant to subsection 11B-35.002(1), F.A.C., shall take the Traditional Law Enforcement SOCE:~~

Traditional Law Enforcement Basic Recruit Training Programs	Program Number	Status: Retired (R) Effective (E)
1. Traditional Law Enforcement BRTTP	002	R 6/30/04
2. Traditional Correctional Cross Over to Traditional Law Enforcement BRTTP	222	R 3/31/05
3. Traditional Correctional Probation Cross Over to Traditional Law Enforcement BRTTP	223	R 3/31/06

~~(b) Individuals completing the following Traditional Correctional Basic Recruit Training Programs, pursuant to subsection 11B-35.002(1), F.A.C., shall take the Traditional Correctional SOCE:~~

Traditional Correctional Basic Recruit Training Programs	Program Number	Status: Retired (R) Effective (E)
1. Traditional Correctional BRTTP	502	E 4/1/08
2. Traditional Law Enforcement Cross Over to Traditional Correctional BRTTP	555	R 3/31/06
3. Traditional Correctional Probation Cross Over to Traditional Correctional BRTTP	556	R 3/31/08

4. CMS Application Based Law Enforcement Cross Over to Traditional Correctional B RTP	1155	R 3/31/08
--	-----------------	----------------------

(c) Individuals completing the following Traditional Correctional Probation Basic Recruit Training Programs, pursuant to subsection 11B-35.002(1), F.A.C., shall take the Traditional Correctional Probation SOCE:

Traditional Correctional Probation Basic Recruit Training Programs	Program Number	Status: Retired (R) Effective (E)
1. Traditional Correctional Probation B RTP	602	R 8/31/07
2. Traditional Law Enforcement Cross Over to Traditional Correctional Probation B RTP	660	R 3/31/06
3. Traditional Correctional Cross Over to Traditional Correctional Probation B RTP	667	R 3/31/08
4. CMS Application Based Law Enforcement Cross Over to Traditional Correctional Probation B RTP	1156	R 3/31/08

(d) Individuals completing the following CMS Application Based Law Enforcement Basic Recruit Training Programs, pursuant to subsection 11B-35.002(1), F.A.C., shall take the CMS Law Enforcement SOCE:

CMS Application Based Law Enforcement Basic Recruit Training Programs	Program Number	Status: Retired (R) Effective (E)
1. CMS Application Based Law Enforcement B RTP	224	R 3/31/08
2. Traditional Correctional Cross Over to CMS Application Based Law Enforcement B RTP	1143	R 3/31/08
3. Traditional Correctional Probation Cross Over to CMS Application Based Law Enforcement B RTP	1157	R 3/31/08

(e) Individuals completing the following ~~Florida CMS Correctional Basic Recruit Training Program(s)~~, pursuant to subsection 11B-35.002(1), F.A.C., shall take the ~~Florida CMS Correctional SOCE~~:

Florida CMS Correctional Basic Recruit Training Programs	Program Number	Status: Retired (R) Effective (E)
1. Florida CMS Correctional BRTP	TBD	E 7/1/12

(f) Individuals completing the following ~~Florida CMS Law Enforcement Basic Recruit Training Programs~~, pursuant to subsection 11B-35.002(1), F.A.C., shall take the ~~Florida CMS Law Enforcement SOCE~~:

Florida CMS Law Enforcement Basic Recruit Training Programs	Program Number	Status: Retired (R) Effective (E)
1. Florida CMS Law Enforcement BRTP	1177	E 4/1/08
2. Correctional Officer Cross Over Training to Florida CMS Law Enforcement BRTP	1178	E 4/1/08
3. Correctional Probation Officer Cross Over Training to Florida CMS Law Enforcement BRTP	1179	E 4/1/08

(g) Individuals completing the following ~~Florida Correctional Probation Basic Recruit Training Programs~~, pursuant to subsection 11B-35.002(1), F.A.C., shall complete the ~~Florida Correctional Probation SOCE~~:

Florida Correctional Probation Basic Recruit Training Programs	Program Number	Status: Retired (R) Effective (E)
1. Florida Correctional Probation BRTP	1176	E 9/1/07
2. Correctional Officer Cross Over Training to Florida Correctional Probation BRTP	1183	E 4/1/08
3. Law Enforcement Officer Cross Over Training to Florida Correctional Probation BRTP	1184	E 4/1/08

~~(2) Inactive Florida officers, defined in Section 943.1395(3), F.S., and out of state, military, and federal officers, who comply with paragraph 11B 27.00212(12)(a) and Rule 11B 35.009, F.A.C., within one year of notification of approval of the Equivalency of Training form CJSTC 76 shall take the following SOCE:~~

Discipline	Required SOCE Test for Individuals Notified Prior To July 1, 2008	Required SOCE Test for Individuals Notified on or after July 1, 2008
Law Enforcement	CMS Application Based Law Enforcement BRTP	Florida CMS Law Enforcement
Correctional Probation	Traditional Correctional Probation BRTP	Florida Correctional Probation
Correctional	Traditional Correctional BRTP	Traditional Correctional

~~(2)(3)~~ Should an individual fail to achieve an overall passing score on the SOCE, the individual shall be permitted two opportunities to reapply and retake the examination.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(17), 943.13(10), 943.1397 FS. History - New, 7-29-01, Amended 11-5-02, 11-30-04, 6-9-08, 5-21-12, 3-13-13.

11B-35.001 General Training Programs; Requirements and Specifications.

(1) Throughout this rule chapter “training programs,” “courses,” “instructors,” and “training schools” refer to Commission-approved training programs, courses, instructors, and training schools. Commission-approved Basic Recruit, Advanced, and Specialized Training Programs are intended to provide job-related training to law enforcement, correctional, and correctional probation officers. The training programs are:

(a) – (b) No change.

(c) Specialized Training Programs that provide for officer post-basic or in-service training that enhance an officer’s knowledge, skills, and abilities in a specific area.

(2) – (8) No change.

(9) Student academic performance in courses.

(a) No change.

(b) The terms “successfully completed” and “successfully complete” are denoted with a “Pass” on the completed Training Report form CJSTC-67 and are defined as follows: A student enrolled in a Commission-approved Basic Recruit Training Program shall achieve a score of no less than 80% on each of the written end-of-course examinations, exclusive of demonstration of proficiency skills in the Basic Recruit Training Courses. A student enrolled in a Commission-approved Advanced or Specified Specialized Training Program Course pursuant to subparagraph (9)(d)1.-13. of this rule section shall achieve a score of no less than 80% on the written end-of-course examination. A student enrolled in a Specialized Instructor Training Course shall achieve a score of no less than 85% on the written end-of-course examination, exclusive of demonstration of any proficiency skills.

(c) – (e) No change.

(10) Implementation of the Florida CMS Correctional Basic Recruit Training Programs. The Commission is preparing a significant update to the Commission-approved Correctional Basic Recruit Training Program. This program and courses are based on a statewide job-task analysis and provides an enhanced learning environment.

(a) No change.

(b) Finalization and field delivery of these course materials are necessary to evaluate the programs before certain course criteria can be established and final rules adopted. To accomplish these goals the Commission:

1. No change.

~~2. Authorizes implementation of the CMS Correctional Auxiliary Officer Basic Recruit Training Program effective July 1, 2012.~~

~~2.3.~~ Approves the continued delivery of the Traditional Correctional Basic Recruit Training Program.

Notwithstanding subsection 11B-27.002(4), F.A.C., a basic recruit student enrolled in a Commission-approved Traditional Correctional Basic Recruit Training Program, with a beginning date prior to July 1, 2012, shall be allowed to continue in that program until the student successfully completes, fails, or withdraws from the program.

~~4. Approves continued delivery of the Correctional Auxiliary Officer Basic Recruit Training Program.~~

~~Notwithstanding subsection 11B-27.002(4), F.A.C., a basic recruit student enrolled in a Commission-approved Correctional Auxiliary Officer Basic Recruit Training Program with a beginning date prior to July 1, 2012, shall be allowed to continue in the program until the student successfully completes, fails, or withdraws from the program.~~

(c) No change.

(d) Notwithstanding subsection 11B-27.002(4), F.A.C., a basic recruit student enrolled in one of the following Commission-approved Cross-Over Basic Recruit Training Programs with a beginning date prior to July 1, 2012, shall be allowed to continue in the program until the student successfully completes, fails, or withdraws from the program.

1. Law Enforcement Officer Cross-Over Training to Traditional Correctional Basic Recruit Training Program, number 1181 (Retired 6/30/12).

2. Correctional Probation Officer Cross-Over Training to Traditional Correctional Basic Recruit Training Program, number 1182 (Retired 6/30/12).

3. Correctional Officer Cross-Over Training to Florida CMS Law Enforcement Basic Recruit Training Program, number 1178 (Retired 6/30/12).

4. No change.

(11) Reporting requirements for Commission-approved Basic Recruit, Advanced, and Specialized Training Program Courses are as follows:

(a) The training center director or designee shall determine the beginning and ending dates of each Basic Recruit Training Program, and within thirty days following the class starting date shall forward a Training Report, form CJSTC-67, revised November 8, 2007, hereby incorporated by reference, to Commission staff through the Commission's Automated Training Management System (ATMS). Form CJSTC-67 can be obtained at the

following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

(b) Following the completion of a Commission-approved Basic Recruit Training Program, Advanced Training Program Course, or Instructor Training Course, the training center director or designee shall, within thirty days of the program or course completion date, electronically transmit a completed Training Report form CJSTC-67, or transmit an updated CJSTC-67 form through the Commission's ATMS. Submission of the Academy Physical Fitness Standards Report, form CJSTC-67A, created November 8, 2007, hereby incorporated by reference, is required for the Florida CMS Law Enforcement, Florida Correctional Probation, ~~and~~ Traditional Correctional, and Florida CMS Correctional Basic Recruit Training Programs within thirty days of the course completion. Form CJSTC-67A can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. ~~The following Specialized Training Program Courses shall be submitted to Commission staff through the Commission's ATMS, by transmitting a completed form CJSTC-67 within thirty days of the course completion:~~

(c) The following Specialized Training Program Courses shall be submitted to Commission staff through the Commission's ATMS, by transmitting a completed form CJSTC-67 within thirty days of the course completion:

1. Canine Team Training Course.
- ~~2. Laser Speed Measurement Device (LSMD) Transition Operators Course for Radar Operators..~~
- ~~2.3.~~ 2.3. Breath Test Operator Course.
- ~~3.4.~~ 3.4. Breath Test Operator Renewal Course.
- ~~4.5.~~ 4.5. Agency Inspector Course.
- ~~5.6.~~ 5.6. Agency Inspector Renewal Course.

~~(d)(e)~~ The training center director or designee shall ensure that the records for Commission-approved Basic Recruit, Advanced, and Specialized Training Program Courses are maintained in the course file within the training school. Each course shall be subject to audit by Commission staff. Such records shall, at a minimum, include:

1. Course outline(s) and daily schedule(s).
2. - 4. No change.
5. Test scores and test materials shall be made available for review by Commission staff upon request, pursuant to Section 11B-35.0085, F.A.C.

6. – 7. No change.

8. List of course instructor(s) to include full name and a copy of the instructor's current ATMS Global Profile Report filed alphabetically in a master file, or maintained in the course file, ~~Commission instructor certification expiration date,~~ or completion of Instructor Exemption, form CJSTC-82, revised December 16, 2010 (effective 3/2013) November 8, 2007, hereby incorporated by reference, if applicable. Form CJSTC-82 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

9. Student daily attendance records, to include documentation of excused absences, pursuant to subsection (11) of this rule section.

10. Documentation of student makeup work, pursuant to subsection (12) of this rule section.

11. Documentation on transfer students, pursuant to Section 11B-35.0023, F.A.C.

12.40. Completed Training Report form CJSTC-67.

13.44. Form CJSTC-67A for Basic recruit Training Programs pursuant to subsection 11B-35.001(15), F.A.C.

14.42. For Basic Recruit Training Programs, proof of compliance with Sections 943.14(7) and 943.17(1)(g), F.S., and subsection 11B-35.0011(2), F.A.C., which includes a completed Physical Fitness Assessment, form CJSTC-75B, created November 8, 2007, hereby incorporated by reference. Form CJSTC-75B can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

15.43. A training school re-examination policy and documented justification for each student re-examination administered.

16.44. A list of expenditures from the Criminal Justice Standards and Training Trust Fund Officer Training Monies for Commission-approved Advanced and Specialized Training Program Courses when Officer Training Monies are used to fund the course.

(12) Student attendance requirements for Commission-approved Basic Recruit Training Programs outlined in subsection 11B-35.002(1), F.A.C., Specialized Training Programs outlined in subsection 11B-35.007(1), F.A.C., and Advanced Training Program Courses outlined in paragraph 11B-35.006(1)(b), F.A.C.

(a) – (b) No change.

(c) Competency-Based Instruction. The Commission approves competency-based instruction in the delivery of basic recruit training programs, specialized training program courses, ~~and~~ specialized instructor training courses, and courses from specialized goals and objectives, as defined in subparagraph (12)(c)1. of this rule section.

1. – 2. No change.

3. Training schools are permitted to use eLearning instruction for Commission-approved Specialized Training Program Courses, Specialized Instructor Courses, and Specialized Goals and Objectives, pursuant to Rule 11B-35.0010, F.A.C. ~~Training schools are permitted to use competency-based instruction for Commission-approved Instructor Courses.~~

~~(d). eLearning Instruction.~~

~~1. Training schools are permitted to use eLearning instruction for Commission-approved Specialized Training Program Courses.~~

~~2. eLearning Instruction is defined as a broad set of applications and processes that are facilitated and supported by information and communications technology (ICT) that includes, but are not limited to web-based learning, computer-based learning, virtual classrooms, digital media, internet learning, intranet learning, satellite broadcast, interactive TV, and CD-ROM.~~

~~3. Courses developed from Specialized Goals and Objectives and Specialized Training Program Courses shall receive full credit for the number of Officer Training Units (OTU) established for delivery of a course.~~

~~4. “Officer Training Unit” is defined as “the number of seat hours determined to deliver a course through classroom instruction.”~~

(13) – (14) No change.

(15) Basic Recruit Student Physical Fitness Program.

(a) No change.

(b) Prior to beginning a Florida CMS Law Enforcement, Florida CMS Traditional ~~Traditional~~ Correctional, or Florida Correctional Probation Basic Recruit Training Program, a student shall complete the Physical Fitness Assessment form CJSTC-75B.

(c) No change.

(16) Proof of course completion. A training school shall, within thirty days following the completion of a Commission-approved Basic Recruit, Advanced, or Specialized Training Program Course, provide to a student who

has successfully completed the program, a certificate, which shall contain at a minimum, the name of the training school, the student's name, the dates of the program or course, the number of program or course ~~contact~~ hours, the title of the Basic Recruit, Advanced, or Specialized Training Program Course, and the current training center director's signature. Basic Recruit Training Completion Certificates shall contain the Curriculum Version Number for the course taught. In addition to a certificate, the training school shall provide to a student, who has successfully completed a Commission-approved Basic Recruit Training Program and will be required to pass the State Officer Certification Examination.

Rulemaking Authority 943.03(4), 943.12(1), (2), 943.17 FS. Law Implemented 943.12, 943.17 FS. History—New 12-13-92, Amended 8-7-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 6-3-10, 5-21-12, 3-13-13.

11B-35.0010 eLearning Instruction.

(1) Training schools are permitted to use eLearning instruction for Commission-approved Specialized Training Program Courses, Specialized Instructor Courses, and courses created from Specialized Goals and Objectives.

(2) eLearning Instruction is defined as a broad set of applications and processes that are facilitated and supported by information and communications technology (ICT) that includes, but are not limited to web-based learning, computer-based learning, virtual classrooms, digital media, internet learning, intranet learning, satellite broadcast, interactive TV, and CD-ROM.

(3) Specialized Training Program Courses, Specialized Instructor Courses, and courses created from Specialized Goals and Objectives shall receive full credit for the number of Officer Training Units (OTU) established for delivery of a course. "Officer Training Unit" is defined as "the number of seat hours determined to deliver a course through classroom instruction."

(4) Training schools are permitted to expend Criminal Justice Standards and Training Trust Fund Officer Training Monies for conducting eLearning instruction for Commission-approved Specialized Training Program Courses, Specialized Instructor Courses, and courses created from Specialized Goals and Objectives, provided the courses are delivered using a learning management system and are instructor led, and the courses meet minimum standards pursuant to (4)(b) of this rule section. Officer Training monies shall be expended pursuant to the requirements of Rule Chapter 11B-18, F.A.C.

(a) “Learning Management System (LMS) is defined as a web-based software application for the administration, documentation, tracking, and reporting of training programs, classroom and on-line events, eLearning programs, and training content. The LMS shall facilitate:

1. Management of users, roles, courses, and instructors.

2. Manager approval.

3. Student messaging and notifications.

4. Assembly and delivery of learning resources utilizing the Shareable Content Object Reference Model

(SCORM).

5. Navigation of course sequence.

6. Collaborative learning (e.g., application sharing, discussion threads).

7. On-line assessment.

8. Display of scores and transcripts.

9. Grading of coursework and roster processing.

10. Collection and preservation of student activity and performance data.

11. Web-based or blended course delivery (web-based and classroom combined) accessible via internet enabled computing and/or mobile platforms.

(b) eLearning courses shall conform to the minimum standards and criteria established and shall be documented on the eLearning Course Minimum Standards, Form CJSTC-18, created December 16, 2010, revised June 19, 2012, (effective 3/2013) hereby incorporated by reference, prior to delivery of the course and maintained in the course file. An electronic copy of the corresponding course shall be maintained for a minimum of five years, and upon request shall be made available for review by Commission staff. Form CJSTC-18 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.175, 943.25 FS. History–New 3-13-13.

11B-35.0011 Requirements for Applicant Admission into a Law Enforcement, Correctional, and Correctional Probation Basic Recruit Training Program.

(1) No change.

(2) Basic Recruit Student Physical Fitness Test and Chemical Agent Exposure. Prior to beginning a Florida CMS Law Enforcement, Florida CMS Correctional, ~~Traditional Correctional~~, or Florida Correctional Probation Basic Recruit Training Program, a student shall receive a physical examination and complete the Physical Fitness Assessment form CJSTC-75B, which shall be maintained in the student or course file at the training school. Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.17 FS. History—New 7-29-01. Amended 11-5-02, 11-30-04, 3-21-07, 6-9-08, 5-21-12, 3-13-13.

11B-35.002 Basic Recruit Training Programs for Law Enforcement, Correctional, and Correctional Probation.

(1) There are established by the Criminal Justice Standards and Training Commission, Basic Recruit Training Programs (BRTP) that provide the minimum required knowledge and proficiency skills necessary for officer employment and certification pursuant to Sections 943.10(1) - (3), F.S. Individuals who apply for employment as a Florida law enforcement, correctional, or correctional probation officer, shall successfully complete one of the following Commission-approved Basic Recruit Training Programs:

(a)	Law Enforcement Discipline			
	Program Number	Basic Recruit Training Programs	Program Hours	Retired (R) Effective (E) <u>Updated (U)</u>
1.	002	Traditional Law Enforcement BRTP	672	R-6/30/04
2.	224	CMS Application-Based Law Enforcement BRTP	770	R-3/31/08
3.	1177	Florida CMS Law Enforcement BRTP	770	E-4/1/08
4.	222	Traditional Correctional Cross-Over <u>Training</u> to Traditional Law Enforcement BRTP	172	R-3/31/05
5.	1143	Traditional Correctional Cross-Over <u>Training</u> to CMS Application-Based Law Enforcement BRTP	444	R-3/31/08

6.	1178	Correctional Officer Cross-Over Training to Florida CMS Law Enforcement B RTP	457	E-4/1/08 <u>R-6-30-12</u>
6.7.	1191	Correctional Officer Cross-Over Training to Florida CMS Law Enforcement B RTP	489	E-7/1/12
8.7.	223	Traditional Correctional Probation Cross-Over <u>Training</u> to Traditional Law Enforcement B RTP	412	R-3/31/06
9.8.	1157	Traditional Correctional Probation Cross-Over <u>Training</u> to CMS Application-Based Law Enforcement B RTP	554	R-3/31/08
10.9.	1179	Correctional Probation Officer Cross-Over Training to Florida CMS Law Enforcement B RTP	579 529	E-4/1/08 <u>U-7/1/12</u>
11.10.	211	Law Enforcement Auxiliary Officer B RTP	317	R-3/31/08
12.11.	1180	CMS Law Enforcement Auxiliary Officer B RTP	319	E-4/1/08

(b)	Correctional Discipline			
	Program Number	Basic Recruit Training Programs	Program Hours	Retired (R) Effective (E) <u>Updated (U)</u>
1.	502	Traditional Correctional B RTP	552	R-6/30/12
2.	555	Traditional Law Enforcement Cross-Over <u>Training</u> to Traditional Correctional B RTP	156	R-3/31/06
3.	556	Traditional Correctional Probation Cross-Over <u>Training</u> to Traditional Correctional B RTP	256	R-3/31/08
4.	1155	CMS Application-Based Law Enforcement Cross-Over <u>Training</u> to Traditional Correctional B RTP	199	R-3/31/08
5.	1181	Law Enforcement Officer Cross-Over Training to Traditional Correctional B RTP	199	R-6/30/12
6.	1192	Law Enforcement Officer Cross-Over Training to Florida	156 TBA	E-7/1/12

		CMS Correctional B RTP		
7.	1182	Correctional Probation Officer Cross-Over Training to Traditional Correctional B RTP	256	R-6/30/12
8.	1193	Correctional Probation Officer Cross-Over Training to Florida CMS Correctional B RTP	<u>250</u> TBA	E-7/1/12
9.	501	Correctional Auxiliary Officer B RTP <u>To become certified as a Correctional Auxiliary Officer, pursuant to subsection 11B-35.003(8), F.A.C., a basic recruit student shall complete the Florida CMS Correctional B RTP, pursuant to paragraph (5)(g) of this rule section.</u>	254	R-6/30/12
10.	1190	Florida CMS Correctional B RTP	<u>420</u> TBA	E-7/1/12

(c)	Correctional Probation Discipline			
	Program Number	Basic Recruit Training Programs	Program Hours	Retired (R) Effective (E) <u>Updated (U)</u>
1.	602	Traditional Correctional Probation B RTP	412	R-8/31/07
2.	1176	Florida Correctional Probation B RTP	<u>449</u> 465	E-4/1/08 <u>U-7/1/12</u>
3.	667	Traditional Correctional Cross-Over <u>Training</u> to Traditional Correctional Probation B RTP	172	R-3/31/08
4.	660	Traditional Law Enforcement Cross-Over <u>Training</u> to Traditional Correctional Probation B RTP	134	R-3/31/06
5.	1156	CMS Application-Based Law Enforcement Cross-Over <u>Training</u> to Traditional Correctional Probation B RTP	112	R-3/31/08
6.	1183	Correctional Officer Cross-Over Training to Florida Correctional Probation B RTP	<u>194</u> 472	E-4/1/08 <u>U-7/1/12</u>

7.	1184	Law Enforcement Officer Cross-Over Training to Florida Correctional Probation B RTP	130 412	E-4/1/08 <u>U-7/1/12</u>
8.	NA	Correctional Probation Auxiliary B RTP; there is no course. To become certified as a Correctional Probation Auxiliary Officer, pursuant to subsection 11B-35.003(7), F.A.C., a basic recruit student shall complete the Correctional Probation B RTP, pursuant to paragraph <u>(5)(f)</u> (8)(e) of this rule section.	NA	NA

(2)(a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination (SOCE) pursuant to Rule 11B-30.0062, F.A.C., and gain employment and certification as an officer. ~~An individual who is not employed as an officer in the discipline for which training was completed, within four years of the date of beginning such training, shall, as a condition for obtaining employment, comply with the following:~~

(b) An individual who has not complied with the requirements in paragraph (2)(a) of this rule section for the discipline in which the training was completed, within four years of the date of beginning such training, shall as a condition for obtaining employment comply with the following:

1.~~(a)~~ Successfully complete the applicable Commission-approved Basic Recruit Training Program pursuant to Rule 11B-35.002, F.A.C.; and

2.~~(b)~~ Achieve a passing score on the applicable State Officer Certification Examination pursuant to Rule 11B-30.0062, F.A.C.

(3) – (4) No change.

(5) Commission-approved Basic Recruit Training Programs. Pursuant to Section 943.12, F.S., Commission-approved Basic Recruit Training Programs establish the minimum required entry-level training for law enforcement, correctional, and correctional probation officers. Individuals who are requesting employment as an officer, and have not had previous basic recruit training or have not been certified as an officer in the discipline for which certification is sought, and have met the requirements of Sections 943.13(1)-(8) and (11), 943.14(7), and 943.17(1)(g), F.S., shall

successfully complete a Commission-approved Basic Recruit Training Program pursuant to this rule section. The Commission's Basic Recruit Training Programs are:

(a) No change.

(b) Traditional Correctional Basic Recruit Training Program number 502 (Retired June 30, 2012):

	Course Name	Course Number	Course Hours
1.	Criminal Justice Legal 1	CJK_0270	46.0
2.	Criminal Justice Legal 2	CJK_0285	22.0
3.	Criminal Justice Communications	CJK_0286	42.0
4.	Interpersonal Skills 1	CJK_0100	62.0
5.	Interpersonal Skills 2	CJK_0101	50.0
6.	CMS Criminal Justice Defensive Tactics	CJK_0051	80.0
7.	CMS Criminal Justice Firearms	CJK_0040	80.0
8.	CMS First Aid for Criminal Justice Officers	CJK_0031	40.0
9.	Emergency Preparedness	CJK_0480	26.0
10.	Correctional Operations	CJK_0102	64.0
11.	Criminal Justice Officer Physical Fitness Training	CJK_0280	40.0
		Total	552.0

(c) – (d) No change.

(e) Florida CMS Law Enforcement Basic Recruit Training Program number 1177 (Effective April 1, 2008):

	Course Name	Course Number	Course Hours
1.	Introduction to Law Enforcement	CJK_0007	11.0
2.	Legal	CJK_0008	69.0
3.	Communications	CJK_0017	76.0
4.	Human Issues	CJK_0011	40.0
5.	Patrol 1	CJK_0061	58.0
6.	Patrol 2	CJK_0062	40.0
7.	Crime Scene Investigations	CJK_0076	24.0

8.	Criminal Investigations	CJK_0071	56.0
9.	Traffic Stops	CJK_0082	24.0
10.	DUI Traffic Stops	CJK_0083	24.0
11.	Traffic Crash Investigations	CJK_0086	32.0
12.	CMS Law Enforcement Vehicle Operations	CJK_0020	48.0
13.	CMS First Aid for Criminal Justice Officers	CJK_0031	40.0
14.	CMS Criminal Justice Firearms	CJK_0040	80.0
15.	CMS Criminal Justice Defensive Tactics	CJK_0051	80.0
16.	Dart-Firing Stun Gun	CJK_0422	8.0
17.	Criminal Justice Officer Physical Fitness Training	CJK_0096	60.0
	<u>TOTAL</u>	Total	770.0

(f) Florida Correctional Probation Basic Recruit Training Program number 1176, Version 2008.04 (Effective

July 1, 2012 ~~April 1, 2008~~):

	Course Name	Course Number	Course Hours
1.	Correctional Probation Legal	CJK_0271	57.0
2.	Correctional Probation Interpersonal Communication Skills	CJK_0272	44.0
3.	Correctional Probation Caseload Management	CJK_0273	40.0
4.	Correctional Probation Supervision	CJK_0274	88.0
5.	Correctional Probation Investigations	CJK_0275	39.0
6.	Correctional Probation Management Information Systems	CJK_0276	27.0
7.	CMS Criminal Justice Defensive Tactics	CJK_0051	80.0
8.	CMS First Aid for Criminal Justice Officers	CJK_0031	40.0
9.	CMS Correctional Probation Firearms	CJK_0255	16.0
9.40.	Criminal Justice Officer Physical Fitness Training	CJK_0281	34.0
	<u>TOTAL</u>	Total	<u>449.0</u> 465.0

(g) Florida CMS Correctional Basic Recruit Training Program number 1190, (Effective July 1, 2012:

	<u>Course Name</u>	<u>Course Hours</u>
<u>1.</u>	<u>Introduction to Corrections</u>	<u>32.0</u>
<u>2.</u>	<u>Communications</u>	<u>40.0</u>
<u>3.</u>	<u>Officer Safety</u>	<u>16.0</u>
<u>4.</u>	<u>Facility and Equipment</u>	<u>8.0</u>
<u>5.</u>	<u>Intake and Release</u>	<u>18.0</u>
<u>6.</u>	<u>Supervising in a Correctional Facility</u>	<u>40.0</u>
<u>7.</u>	<u>Supervising Special Populations</u>	<u>20.0</u>
<u>8.</u>	<u>Responding to Incidents and Emergencies</u>	<u>16.0</u>
<u>9.</u>	<u>CMS First Aid for Criminal Justice Officers</u>	<u>40.0</u>
<u>10.</u>	<u>CMS Criminal Justice Firearms</u>	<u>80.0</u>
<u>11.</u>	<u>CMS Criminal Justice Defensive Tactics</u>	<u>80.0</u>
<u>12.</u>	<u>Officer Wellness and Physical Abilities</u>	<u>30.0</u>
	<u>TOTAL</u>	<u>420.0</u>

(6) Commission-approved Basic Recruit Cross-Over Training Programs. The Commission has established basic recruit cross-over training programs to provide lateral movement of officers between criminal justice disciplines.

(a) – (c) No change.

(d) Law Enforcement Cross-Over Basic Recruit Training Programs.

1. – 2. No change.

3. Correctional Officer Cross-Over Training to Florida CMS Law Enforcement Basic Recruit Training Program number 1178 (Retired June 30, 2012). (~~Effective April 1, 2008~~). ~~An individual who has successfully completed the Correctional Officer Basic Recruit Training Program and passed the SOCE, shall complete the following courses to satisfy the training requirements to become a law enforcement officer:~~

	Course Name	Course Number	Course Hours
a.	Correctional Cross-Over to Law Enforcement Introduction and Legal	CJK_0221	47.0
b.	Correctional Cross-Over to Law Enforcement Communications	CJK_0222	56.0
c.	Correctional Cross-Over to Law Enforcement Human Issues	CJK_0223	32.0
d.	Patrol 1	CJK_0061	58.0
e.	Patrol 2	CJK_0062	40.0
f.	Crime Scene Investigations	CJK_0076	24.0
g.	Criminal Investigations	CJK_0071	56.0
h.	Traffic Stops	CJK_0082	24.0
i.	DUI Traffic Stops	CJK_0083	24.0
j.	Traffic Crash Investigations	CJK_0086	32.0
k.	CMS Law Enforcement Vehicle Operations	CJK_0020	48.0
l.	Dart Firing Stun Gun	CJK_0422	8.0
m.	Cross-Over Correctional to Law Enforcement CMS High Liability. (End of course examination is not required for CJK_0212)	CJK_0212	8.0
	Total		457.0

4. Correctional Officer Cross-Over Training to Florida CMS Law Enforcement Basic Recruit Training Program

number 1191 (Effective July 1, 2012). An individual, who has successfully completed the Correctional Basic Recruit Training Program and passed the SOCE, shall complete the following courses to satisfy the training requirements to become a law enforcement officer:

	Course Name	Course Hours
a.	<u>Correctional Cross-Over to Law Enforcement Introduction and Legal Overview</u>	<u>48.0</u>
b.	<u>Correctional Cross-Over to Law Enforcement Human Interaction and Communications</u>	<u>56.0</u>
c.	<u>Correctional Cross-Over to Law Enforcement Response to Human Issues</u>	<u>24.0</u>
d.	<u>Patrol 1</u>	<u>58.0</u>

e.	<u>Correctional Cross-Over to Law Enforcement Patrol 2</u>	<u>20.0</u>
f.	<u>Crime Scene Investigations</u>	<u>24.0</u>
g.	<u>Criminal Investigations</u>	<u>56.0</u>
h.	<u>Traffic Stops</u>	<u>24.0</u>
i.	<u>DUI Traffic Stops</u>	<u>24.0</u>
j.	<u>Traffic Crash Investigations</u>	<u>32.0</u>
k.	<u>Cross-Over Program Updates</u>	<u>8.0</u>
l.	<u>CMS Law Enforcement Vehicle Operations</u>	<u>48.0</u>
m.	<u>Dart-Firing Stun Gun</u>	<u>8.0</u>
n.	<u>Correctional Cross-Over to Law Enforcement Officer Wellness</u>	<u>35.0</u>
o.	<u>Cross-Over Handgun Transition Course</u>	<u>24.0</u>
	<u>TOTAL</u>	<u>489.0</u>

5.4. Correctional Probation Officer Cross-Over Training to Florida CMS Law Enforcement Basic Recruit

Training Program number 1179 (Effective July 1, 2012 ~~April 1, 2008~~). An individual who has successfully completed the Correctional Probation ~~Officer~~ Basic Recruit Training Program and passed the SOCE, shall complete the following courses to satisfy the training requirements to become a law enforcement officer:

	Course Name	Course Number	Course Hours
a.	Correctional Cross-Over to Law Enforcement Introduction and Legal	CJK_0221	47.0
b.	Correctional Cross-Over to Law Enforcement Communications	CJK_0222	56.0
c.	Correctional Cross-Over to Law Enforcement Human Issues	CJK_0223	32.0
d.	Patrol 1	CJK_0061	58.0
e.	Patrol 2	CJK_0062	40.0
f.	Crime Scene Investigations	CJK_0076	24.0
g.	Criminal Investigations	CJK_0071	56.0
h.	Traffic Stops	CJK_0082	24.0
i.	DUI Traffic Stops	CJK_0083	24.0

j.	Traffic Crash Investigations	CJK_0086	32.0
k.	CMS Criminal Justice Vehicle Operations	CJK_0020	48.0
l.	Dart-Firing Stun Gun	CJK_0422	8.0
m.	CMS Criminal Justice Firearms	CJK_0040	80.0
<u>n.</u>	<u>Cross-Over Program Updates</u>		<u>8.0</u>
<u>o.</u>	<u>Correctional Probation Cross-Over to Law Enforcement Officer Wellness</u>		<u>42.0</u>
	Total <u>TOTAL</u>		<u>579.0</u> <u>529.0</u>

(e) Correctional Cross-Over Basic Recruit Training Programs.

1. – 2. No change.

3. Law Enforcement Officer Cross-Over Training to Traditional Correctional Basic Recruit Training Program number 1181 (Retired June 30, 2012). (Effective April 1, 2008). ~~An individual who has successfully completed the Law Enforcement Officer Basic Recruit Training Program and passed the SOCE, shall complete the following courses to satisfy the training requirements to become a correctional officer:~~

	Course Name	Course Number	Course Hours
a.	Law Enforcement Cross Over to Correctional Introduction	CJK_0204	59.0
b.	Interpersonal Skills 2	CJD_750	50.0
c.	Emergency Preparedness	CJD_741	26.0
d.	Correctional Operations	<u>CJD_752</u>	64.0
	Total		199.0

4. Law Enforcement Officer Cross-Over Training to Florida CMS Correctional B RTP number 1192 (Effective July 1, 2012). An individual, who has successfully completed the Law Enforcement Officer Basic Recruit Training Program and passed the SOCE, shall complete the following courses to satisfy the training requirements to become a correctional officer:

	<u>Course Name</u>	<u>Course Hours</u>
a.	<u>Law Enforcement Cross-Over to Correctional Introduction and Legal</u>	<u>22.0</u>
b.	<u>Law Enforcement Cross-Over to Correctional Officer Safety</u>	<u>14.0</u>
c.	<u>Facility and Equipment</u>	<u>8.0</u>
d.	<u>Law Enforcement Cross-Over to Correctional Procedures</u>	<u>14.0</u>
e.	<u>Supervising in a Correctional Facility</u>	<u>40.0</u>
f.	<u>Law Enforcement Cross-Over to Correctional Supervising Special Populations</u>	<u>14.0</u>
g.	<u>Cross-Over Program Updates</u>	<u>8.0</u>
h.	<u>Law Enforcement Cross-Over to Correctional Officer Wellness</u>	<u>12.0</u>
i.	<u>Cross-Over Handgun Transition Course</u>	<u>24.0</u>
	<u>TOTAL</u>	<u>156.0</u>

5.4. ~~Correctional Probation Officer Cross-Over Training to Traditional Correctional Basic Recruit Training~~

Program number 1182 ~~(Retired June 30, 2012). (Effective April 1, 2008). An individual who has successfully completed the Law Enforcement Officer Basic Recruit Training Program and passed the SOCE, shall complete the following courses to satisfy the training requirements to become a correctional officer:~~

	<u>Course Name</u>	<u>Course Number</u>	<u>Course Hours</u>
a.	Correctional Probation Cross Over to Correctional Legal and Communications	CJK_0277	16.0
b.	Correctional Probation Cross Over to Correctional Interpersonal Skills 1	CJK_0278	35.0
c.	Correctional Probation Cross Over to Correctional Interpersonal Skills 2	CJK_0279	35.0
d.	Emergency Preparedness	CJD_741	26.0
e.	Correctional Operations	CJD_752	64.0
f.	CMS Criminal Justice Firearms	CJK_0040	80.0
	Total		256.0

6. Correctional Probation Officer Cross-Over Training to Florida CMS Correctional Basic Recruit Training Program number 1193 (Effective July 1, 2012). An individual, who has successfully completed the Correctional Probation Officer Basic Recruit Training Program and passed the SOCE, shall complete the following courses to satisfy the training requirements to become a correctional officer:

	<u>Course Name</u>	<u>Course Hours</u>
a.	<u>Introduction to Corrections</u>	<u>32.0</u>
b.	<u>Correctional Probation Cross-Over to Correctional Radio Communications and Searches</u>	<u>10.0</u>
c.	<u>Facility and Equipment</u>	<u>8.0</u>
d.	<u>Intake and Release</u>	<u>18.0</u>
e.	<u>Supervising in a Correctional Facility</u>	<u>40.0</u>
f.	<u>Supervising Special Populations</u>	<u>20.0</u>
g.	<u>Responding to Incidents and Emergencies</u>	<u>16.0</u>
h.	<u>Cross-Over Program Updates</u>	<u>8.0</u>
i.	<u>CMS Criminal Justice Firearms</u>	<u>80.0</u>
j.	<u>Correctional Probation Cross-Over to Correctional Officer Wellness</u>	<u>18.0</u>
	<u>TOTAL</u>	<u>250.0</u>

(f) Correctional Probation Cross-Over Basic Recruit Training Programs.

1. – 2. No change.

3. Law Enforcement Officer Cross-Over Training to Florida Correctional Probation Basic Recruit Training Program number 1184 (Effective July 1, 2012 ~~April 1, 2008~~). An individual who has successfully completed the Law Enforcement Basic Recruit Training Program and passed the SOCE, shall complete the following courses to satisfy the training requirements to become a correctional probation officer:

	<u>Course Name</u>	<u>Course Number</u>	<u>Course Hours</u>
a.	Law Enforcement Cross-Over to Correctional Probation Legal and Investigations	CJK_0252	18.0

b.	Law Enforcement Cross-Over to Correctional Probation Caseload Management	CJK_0256	27.0
c.	Law Enforcement Cross-Over to Correctional Probation Supervision	CJK_0257	40.0
d.	Correctional Probation Management Information Systems	CJK_0276	27.0
e.	<u>Cross-Over Program Updates</u>		<u>8.0</u>
f.	<u>Law Enforcement Cross-Over to Correctional Probation Officer Wellness</u>		<u>10.0</u>
	Total <u>TOTAL</u>		<u>130.0</u> 112.0

4. Correctional Officer Cross-Over Training to Florida Correctional Probation Basic Recruit Training Program number 1183 (Effective July 1, 2012 ~~April 1, 2008~~). An individual who has successfully completed the Correctional Basic Recruit Training Program and passed the SOCE, shall complete the following courses to satisfy the training requirements to become a correctional probation officer:

	Course Name	Course Number	Course Hours
a.	Correctional Cross-Over to Correctional Probation Legal and Communications	CJK_0230	18.0
b.	Correctional Cross-Over to Correctional Probation Supervision	CJK_0231	57.0
c.	Correctional Cross-Over to Correctional Probation Investigations	CJK_0232	30.0
d.	Correctional Probation Management Information Systems	CJK_0276	27.0
e.	Correctional Probation Caseload Management	CJK_0273	40.0
g.	<u>Cross-Over Program Updates</u>		<u>8.0</u>
h.	<u>Correctional Cross-Over to Correctional Probation Officer Wellness</u>		<u>14.0</u>
	Total <u>TOTAL</u>		<u>194.0</u> 172.0

Rulemaking Authority 943.03(4), 943.12(1), (2), 943.17 FS. Law Implemented 943.12, 943.17 FS. History—New 12-13-92, Amended 1-10-94, 8-7-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 5-21-12, 3-13-13.

11B-35.0021 Courses and Requirements for Basic Recruit Training, Advanced, and Instructor Training

Requiring Proficiency Demonstration.

(1) High-Liability Basic Recruit Training Courses:

(a) CMS Criminal Justice Firearms, ~~course number CJK_0040.~~

(b) CMS Law Enforcement Vehicle Operations, ~~course number CJK_0020.~~

(c) CMS Criminal Justice Defensive Tactics, ~~course number CJK_0054.~~

(d) CMS First Aid for Criminal Justice Officers, ~~course number CJK_0034.~~

(e) Cross-Over Handgun Transition Course.

(2) DUI Traffic Stops, ~~course number CJK_0083.~~

(3) No change.

(4) Specialized Instructor Courses: ~~Speed Measurement Instructor Course, number 1159.~~

(a) Speed Measurement Instructor Course, number 1159.

(b) Breath Test Instructor Course, number 1110.

(c) Breath Test Instructor Renewal Course, number 1111.

(5) Advanced Training Program Courses: ~~Speed Measurement Course, number 1158.~~

(a) Speed Measurement Course, number 1158.

(b) Underwater Police Science and Technology course, number 077.

~~(6)(5)~~ Applicants shall complete the training requirements set forth in subsections

11B-20.0014(2)–(3), F.A.C., to become certified by the Commission to instruct in the topics of firearms, vehicle operations, defensive tactics, first aid, speed measurement and breath test and ~~Speed Measurement.~~

~~(7)(6)~~ Instructor to student ratios for instruction of proficiency skills in Basic Recruit Training Program Courses ~~and Instructor Training Courses~~, Advanced Training Program Courses, and Specialized Instructor Training Program Courses requiring proficiency demonstration.

(a) For instruction of the CMS Criminal Justice Firearms Course, Cross-Over Handgun Transition Course, or CMS Firearms Instructor Course, there shall be no more than six students actively engaged on a firearms range for each Commission-certified firearms instructor. One rangemaster shall supervise all range activity while training is actively engaged. The rangemaster shall be a Commission-certified firearms instructor and shall not be included as an instructor to comply with the instructor to student ratio requirements. Discretionary course of fire shall be

conducted with a one-to-one instructor to student ratio. Actively engaged is defined as “a student on the firing range handling a weapon.”

(b) – (c) No change.

(d) For instruction of the CMS First Aid for Criminal Justice Officers Course and CMS First Aid Instructor Course, at least one Commission-certified CMS First Aid Instructor shall be required for every ten students actively engaged in the practical and performance areas of the training. Actively engaged is defined as “a student involved in the practical performance of any first aid skills training.” CPR Instructors, who possess a valid CPR Instructor Certification from an entity referenced in Rule 64J-1.022, F.A.C., are permitted to instruct CPR in the CMS First Aid for Criminal Justice Officers Course and the CMS First Aid Instructor Course, or be used to meet the required instructor to student ratio for demonstration of proficiency in these courses. The instructor to student ratio shall match the prerequisites set forth in the approved CPR course certification requirements. A copy of the Instructor Exemption Application form CJSTC-82 and a copy of the instructor’s valid CPR Instructor Certification shall be maintained in the course instructor’s file. Form CJSTC-82 can be obtained at by contacting Commission staff at (850) 410-8615 or at the following FDLE Internet address

<http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>.

(e) For instruction of the Speed Measurement Course or the Speed Measurement Instructor Course, there shall be one Commission-certified Speed Measurement Instructor for each class. Speed Measurement Device Operators are authorized to instruct the practical exercises in the Speed Measurement Course or the Speed Measurement Instructor Course under the supervision of a certified Speed Measurement Instructor, ~~pursuant to Rule 11B-35.006, F.A.C.~~ A copy of the Instructor Exemption form CJSTC-82 shall be maintained in the course file.

(f) For instruction of the Breath Test Instructor Course, there shall be at least one Commission-certified Breath Test Instructor, who shall also be Alcohol Testing Program staff, for each class. An individual, who has a professional or technical certification or three years of experience in the specified subject matter to be instructed, shall be authorized to instruct the relevant topic under the supervision of the FDLE Alcohol Testing Program Commission-certified instructor. A copy of the Instructor Exemption form CJSTC-82 shall be maintained in the course file.

(g) For instruction of the Breath Test Instructor Renewal Course, there shall be at least one Commission-certified Breath Test Instructor, who shall also be Alcohol Testing Program staff, for each class. An individual, who

has a professional or technical certification or three years of experience in the specified subject matter to be instructed, shall be authorized to instruct the relevant topic under the supervision of the Commission-certified Breath Test Instructor. A copy of the Instructor Exemption form CJSTC-82 shall be maintained in the course file.

Rulemaking Authority 943.03(4), 943.12(1), (2), 943.14(3), 943.17 FS. Law Implemented 943.12(5), 943.17 FS. History—New 12-13-92, Amended 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-21-07, 6-9-08, 9-28-09, 3-13-13.

11B-35.0023 Student Transfers within Basic Recruit Training Programs.

(1) No change.

(2) A student ~~enrolled in a Commission-approved Basic Recruit Training Program~~ may transfer courses from a Commission-approved Basic Recruit Training Program to another training school, for the same training program, provided: ~~the courses have been successfully completed and the student has not been dismissed from the previous training school. Verification shall be made by reviewing the student's course score in item number 12 of the Training Report form CJSTC 67 to determine if the student was dismissed from the previous training school.~~

(a) The courses have been successfully completed four years from the beginning date of the Commission-approved Basic Recruit Training Program; and

(b) The student has not been dismissed from the previous training school; and

(c) Verification has been made by reviewing the student's grade on the ATMS Global Profile Report.

~~(a) Courses completed in a Traditional Basic Recruit Training Program shall be recognized and transferable to a Traditional Basic Recruit Training Program in a different training school.~~

~~(b) Courses completed in the CMS Application Based Law Enforcement Basic Recruit Training Program shall be transferable to a CMS Application Based Law Enforcement Basic Recruit Training Program in a different training school.~~

~~(c) Courses completed in the Florida CMS Law Enforcement Basic Recruit Training Program shall be transferable to a Florida CMS Law Enforcement Basic Recruit Training Program in a different training school.~~

~~(d) Courses completed in the Florida Correctional Probation Basic Recruit Training Program shall be transferable to a Florida Correctional Probation Basic Recruit Training Program in a different training school.~~

(d)(e) Basic recruit training courses requiring proficiency demonstrations that were successfully completed shall be transferable. Demonstration of proficiency skills required by the rule at the time of the requested transfer shall be

met by the student. The training center director or designee shall evaluate the student's completed performance evaluation form(s) and ensure the student meets the current proficiency standards. Demonstration of the new skills shall be documented on the applicable performance evaluation form pursuant to Section 11B-35.0024, F.A.C.

(3) – (5) No change.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.17 FS. History—New 12-13-92, Amended 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 6-9-08, 9-28-09, 3-13-13.

11B-35.0024 Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, ~~and~~ Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration.

(1) Students enrolled in a Commission-approved Basic Recruit Training Program, ~~or~~ Instructor Training Course, or Specialized or Advanced Training Course shall qualify through demonstration of proficiency skill(s) in the applicable course(s) and pass a written end-of-course examination.

(2)(a) No change.

(b) No change.

(3) Successful completion and demonstration of proficiency skills is required for each of the following high-liability courses: CMS Criminal Justice Defensive Tactics Course, CMS Defensive Tactics Instructor Course ~~Courses~~, CMS Criminal Justice Firearms Course, Cross-Over Handgun Transition Course, CMS Firearms Instructor Course ~~Courses~~, CMS Law Enforcement Vehicle Operations Course, CMS Vehicle Operations Instructor Course ~~Courses~~, CMS First Aid for Criminal Justice Officers Course, and CMS First Aid Instructor Course ~~Courses~~.

(a) CMS Criminal Justice Defensive Tactics Course.

1. No change.

2. A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate at 100% proficiency, defensive tactics skills taught by a training school, with the results recorded on the required CMS Defensive Tactics Performance Evaluation, form CJSTC-6 CMS, revised December 16, 2010 (effective 3/2013) ~~October 30, 2008~~, hereby incorporated by reference. Form CJSTC-6 CMS can be obtained at the following FDLE Internet address:

<http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. Form CJSTC-6 CMS shall be maintained in the student or course file.

3. A basic recruit student shall be subject to chemical agent contamination as described in the CMS Criminal Justice Defensive Tactics Course. Prior to beginning a Florida CMS Law Enforcement, Florida CMS Correctional, Traditional Correctional, or Florida Correctional Probation Basic Recruit Training Program, a student shall complete the Physical Fitness Assessment form CJSTC-75B. This form verifies that there are no known medical conditions that would prevent a student from participating in chemical agent contamination. A student who has provided the training school with documentation of prior chemical agent exposure that includes chemical agent contamination and working through the effects of chemical agent contamination in a training environment, shall be exempt from this requirement.

(b) No change.

(c) CMS Criminal Justice Firearms Course.

1. No change.

2. A basic recruit student shall achieve a score of 80% on the required written end-of-course examination and demonstrate the required Firearms High-Liability Proficiency Skills, using a commercially produced B-21E target or equivalent Pride Enterprises (P.R.I.D.E.) target ~~the B-21E Target or equivalent~~, at 80% or higher using a handgun (revolver or semi-automatic pistol for both daylight and night) and a long gun (shotgun or semiautomatic rifle/carbine). The results shall be recorded on the required CMS Firearms Performance Evaluation form CJSTC-4 CMS, revised December 16, 2010 (effective 3/2013) ~~August 6, 2009~~, hereby incorporated by reference. Form CJSTC-4 CMS can be obtained at the following FDLE Internet address:

<http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850)410-8615. ~~The B-21E target is commercially available through retailers.~~ Form CJSTC-4 CMS shall be maintained in the student or course file.

(d) CMS Firearms Instructor Course.

1. No change.

2. A firearms instructor student shall achieve a score of no less than 85% on the required written end-of-course examination and demonstrate the required Firearms High-Liability Proficiency Skills, using a commercially produced B-21E target or equivalent Pride Enterprises (P.R.I.D.E.) target ~~the B-21E Target or equivalent~~, at 85% or

higher using a handgun (revolver or semi-automatic pistol for both daylight and night) and a long gun (shotgun or semi-automatic rifle/carbine) for all proficiency skills, with the results recorded on the required CJSTC-4 CMS form. A copy of the completed form CJSTC-4 CMS shall be provided to the student and the original form CJSTC-4 CMS shall be maintained in the student or course file.

(e) CMS First Aid for Criminal Justice Officers Course.

1. No change.

2. A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required First Aid High-Liability Proficiency Skills at 100%, with the results recorded on the required CMS First Aid Performance Evaluation, form CJSTC-5 CMS, revised December 16, 2010 (effective 3/2013) ~~October 30, 2008~~, hereby incorporated by reference. Form CJSTC-5 CMS can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. Form CJSTC-5 CMS shall be maintained in the student or course file.

(f) No change.

(g) CMS Law Enforcement Vehicle Operations Course.

1. No change.

2. A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required Vehicle Operations High-Liability Proficiency Skills, with four out of five runs (80%) for each exercise, with the results recorded on the required CMS Vehicle Operations Performance Evaluation, form CJSTC-7 CMS, revised December 16, 2010 (effective 3/2013) ~~October 30, 2008~~, hereby incorporated by reference. Form CJSTC-7 CMS can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. Form CJSTC-7 CMS shall be maintained in the student or course file. Form CJSTC-7 CMS shall be maintained in the student or course file.

(h) No change.

(4) Successful completion and demonstration of proficiency skills is required for each of the following basic recruit, advanced, specialized instructor, or specialized training program courses: DUI Traffic Stops, Speed Measurement Course, Speed Measurement Instructor Course, Breath Test Instructor Course, Breath Test Instructor

Renewal Course, Breath Test Operator Course, Breath Test Operator Renewal Course, Agency Inspector Course, and Agency Inspector Renewal Course.

(a) DUI Traffic Stops Course, number ~~CJK_0083~~.

1. – 2. No change.

(b) Speed Measurement Course, number 1158. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required Speed Measurement Operator Performance Report form CJSTC-11, hereby incorporated by reference, revised December 16, 2010 (effective 3/2013). Form CJSTC-11 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. Form CJSTC-11 shall be maintained in the student or course file.

(c) ~~(b)~~ Speed Measurement Instructor Course, number 1159.

1. – 2. No change.

(d) Breath Test Instructor Course, number 1110.

1. An instructor student shall complete the Breath Test Instructor Course requirements pursuant to Rule 11B-20.0014, F.A.C., to instruct the Breath Test Operator Course, Breath Test Operator Renewal Course, Agency Inspector Course, and Agency Inspector Renewal Course.

2. An instructor applicant shall achieve a score of no less than 85% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required Breath Test Instructor Performance form CJSTC-17, created December 16, 2010 (effective 3/2013), hereby incorporated by reference. Form CJSTC-17 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. A copy of the completed form shall be provided to the student and the original shall be maintained in the course file.

(e) Breath Test Instructor Renewal Course, number 1111.

1. An instructor student shall complete the Breath Test Instructor Renewal Course requirements pursuant to Rule 11B-20.0017, F.A.C., to satisfy the continuing education requirements for a Breath Test Instructor Certification.

2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form CJSTC-17. A copy of the completed form shall be provided to the student and the original shall be maintained in the course file.

(f) Breath Test Operator Course, number 851. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required Breath Testing Course Performance form CJSTC-14, created December 16, 2010 (effective 3/2013), hereby incorporated by reference. Form CJSTC-14 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism-Program-Forms.aspx>, or by contacting Commission staff at (850) 410-8615. A copy of the completed form shall be provided to the student and the original shall be maintained in the course file.

(g) Breath Test Operator Renewal Course, number 951. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the student and the original shall be maintained in the course file.

(h) Agency Inspector Course, number 850. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the student and the original shall be maintained in the course file.

(i) Agency Inspector Renewal Course, number 950. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the student and the original shall be maintained in the course file.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12, 943.17 FS. History--New 2-17-93, Amended 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 6-3-10, 3-13-13.

11B-35.003 Basic Recruit Training Programs for Law Enforcement, Correctional, and Correctional Probation Auxiliary Training.

(1) No change.

(2) To become certified as a law enforcement or correctional ~~an~~ auxiliary officer, an applicant shall meet the requirements outlined in Sections 943.13(1) – (9), and (11), 943.14(7), and 943.17(1)(g), F.S., ~~and~~ To become certified as a correctional probation auxiliary officer, an applicant shall meet the requirements outlined in Sections 943.13(1)-(9), and (11), and 943.14(7), F.S., and shall complete the Florida Correctional Probation Basic Recruit Training Program in its entirety. Applicants requesting certification as a correctional officer shall complete the Florida CMS Correctional Basic Recruit Training Program in its entirety. Applicants requesting certification as a law enforcement auxiliary officer shall successfully complete the following Auxiliary Officer Basic Recruit Training Program requirements:

(a) Auxiliary Officer Prerequisite Course taught at a Commission-certified training school using Commission-certified instructors; and

(b) High-liability Training Courses for vehicle operations, defensive tactics, and firearms, taught by a Commission-certified instructor and ~~applicable to the discipline for which certification is sought. The vehicle operations, defensive tactics, and firearms courses shall be~~ taught at a Commission-certified training school or criminal justice agency.

(c) No change.

(3) A training school shall submit form CJSTC-67 to Commission staff upon an individual's successful completion of a CMS Law Enforcement ~~or Correctional Auxiliary~~ Officer Prerequisite Course. The training school or agency shall document the student's successful completion of the applicable Basic Recruit Training High-Liability Courses, pursuant to subsection 11B-35.0024(3), F.A.C. Regardless of where the Basic Recruit Training High-Liability Course is completed, the employing agency shall maintain the training documentation in the officer's file.

(4) Commission-approved Basic Recruit Training High-Liability Courses instructed at a Commission-certified training school shall be recognized by the Commission for applicants requesting certification as a law enforcement, correctional, or correctional probation officer, if the applicant has ~~maintained active employment within the discipline as an auxiliary officer, or has~~ completed training within the past four years pursuant to subsection 11B-

35.002(2), F.A.C. Recognition of completed Basic Recruit Training High-Liability Courses shall comply with paragraph 11B-35.0023(2)(e), F.A.C.

(5) Individuals exempt from completing the 40-hour CMS First Aid for Criminal Justice Officers course ~~CJK_0031~~, in the CMS Law Enforcement Auxiliary Officer Basic Recruit Training Program, based on education and training experience in the United States or its territories, shall complete the 111-hour CMS Law Enforcement Auxiliary Officer Prerequisite Course, pursuant to paragraph (6)(a) of this rule section, and the applicable high-liability courses pursuant to paragraphs (6)(b)-(d) of this rule section. The following individuals shall possess an active certificate or license that shall be maintained in the course file to be eligible for the exemption:

(a) – (f) No change.

(6) CMS Law Enforcement Auxiliary Officer Basic Recruit Training Program number 1180

(Effective April 1, 2008).

(a)	CMS Law Enforcement Auxiliary Officer Prerequisite Course	Course Number	Course Hours
1.	Law Enforcement Auxiliary Introduction	CJK_0240	27.0
2.	Law Enforcement Auxiliary Patrol and Traffic	CJK_0241	19.0
3.	Law Enforcement Auxiliary Investigations	CJK_0242	17.0
4.	Dart-Firing Stun Gun	CJK_0422	8.0
5.	CMS First Aid for Criminal Justice Officers	CJK_0031	40.0
	CMS Law Enforcement Auxiliary Officer Prerequisite Course	Sub-total	111.0
(b)	CMS Criminal Justice Firearms This course shall be taught by a Commission-certified high-liability instructor at a training school or agency.	CJK_0040	80.0
(c)	CMS Criminal Justice Defensive Tactics This course shall be taught by a Commission-certified high-liability instructor at a training school or agency.	CJK_0051	80.0
(d)	CMS Law Enforcement Vehicle Operations **CMS Law Enforcement Vehicle Operations is optional and is based on employing agency requirements. If required, the course shall be taught by	CJK_0020	48.0

	a Commission-certified high-liability instructor at a training school or agency. If CMS Law Enforcement Vehicle Operations is not instructed, the total program hours will be reduced to 271 hours.		
	CMS Law Enforcement Auxiliary Officer Program	<u>TOTAL</u> Total	**319.0

(7) Correctional Auxiliary Officer Basic Recruit Training Program number 501 (Retired June 30, 2012)

(Effective January 1, 1997).

(a)	Correctional Auxiliary Officer Prerequisite Course	Course Number	Minimum Hours
1.	Administration	NA	1
2.	Legal	NA	24
3.	Report Writing	NA	4
4.	Safety Issues	NA	4
5.	Interpersonal Skills	NA	5
6.	Security Procedures and Inmate Supervision	NA	4
7.	Equipment	NA	2
8.	Facility Movement	NA	4
9.	Correctional Operation and Intake Procedures	NA	1
10.	Inmate Property	NA	2
11.	Search Procedures	NA	3
12.	CMS First Aid for Criminal Justice Officers	CJK_0031	40
	Correctional Auxiliary Officer Prerequisite Course	Sub-total	94
(b)	CMS Criminal Justice Firearms	CJK_0040	80
(c)	CMS Criminal Justice Defensive Tactics	CJK_0051	80
	Correctional Auxiliary Officer Program	Total	254

(8) Correctional Auxiliary Officer Basic Recruit Training Program. To become a Correctional Auxiliary Officer an individual shall complete the Florida CMS Correctional Basic Recruit Training Program, number 1190, pursuant to paragraph 11B-35.002(5)(g), F.A.C.

(9)(8) Correctional Probation Auxiliary Officer Basic Recruit Training Program. To become a Correctional Probation Auxiliary Officer an individual shall complete the Florida Traditional Correctional Probation Officer Basic Recruit Training Program, number 1176, pursuant to paragraph 11B-35.002(5)(f)(6)(e), F.A.C.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12(5), 943.17(1)(a) FS. History—New 12-13-92, Amended 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 6-3-10, 3-13-13.

11B-35.006 Advanced Training Program.

(1) Commission-approved Advanced Training Program Courses were created to enhance an officer's knowledge, skills, and abilities for the job the officer performs and are used by an officer to satisfy mandatory retraining requirements or eligibility for salary incentive monies pursuant to Rule Chapter 11B-14, F.A.C.

(a) No change.

(b) The following is a complete list of active Advanced Training Program Courses:

	Course Number	Course Name	Course Hours
1.	006	Line Supervision	80
2.	011	Developing and Maintaining a Sound Organization	40
3.	012	Planning the Effective Use of Financial Resources	40
4.	013	Building and Maintaining a Sound Behavioral Climate	40
5.	016	Narcotics and Dangerous Drugs Investigations	40
6.	019	Criminal Law	40
7.	020	Case Preparation and Court Presentation	40
8.	032	Special Tactical Problems	40
9.	033	Sex Crimes Investigations	40
10.	036	Injury and Death Investigations	40

11.	047	Interviews and Interrogations	40
12.	050	Stress Management Techniques	40
13.	053	Crisis Intervention	40
14.	054	Organized Crime	40
15.	057	Discipline and Special Confinement Techniques	40
16.	058	Supervision of the Youthful Offender	40
17.	068	Advanced Report Writing and Review	40
18.	072	Firefighting for Correctional Officers	40
19.	073	Community and Human Relations	40
20.	074	Substance Abuse Awareness and Education	40
21.	077	Underwater Police Science and Technology	80
22.	080	Computers and Technology in Criminal Justice	40
23.	085	Emergency Preparedness for Correctional Officers	40
24.	087	Advanced Traffic Homicide Accident Investigations	80
25.	088	Traffic Crash Accident Reconstruction	80
26.	090	School Resource Officer	40
27.	091	Domestic Intervention <u>and Investigations</u>	40
28.	093	Hostage Negotiation	40
29.	094	Drug Abuse Resistance Education (D.A.R.E.) – FDLE instructed only	80
30.	096	Drug Abuse Resistance Education (D.A.R.E.)	40
31.	094 & 097	Drug Abuse Resistance Education (D.A.R.E.)	40
32.	098	<u>Basic</u> Traffic Homicide Investigations	80
33.	100	Crimes Against the Elderly	40
34.	107	Middle Management (Effective 10/1/06)	40
35.	809	* <u>Field CMS Field Training Officer Program Course for Law Enforcement Officers</u> (This course is not mandated for field training officers)	40

36.	1100	*Field Training Officer Course for Correctional and Correctional Probation Officers (<u>This course is not mandated for field training officers</u>)	40
37.	1151	Conducting Background Investigations	40
38.	1152	Investigation and Supervision of <u>Officer-Involved Deadly Force Incidents</u> Officer Involved Shootings	40
39.	1153	Computer Crimes Investigations	40
40.	1154	Financial Fraud Investigations	40
41.	1158	Speed Measurement Course (Effective 1/1/07)	40
42.	1161	Managing and Communicating with Inmates and Offenders (Effective 11/16/06)	40
43.	1163	Gangs and Security Threat Groups	40
44.	1164	Inmate Manipulation (Effective 6/1/06)	40
45.	1165	Spanish for Criminal Justice Professionals (Effective 2/1/07)	40
46.	1166	Advanced Investigative Techniques of Human Trafficking Offenses (Effective 5/10/07)	40
47.	<u>1187</u>	<u>Investigating Crimes Against Children</u>	<u>40</u>
48.	<u>1188</u>	*Field Training Officer Course for Correctional Probation Officers (<u>This course is not mandated for field training officers</u>)	<u>40</u>

*Officers who are currently receiving salary incentive payment for completion of the Field Training Officer Course number 051, are not eligible to receive additional salary incentive credit for course number 809, ~~or~~ 1100, or 1188.

Officers who are currently receiving salary incentive payment for completion of the Radar Speed Measurement Training Course for Law Enforcement Officers number 055 and Laser Speed Measurement Operators Course for Law Enforcement Officers number 095 are not eligible to receive additional salary incentive credit for course number 1158.

(2) - (3) No change.

(4) To successfully complete an Advanced Training Program Course, a student shall comply with student attendance, performance, and course documentation requirements pursuant to Rule 11B-35.001, F.A.C.

~~(a) A Speed Measurement Operator Performance Report form CJSTC 11, revised November 8, 2007, hereby incorporated by reference, shall be completed for the Speed Measurement Course number 1158. Form CJSTC 11 can be obtained at the following FDLE Internet address:~~

~~[http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism Program Forms.aspx](http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism%20Program%20Forms.aspx), or by contacting Commission staff at (850) 410-8615.~~

~~(b) Speed Measurement Device Operators are authorized to instruct the practical exercises in the Speed Measurement Course with a certified Speed Measurement Instructor. A copy of the Instructor Exemption form CJSTC 82 shall be maintained in the course file.~~

(5) Training schools shall report the successful completion of Advanced Training Program Courses for officers pursuant to paragraph 11B-35.001(11)(b)(40)(b), F.A.C., if they have received written or electronic authorization from the officer's respective agency for salary incentive credit.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12(5), 943.17(1) FS. History--New 12-13-92, Amended 1-10-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 6-3-10, 3-13-13.

11B-35.007 Specialized Training Program.

(1) – (2) No change.

(3) Specialized Instructor Training Courses pursuant to paragraph (1)(b) of this rule section. The following Specialized Instructor Training Courses are developed and approved by the Commission for instructor training and shall be delivered in their entirety by a training school for an individual to qualify to apply as a Commission-certified instructor:-

	Course Number	Course Names	Course Hours
(a)	1115	General Instructor Refresher Course	8
(b)	1116	CMS Instructor Techniques Course (Retired 11/14/08)	80
(c)	803	CMS General Instructor Transition Course (Retired 3/31/08)	12
(d)	800	CMS Vehicle Operations Instructor Course	40
(e)	805	CMS Vehicle Operations Instructor Transition Course (Retired 3/31/08)	16
(f)	801	CMS Firearms Instructor Course	44

(g)	806	CMS Firearms Instructor Transition Course (Retired 3/31/08)	12
(h)	802	CMS Defensive Tactics Instructor Course	80
(i)	807	CMS Defensive Tactics Instructor Transition Course (Retired 3/31/08)	32
(j)	1114	CMS First Aid Instructor Course	40
(k)	804	CMS First Aid Instructor Transition Course (Retired 3/31/08)	8
(l)	1107	Canine Team Training Instructor Course	40
(m)	1109	Laser Speed Measurement Device (LSMD) Instructor Transition Course for Radar Instructors (Retired 12/31/08)	24
(n)	1110	Breath Test Instructor Course	40
(o)	1111	Breath Test Instructor Renewal Course	8
(p)	1159	Speed Measurement Instructor Course (Effective 1/1/07)	40
(q)	1186	Florida General Instructor Techniques Course	64

(4) Commission-approved Specialized Training Program Courses pursuant to paragraph (1)(c)(4) of this rule section. The following Commission-approved Specialized Training Program Courses are developed and approved by the Commission and have not been designated as Commission-approved Advanced Training Program Courses:

	Course Number	Course Names	Course Hours
(a)	1125 1196	Contraband Forfeiture	16 40
(b)	1126	Human Diversity In-service Training for Professionalism and Ethics	4
(c)	1127	Human Diversity In-service Training for Interdependent Relationships	8
(d)	1128	Human Diversity In-service Training for Reducing Inter-group Conflict	4
(e)	1129	Human Diversity In-service Training for Sexual Harassment in the Workplace	4
(f)	1130	Human Diversity In-service Training for Specialized Topics in Diversity	4
(g)	1144	CMS Human Interaction Course	16
(h)	1131	Human Diversity In-service Training for Discriminatory Profiling and	4

		Professional Traffic Stops	
(i)	1112	Canine Team Training Course	400
(j)	1113	Laser Speed Measurement Device (LSMD) Transition Operators Course for Radar Operators (Retired 12/31/08)	12
(k)	1132	Parking Enforcement Specialist for Civilians	16
(l)	1133	Selective Traffic Enforcement Program for Civilians	80
(m)	732	Traffic Control Officer for Civilians	8
(n)	1134	Criminal Justice Officer Ethics Course	8
(o)	1135	Crimes Against Children	24
(p)	1136	Domestic Violence	8
(q)	1137	Violent Crime Investigator Training Course	40
(r)	808	CMS Field Training Officer Transition Course (<u>Retired 12/31/08</u>)	8
(s)	1140	Basic Incident Command System (ICS) Course	6
(t)	1141	Intermediate Incident Command System (ICS) Course	<u>1824</u>
(u)	1142	Advanced Incident Command System (ICS) Course	<u>1446</u>
(v)	1149	CMS Special Populations Course	32
(w)	1150	CMS Problem-Solving Model: SECURE Specialized Training Course	6
(x)	1160	Dart-Firing Stun Gun	8
(y)	1167	CMS General Instructor Update Course (<u>Retired 12/31/10</u>)	4
(z)	1169	CMS Defensive Tactics and Firearms Instructor Update Course (<u>Retired 12/31/10</u>)	6
(aa)	1185	Elder Abuse Investigations	4
<u>(bb)</u>	<u>1189</u>	<u>Physical Fitness Trainer Course</u>	<u>32</u>
<u>(cc)</u>	<u>1194</u>	<u>Responding to Veterans</u>	<u>16</u>
<u>(dd)</u>	<u>1195</u>	<u>Public Safety Telecommunications for Law Enforcement Officers</u>	<u>40</u>

(5) ~~Commission approved Specialized Training Program Courses pursuant to paragraph (1)(a) and (c) of this rule section.~~ The following Commission-approved Specialized Training Program Courses are developed and

approved by the Commission and have not been designated as Commission-approved Advanced Training Program Courses:

(a)	851	Breath Test Operator Course	16
(b)	951	Breath Test Operator Renewal Course	4
(c)	850	Agency Inspector Course	24
(d)	950	Agency Inspector Renewal Course	6

(6) – (7) No change.

~~(8) Criminal Justice Standards and Training Trust Fund Officer Training Monies may be expended to conduct eLearning instruction for Commission-approved Specialized Training Program Courses, pursuant to paragraph (1)(d) of this rule section, provided the courses are delivered using a learning management system, are instructor led, and the courses meet minimum standards. Officer Training monies shall be expended pursuant to the requirements of Rule Chapter 11B-18, F.A.C.~~

~~(a) “Learning Management System (LMS) is defined as a web-based software application for the administration, documentation, tracking, and reporting of training programs, classroom and on-line events, eLearning programs, and training content. The LMS shall facilitate:~~

- ~~1. Management of users, roles, courses, and instructors.~~
- ~~2. Manager approval.~~
- ~~3. Student messaging and notifications.~~
- ~~4. Assembly and delivery of learning resources utilizing the Shareable Content Object Reference Model (SCORM).~~
- ~~5. Navigation of course sequence.~~
- ~~6. Collaborative learning (e.g., application sharing, discussion threads).~~
- ~~7. On-line assessment.~~
- ~~8. Display of scores and transcripts.~~
- ~~9. Grading of coursework and roster processing.~~
- ~~10. Collection and preservation of student activity and performance data.~~
- ~~11. Web-based or blended course delivery (web-based and classroom combined) accessible via internet-enabled computing and/or mobile platforms.~~

~~(b) Conformity with minimum standards shall be documented on the eLearning Course Minimum Standard, Form CJSTC 18, created December 16, 2010, (effective 5/2012), hereby incorporated by reference, prior to delivery of the course and shall be maintained in the course file. An electronic copy of the corresponding course shall be maintained for a minimum of five years, and upon request shall be made available for review by Commission staff. Form CJSTC 18 and can be obtained at the following FDLE Internet address: [http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism Program Forms.aspx](http://www.fdle.state.fl.us/Content/CJST/Publications/Professionalism%20Program%20Forms.aspx), or by contacting Commission staff at (850) 410-8615.~~

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.175, 943.25 FS. History—New 12-13-92, Amended 8-7-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 5-21-12, 3-13-13.

11B-35.009 Exemption from Basic Recruit Training.

(1) – (2) No change.

(3) For individuals who request an exemption from a Commission-approved Basic Recruit Training Program, the employing agency or Criminal Justice Selection Center shall:

(a) No change.

(b) Verify that the applicant's correctional officer training is comparable to the Commission's Florida CMS Traditional Correctional Basic Recruit Training Program whenever an exemption is requested, and at a minimum reflects successful completion of training for the topics of Legal, Communications, Responding to Emergencies, Correctional Operations, Inmate Supervision, Intake and Release, Officer Safety, Defensive Tactics, First Aid or Equivalent, and Firearms.

(c) – (e) No change.

(4) – (9) No change.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.131(2) FS. History—New 1-2-97, Amended 7-7-99, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 5-21-12, 3-13-13.