

May 16, 2024

*CRIMINAL JUSTICE STANDARDS AND TRAINING
COMMISSION MEETING*

**EMBASSY SUITES BY HILTON ORLANDO
LAKE BUENA VISTA SOUTH
KISSIMMEE, FLORIDA**

AMENDED 5-10-2024



**Florida Department of Law Enforcement
Commissioner Mark Glass**

**Criminal Justice Professionalism
Director Chad Brown**

Criminal Justice Standards and Training Commission

**Chairman Tommy Ford
Bay County Sheriff's Office**

**Vice-Chairman George Lofton
Attorney General Designee**

Criminal Justice Standards and Training Commission Meeting Dates: May 13 – 16, 2024	Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, Florida 34746 Front Desk: 1-(407) 597-4000
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<i>Meeting Name</i>	<i>Meeting Time</i>	<i>Meeting Room</i>
Monday, May 13, 2024		
FDLE Staff Command Center	7:00 a.m. – 6:00 p.m.	Cypress 2
FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell	8:00 a.m. – 6:00 p.m.	East Registration Desk
Officer Discipline Class	8:00 a.m. – 5:00 p.m.	Cypress 3
“New” Training Center Director’s Orientation	5:00 p.m. – 6:00 p.m.	Cypress 2
Tuesday, May 14, 2024		
FDLE Staff Command Center	7:30 a.m. – 6:00 p.m.	Cypress 2
FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell	7:30 a.m. – 6:00 p.m.	East Registration Desk
Officer Discipline Class	8:00 a.m. – 5:00 p.m.	Cypress 3
Field Services Staff Meeting	10:00 a.m. – 12:30 p.m.	Atlantis
(Members Only) Training Center Director Scholarship Committee Meeting Training Center Director Executive Board Committee Meeting Training Center Director Steering Committee Meeting	10:00 a.m. – 10:30 a.m. 10:30 a.m. – 1:00 p.m. 1:00 p.m. – 2:30 p.m.	Cypress 2
Regional Criminal Justice Selection Center Directors Association Meeting	2:00 p.m. – 3:00 p.m.	Magnolia Ballroom
Training Center Director Advanced / Specialized Training Committee Meeting Training Center Director Basic Recruit Committee Meeting Training Center Director High Liability Committee Meeting Training Center Director Rules Committee Meeting	2:30 p.m. – 4:00 p.m. 2:30 p.m. – 4:00 p.m. 2:30 p.m. – 4:00 p.m. 2:30 p.m. – 4:00 p.m.	Magnolia Ballroom
Wednesday, May 15, 2024		
FDLE Command Center	7:30 a.m. – 6:00 p.m.	Cypress 2
FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell	7:30 a.m. – 6:00 p.m.	East Registration Desk
Officer Discipline Class	8:00 a.m. – 5:00 p.m.	Cypress 3
Training Center Directors Association Business Meeting	8:30 a.m. – 10:00 a.m.	Magnolia Ballroom
Probable Cause Determination Hearings	10:00 a.m. – 5:00 p.m.	Palms A & B
Chairman Briefing - (FDLE STAFF, CHAIRMAN, & ATTORNEY)	11:30 a.m. – 1:00 p.m.	Cypress 2
Thursday, May 16, 2024		
FDLE Command Center	7:30 a.m. – 6:00 p.m.	Cypress 2
FDLE Staff Information Area – Adrienne Trykowski	7:30 a.m. – 6:00 p.m.	East Registration Desk
Criminal Justice Standards & Training Commission Business Meeting CJST Commission Officer Discipline Hearings	8:30 a.m. – 9:30 a.m. 9:30 a.m. – 5:00 p.m.	Magnolia Ballroom

Meeting Rooms are subject to change.

Revised May 8, 2024

HOTEL INFORMATION

Commission Meeting Dates: May 13 – 16, 2024

Hotel Name and Address: Embassy Suites by Hilton Orlando Lake Buena Vista South
4955 Kyngs Heath Road
Kissimmee, Florida 34746

Front Desk Telephone: (407) 597-4000

Reservation Information

Reservation Telephone: 407-597-4000 and ask for group code (CJS)

Reservation Group Code: CJS

Reservations Online Link: Customized Reservation Link: <https://book.passkey.com/e/50663975>

Note: Individuals can make, modify, or cancel reservations; mention group code (CJS).

Group Rate: \$165.00 per night plus applicable state and local taxes. All suite rates are based on single/double occupancy. Guest suite types cannot be guaranteed and will be reserved on a first-come, first-serve basis. More than two guests will result in additional charges of \$10 plus tax per person per night, up to a maximum of six guests per suite.

Guestroom Rate Available: May 12, 2024 – May 17, 2024. Rates are applicable (3) days before and (3) after the Group's official meeting dates, subject to space and rate availability.

Tax Exempt Status: Individuals with an agency tax-exempt status must provide a valid tax exemption certificate to the Hotel on the day of arrival. This will exempt them from tax charges. However, tax-exempt status will only apply to charges paid directly by the tax-exempt organization. Attendees using agency forms of payment will be eligible for Tax Exemption. However, FDLE members must pay taxes on lodging and incidentals using a personal form of payment or Amex Corporate Card.

Hotel Parking Fee: Discounted self-parking: \$12 inclusive per day tax included.

Check-in: 4:00 p.m.

Check-out: 11:00 a.m.

Note: Early check-in cannot be guaranteed and late check-out requests will be reviewed based on hotel demand—a late departure fee of \$50 per suite. **Contact the hotel to ask about early check-in or late check-out**

Cancellation Policy: Cancellations made within 72 hours before arrival will forfeit room and tax for one night. Example: If your arrival date is May 12, 2024, you must cancel before 11:59 PM on May 9, 2024.

Reservation Deadline: The cutoff date is **April 21, 2024**. Reservations made after this date may not receive the group rate or room block. Please contact the CJSTC Meeting Planner, Cheryl Taylor, at CherylTaylor@fdle.state.fl.us if you need further assistance or have missed the cutoff date.

If you have questions about the Commission meeting agenda, contact Kim Rowell at (850) 410-8662 or by e-mail at KimberlyRowell@fdle.state.fl.us. If you have questions about hotel accommodations or need assistance making a reservation, contact Cheryl Taylor at (850) 410-8657 or via email at CherylTaylor@fdle.state.fl.us. If you have questions about the Officer Discipline Agenda, contact Erica Gaines at (850) 410-8645 or by e-mail at EricaGaines@fdle.state.fl.us. If you have questions regarding the Officer Discipline Training Course, contact Raven Davis at (850) 410-8793 or by e-mail at RavenDavis@fdle.state.fl.us. The Commission packet can be viewed or downloaded after April 30, 2024, at: <http://www.fdle.state.fl.us/CJSTC/Commission.aspx>.

MAY 16, 2024
CRIMINAL JUSTICE STANDARDS AND TRAINING
COMMISSION MEETING BUSINESS AGENDA
8:30 A.M.

The Commission packet can be viewed at:
<http://www.fdle.state.fl.us/CJSTC/Commission.aspx>

Business Meeting Called to Order	Chairman Tommy Ford
Posting of Colors	Osceola County Sheriff's Office Honor Guard
Pledge of Allegiance	Director Guy Samuelson Criminal Justice Academy of Osceola
Invocation	Chaplain Benny Valentin Osceola County Sheriff's Office
Security	Trooper Migdalis Garcia, Trooper Justin Young, Trooper Hennsey Vilaseca, Trooper Zachary Frye and Trooper Stephen Williams of the Florida Highway Patrol
Welcome/Introductions	Chairman Tommy Ford
Roll Call	Commission Secretary Kim Rowell
Sunshine Law	Commission Attorney Nick Cox
Approval of the May 16, 2024, Business Agenda	Commission Secretary Kim Rowell
Approval of the February 15, 2024, Commission Meeting Minutes	Commission Secretary Kim Rowell
Resolution: Government Analyst II Scott Ballard	Commission Secretary Kim Rowell
Training Center Directors' Association (TCDA) Chairman Remarks	Chairman Jay Romine Manatee Technical College Criminal Justice Academy

1. **Criminal Justice Professionalism Updates** Director Chad Brown
2. **Criminal Justice Standards and Training Trust Fund Audit Recommendations:** Bureau Chief Glen Hopkins
 - A. Trust Fund Audit Recommendations for Regions VI, VIII, IX, and XIII, for Fiscal Year 2022-2023
Perfect Audits:
Region VI: Simpson Technical College Criminal Justice Academy
Region VIII: Polk State College, Kenneth C. Thompson Institute of Public Safety
Region IX: Hillsborough County Sheriff's Office Training Academy
Manatee Technical College, Criminal Justice Academy
Pasco-Hernando State College, Public Service Technology Center
St. Petersburg College, Southeastern Public Safety Institute
Region XIII: Broward College Institute for Public Safety
Broward County Sheriff's Office Institute for Criminal Justice Studies
 - B. Operating Budget Requests for Fiscal Year 2024 - 2025
3. **Criminal Justice Agency Profile (CJAP) Report for 2023** Bureau Chief Glen Hopkins
4. **Officer Training: Advanced Training Programs; Advanced Investigative Techniques in Human Trafficking Crimes, #1166 (Update)** Bureau Chief Ashley Pennington
5. **Lee County Sheriff's Office Criminal Justice Academy Certification Request** Bureau Chief Glen Hopkins
6. **Request for Denial of Basic Abilities Test for Ivannia De Los Angeles Calderon pursuant to Rule 11B-35-.0011, F.A.C.** Bureau Chief Glen Hopkins
7. **Request for Variances or Waivers of Rule:** Petition for a Permanent Waiver of Rule 11B-35.0011(1), F.A.C., by Mike Simmons, Director of George Stone Criminal Justice Training Center Bureau Chief Glen Hopkins
8. **Request for Variances or Waivers of Rule:** Petition for a Permanent Waiver of Rule 11B-27.002(4)(a), F.A.C., by Seymour Thompson (Addendum) Bureau Chief Glen Hopkins

GENERAL INFORMATION AGENDA ITEMS:

Agenda Items A. through K. are general informational items that do not require Commission action. If Commission members need to discuss any of these agenda items, the chair will entertain a Commission member's request to do so.

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| A. Criminal Justice Standards and Training Trust Fund Officer Training Monies Status Report | Bureau Chief Glen Hopkins |
| B. Officer Records Statistics | Bureau Chief Glen Hopkins |
| C. Automated Training Management System (ATMS) Statistics | Bureau Chief Glen Hopkins |
| D. Field Specialist Statistics | Bureau Chief Glen Hopkins |
| E. Basic Abilities Test (BAT) Statistics | Bureau Chief Ashley Pennington |
| F. State Officer Certification Examination (SOCE) Statistics | Bureau Chief Ashley Pennington |
| G. SOCE Quarterly Content Area Report | Bureau Chief Ashley Pennington |
| H. Commission Basic Recruit Training Programs, and Advanced and Specialized Training Program Courses; and Federal and Private Training Courses (Update) | Bureau Chief Ashley Pennington |
| I. Officer Discipline Statistics | Bureau Chief Glen Hopkins |
| J. Curriculum Updates Pursuant to Section 943.17, F.S. | Bureau Chief Ashley Pennington |
| K. Criminal Justice Standards and Training Trust Fund Revenue Report for Fiscal Year 2023 - 2024 | Bureau Chief Glen Hopkins |

May 16, 2024
OFFICER DISCIPLINE AGENDA
9:30 A.M.

STIPULATION AND SETTLEMENT AGREEMENTS:

Tab	Respondent	Tab	Respondent	Tab	Respondent
A-1	ABREU-CASTRO, ALEXANDER	A-6	JONES, JOSHUA S.	A-11	TIPTON, TARAN N.
A-2	CRUZ, JENNIFER N.	A-7	KRUKOWSKI LAMONT, CHRISTOPHER J.	A-12	TOLSON, MICHAEL A.
A-3	FLORES, SCOTT M.	A-8	LARMOND, KAREEM K.	A-13	TYLER, NICOLE D.
A-4	HAND, JARRETT D.	A-9	PRESCOTT, PAYTON A.		
A-5	HARTSELL, MICHAEL D.	A-10	SOUCEK, CRAIG A.		

INFORMAL-MORAL CHARACTER:

Tab	Respondent	Tab	Respondent	Tab	Respondent
B-1	COON, MAURICE	B-6	MAGARIN, JAVIER	B-11	REES, ALLEN - (Removed)
B-2	DEREMER, ANGELA J.	B-7	MARTINEZ RIOS, LARRY	B-12	REESE, PHILLIP D.
B-3	HERRERO, GARY A.	B-8	PATTERSON, HANNAH L.	B-13	ROBINSON, JEREMIAH M.
B-4	LAWSON, STEPHANIE E.	B-9	PHILLIPS, ADAM R.	B-14	WILLIAMS, EBONY C.
B-5	LOPEZ, PEDRO	B-10	PRESSON, THOMAS O.		

INFORMAL-FELONY:

Tab	Respondent	Tab	Respondent
C-1	ALDERMAN, JERALD S.	C-2	UZEN, GIRAY

VOLUNTARY RELINQUISHMENT:

Tab	Respondent	Tab	Respondent	Tab	Respondent
D-1	BRADDOCK, STEVEN M.	D-5	JARAMILLO, PABLO B.	D-9	PREUD'HOMME, STEPHANE
D-2	BRANDON, LO'NEIJA P.	D-6	KELLERMAN, JOHN A.	D-10	STIMEL, ELAINA
D-3	CEDENO GARCIA, BRIAN	D-7	LITSCHAUER, JAY S.		
D-4	DOZIER, GERALD	D-8	O'LEARY, BRITTANY P.		

DEFAULT-MORAL CHARACTER:

Tab	Respondent	Tab	Respondent	Tab	Respondent
E-1	BANIA, BRETT E.	E-8	CAHILL, SEAN M.	E-15	PADILLA, JOSE M.
E-2	BACHELOR, FRANKLYN B.	E-9	COBBS, DANIKA H.	E-16	PEACH, JAMES D.
E-3	BLANDIN, TRAIL T.	E-10	CONNER, STEPHANIE A.	E-17	PEDRO, CODY J.
E-4	BOUCHER, MATTHEW	E-11	CURVAN, JEREMY F.	E-18	PEREZ, LUIS A.
E-5	BROWN, ALOUONNE L.	E-12	HUMES, EDWARD	E-19	SHIELDS, KEOSHA J.
E-6	BROWN, DOMINIQUE R.	E-13	JARAMILLO, MATTHEW J.	E-20	YACOVONI, TERESA A.
E-7	BROWN, RAYMOND E.	E-14	ORNEAS, ZAKIA E.		

May 16, 2024

OFFICER DISCIPLINE AGENDA continued

DEFAULT-FELONY:

Tab	Respondent	Tab	Respondent	Tab	Respondent
F-1	BAER, WILLIAM R.	F-4	CORALUZZO, MICHAEL G.	F-7	RATCLIFF, JAMES W.
F-2	BOWERS, MITCHELL W.	F-5	PATELLA, MICHAEL T.	F-8	ROSS, MATTHEW
F-3	BRIGHT, WILLIAM C.	F-6	PYLE, CLAYTON L.	F-9	YOUNG, CORY M.

RECOMMENDED ORDER:

Tab	Respondent
G-1	MARINI, TAYLOR A.

VOLUNTARY DISMISSAL

Tab	Respondent	Tab	Respondent	Tab	Respondent
H-1	FINCH, NATASHA N.	H-3	MARINI, TAYLOR A.	H-5	NIDA, SCOTT N.
H-2	GEORGE, SHANNON N.	H-4	MARRA, JOHN A.	H-6	ROBERTS, DORAN L.

TEA CERTIFICATION DENIAL:

Tab	Respondent	Tab	Respondent	Tab	Respondent
I-1	CENATUS, CHRIS	I-3	REDMOND, TIERIA D.	I-5	THOMAS, JORDAN D.
I-2	HAIRE, JACQUELINE A.	I-4	SMITH, TIYANNA E.		

2024 – 2025 COMMISSION MEETINGS

Criminal Justice Standards and Training Commission	
2024	2025
<p><u>February 12 – 15, 2024</u></p> <p>Orlando Marriott Lake Mary 1501 International Parkway Lake Mary, Florida 32746</p> <p>Front Desk: 1-407-995-1100</p>	<p><u>February 3 – 6, 2025</u></p> <p>Orlando Marriott Lake Mary 1501 International Parkway Lake Mary, Florida 32746</p> <p>Front Desk: 1-407-995-1100</p>
<p><u>May 13 – 16, 2024</u></p> <p>Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746</p> <p>Front Desk: 1-407-597-4000</p>	<p><u>May 12– 15, 2025</u></p> <p>Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746</p> <p>Front Desk: 1-407-597-4000</p>
<p><u>August 12 – 15, 2024</u></p> <p>Sawgrass Marriott Golf & Spa Resort 1000 PGA Tour Boulevard Ponte Vedra Beach, FL 32082</p> <p>Front Desk: 1-904-285-7777</p>	<p><u>August 11 – 14, 2025</u></p> <p>Sawgrass Marriott Golf & Spa Resort 1000 PGA Tour Boulevard Ponte Vedra Beach, FL 32082</p> <p>Front Desk: 1-904-285-7777</p>
<p><u>October 28 – 31, 2024</u></p> <p>Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746</p> <p>Front Desk: 1-407-597-4000</p>	<p><u>October 27– 30, 2025</u></p> <p>Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746</p> <p>Front Desk: 1-407-597-4000</p>

Meeting locations and dates are subject to change.

19-MEMBER CRIMINAL JUSTICE STANDARDS AND
TRAINING COMMISSION MEMBERSHIP

Secretary of the Department of Corrections	Attorney General
<p>Regional Director Brian D. Riedl, Proxy for Florida Department of Corrections Secretary Ricky D. Dixon (Effective 11/19/2021) Florida Department of Corrections, Region 3 Office 19225 U.S. Highway 27 Clermont, Florida 34715-9025 Telephone Number: 352-989-9355 Fax Number: 352-989-9113 E-mail: Brian.Riedl@fdc.myflorida.com Secretary/Assistant: Tracy Boyd, 352-989-9356 E-mail: Tracy.Boyd@fdc.myflorida.com Term: Not applicable</p>	<p>Investigator George Lofton – Vice Chairman Proxy for Attorney General Ashley Moody (Effective 1/30/2019) Office of The State Attorney 6th Judicial Circuit of Florida Pinellas and Pasco Counties Bruce Bartlett State Attorney P.O. Box 17500 Clearwater, Florida 33762-0500 Telephone Number: 727-464-7628 E-mail: GeorgeLofton@flsa6.gov Secretary/Assistant: None Term: Not applicable</p>
Director of Florida Highway Patrol	
<p>Colonel Gary L. Howze II Florida Department of Highway Safety and Motor Vehicles Division of Florida Highway Patrol Neil Kirkman Building, MS#1 2900 Apalachee Parkway Tallahassee, Florida 32399-0500 Telephone Number: 850-617-3100 E-mail: GaryHowze@flhsmv.gov Secretary/Assistant: Vicki Harman, 850-617-3110 E-mail: VickiHarman@flhsmv.gov Term: Not applicable</p>	
Sheriffs (3)	
<p>Sheriff Tommy Ford – Chairman Bay County Sheriff's Office 3421 North Highway 77 Panama City, Florida 32405-5009 Telephone Number: 850-248-2078 Fax Number: 850-784-0949 E-mail: tommy.ford@bayso.org Secretary/Assistant: Theresa Anglin, 850-248-2078 E-mail: theresa.anglin@bayso.org Partial Term: 4/13/2018 – 8/1/2018 First Term: 8/23/2018 – 8/1/2022 Second Term: 8/2/2022 – 8/1/2026</p>	<p>Sheriff Robert “Wayne” Ivey Brevard County Sheriff's Office 700 S. Park Avenue Titusville, FL 32780 Telephone Number: 321-264-5201 Fax Number: 321-264-5360 E-mail: wayne.ivey@bcso.us Secretary/Assistant: Deputy Kelsey Artus E-mail: Kelsey.artus@bcso.us Partial Term: 3/11/2022 – 8/1/2025</p>
<p>Sheriff Michael A. Adkinson, Jr. Walton County Sheriff's Office 10 Sheriff Circle DeFuniak Springs, Florida 32435 Telephone Number: 850-892-8186 E-mail: sheriffadkinson@waltonso.org Secretary/Assistant: Alli Lytle, 850-951-4705 E-mail: lytalli@waltonso.org First Term: 9/25/2020 – 8/1/2024</p>	

Chiefs of Police (3)	
Chief Melanie Bevan Bradenton Police Department 100 10th Street West Bradenton, Florida 34205 Telephone Number: 941-932-9333 Fax Number: 941-932-9393 E-mail: melanie.bevan@bradentonpd.com Secretary/Assistant: Elba Viruet, CAP, 941-932-9357 E-mail: elba.Viruet@bradentonpd.com Partial Term: 9/25/2020 – 8/1/2023 First Term: 10/24/2023 – 8/1/2027	Chief Jeffrey M. Pearson Satellite Beach Police Department 510 Cinnamon Drive Satellite Beach, Florida 32937 Telephone Number: 321-773-4400 Fax Number: 321-773-5414 E-mail: jpearson@satellitebeach.gov Secretary/Assistant: Michele Heyn, 321-773-4400 ext. 492 E-mail: mheyn@satellitebeach.gov Partial Term: 8/1/2016 – 8/1/2018 First Term: 8/23/2018 – 8/1/2022 Second Term: 8/2/2022 – 8/1/2026
Chief Robert Bage Fort Walton Beach Police Department 7 Hollywood Blvd., NE Fort Walton Beach, Florida 32548 Telephone Number: 850-833-9532 Fax Number: 850-833-9563 E-mail: rbage@fwb.org Secretary/Assistant: SaWanna Graves 850-833-9547 E-mail: sgraves@fwb.org Partial Term: 3/11/2022 – 8/1/2024	
Law Enforcement Officers (5) who are the Rank of Sergeant or Below	
Sergeant James Reaves Jacksonville Sheriff's Office 5530 Beach Blvd Jacksonville, Florida 32207 Telephone Number: 904-398-7010 E-mail: rreaves@fop530.com Secretary/Assistant: Joanne Seach E-mail: jseach@fop530.com Partial Term: 3/11/2022 – 8/1/2025	Sergeant Jacqueline Harrison Miami Dade Police Department / Professional Compliance Bureau 9105 NW 25 Street Doral, Florida 33172 Telephone Number: 305-629-2588 Fax Number: 305-468-2556 E-mail: J_harrison@MDPD.com Secretary/Assistant: None First Term: 9/25/2020 – 8/25/2024
Range Master Christopher Nebbeling West Palm Beach Police Department 600 Banyan Boulevard West Palm Beach, Florida 33401 Telephone Number: 561-822-1899 E-mail: cnebbeling@wpb.org Secretary/Assistant: None Partial Term: 4/9/2021 – 8/1/2021 First Term 3/11/2022 – 8/1/2025	Master Trooper William Smith Florida Highway Patrol P.O. Box 290756 Davie, Florida 33329 Telephone Number: 305-470-2500 Fax Number: 954-382-4758 E-mail: Instruc777@aol.com First Term: 10/24/2023 – 1/1/2025
Officer Richard Murphy Tallahassee Police Department 234 East Seventh Avenue Tallahassee, Florida 32303 Telephone Number: 850-891-4200 Fax Number: 850-891-4627 E-mail: richard.murphy@talgov.com First Term: 9/25/2020 – 8/1/2024	

Correctional Officers (2) Administrator of a State Correctional Institution and a Sergeant or Lower Rank			
Warden Amelia Hill Madison Correctional Institution 382 SW MCI Way Madison, FL 32340 Telephone Number: 850-973-5547 Fax Number: 385-688-2037 E-mail: Amelia.hill@fdc.myflorida.com Secretary/Assistant: Jennifer Herndon First Term: 10/24/2023 – 8/1/2027		Sergeant Edgar Rosa Orange County Corrections Department 3741 Vision Blvd. Orlando, FL 32939 Telephone Number: 407-448-8318 Fax Number: 407-836-0352 E-mail: EdgarM.rosa@ocfl.net Secretary/Assistant: None Partial Term: 3/11/2022 – 8/1/2022 First Term: 10/21/2022 – 8/1/2026	
Training Center Director		County Correctional Institution Head	
Director Charles McIntosh College of Central Florida 3001 S.W. College Road Bldg. 31 Ocala, Florida 34474 Telephone Number: 352-854-2322, ext. 1360 Fax Number: 352-873-5862 Email: mcintosc@cf.edu Secretary/Assistant: Amy Garratt ext. 1356 Email: garratta@cf.edu First Term: 9/25/2020 – 8/1/2024		Major Skott Jensen Lake County Sheriff's Office 360 W. Ruby St. Tavares, FL 32778 Telephone Number: 352-742-4061 Email: skott.jensen@lcsso.org Secretary/Assistant: Cathy Lee Email: cathy.lee@lcsso.org , 352-742-4054 First Term: 10/24/2023 – 8/1/2027	
State Resident		Commission Attorney	
Dr. James D. Sewell 301 2nd Street North, #4 St. Petersburg, Florida 33701 Telephone Number: 727-821-5014 E-mail: jimdsewell@aol.com Secretary/Assistant: None Partial Term: 6/18/2021 – 8/1/2021 First Term: 3/11/2022 – 8/1/2025		Statewide Prosecutor Nick Cox Office of the Attorney General 3507 E. Frontage Road, Suite 350 Tampa, Florida 33607 Telephone Number: 813-287-7209 Fax Number: 813-281-5515 E-mail: Nick.Cox@myfloridalegal.com Executive Assistant/Office Manager: Beth Decker (813-287-7209) E-mail: Beth.Decker@myfloridalegal.com	
Criminal Justice Professionalism Management		FDLE Counsel	
Director Chad Brown 850-410-8611 Bureau Chief Ashley Pennington 850-410-8673 Bureau of Training Bureau Chief Glen Hopkins 850-410-8660 Bureau of Standards Bureau Chief Chris Johnson 850-410-7800 Bureau of Professional Development Florida Department of Law Enforcement Criminal Justice Professionalism 2331 Phillips Road Tallahassee, Florida 32308		Deputy General Counsel Chris Bufano 850-410-7676 Deputy General Counsel Kate Holmes 850-410-7682 Assistant General Counsel Andy Digby 850-410-7020 Florida Department of Law Enforcement Office of Executive Director 2331 Phillips Road Tallahassee, Florida 32308 Alternate Mailing Address: Post Office Box 1489 Tallahassee, Florida 32302-1489	

Criminal Justice Standards and Training Commission

MINUTES OF THE FEBRUARY 15, 2024 COMMISSION MEETING

Vice-Chairman Lofton called the Criminal Justice Standards and Training Commission Business Meeting to order on February 15, 2024, held at the Orlando Marriott Lake Mary in Lake Mary, Florida.

OFFICERS KILLED IN THE LINE OF DUTY

The Commission paused for a moment of silence honoring the memory of fallen officer Trooper Zachary Fink of the Florida Highway Patrol.

PLEDGE OF ALLEGIANCE, INVOCATION, AND SPECIAL THANKS

Vice-Chairman Lofton thanked the following agency individuals for participating in the Commission's meeting activities: Trooper Anita Womack, Trooper Justin Young, Trooper Antonio Batrragan-Garcia, and Trooper Phanudej Saengchote of the Florida Highway Patrol for providing security; Seminole County Multi-Agency Honor Guard for presenting the colors; Director David Miller of Seminole State College Center for Public Safety for leading the audience in the Pledge of Allegiance; and Chaplain Walter Person of the Seminole County Sheriff's Office for giving the invocation.

BUSINESS MEETING AGENDA

COMMISSION MEMBERS PRESENT OR ABSENT

The roll was called and the following 17 Commission members represented a quorum:

1. ***Sheriff Tommy Ford, Chairman (absent)***
Bay County Sheriff's Office
3421 North Highway 77, Panama City, FL 32405-5009
Telephone: 850-248-2078
2. ***Regional Director Brian D. Riedl, proxy for Florida Department of Corrections Secretary Ricky D. Dixon***
Florida Department of Corrections, Region 3 Office
19225 U.S. Highway 27, Clermont, Florida 34715-9025
Telephone: 352-989-9113
3. ***Retired Officer George D. Lofton, Vice-Chairman proxy for Attorney General Ashley Moody***
Telephone: 727-251-0488
4. ***Colonel Gary L. Howze, II***
Florida Department of Highway Safety and Motor Vehicles
2900 Apalachee Parkway, Tallahassee, FL 32399-0500
Telephone: 850-617-3100
5. ***Sheriff Michael A. Adkinson, Jr. (absent)***
Walton County Sheriff's Office
10 Sheriff Circle, Defuniak Springs, FL 32435
Telephone: 850-892-8186
6. ***Sheriff Wayne Ivey***
Brevard County Sheriff's Office
700 S. Park Avenue, Titusville, FL 32780
Telephone: 321-264-5201
7. ***Chief Jeffrey M. Pearson***
Satellite Beach Police Department
510 Cinnamon Drive, Satellite Beach, FL 32937
Telephone: 321-773-4400
8. ***Chief Robert Bage***
Fort Walton Beach Police Department
7 Hollywood Blvd. N.E., Fort Walton Beach, FL 32548
Telephone: 850-833-9532
9. ***Chief Melanie Bevan***
Bradenton Police Department
100 10th Street West, Bradenton, FL 34205
Telephone: 941-932-9333
10. ***Sergeant James Reaves***
Jacksonville Sheriff's Office
5530 Beach Road, Jacksonville, FL 32207
Telephone: 904-398-7010

11. **Sergeant Jacqueline Harrison**

Miami Dade Police Department
Professional Compliance Bureau
9105 NW 25 Street, Doral, FL 33172
Telephone: 305-629-2588

12. **Range Master Christopher Nebbeling**

West Palm Beach Police Department
600 Banyan Boulevard, West Palm Beach, FL 33401
Telephone: 561-822-1899

13. **Officer Richard Murphy**

Tallahassee Police Department
234 East Seventh Avenue, Tallahassee, FL 32303
Telephone: 850-891-4200

14. **Sergeant Edgar Rosa**

Orange County Corrections Department
3741 Vision Blvd., Orlando, FL 32939
Telephone: 407-448-8318

15. **Director Charles McIntosh**

College of Central Florida
3001 S.W. College Road, Ocala, FL 34474
Telephone: 352-854-2322, ext. 1360

16. **Dr. James D. Sewell**

301 2nd Street North #4, St. Petersburg, FL 33701
Telephone: 727-821-5014

17. **Warden Amelia Hill**

Madison Correctional Institution
382 SW MCI Way, Madison, FL 32340
Telephone: 850-973-5547

18. **Major Skott Jensen**

Lake County Sheriff's Office
360 W. Ruby St., Tavares, FL 32778
Telephone: 352-742-4061

19. **Master Trooper William Smith**

Florida Highway Patrol
P.O. Box 290756, Davie, FL, 33329
Telephone: 305-470-2500

Commission Attorney

Statewide Prosecutor Nick Cox
Office of the Attorney General
3507 E. Frontage Road, Suite 350,
Tampa, FL 33607
Telephone: 813-287-7209

SUNSHINE LAW

Commission Attorney Nick Cox stated that the Sunshine Law applies to agenda items on the Business Agenda and Commission members shall not have conversations with another Commission member or in the presence of another Commission member about agenda items currently pending before the Commission. Commission members may discuss agenda items with another Commission member during the Commission meeting and may have conversations with Commission staff and other individuals about the agenda items prior to the Commission meeting.

APPROVAL OF THE FEBRUARY 2024 COMMISSION MEETING AGENDA

Vice-Chairman Lofton asked if there were any amendments to the February 2024 Commission meeting agenda. Commission Secretary Kim Rowell advised that the following items were submitted to Commission staff:

- **Addendum: Officer Killed in the Line of Duty** was added to the agenda for Trooper Zachary Fink of the Florida Highway Patrol.
- **Amended: Security detail.**
- **Addendum: Tabs B-1, B4 and B-9** were removed from the Officer Discipline Agenda.
- **Amended: Agenda Item 4C** - a new Global Profile sheet was hand-carried to the Commissioners.

RECOMMENDATION: Vice-Chairman Lofton requested a motion to approve the amended February 2024 agenda.

COMMISSION ACTION: *Commissioner McIntosh moved that the Commission approve the amended agenda; seconded by Commissioner Riedl; motion carried.*

APPROVAL OF THE NOVEMBER 2023 COMMISSION MEETING MINUTES

Vice-Chairman Lofton asked if there were any amendments to the November 2023 Commission meeting minutes. Commission Secretary Kim Rowell stated there were no amendments.

RECOMMENDATION: Vice-Chairman Lofton requested a motion to approve the November 2023 Commission meeting minutes.

COMMISSION ACTION: *Commissioner Sewell moved that the Commission approve the minutes; seconded by Commissioner Riedl; motion carried.*

RESOLUTIONS

The Commission Secretary presented one resolution to the Commission for Government Operations Consultant III Ms. Fredrika Flakes. Ms. Flakes served the Florida Department of Law Enforcement and the Criminal Justice Professionalism Division in various positions beginning November 4, 2016, until December 7, 2023. Through her professional insight, personal dedication, and commitment, Ms. Flakes made significant contributions to the criminal justice community and the citizens of Florida. Her dedication and commitment to service have been an invaluable asset to the Criminal Justice Professionalism Division and the Commission.

RECOMMENDATION: Vice-Chairman Lofton requested a motion to adopt the resolution as read into the record.

COMMISSION ACTION: *Commissioner Pearson moved that the Commission adopt the staff's recommendation; seconded by Commissioner Reaves; motion carried.*

TRAINING CENTER DIRECTORS' ASSOCIATION REMARKS

Director Jay Romine of the Manatee Technical College, Criminal Justice Academy provided the following report from the Training Center Directors Association's (TCDA) business meeting held on Wednesday, February 14, 2024.

- **Introduction of New Directors:** Captain Shawn Hoobin was introduced as the new director of the Polk State College Institute of Public Safety and Director Wayne Boulter of the Broward College Institute for Public Safety was introduced as the permanent director.
- **TCDA Updates:** Director Romine updated the commission on by-law changes that were presented to the Training Center Directors Association. The primary change will be the addition of an at-large board member to the Executive Board. This position will be eligible to serve from any region within the state and will be elected at the May meeting.
- **Basic Recruit Mental Health Awareness Update:** The ad hoc committee that was assembled at the request of the Florida Police Chiefs Association sent out surveys to the training center directors in support of mental health awareness for officers. There was a good response regarding the current hours for training and where adjustments could be made without compromising the integrity of the curriculum. These changes were approved at the TCDA Business meeting on Wednesday, February 14, 2024. The FDLE Bureau of training will begin to implement those changes with the hopes of completion by July 2026.
- **Coordinators Workshop:** Director Hoobin of Polk State College was thanked by Chair Romine for his willingness to host the workshop again at Polk State College which will be scheduled sometime in September 2024.
- **Senate Bill 400:** Director Romine updated the commission on the FRS bill that was filed by Senator Burgess and co-sponsored by Senator Hooper. He stated that the bill has moved through two committees and must go through the Appropriations Committee. Feeling confident the bill will go through, he hopes that by the time the session wraps up, the one-year set out period will no longer apply, and they will be able to keep good instructors.
- **Acknowledgments:** Director Romine recognized Director Billy Duckett of the Manatee Sheriff's Office Training

Center after 16 years of faithful service to the TCDA and the Commission. Director Duckett has not only chaired the High Liability Committee but he has also overseen the rewrite of most of the high liability programs. Chair Romine congratulated Director Duckett on a well-deserved retirement and thanked him for everything he has done for training in the State of Florida, the Commission, and, more specifically the association. Director Duckett is wished a long and healthy retirement.

AGENDA ITEM 1: CRIMINAL JUSTICE PROFESSIONALISM UPDATES

Director Chad Brown of the Criminal Justice Professionalism (CJP) Division reported the following:

- **Acknowledgements** – Director Brown mentioned the passing of Dr. Tony Blalock on February 11, 2024. In addition to serving as the director of the Kirkpatrick Center at Santa Fe College Institute of Public Safety for approximately 28 years, Dr. Blalock was a member of the Commission for almost 9 years. He was also a leader and a mentor to Director Brown when he was a student at the school in 1995.
- **CJSTC Trust Fund Update** – Director Brown updated the commission on the Fiscal Year 2023 – 2024: The Legislature allotted the Criminal Justice Professionalism Division \$17.9 million. The trust fund only provides salary dollars for staff. All other expenditures are from general revenue. General Revenues were up 4.3% or \$164,047 above where they were in the first and second quarters of Fiscal Year 2022 – 2023. He stated disbursements for the first three quarters of the fiscal year were \$4,573,620 leaving a cash balance of \$6,477.212 on December 31, 2023.
- **Legislative Updates** – Director Brown gave an update to the commission on the following ongoing legislation which if approved will go into effect July 1, 2024.

Senate Bill 638: Lethality Assessments will require the development of an online lethality assessment form. The training will be mandated in basic recruit training, for all law enforcement officers who have the possibility of responding to domestic violence calls.

Senate Bill 864: Autism Spectrum Disorder Training for Law Enforcement and Correctional Officers – This bill will require 4 hours of mandatory in-person training on autism for all law enforcement officers, including corrections and probation officers. Director Brown pointed out issues related to requirements as well as requesting in-person training versus online training and the concerns of DOC and their ability to staff their prisons.

Senate Bill 208: Alzheimer's Disease and Related Dementia Training for Law Enforcement and Correctional Officers – This bill will require a post-basic course but will not be mandatory training but will count towards the officer's mandatory retraining requirements should an officer choose to complete it.

Senate Bill 1490: First Responders and Crime Scene Investigators – This bill will amend the statute allowing for crime scene investigators to be considered first responders and it will also provide for the agencies educational training related to mental health awareness, prevention, mitigation, and treatment.

Senate Bill 1356: School Safety – This bill will create a repository for tracking the guardians at schools. It will be developed by FDLE in conjunction with the Department of Education

COMMISSION ACTION: This agenda item did not require Commission action.

AGENDA ITEM 2: CRIMINAL JUSTICE STANDARDS AND TRAINING TRUST FUND AUDIT RECOMMENDATIONS: REGIONS I, II, IV, V, X, AND XII FOR FISCAL YEAR 2022 - 2023

Bureau Chief Glen Hopkins presented this agenda item and provided the trust fund revenue recommendations.

1. Section 943.25(4), F.S., requires that the Commission establish, implement, supervise, and evaluate the expenditures of the Criminal Justice Standards and Training Trust Fund for Commission-approved advanced and specialized training program courses.
2. Rule 11B-18.010, F.A.C., requires that the Commission audit any training facility or program and fiscal agent's accounting records and procedures for compliance with laws, rules, budget provisions, and contractual agreements.
3. Perfect Audits: FY 2022-2023
 - Region I: Northwest Florida State College Criminal Justice Training Center
 - Region II: Florida Panhandle Technical College Public Safety Institute
 - Region IV: North Florida College Public Safety Academy
Santa Fe College Institute of Public Safety
 - Region V: St. Johns River State College Criminal Justice Training Program
 - Region X: Southwest Florida Public Service Academy
Suncoast Technical College Criminal Justice Academy
 - Region XII: Palm Beach State College Criminal Justice Institute

RECOMMENDATION: Commission staff recommended the Commission approve the audit findings and recommended corrective actions for Regions I, II, IV, V, X, and XII for Fiscal Year 2022-2023.

COMMISSION ACTION: *Commissioner Murphy moved that the Commission adopt Commission Staff's recommendation; seconded by Commissioner Howze, motion carried.*

AGENDA ITEM 3A1-5: OFFICER TRAINING; BASIC RECRUIT TRAINING PROGRAMS; INSTRUCTOR GUIDES

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval of the updates to the instructor guides to the Basic Recruit Training programs.

1. 3A-1: Law Enforcement Academy, Volume 1, Version 2024.07 (Update)
2. 3A-2: Law Enforcement Auxiliary Academy, Version 2024.07 (Update)
3. 3A-3: Correctional Basic Recruit Training Program, Version 2024.07 (Update)
4. 3A-4: Correctional Probation Officer Training Academy, Version 2024.07 (Update)
5. 3A-5: High Liability, Version 2024.07 (Update)

The instructor guides were updated to reflect curriculum content approved by the Commission on November 2, 2023. This will include updates as a result of legislative changes or other revisions made in 2023 as a result of curriculum alerts.

RECOMMENDATION: Commission staff recommended the Commission approve the updates to the instructor guides for the Florida Basic Recruit Training Programs.

COMMISSION ACTION: *Commissioner Nebbeling moved that the Commission adopt staff's recommendation; seconded by Commissioner Murphy; motion carried.*

AGENDA ITEM 4A: REQUEST FOR VARIANCES OR WAIVER OF RULE: PETITION FOR A PERMANENT WAIVER OF RULE 11 B-27.002(4)(a), F.A.C., BY DEVON ASHLEY RICH

Bureau Chief Glen Hopkins presented this agenda item to the Commission by Devon Ashley Rich., to request a permanent waiver of Rule 11B-27.002(4)(a), F.A.C. Ms. Rich was present.

RECOMMENDATION: Commission staff recommended that the Commission DENY the petition for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

COMMISSION ACTION: *Commissioner McIntosh moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Pearson; motion carried.*

AGENDA ITEM 4B: REQUEST FOR VARIANCES OR WAIVER OF RULE: PETITION FOR A PERMANENT WAIVER OF RULE 11 B-27.002(4)(a), F.A.C., BY THERESA M. SHOEMAKER

Bureau Chief Glen Hopkins presented this agenda item to the Commission by Theresa M. Shoemaker., to request a permanent waiver of Rule 11B-27.002(4)(a), F.A.C. Ms. Shoemaker was not present.

RECOMMENDATION: Commission staff recommended that the Commission DENY the petition for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

COMMISSION ACTION: *Commissioner Riedl moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Bevan; the motion carried.*

AGENDA ITEM 4C: REQUEST FOR VARIANCE OR WAIVER OF RULE: PETITION FOR A PERMANENT WAIVER OF RULES 11B-30.006(2)(A) AND 11B-35.001(12)(C)(2), F.A.C BY DIRECTOR TIMOTHY A. ADAMS OF THE ST. JOHNS RIVER STATE COLLEGE, CRIMINAL JUSTICE TRAINING PROGRAM ON BEHALF OF KYLE MCCARTHY

Bureau Chief Glen Hopkins presented this agenda item to the Commission by Director Timothy A. Adams., to request a permanent waiver of Rules 11B-30.006(2)(a) and 11B-35.001(12)(c)(2), F.A.C. Director Adams was present. Mr. McCarthy was not present.

RECOMMENDATION: Commission staff recommended that the Commission GRANT the petition for a permanent waiver of Rules 11B-30.006(2)(a) and 11B-35.001(12)(c)(2), F.A.C.

COMMISSION ACTION: *Commissioner Pearson moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Bage; motion carried.*

AGENDA ITEM 5: SARASOTA COUNTY SHERIFF'S OFFICE CORRECTIONS TRAINING ACADEMY CERTIFICATION REQUEST

Bureau Chief Glen Hopkins presented this agenda item by the Sarasota County Sheriff's Office to request approval to be certified as a Commission-approved training school and the needs analysis completed by Commission staff.

1. On August 16, 2023, the Sarasota County Sheriff's Office requested permission from the Region X Regional Training Council to submit a Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 to the Commission to request initial certification as a Commission-approved training school. The Region X Training Council approved their request.
2. On October 24, 2023, the Sarasota County Sheriff's Office submitted a Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 to Commission staff.

3. The Sarasota County Sheriff's Office is requesting Type "C" certification which would grant them the authority to deliver all Commission-approved Correctional Basic Recruit Training Program courses and Commission-approved Advanced and Specialized Training Program courses.
4. Pursuant to Rule 11B-21.002(3)(b), F.A.C., Commission staff conducted a needs analysis for Region X. The needs analysis was conducted during the week of December 12-14, 2023.

RECOMMENDATION: Commission staff recommended that the Commission find that a training need exists for Region X and approve the Sarasota County Sheriff's Office request for certification as a training school.

COMMISSION ACTION: *Commissioner Pearson moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Sewell; motion carried.*

Following Bureau Chief Hopkins presenting this agenda item, Captain Jeffrey Vajdik presented their request to the Commission and Sheriff Kurt Hoffman accepted the certificate and thanked the Commission.

AGENDA ITEM 6: Corrections Workgroup Report: EFFECTIVE COMMUNICATION AND DECISION-MAKING FOR CORRECTIONAL BASIC RECRUIT TRAINING

Bureau Chief Ashley Pennington presented this agenda item to the Commission to provide an update on the Corrections Workgroup Report: Effective Communication and Decision-Making for Corrections Basic Recruit Training.

RECOMMENDATION: Commission staff recommended that the Commission approve the recommendations to enhance training in the corrections basic recruit training program, and to adopt the report as provided.

COMMISSION ACTION: *Commissioner McIntosh moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Bage; motion carried.*

UNAGENDAED ITEMS

1. Bureau Chief Glen Hopkins congratulated Director Billy Duckett on his retirement on behalf of the Criminal Justice Professionalism. He also thanked him for his many years of law enforcement and military service, as well as for his crucial support in pushing important initiatives, particularly those pertaining to high liability, and the Commission.

Oscar Paz Soldan, who will retire from the Florida Department of Corrections after nearly 42 years of service, was also acknowledged by Bureau Chief Glen Hopkins. As a member of FDLE, he worked with the trust fund and commission rules. FDLE and the Commission wished him well in his retirement.

2. Deputy Commissioner David Binder and Assistant Acting Commissioner Mike Phillips were recognized by Director Chad Brown as being in the audience.

MEETING ADJOURNED

Vice-Chairman Lofton requested a motion to adjourn, and *Commissioner Bevan moved to adjourn the CJSTC Business Meeting; seconded by Commissioner Pearson; the motion carried.*

OFFICER DISCIPLINE AGENDA

COMMISSION MEMBERS PRESENT OR ABSENT

Roll was called and the following 17 Commission members represented a quorum:

1. **Sheriff Tommy Ford, Chairman (absent)**
Bay County Sheriff's Office
3421 North Highway 77, Panama City, FL 32405-5009
Telephone: 850-248-2078
 2. **Regional Director Brian D. Riedl, proxy for Florida Department of Corrections Secretary Ricky D. Dixon**
Florida Department of Corrections, Region 3 Office
19225 U.S. Highway 27, Clermont, Florida 34715-9025
Telephone: 352-989-9113
 3. **Retired Officer George D. Lofton, Vice-Chairman proxy for Attorney General Ashley Moody**
Telephone: 727-251-0488
 4. **Colonel Gary L. Howze, II**
Florida Department of Highway Safety and Motor Vehicles
2900 Apalachee Parkway, Tallahassee, FL 32399-0500
Telephone: 850-617-3100
 5. **Sheriff Michael A. Adkinson, Jr. (absent)**
Walton County Sheriff's Office
10 Sheriff Circle, Defuniak Springs, FL 32435
Telephone: 850-892-8186
 6. **Sheriff Wayne Ivey**
Brevard County Sheriff's Office
700 S. Park Avenue, Titusville, FL 32780
Telephone: 321-264-5201
 7. **Chief Jeffrey M. Pearson**
Satellite Beach Police Department
510 Cinnamon Drive, Satellite Beach, FL 32937
Telephone: 321-773-4400
 8. **Chief Robert Bage**
Fort Walton Beach Police Department
7 Hollywood Blvd. N.E., Fort Walton Beach, FL 32548
Telephone: 850-833-9532
 9. **Chief Melanie Bevan**
Bradenton Police Department
100 10th Street West, Bradenton, FL 34205
Telephone: 941-932-9333
 10. **Sergeant James Reaves**
Jacksonville Sheriff's Office
5530 Beach Road, Jacksonville, FL 32207
Telephone: 904-398-7010
 11. **Sergeant Jacqueline Harrison**
Miami Dade Police Department
Professional Compliance Bureau
9105 NW 25 Street, Doral, FL 33172
Telephone: 305-629-2588
 12. **Range Master Christopher Nebbeling**
West Palm Beach Police Department
600 Banyan Boulevard, West Palm Beach, FL 33401
Telephone: 561-822-1899
 13. **Officer Richard Murphy**
Tallahassee Police Department
234 East Seventh Avenue, Tallahassee, FL 32303
Telephone: 850-891-4200
 14. **Sergeant Edgar Rosa**
Orange County Corrections Department
3741 Vision Blvd., Orlando, FL 32939
Telephone: 470-448-8318
 15. **Director Charles McIntosh**
College of Central Florida
3001 S.W. College Road, Ocala, FL 34474
Telephone: 352-854-2322, ext. 1360
 16. **Dr. James D. Sewell**
301 2nd Street North, #4, St. Petersburg, FL 33701
Telephone: 727-821-5014
 17. **Warden Amelia Hill**
Madison Correctional Institution
382 SW MCI Way, Madison, FL 32340
Telephone: 850-973-5547
 18. **Major Skott Jensen**
Lake County Sheriff's Office
360 W. Ruby St., Tavares, FL 32778
Telephone: 352-742-4061
 19. **Master Trooper William Smith**
Florida Highway Patrol
P.O. Box 290756, Davie, FL, 33329
Telephone: 305-470-2500
- Commission Attorney**
Statewide Prosecutor Nick Cox
Office of the Attorney General
3507 E. Frontage Road, Suite 350, Tampa, FL 33607
Telephone: 813-287-7209

SUNSHINE LAW

Commission Attorney Nick Cox stated that the Sunshine Law applies to agenda items on the Disciplinary Agenda and Commission members shall not have conversations with another Commission member or in the presence of another Commission member about the agenda items currently pending before the Commission. Commission members may discuss the agenda items with another Commission member during the Commission meeting and may have conversations only with Commission staff or himself about the disciplinary cases prior to the Commission meeting.

APPROVAL OF THE FEBRUARY 2024 DISCIPLINARY AGENDA

Training and Research Manager Erica Gaines advised the Commission of the following amendments to the February 2024 disciplinary agenda:

Removed cases – **Tab B-1**, Maurice Coon; **Tab B-4**, Angela J. Deremer, and **Tab B-9**, Allen Rees.

RECOMMENDATION: Vice-Chairman Lofton requested a motion to approve the amended February 2024 disciplinary agenda.

COMMISSION ACTION: *Commissioner Murphy moved that the Commission approve the amended agenda; seconded by Commissioner Smith; the motion carried.*

THE FOLLOWING DISCIPLINARY CASES ARE TRANSCRIBED IN THE ORDER THE CASES WERE PRESENTED BY THE FDLE COUNSEL:

Tab A-2, Case 45744 Stipulation and Settlement Agreement	Fluty, Monica Attorney James Casey was present.	Misconduct/Guideline Penalty: Neglect Child; (11-15-2019); (Prospective Suspension to Revocation); Adjudicated Guilty of Driving Under the Influence of Alcohol with Property Damage/Personal Injury; (1-9-2020); (Prospective Suspension with Substance Abuse Counseling to Revocation) Agency: Miami-Dade Police Department
RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby presented this case and recommended the Commission impose a 21-month retroactive SUSPENSION; 45-day prospective SUSPENSION to be served within 180 days following the filing of the Final Order; 1-year PROBATION to begin at the conclusion of the suspension; and provide staff with proof of successful completion of Commission-approved substance abuse counseling and a Commission-approved parenting class prior to the completion of the probation period. COMMISSION ACTION: Discussion was held, and <i>Commissioner Pearson moved to reject staff's recommendation and impose a 75-day prospective SUSPENSION to be served within 180 days of the filing of the Final Order; seconded by Commissioner Ivey; motion carried.</i> Recused: Commissioner Harrison		
Tab B-2, Case 47842 Informal Hearing – Moral Character	Corbin, Jared A. Respondent was present	Misconduct/Guideline Penalty: Pled Guilty to Traffic Offenses Refusal to Submit to Testing; (10-19-2021); (Probation to Suspension); Pled Guilty to Driving Under the Influence of Alcohol; (10-19-2021); (Probation with Substance Abuse Counseling) Agency: Department Of Corrections

<p>RECOMMENDATION: FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission REVOKE the respondent's certification based on the aggravating factors and recommended the Commission impose the discipline in this case.</p> <p>COMMISSION ACTION: Discussion was held, and <i>Commissioner Pearson moved to accept staff's recommendation; seconded by Commissioner Ivey; motion carried.</i></p>		
Tab B-10, Case 50244 Informal Hearing – Moral Character	Tapolyai, Attila S. Respondent was present.	Misconduct/Guideline Penalty: Driving Under the Influence-BAC .15 or higher; (02-09-2023); (Prospective Suspension and Probation with Counseling to Revocation) Agency: Hillsborough County Sheriff's Office
<p>RECOMMENDATION: FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 90-day prospective SUSPENSION to begin 15-days following the filing of the Final Order; 1-year PROBATION to begin at the conclusion of the suspension; and provide staff with proof of successful completion of Commission-approved substance abuse counseling prior to the conclusion of the probationary period.</p> <p>COMMISSION ACTION: Discussion was held, and <i>Commissioner Bevan moved to reject staff's recommendation and impose a 90-day retroactive SUSPENSION; 6-month PROBATION to begin 15-days following the filing of the final order; seconded by Commissioner Murphy; motion carried.</i></p>		
Tab I-4, Case 48542 Voluntary Dismissal	Jackson, Jason L. Respondent was present.	Misconduct/Guideline Penalty: Misuse Of Public Position; (Between 01-01-2011 & 08-07-2021); (Suspension to Revocation) Agency: Fort Myers Police Department
<p>RECOMMENDATION: FDLE Deputy General Counsel Chris Bufano presented this case and recommended the Commission DISMISS the Administrative Complaint against the Respondent and direct staff to issue a Letter of Acknowledgement.</p> <p>COMMISSION ACTION: Discussion was held, and <i>Commissioner Murphy moved to accept staff's recommendation; seconded by Commissioner Pearson; motion carried.</i></p>		
Tab I-2, Case 50228 Voluntary Dismissal	Dos Santos, Luis F. Respondent was not present.	Misconduct/Guideline Penalty: Trespassing in an Occupied Structure or Conveyance; (02-04-2023); (Probation to Suspension) Agency: Department Of Corrections
<p>RECOMMENDATION: FDLE Deputy General Counsel Chris Bufano presented this case and recommended the Commission DISMISS the Administrative Complaint against the Respondent.</p> <p>COMMISSION ACTION: Discussion was held, and <i>Commissioner Murphy moved to accept staff's recommendation; seconded by Commissioner Ivey; motion carried.</i></p>		
Tab I-6, Case 49426 Voluntary Dismissal	Marini, Taylor A. Respondent was present.	Misconduct/Guideline Penalty: False Statement; (08-07-2021); (Prospective Suspension to Revocation) Agency: Orlando Police Department
<p>RECOMMENDATION: FDLE Deputy General Counsel Chris Bufano presented this case and recommended the Commission DISMISS the Administrative Complaint against the Respondent.</p> <p>COMMISSION ACTION: Discussion was held, and upon further review, <i>Vice-Chairman Lofton requested this case be moved to the May 2024 disciplinary proceedings.</i></p>		

CONSENT AGENDA

STIPULATION AND SETTLEMENT AGREEMENT CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs A-1 through A-4 were matters in which each of the Petitioners and Respondents have agreed to a settlement of their case.

The following cases are tabs: A-1, Csendom, Cody L.; A-3, Francois, Pitchie E.; A-4, Gesualdi, Richard

RECOMMENDATION: Commission staff requested the Commission adopt the Stipulation and Settlement Agreement as the final disposition for the above cases.

COMMISSION ACTION: *Commissioner Pearson moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner McIntosh; motion carried.*

INFORMAL– MORAL CHARACTER CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs B-1 through B-10 were matters in which each of the Respondents was served with an Administrative Complaint alleging that each had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13(7). Each Respondent filed an election of rights stating he or she did not dispute the allegations of fact but wished to be heard in an informal hearing. Each Respondent was given notice of the scheduled informal hearing. The Respondents were either present and did not wish to address the commission or failed to appear.

The following cases are tabs: B-3, Deen, Christian M.; B-5, Kiffney, Thomas E.; B-6, Londono, Jonathan; B-7, Major, Patrick L.; B-8, McCollum, Kenneth J.

Tabs B-1, Coon, Maurice; B-4, Deremer, Angela J.; and B-9, Rees, Allen were removed from the agenda.

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested the Commission find each Respondent in violation of officer standards and impose the disciplinary action as advocated by FDLE Counsel for each case.

COMMISSION ACTION: *Commissioner Nebbeling moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Hill; motion carried.*

INFORMAL– FELONY CONSENT AGENDA

Commission staff Erica Gaines stated that Tab C-1 was a matter in which the Respondent was served with an Administrative Complaint alleging that she had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13(4), F.S. The Respondent filed an election of rights stating she did not dispute the allegations of fact but wished to be heard in an informal hearing. The Respondent was given notice of the scheduled informal hearing. The Respondent was either present and did not wish to address the commission or failed to appear.

The following case was tab: C-1, Hyde, Janeil M.

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested the Commission find the Respondent in violation of officer standards and REVOKE certification.

COMMISSION ACTION: *Commissioner Sewell moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Howze; motion carried.*

VOLUNTARY RELINQUISHMENT CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs D-1 through D-12 were matters in which each of the Respondents was served an Administrative Complaint alleging a violation of officer standards. Each Respondent filed an election of rights stating he or she wished to voluntarily relinquish their certifications.

The following cases are tabs: D-1, Capra, Erika N.; D-2, Cartwright, Breanna M.; D-3, Chaine, Justin; D-4, Chrisley, Jordan M.; D-5, Clark, Clayton O.; D-6, Crosby, Laura M.; D-7, Davis Serrano, Luis M.; D-8, Hernandez, Christopher A.; D-9, Leach, Zachary M.; D-10, Lipede, Olayemi O.; D-11, Poirot, Justin; D-12, Taveirne, Robert J.

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested the Commission to ACCEPT each of the Respondent's voluntary relinquishment of certification in these cases.

COMMISSION ACTION: *Commissioner Pearson moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Bage; motion carried.*

Recused: Commissioner Reaves D-10

DEFAULT – MORAL CHARACTER CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs E-1 through E-15 were matters in which each of the Respondents was served an Administrative Complaint alleging that each had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13(7), F.S. Each Respondent was served an Administrative Complaint by certified mail, return receipt requested, by personal service or by publication in compliance with Section 120.60(5), F.S. Each Respondent failed to file an Election of Rights form or otherwise establish a disputed issue of material fact in response to the Administrative Complaint within 21 days of receipt of the agency pleading as required by Rule 28-106.111, F.A.C. By failing to request a hearing, the Respondents waived their right to any hearing where there was a disputed issue of material fact.

The following cases are tabs: E-1, Beaty, Eric T.; E-2, Birchfield, Joseph K.; E-3, Bonsanto, Mercedes A.; E-4, Bothwell, John M.; E-5, Bougher, Michelle L.; E-6, Boyd, Adam F.; E-7, Browder, Matthew C.; E-8, Chambers, Marquita J.; E-9, Deloatch, Shaleta V.; E-10, Donaway, Joshua A.; E-11, Duque Morales, Julian A.; E-12, Hall, Kyle L.; E-13, King, Kristopher L.; E-14, Kitchens, Kevin D.; E-15, Perry, Josiah

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested the chair entertain a motion finding that each Respondent received proper notice of the Administrative Complaint and have waived their right to a hearing.

COMMISSION ACTION: *Commissioner Murphy moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Bage; motion carried.*

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested the chair entertain a motion that the Commission admit into evidence the case materials set forth in each of these cases as prima facie evidence in support of the allegations set forth, adopt the findings of fact and law contained in the Administrative Complaint as those of the Commission, and find each respondent in violation of officer standards based upon the evidence and impose the disciplinary action as advocated by FDLE Counsel for each case.

COMMISSION ACTION: *Commissioner Bevan moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Hill; motion carried.*

DEFAULT – FELONY CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs F-1 through F-6 were matters in which each of the Respondents was served an Administrative Complaint alleging that each violated Section 943.13(4), F.S., and have pled guilty, nolo contendere, or have been found guilty of a felony. Each Respondent was served by certified mail, return receipt requested, by personal service, or by publication, in compliance with Section 120.60(5), F.S. Each Respondent failed to file an Election of Rights form or otherwise establish a disputed issue of material fact in response to the Administrative Complaint within 21 days of receipt of the agency pleading as required by Rule 28-106.111, F.A.C. By failing to request a hearing, the Respondents waived their right to a hearing in which there was a disputed issue of material fact.

The following cases are tabs: F-1, Connor, William O.; F-2, Delrusso, Chris; F-3, Hatcher, Randy L.; F-4, Kelly, Scott A.; F-5, Kevitt, Jeremy E.; F-6, Stubbs, Thomas O.

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested the chair entertain a motion finding that the respondents received proper notice of the Administrative Complaint and waived their right to a hearing.

COMMISSION ACTION: *Commissioner Sewell moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Riedl; motion carried.*

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested the chair to entertain a motion that the Commission admits into evidence the case materials set forth in each of these cases as prima facie evidence in support of the allegations set forth, adopt the findings of fact and law contained in the Administrative Complaint as those of the Commission, and find each respondent in violation of officer standards based upon the evidence and revoke certification.

COMMISSION ACTION: *Commissioner Bevan moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Reaves; motion carried.*

Recused: Commissioner Jensen F-5

RECOMMENDED ORDER CONSENT AGENDA

Commission staff Erica Gaines stated that Tab G-1 was a matter in which the Respondent requested a formal hearing before an Administrative Law Judge. The formal hearing has been held and the Administrative Law Judge has entered a Recommended Order in this case. The Respondent was given notice of the final hearing. The Respondent failed to appear.

The following case was tab: G-1, Gadoury, Shane

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested the Commission to accept the findings of fact, conclusions of law, and proposed penalties as set forth in the Recommended Order.

COMMISSION ACTION: *Commissioner Reaves moved to accept staff's recommendation and revoke the Respondent's certification; seconded by Commissioner Harrison; motion carried.*

MOTION TO VACATE/SET ASIDE CONSENT AGENDA

Commission staff Erica Gaines stated that Tab H-1 was a matter in which staff or FDLE Counsel determined that the Final Order should be vacated or set aside, or the Respondent requested that the Final Order should be vacated or set aside.

The following cases are tabs: H-1, Wynn, Ashley E.

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby respectfully requests that the Commission impose the position as advocated by FDLE Counsel for the aforementioned case.

COMMISSION ACTION: *Commissioner Murphy moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Howze; motion carried.*

VOLUNTARY DISMISSAL CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs I-1 through I-8 were matters in which staff or FDLE Counsel determined that these cases should be dismissed.

The following cases are tabs: I-1, Balay Velez, Angel D.; I-3, Hughes, Michael K.; I-5, Johnson, Antonio L.; I-7, Rainey, Hakeem A.; I-8, Rosa, Austin J.

Tab I-6, Marini, Taylor A. was moved to the May 2024 Disciplinary Proceedings

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby respectfully requested the Commission dismiss these Administrative Complaints.

COMMISSION ACTION: *Commissioner Pearson moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Bage; motion carried.*

Vice-Chairman Lofton accepted a motion to adjourn by Commissioner Murphy; seconded by Commissioner Smith; motion carried.

The minutes were prepared by Commission Secretary Kim Rowell of the Florida Department of Law Enforcement, Criminal Justice Professionalism, Post Office Box 1489, Tallahassee, Florida 32302.

AGENDA ITEM: 1

Criminal Justice Professionalism Updates

ISSUE

This agenda item is presented to provide the Commission with information regarding Division initiatives, legislative initiatives, and the Criminal Justice Standards and Training Trust Fund.

EXECUTIVE SUMMARY

Director Chad Brown will give an update on Division initiatives, legislative initiatives, and the Criminal Justice Standards and Training Trust Fund.

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A vote is not required.

AGENDA ITEM: 2A

Criminal Justice Standards and Training Trust Fund Officer Training Monies: Trust Fund Audit Recommendation for Regions VI, VIII, IX, and XIII, for Fiscal Year 2022–2023.

ISSUE

The final audit for Regions VI, VIII, IX, and XIII FY 2022– 2023 is only included in the Commission and Commission staff's Commission packet and is presented to the Commission for approval of the final audit recommendation.

EXECUTIVE SUMMARY

1. Section 943.25(4), F.S., requires that the Commission establish, implement, supervise, and evaluate the expenditures of the Criminal Justice Standards and Training Trust Fund for Commission-approved advanced and specialized training program courses.
2. Rule 11B-18.010, F.A.C., requires that the Commission audit any training facility or program and fiscal agent's accounting records and procedures for compliance with laws, rules, budget provisions, and contractual agreements.
3. Perfect Audits:

FY 2022-2023

Region VI: Simpson Technical College Criminal Justice Academy

Region VIII: Polk State College, Kenneth C. Thompson Institute of Public Safety

Region IX: Hillsborough County Sheriff's Office Training Academy

Manatee Technical College, Criminal Justice Academy

Pasco-Hernando State College, Public Service Technology Center

St. Petersburg College, Southeastern Public Safety Institute

Region XIII: Broward College Institute for Public Safety

Broward County Sheriff's Office Institute for Criminal Justice Studies

RECOMMENDATION(s): Commission staff recommends that the Commission approve the audit findings and recommended corrective actions for Regions VI, VIII, IX, and XIII FY 2022-2023 as presented to the Commission.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: The training school and region has 60 days to respond favorably to the audit. Failure to respond within 60 days after Commission action would result in the Commission writing a letter of concern to the administrative head of the training school requesting a written response to the audit. Continued failure to comply with the aforementioned authority shall result in the Commission writing a letter of censure to the administrative head of the training school requesting a written plan for compliance with applicable statutes and rules.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: The Commission would continue the audit to a future Commission meeting and direct Commission staff to work with the region to ensure that the audit is in compliance with Chapter 943, F.S., and Rule Chapter 11B-18, F.A.C.

SUPPORTING INFORMATION

The supporting information for this agenda item is only provided to the Commission and Commission staff and is not available to the public.

- FY 2022 – 2023 for Region VI, pages 1 – 7.
- FY 2022 – 2023 for Region VIII, pages 1 – 7.
- FY 2022 – 2023 for Region IX, pages 1 – 15.
- FY 2022 – 2023 for Region XIII, pages 1 – 7.

AGENDA ITEM: 2B

Criminal Justice Standards and Training Trust Fund Officer Training Monies: Fiscal Year **2024 – 2025** Operating Budget Requests

ISSUE

This agenda item is presented to the Commission to request approval for allocation of officer training monies for Fiscal Year **2024 – 2025** Operating Budget Requests.

EXECUTIVE SUMMARY

1. Section 11B-18.0052, F.A.C., requires the Criminal Justice Professionalism Division to notify the Regional Training Councils of the projected allocation of officer training monies by July 1 of each year.
2. The proposed distribution of the **\$6,276,960.00** allocation is determined by the total regional officer count of **78,462** at the rate of **\$80.00** per officer. Each Commission-certified criminal justice training school submits a budget request to their Regional Training Council for approval and the Regional Chairpersons forward the respective region's budget(s) to Commission staff for review and approval.
3. Operating Budget Requests.
 - A. All budgets shall comply with the following Officer Training Monies Expenditure Formula:
 - Administrative Category - No more than 5%
 - Training Category - No less than 80%
 - Operating Capital Outlay Category - No more than 15%
 - B. Details for the Fiscal Year **2024 – 2025** Operating Budget Requests begin on **page 2**. These budgets have been reviewed and approved by Commission staff.
 - C. The following is a summary of the Operating Budget Requests for Fiscal Year **2024 – 2025**:

• Region I	\$173,360.00	Region IX	\$644,640.00
• Region II	\$80,960.00	Region X	\$351,280.00
• Region III	\$115,920.00	Region XI	\$160,640.00
• Region IV	\$137,120.00	Region XII	\$316,240.00
• Region V	\$344,000.00	Region XIII	\$439,520.00
• Region VI	\$148,560.00	Region XIV	\$797,760.00
• Region VII	\$774,400.00	Region XV	\$303,920.00
• Region VIII	\$163,520.00	Region XVI	\$1,325,120.00

RECOMMENDATION(s): Commission staff recommends that the Commission approve the allocation of officer training monies for the Fiscal Year **2024 – 2025** Operating Budget Requests.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: The training schools will receive operating funds for Fiscal Year **2024 – 2025**.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: The training schools will not receive operating funds for Fiscal Year **2024 – 2025**.

SUPPORTING INFORMATION

The following Operating Budgets have been reviewed and approved by the Criminal Justice Professionalism Division.

REGION I - TOTAL ALLOCATION FY 2024 - 2025		\$173,360.00
Regional Administrative Cost	2.57%	\$4,450.00
A. George Stone Vo-Tech Center	\$1,450.00	
B. Northwest Florida State College	\$3,000.00	
Regional Training Cost	97.43%	\$168,910.00
A. George Stone Vo-Tech Center	\$107,030.00	
B. Northwest Florida State College	\$61,880.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. George Stone Vo-Tech Center	\$0.00	
	None Budgeted	
B. Northwest Florida State College	\$0.00	
	None Budgeted	

REGION II - TOTAL ALLOCATION FY 2024 - 2025		\$80,960.00
Regional Administrative Cost	3.91%	\$3,169.00
A. Gulf Coast State College	\$2,750.00	
B. Chipola College	\$419.00	
C. Florida Panhandle Technical College	\$0.00	
Regional Training Cost	96.09%	\$77,791.00
A. Gulf Coast State College	\$52,530.00	
B. Chipola College	\$13,981.00	
C. Florida Panhandle Technical College	\$11,280.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. Gulf Coast State College	\$0.00	
	None Budgeted	
B. Chipola College	\$0.00	
	None Budgeted	
C. Florida Panhandle Technical College	\$0.00	
	None Budgeted	

REGION III - TOTAL ALLOCATION FY 2024 - 2025		\$115,920.00
Regional Administrative Cost	5%	\$5,796.00
A. Tallahassee Community College	\$5,796.00	
Regional Training Cost	95%	\$110,124.00
A. Tallahassee Community College	\$110,124.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. Tallahassee Community College	\$0.00	
	None Budgeted	

REGION IV - TOTAL ALLOCATION FY 2024 - 2025		\$137,120.00
Regional Administrative Cost	9.18%*	\$12,588.00
A. Santa Fe College	\$6,588.00	
B. Florida Gateway College	\$3,000.00	
C. North Florida College	\$3,000.00	
Regional Training Cost	90.82%	\$124,532.00
A. Santa Fe College	\$68,292.00	
B. Florida Gateway College	\$32,520.00	
C. North Florida College	\$23,720.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. Santa Fe College	\$0.00	
	None Budgeted	
B. Florida Gateway College	\$0.00	
	None Budgeted	
C. North Florida College	\$0.00	
	None Budgeted	

REGION V – TOTAL ALLOCATION FY 2024 - 2025		\$344,000.00
Regional Administrative Cost	1.86%	\$6,393.00
A. Northeast Florida Criminal Justice Center	\$1,201.00	
B. St. Johns River State College	\$5,192.00	
Regional Training Cost	98.14%	\$337,607.00
A. Northeast Florida Criminal Justice Center	\$238,959.00	
B. St. Johns River State College	\$98,648.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. Northeast Florida Criminal Justice Center.	\$0.00	
	None Budgeted	
B. St. Johns River State College	\$0.00	
	None Budgeted	

REGION VI – TOTAL ALLOCATION FY 2024 - 2025		\$148,560.00
Regional Administrative Cost	5.16%*	\$7,659.86
A. College of Central Florida	\$2,178.00	
B. Citrus County Public Safety Training Center	\$5,481.86	
Regional Training Cost	94.17%	\$139,900.14
A. College of Central Florida	\$84,472.40	
B. Citrus County Public Safety Training Center	\$55,427.74	
Regional Operating Capital Outlay Cost	0.67%	\$1,000.00
A. College of Central Florida	\$1,000.00	
	Unobligated Funds (\$1,000.00)	
B. Citrus County Public Safety Training Center	\$0.00	
	None Budgeted	

REGION VII - TOTAL ALLOCATION FY 2024 - 2025		\$774,400.00
Regional Administrative Cost	3.2%	\$24,760.80
A. Eastern Florida State College	\$7,696.00	
B. Valencia College	\$0.00	
C. Daytona State College	\$1,220.80	
D. Criminal Justice Academy of Osceola	\$3,752.00	
E. Lake Technical College	\$3,280.00	
F. Seminole State College	\$8,812.00	
Regional Training Cost	95.03%	\$735,941.60
A. Eastern Florida State College	\$106,224.00	
B. Valencia College	\$309,520.00	
C. Daytona State College	\$118,417.60	
D. Criminal Justice Academy of Osceola	\$60,032.00	
E. Lake Technical College	\$62,320.00	
F. Seminole State College	\$79,428.00	
Regional Operating Capital Outlay Cost	1.77%	\$13,697.60
A. Eastern Florida State College	\$0.00	
None Budgeted		
B. Valencia College	\$0.00	
None Budgeted		
C. Daytona State College	\$2,441.60	
Unobligated Funds (\$2,441.60)		
D. Criminal Justice Academy of Osceola	\$11,256.00	
Unobligated Funds (\$11,256.00)		
E. Lake Technical College	\$0.00	
None Budgeted		
F. Seminole State College	\$0.00	
None Budgeted		

REGION VIII - TOTAL ALLOCATION FY 2024 - 2025		\$163,520.00
Regional Administrative Cost	5%	\$8,176.00
A. Polk State College	\$6,324.00	
B. South Florida State College	\$1,852.00	
Regional Training Cost	80%	\$130,816.00
A. Polk State College	\$101,184.00	
B. South Florida State College	\$29,632.00	
Regional Operating Capital Outlay Cost	15%	\$24,528.00
A. Polk State College	\$18,972.00	
	Unobligated Funds (\$18,972.00)	
B. South Florida State College	\$5,556.00	
	Unobligated Funds (\$5,556.00)	

REGION IX - TOTAL ALLOCATION FY 2024 - 2025		\$644,640.00
Regional Administrative Cost	4.90%	\$31,574.52
A. Hillsborough Community College	\$13,304.00	
B. Manatee Technical College	\$5,092.82	
C. Pasco-Hernando State College	\$1,025.70	
D. St. Petersburg College	\$10,784.00	
E. Manatee County Sheriff's Office	\$1,368.00	
Regional Training Cost	95.10%	\$613,065.48
A. Hillsborough Community College	\$252,776.00	
B. Manatee Technical College	\$46,427.18	
C. Pasco-Hernando State College	\$82,974.30	
D. St. Petersburg College	\$204,896.00	
E. Manatee County Sheriff's Office	\$25,992.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. Hillsborough Community College	\$0.00	
	None Budgeted	
B. Manatee Technical College	\$0.00	
	None Budgeted	
C. Pasco-Hernando State College	\$0.00	
	None Budgeted	

REGION IX - TOTAL ALLOCATION FY 2024 – 2025, continued		
D. St. Petersburg College		\$0.00
	None Budgeted	
E. Manatee County Sheriff's Office		\$0.00
	None Budgeted	

REGION X - TOTAL ALLOCATION FY 2024 - 2025		\$351,280.00
Regional Administrative Cost	6.22%*	\$21,864.00
A. Suncoast Technical College	\$6,728.00	
B. Southwest Florida Public Service Academy	\$15,136.00	
Regional Training Cost	93.78%	\$329,416.00
A. Suncoast Technical College	\$79,832.00	
B. Southwest Florida Public Service Academy	\$249,584.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. Suncoast Technical College	\$0.00	
	None Budgeted	
B. Southwest Florida Public Service Academy	\$0.00	
	None Budgeted	

REGION XI - TOTAL ALLOCATION FY 2024 - 2025		\$160,640.00
Regional Administrative Cost	7%*	\$11,245.00
A. Indian River State College	\$11,245.00	
Regional Training Cost	93%	\$149,395.00
A. Indian River State College	\$149,395.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. Indian River State College	\$0.00	
	None Budgeted	

REGION XII - TOTAL ALLOCATION FY 2024 - 2025		\$316,240.00
Regional Administrative Cost	5%	\$15,812.00
A. Palm Beach State College	\$15,812.00	

REGION XII - TOTAL ALLOCATION FY 2024 – 2025, continued

Regional Training Cost	80%	\$252,992.00
A. Palm Beach State College	\$252,992.00	
Regional Operating Capital Outlay Cost	15%	\$47,436.00
A. Palm Beach State College	\$47,436.00	
Unobligated Funds (\$47,436.00)		

REGION XIII - TOTAL ALLOCATION FY 2024 - 2025**\$439,520.00**

Regional Administrative Cost	5.81%*	\$25,536.00
A. Broward College	\$25,536.00	
Regional Training Cost	94.19%	\$413,984.00
A. Broward College	\$413,984.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. Broward College	\$0.00	
None Budgeted		

REGION XIV - TOTAL ALLOCATION FY 2024 - 2025**\$797,760.00**

Regional Administrative Cost	5%	\$39,888.00
A. The College of the Florida Keys	\$0.00	
B. Miami Police Training Center	\$0.00	
C. Miami-Dade Public Safety Training Center	\$0.00	
D. Miami-Dade College (School of Justice)	\$39,888.00	
Regional Training Cost	95%	\$757,872.00
A. The College of the Florida Keys	\$42,680.00	
B. Miami Police Training Center	\$119,664.00	
C. Miami-Dade Public Safety Training Center	\$276,583.00	
D. Miami Dade College (School of Justice)	\$318,945.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. The College of the Florida Keys	\$0.00	
None Budgeted		
B. Miami Police Training Center	\$0.00	
None Budgeted		
C. Miami-Dade Public Safety Training Center	\$0.00	
None Budgeted		
D. Miami Dade College (School of Justice)	\$0.00	
None Budgeted		

REGION XV - TOTAL ALLOCATION FY 2024 - 2025		\$303,920.00
Regional Administrative Cost	5%	\$15,196.00
A. Tallahassee Community College (State Agencies)	\$15,196.00	
Regional Training Cost	95%	\$288,724.00
A. Tallahassee Community College (State Agencies)	\$288,724.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. Tallahassee Community College (State Agencies)	\$0.00	
None Budgeted		

REGION XVI - TOTAL ALLOCATION FY 2024 - 2025		\$1,325,120.00
Regional Administrative Cost	5.21%*	\$69,056.00
A. Florida Department of Corrections	\$69,056.00	
Regional Training Cost	94.79%	\$1,256,064.00
A. Florida Department of Corrections	\$1,256,064.00	
Regional Operating Capital Outlay Cost	0%	\$0.00
A. Florida Department of Corrections	\$0.00	
None Budgeted		

***Note:** Regions reflecting more than five percent (5%) budgeted in Administration have deducted travel allowances for Regional Chairpersons, Training Center Director(s) (or their designee), and Fiscal Agents to attend Commission Workshops, prior to application of Revised Formula, and/or Training Center Directors (or their designee) to attend Commission Meetings, prior to application of the Commission's Trust Fund Expenditure Formula.

AGENDA ITEM: 3

2023 Criminal Justice Agency Profile (CJAP) Report

ISSUE

Section 943.18, F.S., requires that the Criminal Justice Standards and Training Commission, "...make a comprehensive study of the compensation and benefits paid to law enforcement and correctional officers throughout the state...", "to include factors upon which compensation is based. This report is intended for use by law enforcement and correctional agencies, as well as local and state governments, as a tool to evaluate the sufficiency of compensation paid to criminal justice personnel throughout Florida.

EXECUTIVE SUMMARY

1. The 2023 CJAP Report contains information on officer demographics, compensation, benefits, training programs, and specialized units. The report is available on the FDLE internet site (www.fdle.state.fl.us). From the home page select "Quick Links". The Criminal Justice Agency Profile Report appears alphabetically in the links listed under 'Criminal Justice Professionalism Division'.
2. The 2023 CJAP Report is separated by disciplines for a comparison of compensation and benefits of responding agencies. The data was collected from surveys distributed to the agency heads of all state, county, and city law enforcement and correctional agencies, and is based on the minimum compensation for entry-level officers.
3. A list of the survey data elements collected and reported in the 2023 CJAP Report is on **page 2**.

RECOMMENDATION(S): Commission staff requests that the Commission review and approve the 2023 CJAP Report. The 2023 CJAP survey results will be placed on the FDLE website and available to criminal justice agencies and the public.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: The 2023 CJAP Report will be approved and available accordingly.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: The 2023 CJAP Report will not be available as required by Section 943.18, F.S.

SUPPORTING INFORMATION

1. The 2023 CJAP Report is available on the FDLE internet site (www.fdle.state.fl.us).
2. The 2023 Data Representative of Florida Criminal Justice Agencies is on **page 2**.
3. **943.18 Compensation and benefits study; recommendation.** --The commission shall make a comprehensive study of the compensation and benefits paid to law enforcement officers and correctional officers throughout the state. Among the items to be researched shall be variation in salary scale, education and training of officers, retirement and pension programs, and any other factors on which compensation is based. The commission shall make recommendations to the Legislature for achieving uniformity in compensation for officers with equal or comparable responsibilities, experience, education, and training. **History.** --s. 7, ch. 74-386; s. 4, ch. 78-323; s. 8, ch. 80-71; ss. 11, 24, 25, ch. 81-24; s. 1, ch. 82-46; s. 2, ch. 83-265; s. 24, ch. 84-254; ss. 5, 6, ch. 87-186; s. 5, ch. 91-429.

SUPPLEMENTAL INFORMATION

Criminal Justice Standards & Training Commission Criminal Justice Agency Profile (CJAP) Report

2023 Data Representative of Florida Criminal Justice Agencies

Agency Information	Salary	Requirements & Pre-Requisites	Weapons Issued (Lethal)	Weapons Issued (Non-Lethal)	Supplemental Programs	Training	Special Units	Canine Unit	Insurance	Benefits & Retirement	Statistical Reports
Employ Sworn LE or CO Officers	Entry Salary	Minimum Education (Entry)	Handgun	Baton / ASP	Take Home Vehicle	Length of FTO Program (Weeks)	Narcotics Unit	Dog Types	Life Insurance	Special Risk (State)	Attrition
Collective Bargaining Unit	First Line Supervisor Minimum Salary	Minimum Education (Promotion)	Shotgun	Chemical Agents / OC Spray	In-Service Physical Fitness/ Wellness	Continued Training Required	Tactical Unit/ SWAT / ERT	Trained For	Medical Insurance	Special Risk (County)	Officer Population
Agency Official Elected or Appointed	Middle Management Minimum Salary	Minimum Age	Rifle	Dart-Firing Stun Gun / Taser	Tuition Reimbursement	Defensive Tactics	Internal Affairs	Number of Canine Teams	Dental Insurance	Special Risk (Local or Private)	Race and Gender
Agency Accredited	Enhanced Minimum Salary Based on Experience?	Standard Shift (Hours)	Based on Job Duties	Rubber Bullets	Sponsor Recruits	Firearms	Training Unit	Certified	Disability Insurance	Deferred Comp Plan	Ratios
(If yes:) Accrediting Agency	Longevity Pay	Probationary Period (Months)	Based on Shift	Bean Bag Projectile	Utilize Body Cameras	Dart-Firing Stun Gun	Gang Unit	(if yes:) Certified Through		Local Retirement Plan	Full-Time Officers Hired
	Overtime Pay	Fitness a Condition of Employment	None	Pepper Ball	Dashboard Cameras	CPR/AED /First Aid	Canine Unit			401K	
	Shift Differential Pay	Psychological Exam		Other	Provide Ballistic Vests	In-Service Physical Fitness	Bomb Squad			Deferred Retirement Option Program (DROP)	
	Sign on Bonus	Voice Stress Analysis		None	Equip with Naloxone	Chemical Agents	Regional / Countywide Response Teams			Other Retirement Plan	
		Polygraph Exam			Peer Support Counseling Program	Driving	School Resource Officer			No Retirement Plan	
		Physical Fitness / Agility Test					None			Annual Vacation (Hours)	
		Vision Requirement					Community Service			Annual Sick Leave (Hours)	
		Interview / Oral Board					Mental Health Unit			Paid Holidays	
		Written Test, TABE, etc.					Threat Assessment Unit			Personal Days	
		Previous CJ Experience					Intelligence Unit			Accrual Change	
		Prior CJ Employment								Sick Leave Buy Back	
		Restrictive Tobacco Policy								Conversion of Sick Leave to Annual	
		Driving History									
		Swimming Test									
		Restrictive Tattoo Policy									

AGENDA ITEM: 4

Approval of the revision of Advanced Course, #1166, Advanced Investigative Techniques in Human Trafficking Crimes.

ISSUE

This agenda item is presented to the Commission to request approval of the revision of Advanced Course, #1166, Advanced Investigative Techniques in Human Trafficking Crimes.

EXECUTIVE SUMMARY

1. The Commission is responsible for maintaining advanced training program courses for Commission-certified law enforcement, correctional, and correctional probation officers. Courses in the Advanced Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. FDLE command staff requested that Commission staff update the 40-hour Advanced Course, #1166, Advanced Investigative Techniques in Human Trafficking Crimes to ensure that Florida law enforcement officers receive the most current training in the fight against human trafficking.
3. Commission staff worked with subject matter experts (SMEs) to update the curriculum to reflect contemporary methods and best practices for investigating human trafficking crimes in the state of Florida. The SME workgroup streamlined the training by consolidating repetitive material and developing new instructor notes, lesson activities, and user-friendly appendices. The SME workgroup also replaced some of the older case studies and scenarios with newer ones, and updated information on investigative approaches, evidence collection, taskforce roles, and interviewing methods.

RECOMMENDATION(S): Commission staff recommends the Commission approve the updated 40-hour Advanced Course, #1166, Advanced Investigative Techniques in Human Trafficking Crimes in the Advanced Training Program with an effective date of May 16, 2024.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A "yes" vote shall make available the updated officer training on Advanced Investigative Techniques in Human Trafficking Crimes.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A "no" vote may delay the availability of the updated officer training on Advanced Investigative Techniques in Human Trafficking Crimes.

SUPPORTING INFORMATION

The supporting information for this agenda item is only provided to the Commission and Commission staff and is not available to the public.

Attachment 1: 1166 Advanced Investigative Techniques in Human Trafficking IG V2024.05 DRAFT

Attachment 2: 1166 Advanced Investigative Techniques in Human Trafficking SG V2024.05 DRAFT

AGENDA ITEM: 5

Lee County Sheriff's Office Request to be Certified as a Training School

ISSUE

This agenda item is to present the request by the Lee County Sheriff's Office (LCSO) to be certified as a Commission-approved training school and the needs analysis completed by Commission staff based on this request.

EXECUTIVE SUMMARY

1. On November 15, 2023, the Lee County Sheriff's Office requested permission from the Region X Regional Training Council to submit a Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 to the Commission to request initial certification as a Commission-approved training school. The Region X Training Council approved their request.
2. On December 4, 2023, the Lee County Sheriff's Office submitted a Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 to Commission staff.
3. The Lee County Sheriff's Office is requesting Type "A" certification which would grant them the authority to deliver all Commission-approved Basic Recruit Training Program courses and Commission-approved Advanced and Specialized Training Program courses.
4. Pursuant to Rule 11B-21.002(3)(b), F.A.C., Commission staff conducted a needs analysis for Region X. The needs analysis was conducted during the week of January 22-25, 2024.

RECOMMENDATION(s): Commission staff recommends the Commission find that a training need exists for Region X and approve Lee County Sheriff's Office's request for certification as a training school.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: The application submitted by the Lee County Sheriff's Office for the certification of the Lee County Sheriff's Office Criminal Justice Academy would be approved. The Lee County Sheriff's Office Criminal Justice Academy would be certified as a Commission-certified training school with an expiration date of June 30, 2025.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: The application submitted by the Lee County Sheriff's Office for the certification of the Lee County Sheriff's Office Criminal Justice Academy would be denied.

SUPPORTING INFORMATION

- **Attachment 1:** Rule 11B-21.002, F.A.C., Criminal Justice Training Schools' Request for Certification, Expansion of Certification, and Re-certification, **pages 3-4.**
- **Attachment 2:** Rule 11B-21.005, F.A.C., Criminal Justice Training School Requirements for Certification and Re-certification, **pages 4-5.**
- **Attachment 3:** Meeting Notice, **page 6.**
- **Attachment 4:** LCSO Needs analysis report, **pages 7-11.**

The LCSO Training Needs Analysis (TNA) documents are listed below and attached.

Attachment 1 – Minutes from Region X Training Advisory Council Meeting held on November 15, 2023, **pages 12-16.**

Attachment 2 – Criminal Justice Training School Certification and Re-Certification Application; form CJSTC 29; for Lee County Sheriff's Office Criminal Justice Academy; **pages 17-25.**

Attachment 3 – Standardized agency and training school survey instruments (CJSTC Training School Needs Assessment form); **pages 26-33.**

Attachment 4 – CJSTC Training Schools Needs Assessment form for Lee County Sheriff's Office, conducted by Training and Research Manager Terry Baker, **pages 34-38.**

Attachment 5 – CJSTC Training School Needs Assessment form for Southwest Florida Public Service Academy, conducted by Training and Research Manager Terry Baker, **pages 39-42.**

Attachment 6 – CJSTC Training School Needs Assessment forms for Cape Coral Police Department, Charlotte County Sheriff's Office, Clewiston Police Department, Collier County Sheriff's Office, Florida Gulf Coast University Campus Police Department, Florida Southwestern State College Police Department, Fort Myers Police Department, Glades County Sheriff's Office, Hendry County Sheriff's Office, Lee County Port Authority Police Department, Marco Island Police Department, Moore Haven Correctional Facility, Naples Police Department, Punta Gorda Police Department, Sanibel Police Department, and 20th State Attorney's Office; conducted by Training and Research Manager Terry Baker, **pages 43-107.**

Attachment 7 – CJSTC Training School Needs Assessment form for Suncoast Technical College, conducted by Training and Research Manager Terry Baker, **pages 108-111.**

Attachment 8 – Completed Lee County Sheriff's Office Criminal Justice Academy facility and staff inspection forms. Documents in the order in which they appear. Forms: CJSTC-201, CJSTC-202, CJSTC 204, CJSTC 205, and CJSTC 208; **pages 112-122.**

11B-21.002 Criminal Justice Training Schools' Request for Certification, Expansion of Certification, and Re-certification.

(1) Training organizations requesting Commission certification, re-certification, or expansion of a current certification shall apply to the Commission by submitting to Commission staff a completed Training School Certification, Re-certification, or Expansion of Certification Application, form CJSTC-29, revised November 6, 2014, effective 7-2015, hereby incorporated by reference, <https://www.flrules.org/Gateway/reference.asp?No=Ref-05628>. Form CJSTC-29 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615. Form CJSTC-29 shall reflect that certification is for the training organization requesting the certification, re-certification, or expansion of a current certification.

(2) Pursuant to section 943.12(3), F.S., the Commission shall authorize the issuance of certificates to criminal justice training schools. A training school shall be categorized as a type "A," "B," or "C," certification and assigned one of the following certification codes:

(a) Type "A" certification grants a training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement, correctional, and correctional probation officers, and Commission-approved Advanced and Specialized Training Program Courses outlined in rule chapter 11B-35, F.A.C.

(b) Type "B" certification grants a training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement and Commission-approved Advanced and Specialized Training Program Courses outlined in rule chapter 11B-35, F.A.C.

(c) Type "C" certification grants a training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for correctional and correctional probation officers, and Commission-approved Advanced and Specialized Training Program Courses outlined in rule chapter 11B-35, F.A.C.

(3) Request for Training School Initial Certification.

(a) The training organization requesting initial certification shall obtain approval from the Regional Training Council in its area prior to applying for an initial certification, via a Training School Certification, Re-certification, or Expansion of Certification Application form CJSTC-29.

(b) A training needs analysis shall be conducted by Commission staff for the region or local training area to be served by the organization requesting certification. An inspection shall be conducted of the training organization to ensure compliance with the requirements for certification pursuant to rule 11B-21.005, F.A.C. An application for certification of a training organization shall be denied by the Commission for any training organization that does not demonstrate that a training need exists in the region or local training area intended to be served by the training organization or does not comply with the requirements set forth in rule 11B-21.005, F.A.C.

(c) A training organization shall receive a notice of intent to approve or deny certification. If a request for certification is denied, the notice shall specify the grounds for the denial, and the denial shall be conducted pursuant to chapter 120, F.S. A training organization that has been denied Commission certification as a training school may reapply or petition the Commission after such action is effective. The Commission shall require a hearing, at which time the affected training organization shall show cause why its application for certification should be accepted, or its petition granted.

(d) Commission approval of a training school for delivery of Commission training shall continue in effect until the next recertification date pursuant to paragraph 11B-21.002(5)(a), F.A.C.

(4) Request for Expansion for Certification. A training school that requests expansion of its certification shall follow the procedures in subsection 11B-21.002(3), F.A.C. The expansion portion of the certification shall be treated as an initial certification. The certification expiration date of the expansion shall remain the same as the current expiration date.

(5) Request for Commission Re-certification.

(a) A training school that requests continued certification by the Commission shall submit a completed Criminal Justice Training School Certification, Re-certification or Expansion of Certification Application form CJSTC-29, to Commission staff no later than January 1st of the year the certification expires. Recertification dates for training schools shall be July 1, 2006, then July 1, 2010, and every five years thereafter.

(b) A training school that requests continued certification by the Commission shall be officially evaluated by a Commission-appointed certification team to determine compliance with Commission rules regarding certificate renewal. The Commission shall deny an application for certification of a training school if the training school has had its certification revoked pursuant to rule 11B-21.018, F.A.C.

(c) The certification team shall report its findings to the Commission, along with a formal recommendation regarding the training schools request for re-certification. The certification team shall be comprised of Commission staff and one individual appointed by the Chairman of the training school's Local Advisory Committee, or if there is no Local Advisory Committee, the Chairman of the

training school's Regional Training Council.

(d) A training school shall be given a notice of intent to approve or deny certification. If certification is denied, the notice shall specify the grounds for denial. The denial of an application for renewal of certification shall be conducted pursuant to chapter 120, F.S. The Commission shall request a hearing and the affected training school shall be required to show cause why its application for renewal of certification should be accepted, or its petition granted.

Rulemaking Authority 943.03(4), 943.12(1), (2) F.S. Law Implemented 943.12(3), 943.14 F.S. History--New 7-21-82, Amended 1-28-86, Formerly 11B-21.02, Amended 12-13-92, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 11-30-04, 3-21-07, 6-9-08, 9-28-09, 3-13-13, 7-29-15, 9-4-16.

11B-21.005 Criminal Justice Training School Requirements for Certification and Re-certification.

Training Schools certified by the Commission shall comply with the following requirements:

(1) Provide criminal justice training to criminal justice agencies and officers in its service area.

(2) Comply with the requirements set forth in rule Chapter 11B-35, F.A.C., when delivering Commission-approved training.

(3) Classroom Facility and Equipment Requirements. Comply with the classroom facility and equipment requirements set forth in the Training School Classroom Facility Requirements, form CJSTC-205, revised October 30, 2008, hereby incorporated by reference. Form CJSTC-205 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(4) Driving Range Facility, Equipment, and Instructor to Student Ratio Requirements.

(a) When conducting Commission-approved vehicle operations training, comply with the driving range facility, equipment, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the Driving Range Facility and Equipment Requirements, form CJSTC-202, revised August 18, 2022, effective 8/2023, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-15519>. Form CJSTC-202 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(b) Deviation from the Standard Driving Range. Should any driving range proposed for construction after July 1, 1988, deviate from the standards set forth in form CJSTC-202, plans for such construction shall be submitted to Commission staff for initial review, and then to the Commission for final approval or disapproval. Justification for such construction shall include a statement of explanation and supporting documentation justifying the need to deviate from the established standard. A recommendation for deviation from the Commission's driving facility requirement shall ensure that vehicle operation training exercises can be safely and effectively performed.

(5) Defensive Tactics Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved defensive tactics training, comply with the defensive tactics equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the Defensive Tactics Facility and Equipment Requirements, form CJSTC-203, revised August 18, 2022, effective 8/2023, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-15520>. Form CJSTC-203 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(6) Firing Range Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved firearms training, comply with the firing range equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the Firing Range Facility and Equipment Requirements, form CJSTC-201, revised August 18, 2022, effective 8/2023, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-15518>. Form CJSTC-201 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615. Firearms training shall be supervised directly by a Commission-certified firearms instructor and the instructor shall have access to at least one firearms range designed for criminal justice firearms instruction.

(7) First Aid Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved first aid training, comply with the first aid equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the First Aid Instructional Requirements, form CJSTC-208, revised August 18, 2022, effective 8/2023, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-15521>. Form CJSTC-208 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(8) Staffing Requirements. Comply with the personnel requirements set forth in the Staffing Requirements, form CJSTC-204, revised October 30, 2008, hereby incorporated by reference. Form CJSTC-204 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615. The following specifications shall be met:

(a) One full-time salaried criminal justice training center director designated by a training school, and employed on a 12-month

calendar with faculty or administrative status, whose responsibilities are the management and quality control of the Commission-approved training programs and do not include a teaching assignment. Any additional administrative responsibilities or any instructional responsibilities shall not be undertaken by the director upon a finding that such additional responsibilities interfere with the director's effective management of the training school. A training center director or interim training center director initially employed on or after July 1, 1990, shall at minimum, hold a bachelor's degree from an accredited college or university, and possess no less than two years' experience in the criminal justice field. Training center directors shall be responsible for the scheduling, presentation, and management of Commission-approved training programs, which shall include preparation of required reports and records, assuring quality of instruction, administration, and security of examinations. A training center director's designee shall be employed full-time with faculty or administrative status, whose responsibilities are the management and quality control of Commission-approved training.

(b) At least one full-time clerk or administrative assistant assigned to report to the training center director, whose responsibilities are limited to providing clerical and administrative assistance to the director. Two or more individuals may perform such clerk or administrative assistant duties, if the aggregate personnel time dedicated to these duties is equivalent, at minimum, to a full-time position.

(c) At least two full-time criminal justice training instructor or instructional coordinator positions assigned to report solely to the training center director for training schools with a Type "A" certification. One coordinator position can be composed of two or more instructional coordinators, provided the aggregate personnel time dedicated to these duties is equivalent to one full-time position. A training school with a Type "B" or "C" certification shall have at least one full-time criminal justice training instructor or instructor coordinator position assigned to report solely to the training center director. In the absence of the director, at least one full-time instructor, instructional coordinator, or other individual specifically designated by the director shall be accessible while criminal justice training is being administered and shall be responsible for quality control.

(9) Comply with the instructor certification requirements set forth in rule Chapter 11B-20, F.A.C., when delivering Commission-approved training.

(10) Basic Abilities Testing Requirements pursuant to Rule 11B-35.0011, F.A.C., and Section 943.17(1)(g), F.S. Effective January 1, 2002, training schools certified by the Commission that provide Commission-approved Basic Recruit Training Programs shall:

(a) Adopt a Commission-approved basic abilities test as an entry requirement into a Law Enforcement or Correctional Basic Recruit Training Program. Correctional Probation Officers and individuals applying for a Law Enforcement Basic Recruit Training Program that are veterans as defined in Section 1.01(14), F.S., or hold an associate degree or higher from an accredited college or university are exempt from taking the basic abilities test.

(b) Require, for admission into a Commission-approved Basic Recruit Training Program, a passing score from a Commission-approved basic abilities test, which shall be accepted by any training school. A passing score is valid four years from the date of the test.

(c) Not exempt a student from taking a Commission-approved basic abilities test unless otherwise noted in subsection 11B-21.005(10)(a), F.A.C.

(11) Comply with criminal history background requirements as set forth in subsection 11B-27.00211(4), F.A.C., and Section 943.14(7), F.S.

(12) Comply with requirements for notification of changes in requirements for certification. Training schools with changes in staff and facilities during the school's active certification period shall:

(a) Provide notification to Commission staff, in writing or via e-mail to your field specialist, of any changes in the training school's staffing requirements, pursuant to subsection 11B-21.005(8), F.A.C., within 10 working days upon hiring or separation of personnel.

(b) Provide notification to Commission staff, in writing or via e-mail, of any changes in the training school's facility requirements. Such notification shall include locations by the type of facility and street address, and certify in writing to Commission staff that the facility is in compliance with Rule 11B-21.005, F.A.C.

1. Training schools shall notify Commission staff of any changes in facility sites and the site's compliance with the Commission's requirements, thirty days prior to delivering training or immediately upon scheduling when under thirty days.

2. Driving ranges, firearms ranges, and defensive tactics facilities shall not be used for Commission training until approved by Commission staff.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12(2), (3), (8), 943.14, 943.17(1)(g) FS. History—New 7-21-82, Formerly 11B-21.05, Amended 1-28-86, 8-30-89, 12-24-89, 6-3-91, 12-13-92, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 5-21-12, 3-13-13, 5-29-14, 9-4-16, 8-15-18, 5-20-21, 6-23-22, 8-30-23.



Criminal Justice Standards and Training Commission

P.O. Box 1489 | Tallahassee, FL 32302-1489 | (850) 410-8600

April 17, 2024

Honorable Carmine Marceno, Sheriff
Lee County Sheriff's Office
14750 Six Mile Cypress Parkway
Fort Myers, Florida 33912-4406

SUBJECT: Request for Certification as a Training School

Dear Sheriff Marceno:

This is to advise that pursuant to Rule 11B-21.002(3)(c), Florida Administrative Code, a Criminal Justice Standards and Training Commission meeting has been scheduled to consider the Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 you submitted. The meeting will be held on May 16, 2024 beginning at 8:30 a.m., at the Embassy Suites by Hilton Orlando Lake Buena Vista South, Kissimmee, Florida.

Pursuant to Rule 11B-21.002(3)(b), F.A.C., Commission staff conducted a training needs analysis based on your application and will present the results to the Commission at this meeting. We have attached a copy of the needs analysis report which contains Commission staff's recommendation to the Commission. You will have the opportunity to address the Commission and show cause why the Commission should approve your application. This is a public meeting and any other interested parties may address the Commission as well.

If you require any additional information, please contact Terry Baker, Training and Research Manager in the Bureau of Standards at (850) 410-8688 or via email at terrybaker@fdle.state.fl.us.

Sincerely,

Glen W. Hopkins, Bureau Chief
Bureau of Standards
Criminal Justice Professionalism Division

GWH/tb

Enclosure

Executive Summary

On November 15, 2023, the Lee County Sheriff's Office (LCSO) requested permission from the Region 10 Training Council to submit a Criminal Justice Training School Certification and Re-certification Application, form CJSTC 29 to the Criminal Justice Standards and Training Commission to request initial certification as a Commission-approved training school. The Region 10 Training Council voted to approve the request by LCSO. (**Attachment 1**)

On December 4, 2023, LCSO submitted a Criminal Justice Training School Certification and Re-certification Application, form CJSTC 29 to Commission staff for consideration by the Commission. (**Attachment 2**) The application is for Type A certification which grants a training school the authority to deliver all Commission-approved Basic Recruit Training Program courses and Commission-approved Advanced and Specialized Training Program courses pursuant to Rule 11B-21.002(2)(a), Florida Administrative Code (F.A.C.).

Needs Analysis

Rule 11B-21.002(3)(b), F.A.C., requires Commission staff to conduct a needs analysis for the region or local training area to be serviced by a new training school. Rule further requires the Commission to deny an application for certification as a training school if a training need does not exist. Commission staff conducted a needs analysis from January 22-25, 2024. The assessment team consisted of Training and Research Manager Terry Baker and Field Representatives Shawn Fagan and Van Toth. The needs analysis consisted of interviewing all agency administrators or designees of agencies from Charlotte, Collier, Glades, Hendry, and Lee counties as the local service area for LCSO; interviewing all the training school directors for the training schools in Region 10; inspecting the LCSO classroom and high liability facilities to ensure compliance with Rules 11B-21.005(3)-(7), F.A.C., and reviewing the staffing requirements pursuant to Rule 11B-21.005(8), F.A.C. All interviews were conducted using standardized survey instruments for agencies and training schools respectively. (**Attachment 3**) The agency survey instrument questions were designed to capture information regarding the current agency size; predicted growth; officer training, both in-house and through CJSTC training centers; distances traveled for training; satisfaction with their current training centers; and discussion of the LCSO request. The training school survey instrument questions were designed to capture information regarding the recent training offered, number of courses, number of students, and discussion of the LCSO request.

Interview with Lee County Sheriff's Office

Commission staff interviewed their proposed training center director Commander Paul Cummins and Assistant Director Thomas Eberhardt and completed the standard agency survey instrument. (**Attachment 4**) LCSO employs 800 law enforcement deputies and 385 correctional deputies. LCSO indicated that they anticipate having approximately 50 law enforcement vacancies and 50 correctional vacancies and new positions over the next year. They further indicated that with the anticipated agency and population growth in Lee County, they expect to have 700 law enforcement vacancies and 750 correctional vacancies between attrition from current positions and new positions added over the next five years.

LCSO indicated that they primarily use Southwest Florida Public Service Academy (SWFPSA) for their basic recruit training needs because it is the closest option available. They stated that it is approximately 11 miles from the LCSO headquarters to the SWFPSA and typically takes about 30 minutes to drive there. LCSO indicated there can be a variance in travel time of 45 to 60

minutes depending on the time of day. LCSO indicated they have sponsored approximately 150 law enforcement recruits and 70 correctional recruits through SWFPFA for basic recruit training over the past two years.

LCSO indicated they primarily use SWFPFA for Commission-approved Advanced and Specialized Training Program courses. LCSO indicated law enforcement and corrections deputies attended approximately 600 Advanced or Specialized Training Program Courses from 2022 through 2023. They anticipate this rate of training to continue for the next five years.

LCSO was asked if SWFPFA is meeting their current training needs for basic recruit training and for post-basic training. They responded “Yes, current need” to having their needs met for basic recruit training and “yes” to having their needs met for post-basic training. LCSO explained they believe with the population growth in the Lee County area in the past 10 years and the anticipated continuing growth, SWFPFA will not be able to meet their future needs. LCSO was asked if SWFPFA will be able to meet their training needs for basic recruit training over the next five years. They responded “No”. LCSO indicated they will have an increased need for more basic academies as the agency and area populations increase. They do not feel SWFPFA will be able to offer courses on the schedule they will need. For post-basic needs, LCSO explained that they have a very good relationship with SWFPFA and intend to continue to utilize SWFPFA for some of their post-basic training needs.

Interview with the Southwest Florida Public Service Academy

Commission staff interviewed Director Todd Everly and completed the standard training school survey instrument. (**Attachment 5**) SWFPFA currently holds Type A certification which allows them to provide any Commission-approved training. Their certification is valid through June 30, 2025. SWFPFA uses their own facilities for defensive tactics and first aid academic training. They use the firearms range and driving range owned by LCSO for firearms and vehicle operations training. SWFPFA has satellite classroom and high liability sites at other locations within Region 10, including the Cape Coral Police Department, Charlotte County Sheriff’s Office, Collier County Sheriff’s Office, FDLE Fort Myers Regional Operations Center, Glades County Sheriff’s Office, Hendry County Sheriff’s Office, Lee County Sheriff’s Office, Naples Police Department and Punta Gorda Police Department.

According to the Automated Training Management System, SWFPFA provided 12 law enforcement basic recruit programs, 10 corrections basic recruit programs, and 6 cross-over basic recruit training programs from January 1, 2021 through December 31, 2023. SWFPFA had a total of 363 students graduate from the Law Enforcement Basic Recruit Program, 166 students graduate from the Corrections Basic Recruit Training Program, and 112 students graduate from Law Enforcement and Corrections Cross-Over Basic Recruit Training Programs. Over this time period, of the 363 students who graduated from the Law Enforcement Basic Recruit Training Program, 48 were employed with LCSO at the time of attendance. Over this time period, of the 166 students who graduated from the Corrections Basic Recruit Training Program, 57 were employed with LCSO at the time of attendance. Director Everly indicated that approximately 93% of SWFPFA students are sponsored or employed by agencies while attending the academy. SWFPFA provided 218 Advanced and Specialized Training Program courses during the same time period with a total of 1,272 students completing these courses.

Director Everly indicated that while he does not believe there is a need for an additional training school in Region 10, he does not oppose the certification of LCSO as a training school. He

indicated SWFPSA will continue to maintain a positive and professional working relationship with LCSO.

Agency Interviews

Commission staff interviewed the agency administrator or their designee for all Region 10 criminal justice employing agencies in Charlotte, Collier, Glades, Hendry, and Lee counties and completed the standard agency survey instrument for each agency. Eight agency administrators elected to participate in the interviews with designees being assigned for the remaining agencies. In addition to LCSO, a total of 16 additional agencies were interviewed. A summary of the results of these 16 additional agency interviews is reflected below. The completed survey instruments are attached for reference. **(Attachment 6)**

Of the 16 agencies interviewed, 14 indicated they primarily use SWFPSA for basic recruit training needs. One agency does not hire basic recruits and one agency uses Palm Beach State College for their needs. All indicated their needs were being met for basic recruit training. One agency indicated they would send recruits to LCSO to be trained if available and three indicated they would consider sending recruits to LCSO. 12 agencies indicated they would not send recruits to LCSO to be trained, citing travel distance or their relationship with SWFPSA as the primary reasons. All agencies indicated they would consider sending officers to LCSO for Advanced or Specialized Training Program Courses if a course they desired was offered. None of the agencies were opposed to LCSO becoming a training school. When the agency administrators or designees were asked if there is a need for an additional training school in Region 10, 6 responded "Yes", 9 respond "No", and one chose not to express an opinion. All agency designees indicated having additional training options would be a benefit.

None of the agencies primarily use SWFPSA for their Advanced and Specialized Training Program needs. All agencies use other schools inside and outside of Region 10 based on specific agency needs and courses being offered. All agencies indicated their Advanced and Specialized Training Program needs were being met. Seven agency administrators or designees felt that the addition of LCSO as a training school would create another option for Advanced and Specialized Training Program courses. While not opposing LCSO's request, one agency administrator expressed concern for smaller agencies having access to training if larger agencies continue to become their own training school.

Interview with the Suncoast Technical College

Commission staff interviewed Director Sandy Hotwagner and completed the standard training school survey instrument. A summary of the results of this training school interview is reflected below. The completed survey instrument is attached for reference. **(Attachment 7)**

In addition to questions related to the number of courses offered and students trained by the training schools, the training school director was asked if there was any reason for the Commission to either grant or deny the LCSO request and if there is a need for an additional training school in Region 10. The director had no opposition to the LCSO request indicating LCSO was not in her service area. The director chose not to express an opinion as to if there is a need for an additional training school in Region 10.

Facility Inspections

The LCSO proposed facilities were inspected as required by Rule 11B-21.002(3)(b), F.A.C. All facilities are owned by LCSO. All meet the requirements and are documented on the appropriate forms. (**Attachment 8**)

Summary

Based on the interviews with the agency administrators or designees, all with the exception of LCSO believe training needs over the next five years will be met by their current training school. Based on information collected during the interviews, the total estimates of officers needed to fill positions from vacancies and agency growth over the next five years are:

Cape Coral Police Department	LE 125	CO 0
Charlotte County Sheriff's Office	LE 150	CO 100
Clewiston Police Department	LE 15	CO 0
Collier County Sheriff's Office	LE 200	CO 200
Florida Gulf Coast University Campus Police Department	LE 20	CO 0
Florida Southwestern State College Police Department	LE 2	CO 0
Fort Myers Police Department	LE 200	CO 0
Glades County Sheriff's Office	LE 10	CO 100
Hendry County Sheriff's Office	LE 25	CO 50
Lee County Port Authority Police Department	LE 6	CO 0
Lee County Sheriff's Office	LE 700	CO 750
Marco Island Police Department	LE 35	CO 0
Moore Haven Correctional Facility	LE 0	CO 75
Naples Police Department	LE 50	CO 0
Punta Gorda Police Department	LE 35	CO 0
Sanibel Police Department	LE 8	CO 0
Twentieth District State Attorney's Office	LE 5	CO 0
Estimated Total	LE 1,586	CO 1,275

Not all of these officers will be entering basic recruit classes. Certified officers will move from other agencies, both inside and outside of Lee County. Some officers will be from other states or the federal government and complete the Equivalency of Training process. SWFPSA indicated they can accommodate the anticipated growth in Lee County.

LCSO indicated having their own training school will allow them to hold courses sooner after hiring a new recruit and would allow them to hold classes on a schedule that works better with their hiring needs.

Having ethical, well-trained, and qualified law enforcement and correctional officers to serve the residents of the State of Florida is vital. There is support for LCSO to be approved as a Commission-certified training school from the agencies in Region 10 and no agency expressed opposition to their request. LCSO has the facilities and personnel in place to immediately conduct Commission-approved Law Enforcement and Corrections Basic Recruit Training Programs, Advanced Training Program courses, and Specialized Training Program courses if approved by the Commission. If the LCSO request for certification as a training school is not approved, SWFPSA should be able to meet the immediate training needs within Region 10.

Recommendation

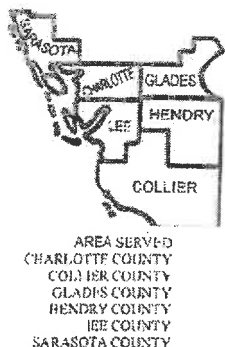
While only seven of the 17 agencies interviewed supported the need for an additional training school in Region 10 with one agency not expressing an opinion, no agency administrators or designees expressed opposition to LCSO's request to become a training school. Director Todd Everly of the Southwest Florida Public Service Academy indicated no need exists for an additional training school in Region 10 and Director Sandy Hotwagner of the Suncoast Technical College declined to express an opinion, but neither opposed LCSO's request. Based on the support of the Region 10 Training Council and lack of opposition to the request, Commission staff recommends the Commission find that a training need exists for the local training area intended to be serviced by LCSO and approve LCSO's request for certification as a training school.

Lee County Sheriff's Office Needs Analysis Attachments

- 1. Minutes from the Region 10 Training Council meeting held on November 15, 2023**
- 2. LCSO Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 received by Commission staff on December 4, 2023**
- 3. Standardized agency and training school survey instruments**
- 4. LCSO survey instrument completed by Commission staff**
- 5. SWFPSA survey instrument completed by Commission staff**
- 6. Agency survey instruments completed by Commission staff**
- 7. Suncoast Technical College survey instrument completed by Commission staff**
- 8. LCSO facility and staff inspection forms**

Lee County Sheriff's Office Training Needs Analysis

Attachment 1



**REGION 10 TRAINING COUNCIL
CRIMINAL JUSTICE
STANDARDS AND TRAINING COMMISSION**



**REGION 10
MEETING MINUTES
11/15/2023
10:00 AM**

LOCATION:

**SWF PUBLIC SERVICE ACADEMY
4312 MICHIGAN AVENUE, FORT MYERS, FL 33905**

Board Members Present: *Chairman, Chief Pamela Davis, Punta Gorda Police Department; Vice Chairman Chief Todd Garrison, North Port Police Department; Captain John Gadson, Glades County Sheriff's Office; Director Todd Everly, Southwest Florida Public Service Academy; Chief Jason Fields, Fort Myers Police Department; Asst. Chief Anthony Sizemore, Cape Coral Police Department; Deputy Chief Dana Coston, Cape Coral Police Department; LT. Jason Zakowich, Charlotte County Sheriff's Office; Director Mark Baker, Collier County Sheriff's Office; Sheriff Carmine Marceno, Lee County Sheriff's Office; Capt. Capt. Scott Griffith, Lee County Sheriff's Office; Lt. Bryan McGinn, Naples Police Department; Sheriff Kurt Hoffman, Sarasota County Sheriff's Office; Director Sandra Hotwagner, Suncoast Technical College.*

Non-Members Present: *Rep. Shawn Fagan, FDLE; Corrections Coordinator Scott Hall, Southwest Florida Public Service Academy; Bursar Assistant Law Enforcement Cassie Wallace, Southwest Florida Public Service Academy. Bursar Assistant Correctional Taria Nieves; Coordinator Isidro Lopez, Southwest Florida Public Service Academy. Correctional Coordinator Lt. Brian Jones, Florida Gulf Coast University Police Department; Associate Director Dennis Eads, Southwest Florida Public Service Academy.*

Guests Present: *Undersheriff John Holloway, Lee County Sheriff's Office; Chief Matt Sands, Lee County Sheriff's Office; Assistant Director Tom Eberhardt, Lee County Sheriff's Office; Major Chris Lalor, Lee County Sheriff's Office; Major Jim Heuglin, Lee County Sheriff's Office; Lt. Chris Fine, Lee County Sheriff's Office; and Lt. Todd Olmer, Lee County Sheriff's Office.*

OPENING OF MEETING:

ITEM I

- Region 10, Board Chair, Chief Pamela Davis opened the meeting at 10:00 a.m., followed with the Pledge of Allegiance.

APPROVAL OF MINUTES:

ITEM II

- A motion, and second was received to approve the minutes from the August 16, 2023, Region 10 meeting. The motion was voted on by the board and passed unanimously.

INTRODUCTION OF GUESTS:

ITEM III

- Lee County Sheriff Carmine Marceno introduced his guests who were in attendance: Undersheriff John Holloway, Lee County Sheriff's Office; Chief Matthew Sands, Lee County Sheriff's Office; Asst. Director Thomas Eberhardt, Lee County Sheriff's Office; Major Chris Lalor, Lee County Sheriff's Office; Major James Heuglin, Lee County Sheriff's Office; Lt. Christopher Fine, Lee County Sheriff's Office; Captain Scott Griffith, Lee County Sheriff's Office; and Lt. Todd Olmer, Lee County Sheriff's Office.

FDLE REPORT:

ITEM IV

- FDLE Field Specialist Shawn Fagan reported that he had recently attended the CJSTC Commission meeting. Shawn Fagan announced the following: Training Director Romine announced that there was a legislative sponsor for revision of the FRS Retirement timeline from one year down to six months. Retired the K-9 Instructor Update Course after nine years of existence, during that time the course was never presented. Looking to update and revise several advanced courses over the next couple of years. A tech memo was released regarding changes in Firearms qualifications explaining how the committee came to the conclusions they did. A workshop conducted by commission staff, regarding Long Gun Course development there is a process going on right now for a couple of courses to be developed, for a shot gun course, Patrol Rifle course, instructor course for both in 2026.

SUNCOAST TECHNICAL COLLEGE REPORT:

ITEM V

- Suncoast Technical College Director Sandra Hotwagner reported that she Currently has three academies going on, a have a Law Enforcement Academy with 25, Crossover Academy with 13, and Corrections Academy with 11.
- All classes are scheduled to Graduate December 19, 2023.
- Law Enforcement and Crossover to Law Enforcement Course will begin January 8th, 2024.
- Correction class will begin on January 10th, 2024.
- Two Trust Fund courses are available, Firearms Update Course and FTO for Law Enforcement Course.

SWF PUBLIC SERVICE ACADEMY REPORT:

ITEM VI

- Dennis Eads reported: Southwest Florida Public Service Academy has a future planning in hosting a Probation Recruit class in 2024.
- The 171st Basic Recruit Law Enforcement class imbedded with Crossover of a total of 45, to Graduate January 26, 2024.
- The 172nd Basic Recruit Law Enforcement class with 26 students enrolled are scheduled to Graduate April 16, 2024.
- Advanced courses currently going with still seats available.
- New schedule for the next fiscal year will be out the upcoming week.
- 171st Corrections class with 20 recruits scheduled to Graduate January 24, 2024. They are all sponsored.
- 89th Crossover class with 24 recruits scheduled to Graduate February 1, 2024.

OLD BUSINESS:

ITEM VII

- NONE

NEW BUSINESS:

ITEM VIII

- Questions for Accreditation regarding the Southwest Florida Public Service Academy.
- Learning Activity – Presenting the Program in delivering the education.
- Response: Pleased, very inclusive, and confident.
- Facility Technology- Anything specific in need or in general
- Response: Everything is being present for the students' needs
- Additional Programs:
- 171st Law Enforcement Class with Crossover imbedded total of 45 enrolled, scheduled to graduate January 26, 2024
- 172nd Law Enforcement Class starts November 16, 2023, with 26 enrolled and graduates April 16, 2024.
- 171st Correctional Class with 20 recruits and all sponsored
- 89th Crossover Corrections to Law Enforcement 24 students that graduate February 2, 2024
- Open Feedback to see anything different.
- Response: The Southwest Florida Public Service Academy is very responsive.
- Sheriff Carmine Marceno presented a request to have the Lee County Sheriff's Office become a Class "A" Training Center within Region 10. The reason for the request is so the Lee County Sheriff's Office can train their own Basic Recruit Law Enforcement and Corrections candidates in-house.
- The Region 10 board members voted on the request, and it passed with a unanimous vote.
- Sheriff Carmine Marceno thanked all for the support.

SCHEDULE OF NEXT MEETING:

ITEM IX

- The next meeting is scheduled for ***Wednesday, February 8, 2024, 10:00 a.m.*** at the Southwest Florida Public Service Academy, 4312 Michigan Avenue, Fort Myers, FL 33905, Room 6-004.

ADJOURNMENT:

ITEM X

- The meeting was adjourned at 10:30 am

Lee County Sheriff's Office Training Needs Analysis

Attachment 2



Florida Department of
Law Enforcement

**CRIMINAL JUSTICE TRAINING
SCHOOL CERTIFICATION AND
RE-CERTIFICATION APPLICATION**



**CJSTC
29**

Incorporated by Reference in Rule 11B-21.002(1), F.A.C.

**FLORIDA DEPARTMENT OF LAW ENFORCEMENT
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION**

APPLICATION FOR CRIMINAL JUSTICE TRAINING
SCHOOL CERTIFICATION AND RE-CERTIFICATION

RECEIVED

DEC 04 2023



PLEASE CHECK ONE: ☒ New Application ☐ Re-certification Re-certification Period: _____

Date of Application: 11/16/2023 Type of Certification Requested A ☒ B ☐ C ☐

Name of Commission-certified training school or agency requesting certification or Re-certification:

Lee County Sheriff's Office Criminal Justice Academy

Address: 6570 Felix Roman Ave. Ft. Myers, FL 33905

Telephone Number: (239) 258-3908 Fax Number: (239) 477-1698

CJSTC Region Number: 10

Training Center Director: Paul Cummins

**APPLICATION FOR CRIMINAL JUSTICE
TRAINING SCHOOL CERTIFICATION and RE-CERTIFICATION**

APPLICATION INSTRUCTIONS

Section 943.12(6)-(8), F.S., authorizes the Commission to develop and approve criminal justice training schools and to issue certificates based on compliance with rule requirements. Training entities requesting to become certified or re-certified as a Commission-certified training school shall complete the Criminal Justice Training School Certification and Re-certification application, form CJSTC-29.

The certification or re-certification request shall be restricted to the applicant. Rule Chapter 11B-21, F.A.C., provides specific requirements for certification and re-certification. Familiarity with this rule may assist you in completing the application. The applicant shall complete only those portions of the application that apply and shall ensure that data in the application is supported by documentation attached to the application. Commission staff reserves the right to verify all data.

Type "A" certification grants the training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement, corrections, and correctional probation and to deliver Commission-approved Advanced and Specialized Training Program Courses.

Type "B" certification grants the training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement and Commission-approved Advanced and Specialized Training Program courses.

Type "C" certification grants the training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for corrections and correctional probation officers and to deliver Commission-approved Advanced and Specialized Training Program Courses.

For applications submitted for initial certification, Commission staff shall conduct a training needs analysis for the region served by the applicant, and shall make a formal recommendation to the Commission based upon the needs analysis and other pertinent information that may bear upon the certification of the training entity.

For applications submitted for re-certification, Commission staff shall conduct an official evaluation of the training school pursuant to Rule 11B-21.002(5), F.A.C., and shall report the findings to the Commission along with a formal recommendation regarding the training school's request for re-certification.

Mail the application for Criminal Justice Training School Certification and Re-certification to:

Florida Department of Law Enforcement
Criminal Justice Professionalism Program
Post Office Box 1489
Tallahassee, Florida 32302-1489
Attention: Field Services Section

FLORIDA DEPARTMENT OF LAW ENFORCEMENT
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

APPLICATION FOR CRIMINAL JUSTICE TRAINING SCHOOL CERTIFICATION AND RE-CERTIFICATION

Please Type

IDENTIFICATION DATA

Lee County Sheriff's Office Criminal Justice Academy (239) 258-3908

Name of Training School	Area code and Telephone number
-------------------------	--------------------------------

6570 Felix Romano Ave. Ft. Myers, FL Lee County 33905

Mailing Address: P.O. Box or Street	City	County	Zip Code
-------------------------------------	------	--------	----------

Street address - if different from above	City	County	Zip Code
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ADVISEMENT

Rule 11B-21.001(3), F.A.C., requires that each criminal justice training school certified or recertified by the Commission shall establish a method for receiving advisement from employing agencies served by the training school.

Describe the form of advisement to be used by the proposed training school; e.g., Local Advisory Committee, Regional Training Council, Other (be specific).

Training will be for Lee County Sheriff's Officer Personnel

Identify by name, title, and agency all members of the school's local advisory committee, if applicable.

<u>NAME</u>	<u>TITLE</u>	<u>AGENCY</u>
1. Pam Davis	Chief	Punta Gorda Police Department
2. Todd Garrison	Chief	Northport Police Department
3. Todd Everly	Director	SWFL Public Service Academy
4. Carmine Marceno	Sheriff	Lee CO Sheriff's Office
5. Bill Prummell	Sheriff	Charlotte CO Sheriff's Office
6. Kevin Rambosk	Sheriff	Collier CO Sheriff's Office
7. Kurt Hoffman	Sheriff	Sarasota CO Sheriff's Office
8. Jason Fields	Chief	Fort Myers Police Department
9. Anthony Sizemore	Chief	Cape Coral Police Department
10. John Gadson	Captain	Glades CO Sheriff's Office

Identify the chair of the local advisory committee, if appropriate.

Pam Davis - Chief (941) 575-5590

Name	Title	Area Code and Telephone Number
------	-------	--------------------------------

Punta Gorda Police Department 1410 Tamiam Trail, Punta Gorda, FL 33950

Agency or Training School	Address
---------------------------	---------

E-mail Address: PDavis@cityofpuntagordafl.com

Identify by name, title, and agency all members of the regional training council.

	<u>NAME</u>	<u>TITLE</u>	<u>AGENCY</u>
1.	<u>Pam Davis</u>	<u>Chief</u>	<u>Punta Gorda Police Department</u>
2.	<u>Todd Garrison</u>	<u>Chief</u>	<u>Northport Police Department</u>
3.	<u>Todd Everly</u>	<u>Director</u>	<u>SWFL Public Service Academy</u>
4.	<u>Carmine Marceno</u>	<u>Sheriff</u>	<u>Lee CO Sheriff's Office</u>
5.	<u>Jason Fields</u>	<u>Chief</u>	<u>Ft. Myers Police Department</u>
6.	<u>Bill Prummell</u>	<u>Sheriff</u>	<u>Charlotte CO Sheriff's Office</u>
7.	<u>Kevin Rambosk</u>	<u>Sherif</u>	<u>Collier CO Sheriff's Office</u>
8.	<u>John Gadson</u>	<u>Captain</u>	<u>Glades CO Sheriff's Office</u>
9.	<u>Matthew Fletcher</u>	<u>Asst Chief</u>	<u>Naples Police Department</u>
10.	<u>Anthony Sizemore</u>	<u>Chief</u>	<u>Cape Coral Police Department</u>
11.	<u>Sandy Hotwagner</u>	<u>Director</u>	<u>Suncoast Technical College</u>
12.	<u>Kurt Hoffman</u>	<u>Sheriff</u>	<u>Sarasota CO Sheriff's Office</u>

Identify the chair of the regional training council, if appropriate.

Pam Davis / Chief of Police (941) 575-5590

<u>Name</u>	<u>Title</u>	<u>Area Code and Telephone Number</u>
<u>Punta Gorda Police Department 1410 Tamiami Trail</u>	<u>Punta Gorda, FL 33950</u>	
<u>Agency or Training School</u>	<u>Address</u>	
<u>E-mail Address: PDavis@cityofpuntagordafl.com</u>		

STAFFING REQUIREMENTS

Rule 11B-21.005(8) F.A.C., requires that criminal justice training schools certified and recertified by the Commission shall employ personnel who meet the criteria identified in this rule section.

One full time salaried criminal justice training school director employed on a 12-month calendar with faculty or administrative status.

Director:	Cummins	Paul	L
	Last	First	MI

One full-time clerk or administrative assistant assigned to report to the training center director, whose responsibilities are restricted to providing assistance to the director. Two or more persons may perform such clerical or administrative duties provided that the aggregate personnel time dedicated to these duties are equivalent, at minimum, to a full-time position.

Clerical or Administrative Assistant:	Freshwater	Kathy	
	Last	First	MI

Clerical or Administrative Assistant:			
	Last	First	MI

Two full-time criminal justice instructors or instructional coordinators assigned to report to the training school director for training schools with a Type "A" certification. One coordinator position can be comprised of two or more individuals provided the aggregate personnel time dedicated to these duties are equivalent to one full-time position. A training school with a Type "B" or "C" certification shall have at least one full-time criminal justice training instructor or instructor coordinator position assigned to report solely to the training center director.

Instructor/or Instructor Coordinator:	Lopez-Arocho	David	
	Last	First	MI

Instructor/or Instructor Coordinator:	Galloway	Timothy	
	Last	First	MI

Instructor/or Instructor Coordinator:			
	Last	First	MI

Instructor/or Instructor Coordinator:			
	Last	First	MI

Instructor/or Instructor Coordinator:			
	Last	First	MI

Instructor/or Instructor Coordinator:			
	Last	First	MI

MINIMUM FACILITIES REQUIREMENT STANDARDS

Criminal justice training schools requesting certification and re-certification to teach Commission-approved training courses shall comply with the Commission's minimum facility standards pursuant to Rule Chapter 11B-21.005, F.A.C.

CLASSROOM REQUIREMENTS

(Requirements outlined on form CJSTC-205)

List main campus or training school location of classroom facility(ies). Please attach additional pages as needed.

6570 Felix Romano Ave. Ft. Myers, FL 33905

2501 Ortiz Ave. Ft. Myers, FL 33905

14750 Six Mile Cypress Pkwy Ft. Myers, FL 33912

FIREARMS RANGE REQUIREMENTS

(Requirements outlined on form CJSTC-201)

List main campus or training school location of firearms range(s). Please attach additional pages as needed.

6570 Felix Romano Ave. Ft. Myers, FL 33905

Does the training school own, lease, or have a written agreement to access the property on which the designated firing range(s) are located? (Please attach copies of lease or written agreements.)

Own: ☐

Lease: ☐

Written Agreement: ☒

DRIVING RANGE REQUIREMENTS

(Requirements outlined on form CJSTC-202)

List main campus or training school location of driving range(s). Please attach additional pages as needed.

Lee County Mosquito Control District 15191 Homestead Rd. Ft. Myers, FL 33971

Does the training school own, lease, or have a written agreement to access the property on which the designated driving range(s) are located? (Please attach copies of lease or written agreements.)

Own: ☐

Lease: ☐

Written Agreement: ☒

DEFENSIVE TACTICS TRAINING REQUIREMENTS

(Requirements outlined on form CJSTC-203)

List main campus or training school location of defensive tactics facility(ies). Please attach additional pages as needed.

6570 Felix Romano Ave. Ft. Myers, FL 33905

FIRST AID EQUIPMENT REQUIREMENTS

(Requirements outlined on form CJSTC-208)

List main campus or training school location of first aid facility(ies). Please attach additional pages as needed.

6570 Felix Romano Ave. Ft. Myers, FL 33905

SATELLITE TRAINING SITES

Please list all satellite facilities used by your training school. Include all classroom facilities and high liability facilities and indicate the facility type (e.g., classroom, firearms, etc.). Please attach additional pages as needed.

Facility Type: _____ Facility Type: _____

Name of Facility: _____ Name of Facility: _____

Address: _____ Address: _____

Facility Type: _____ Facility Type: _____

Name of Facility: _____ Name of Facility: _____

Address: _____ Address: _____

Facility Type: _____ Facility Type: _____

Name of Facility: _____ Name of Facility: _____

Address: _____ Address: _____

Facility Type: _____ Facility Type: _____

Name of Facility: _____ Name of Facility: _____

Address: _____ Address: _____

Facility Type: _____ Facility Type: _____

Name of Facility: _____ Name of Facility: _____

Address: _____ Address: _____

Facility Type: _____ Facility Type: _____

Name of Facility: _____ Name of Facility: _____

Address: _____ Address: _____

Facility Type: _____ Facility Type: _____

Name of Facility: _____ Name of Facility: _____

Address: _____ Address: _____

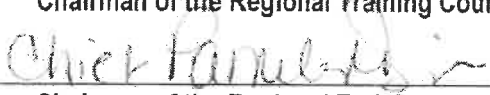
FOR INITIAL CERTIFICATION ONLY

Rule 11B-21.002(3), F.A.C., requires entities that request training school certification to obtain approval from the Regional Training Council in its area.

Did the Regional Training Council approve this training school certification request?

Yes ☒ No ☐

If the answer is **no**, please explain:


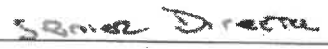
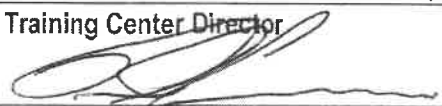
Pam Davis
Chairman of the Regional Training Council

Chairman of the Regional Training Council Signature

Chief
Title
11/29/23
Date

ATTESTMENT FOR CERTIFICATION OR RE-CERTIFICATION
(Required for all applications)

The statements contained in the application are true, complete, and correct, and I agree that said statements shall form the basis of this application. I understand that any intentional falsification of this application may result in denial, suspension, or revocation of my requested training school certification. In addition, I agree to abide by all of the rules, regulations, and policies adopted by the Criminal Justice Standards and Training Commission and of the Criminal Justice Professionalism Program, Florida Department of Law Enforcement, in relation to the Commission's criminal justice training programs.

NOTE: Documentation of the Regional Training Council's approval shall be attached to form CJSTC-29.

Designated Agency Administrator or School President		 Title
Agency Administrator or School President Signature	Paul Cummings	11/30/23 Date
Training Center Director		11 28 23 Date
Training Center Director Signature		

Lee County Sheriff's Office Training Needs Analysis

Attachment 3



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: _____ Time: _____ Contact: ☐ **In Person** Contact: ☐ **By Phone**

Agency: _____

Agency Address: _____

Agency Telephone Number: _____

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes ____ No ____ Approximate number of officers LE ____ CO ____

1. What CJSTC training school do you primarily use? _____
2. Why? _____
3. Approximately how many miles is it from the agency headquarters to the training school? _____
4. Approximately how long does it take to travel there? _____
5. Is there a large variance in travel time depending on the time of day? _____
6. Does the training school provide training at locations closer to your agency than their main facility? _____
7. Where? _____



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? _____
9. Approximately how long does it take to travel there (Including time variance)? _____
10. Do you use other training schools in the area? _____
11. Why? _____
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? _____
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? _____
14. If yes, where are they trained? _____
15. Approximately how many have you sponsored in the last 2 years? _____
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? _____
17. If yes, where are they trained? _____
18. Approximately how many were sponsored in the last 2 years? _____
19. What is the total number of recruits anticipated over the next 5 years? _____
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE _____ CO _____
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE _____ CO _____
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth?

23. Is there another training school nearby that can provide the same training? _____
24. If yes, how far away is it to travel? _____
25. How much time would it take an officer to travel there? _____ Is there a variance in time? _____
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? _____
27. If yes, explain? _____
28. Where do your certified officers attend CJSTC advanced or specialized training? _____

29. How far is it to travel to the training school(s)? (If more than one training school, list each) _____



CJSTC Training School Needs Assessment

30. How much time would it take to travel there (include time variance)? _____
31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? _____
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? _____
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? _____
34. If yes, which training school(s) do you use? _____
35. Why? _____
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? _____
37. If you conduct mandatory retraining at your agency, why don't you use the training school? _____
38. If not at the agency, which training school(s) do you use? _____
39. Why? _____
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? _____
41. If yes, what facilities? _____
42. Does your agency provide personnel and/or equipment to the training school? _____
43. If yes, what personnel and/or equipment? _____
44. Are your training needs for basic recruit training being met by the current training school(s)? _____
45. If no, identify specific issues and circumstances where they have not been met. _____
46. Are your training needs being met by the current training school(s) for advanced or specialized training? _____
47. If no, identify specific issues and circumstances where they have not been met. _____



CJSTC Training School Needs Assessment

48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? _____

49. Are you aware of any reasons why the CJSTC should either grant or deny this request?

50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)?

51. Why? _____

52. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☐

53. Do you have any additional comments at this time? _____

CJSTC staff conducting interview: _____

CJSTC staff in attendance: _____

Completed by: _____

Signature – Commission Staff: _____



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC:
Lee County Sheriff's Office Criminal Justice Academy

Date application Received: December 4, 2023

Interview – Training School

Date: _____ Time: _____ Contact: ☐ In Person ☐ By Phone

Training Center: _____

Address: _____

Telephone Number: _____

Survey conducted with: TC Director: _____
Contact Information: _____
E-mail: _____
Designee: _____
Contact Information: _____
E-mail: _____

Regional Training Council Member? Yes ____ No ____

1. How many CJSTC Basic Recruit Training Courses did you present in:

2021	LE	CO	CPO	Equivalency	Crossover
2022	LE	CO	CPO	Equivalency	Crossover
2023	LE	CO	CPO	Equivalency	Crossover

2. Were any of the classroom sessions presented at locations other than your main facility? _____



CJSTC Training School Needs Assessment

3. If yes, how many, and where?

2021 _____ Location _____

2022 _____ Location _____

2023 _____ Location _____

4. How many individuals have graduated from the CJSTC Basic Recruit Academy?

2021 _____ LE _____ CO _____ Crossover _____ Equivalency _____

2022 _____ LE _____ CO _____ Crossover _____ Equivalency _____

2023 _____ LE _____ CO _____ Crossover _____ Equivalency _____

5. Are individuals already employed by agencies while attending the academy? _____

6. If yes, approximately how many in the past three years? _____ Percentage of total students? _____

7. Are individuals sponsored by agencies, but not yet employed? _____

8. If yes, approximately how many in the past three years? _____ Percentage of total students? _____

9. Are individuals allowed in class that are not sponsored or affiliated with an agency? _____

10. If yes, approximately how many in the past three years? _____ Percentage of total students? _____

11. Can you provide information on the approximate number of students from each agency?

12. How many CJSTC Advanced/Specialized Courses did you present in:

2021 _____

2022 _____

2023 _____

13. Were any of the courses presented at locations other than your main facility? _____



CJSTC Training School Needs Assessment

14. If yes, how many, and where?

2021 _____ Location _____

2022 _____ Location _____

2023 _____ Location _____

15. Are you aware that the Lee County Sheriff's Office has applied for certification as a CJSTC criminal justice training school? _____

16. Are you aware of any reasons why the CJSTC should either grant or deny this request?

17. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☐

18. Do you have any additional comments at this time?

CJSTC staff conducting interview: _____

CJSTC staff in attendance: _____

Completed by: _____

Signature – Commission Staff: _____

Lee County Sheriff's Office Training Needs Analysis

Attachment 4



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/22/2024 Time: 9:00 A.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Lee County Sheriff's Office

Agency Address: 6570 Felix Romano Avenue, Ft. Myers, Florida 33912

Agency Telephone Number: (239) 633-4592

Survey conducted with: Agency Administrator: Commander Paul Cummins

E-mail: pcummins@sheriffleefl.org

Agency Designee: Assistant Director Thomas Eberhardt

E-mail: teberhardt@sheriffleefl.org

Regional Training Council Member: Yes X No Approximate number of officers LE 800 CO 385

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest training facility to the LCSO within Region X.
3. Approximately how many miles is it from the agency headquarters to the training school? 11 miles.
4. Approximately how long does it take to travel there? 30 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, rush hour or events: 45-60 minutes
6. Does the training school provide training at locations closer to your agency than their main facility? Yes
7. Where? LCSO training facility



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? 0 miles from HQ; 16 miles to LCSO training facility
9. Approximately how long does it take to travel there (Including time variance)? 35-45 minutes
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? Yes
14. If yes, where are they trained? SWFPSA
15. Approximately how many have you sponsored in the last 2 years? LE – 150; CO – 70
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? LE – 500; CO – 50
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 50 CO 50
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 700 CO 750
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? No. Over the last several years, we have added numerous specialty units and task forces to combat the ever changing crime element with our communities. With this, the need for more basic academies (both LE and CO) as well as additional cross-over academies are needed. SWFPSA cannot hold classes on the schedule needed.
23. Is there another training school nearby that can provide the same training? No
24. If yes, how far away is it to travel? N/A
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 11 miles



CJSTC Training School Needs Assessment

30. How much time would it take to travel there (include time variance)? 30-60 minutes
31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
600
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
1500
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? LCSO has all the needed facilities and instructors needed to conduct mandatory retraining.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
41. If yes, what facilities? Firearms range and driving track. Both are owned by LCSO.
42. Does your agency provide personnel and/or equipment to the training school? No.
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes – Current need.
45. If no, identify specific issues and circumstances where they have not been met. While SWFPSA meets the training needs currently, we do not feel they will be able to meet our needs in the coming years due to the increase in number of officers needed and the training schedule needed.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?

The Lee County Sheriff's Office currently has the CJSTC approved facilities that are satellites for the Southwest Florida Public Service Academy and the instructors to start providing Basic Recruit/Cross-Over and EOT classes today if approved. To prepare for the additional needs anticipated in the next year and having the flexibility to



CJSTC Training School Needs Assessment

provide classes when needed, will help fulfill our obligation in providing the citizens of our county with the law enforcement services to combat the ever-changing criminal element in Lee County.

50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? Yes
51. Why? It would be our own training center.
52. Do you feel there is a need for an additional training school in your region? Yes ☒ No ☐
53. Do you have any additional comments at this time? The Lee County Sheriff's Office would like to thank the Florida Department of Law Enforcement and the Criminal Justice Standards and Training Commission for taking the time to review this request.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 

Lee County Sheriff's Office Training Needs Analysis

Attachment 5



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC:
Lee County Sheriff's Office Criminal Justice Academy

Date application Received: December 4, 2023

Interview – Training School

Date: 1/22/24 Time: 11:30 A.M. Contact: ☒ In Person ☐ By Phone

Training Center: Southwest Florida Public Service Academy

Address: 4312 Michigan Avenue, Fort Myers, Florida 33905

Telephone Number: (239) 226-9226

Survey conducted with: TC Director: Director Todd Everly
Contact Information: (239) 226-9226
E-mail: toddge@leeschools.net
Designee: _____
Contact Information: _____
E-mail: _____

Regional Training Council Member? Yes X No _____

1. How many CJSTC Basic Recruit Training Courses did you present in:

2021: <u>26</u>	LE <u>4</u>	CO <u>4</u>	CPO <u>0</u>	Equivalency <u>16</u>	Crossover <u>2</u>
2022: <u>24</u>	LE <u>4</u>	CO <u>3</u>	CPO <u>0</u>	Equivalency <u>15</u>	Crossover <u>2</u>
2023: <u>20</u>	LE <u>4</u>	CO <u>3</u>	CPO <u>0</u>	Equivalency <u>11</u>	Crossover <u>2</u>

2. Were any of the classroom sessions presented at locations other than your main facility? No



CJSTC Training School Needs Assessment

3. If yes, how many, and where? N/A

2021 _____ Location _____

2022 _____ Location _____

2023 _____ Location _____

4. How many individuals have graduated from the CJSTC Basic Recruit Academy?

2021: 311 LE 107 CO 66 CPO 0 Equivalency 113 Crossover 25

2022: 347 LE 124 CO 55 CPO 0 Equivalency 122 Crossover 46

2023: 263 LE 132 CO 45 CPO 0 Equivalency 45 Crossover 41

5. Are individuals already employed by agencies while attending the academy? Yes

6. If yes, approximately how many in the past three years? 705 Percentage of total students? 93.38%

7. Are individuals sponsored by agencies, but not yet employed? No

8. If yes, approximately how many in the past three years? N/A Percentage of total students? _____

9. Are individuals allowed in class that are not sponsored or affiliated with an agency? Yes

10. If yes, approximately how many in the past three years? 50 Percentage of total students? 6.62%

11. Can you provide information on the approximate number of students from each agency? Cape Coral PD – 42; Charlotte County SO – 46; Collier County SO – 122; Desoto County SO – 4; Florida Civil Commitment Center – 4; Fort Myers PD – 62; Geo Group – 17; Glades County SO – 5; Hendry County SO – 28; Lee County SO – 105; Lee County Port Authority – 2; Sanibel PD – 2; Seminole Tribe PD – 1; Punta Gorda PD – 3; Naples PD – 12; and North Port PD – 1;

12. How many CJSTC Advanced/Specialized Courses did you present in:

2021: 81

2022: 66

2023: 71

13. Were any of the courses presented at locations other than your main facility? Yes



CJSTC Training School Needs Assessment

14. If yes, how many, and where?

2021: 0 Location: N/A

2022: 1 Location: North Port PD

2023: 0 Location N/A

15. Are you aware that the Lee County Sheriff's Office has applied for certification as a CJSTC criminal justice training school? Yes

16. Are you aware of any reasons why the CJSTC should either grant or deny this request?

No opposition. We are good partners.

17. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☒

18. Do you have any additional comments at this time?

No opposition, but no need for an additional school.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Dawn Radick and Shawn Fagan, Government Analyst II

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 

Lee County Sheriff's Office Training Needs Analysis

Attachment 6



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/25/2024 Time: 1:30 P.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Cape Coral Police Department

Agency Address: 1100 Cultural Park Blvd., Cape Coral, Florida 33990

Agency Telephone Number: (239) 574-3223

Survey conducted with: Agency Administrator: Chief Anthony Sizemore

E-mail: asizemore@capecoral.net

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes X No Approximate number of officers LE 307 CO 0

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest school and our relationship with the school.
3. Approximately how many miles is it from the agency headquarters to the training school? 9 miles.
4. Approximately how long does it take to travel there? 30 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 45-60 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? N/A
14. If yes, where are they trained? SWFPSA
15. Approximately how many have you sponsored in the last 2 years? 39
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 100
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 29 CO N/A
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 125 CO N/A
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No.
24. If yes, how far away is it to travel? N/A.
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 9 miles.
30. How much time would it take to travel there (include time variance)? SWFPSA – 30-60 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 150-200
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 425-500
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Staffing needs and convenience since we have instructors.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
41. If yes, what facilities? N/A
42. Does your agency provide personnel and/or equipment to the training school? No
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes, for the most part.
45. If no, identify specific issues and circumstances where they have not been met. Would like to see more courses being offered.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
It should help LCSO with their training and recruitment and with being able to get trainees in quicker.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No.
51. Why? We would consider them if needed.



CJSTC Training School Needs Assessment

52. Do you feel there is a need for an additional training school in your region? Yes ☒ No ☐

53. Do you have any additional comments at this time? No opposition to the request. The area is growing and do not see the growth slowing.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: *Terry Baker*



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/22/2024 Time: 2:00 P.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Charlotte County Sheriff's Office

Agency Address: 25500 Airport Road, Punta Gorda, Florida 33982

Agency Telephone Number: (941) 575-5211

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Lt. Jason Zakowich

E-mail: jzakowich@ccsofl.net

Regional Training Council Member: Yes X No ____ Approximate number of officers LE 290 CO 125

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest to the CCSO.
3. Approximately how many miles is it from the agency headquarters to the training school? 50 miles.
4. Approximately how long does it take to travel there? 30-45 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 45-60 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? Yes
11. Why? Mainly use FSWPSA, but use Suncoast Technical College based on timing of course offerings
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? Yes
14. If yes, where are they trained? SWFPSA mostly, but some at Suncoast Technical College
15. Approximately how many have you sponsored in the last 2 years? LE – 40; CO – 25
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? LE – 100-125; CO – 75
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 50 CO 22
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 150 CO 100
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? Yes – Suncoast Technical College
24. If yes, how far away is it to travel? 60 miles.
25. How much time would it take an officer to travel there? 60 minutes Is there a variance in time? Yes; 90 minutes
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA and Suncoast based on courses offered.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) SWFPSA - 50 miles; Suncoast – 60 miles.



CJSTC Training School Needs Assessment

30. How much time would it take to travel there (include time variance)? SWFPSC – 30-45 minutes; Suncoast - 60-90 minutes
31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 291
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 750
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? Yes
34. If yes, which training school(s) do you use? SWFPSC – Agency planned and arranged the training with SWFPSC handling the course file.
35. Why? The agency needed specific courses.
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Convenience and we have agency instructors.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
41. If yes, what facilities? N/A
42. Does your agency provide personnel and/or equipment to the training school? No.
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No



CJSTC Training School Needs Assessment

51. Why? Would use only if it were necessary.
52. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☒
53. Do you have any additional comments at this time? Not opposed to the request, but no need for CCSO. Other agencies may have different needs.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: *Terry Baker*



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/23/2024 Time: 11:00 A.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Clewiston Police Department

Agency Address: 300 S. Berner Road, Clewiston, Florida 33440

Agency Telephone Number: (863) 983-1474

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Commander Thomas Levins

E-mail: thomas.levins@clewiston-fl.gov

Regional Training Council Member: Yes ___ No X Approximate number of officers LE 16 CO 0

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest school in the region.
3. Approximately how many miles is it from the agency headquarters to the training school? 63 miles.
4. Approximately how long does it take to travel there? 75 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 90-100 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A.



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? Yes. Palm Beach State College and South Florida State College
11. Why? For specific course offerings.
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? N/A
14. If yes, where are they trained? SWFPSC
15. Approximately how many have you sponsored in the last 2 years? 1
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 10
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 4 CO N/A
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 15 CO N/A
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? Yes. Palm Beach State College and South Florida State College.
24. If yes, how far away is it to travel? PBSC – 60 miles; SFSC – 65 miles.
25. How much time would it take an officer to travel there? PBSC – 75-90 minutes; SFSC – 60 minutes
Is there a variance in time? Yes for PBSC.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSC.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 63 miles.



CJSTC Training School Needs Assessment

30. How much time would it take to travel there (include time variance)? SWFPSA – 90-100 minutes
31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
10
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
25
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Convenience and we have agency instructors.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
41. If yes, what facilities? N/A
42. Does your agency provide personnel and/or equipment to the training school? No
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No, not instead of SWFPSA
51. Why? No need. Would send officers there if they offered a specific course we wanted.



CJSTC Training School Needs Assessment

52. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☐ Not enough
information regarding their plan and the request for form an opinion.

53. Do you have any additional comments at this time? Nothing specific.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff:

Terry Baker



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/24/2024 Time: 1:00 P.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Collier County Sheriff's Office

Agency Address: 3319 Tamiami Trail, East, Naples, Florida 34112

Agency Telephone Number: (239) 252-9300

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Training Manager Mark Baker

E-mail: Mark.Baker@colliersheriff.org

Regional Training Council Member: Yes X No ____ Approximate number of officers LE 686 CO 250

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest to the CCSO and long-standing relationship with the academy and staff.
3. Approximately how many miles is it from the agency headquarters to the training school? 40 miles.
4. Approximately how long does it take to travel there? 45-55 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 60-75 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? Yes
7. Where? At the agency.



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? Yes
14. If yes, where are they trained? SWFPSA
15. Approximately how many have you sponsored in the last 2 years? LE – 50; CO – 50
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? LE – 200; CO – 100-120
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 40 CO 40
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 200 CO 200
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No
24. If yes, how far away is it to travel? N/A.
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 40 miles.
30. How much time would it take to travel there (include time variance)? SWFPSA – 45-55 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 500
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 1,250
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? Yes, in the past.
34. If yes, which training school(s) do you use? SWFPSC – Agency planned and arranged the training with SWFPSC handling the course file. Have not contracted a class in a while.
35. Why? The agency needed specific courses.
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Convenience and we have agency instructors.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
41. If yes, what facilities? N/A
42. Does your agency provide personnel and/or equipment to the training school? Yes.
43. If yes, what personnel and/or equipment? Instructors if needed.
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No
51. Why? The distance from the agency to the training school would be too far.
52. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☒



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? Not opposed to the request, but no need for CCSO.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: *Terry Baker*



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/24/2024 Time: 10:30 A.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Florida Gulf Coast University Campus Police Department

Agency Address: 10501 FGCU Boulevard, Fort Myers, Florida 33965

Agency Telephone Number: (239) 590-1918

Survey conducted with: Agency Administrator: Chief James Slapp

E-mail: jslapp@ggcu.edu

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes X No Approximate number of officers LE 26 CO 0

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest school.
3. Approximately how many miles is it from the agency headquarters to the training school? 16 miles.
4. Approximately how long does it take to travel there? 30 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 45 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A.



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? No
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? N/A
14. If yes, where are they trained? N/A
15. Approximately how many have you sponsored in the last 2 years? N/A
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 0
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 6 CO N/A
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 20 CO N/A
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No.
24. If yes, how far away is it to travel? N/A.
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSC.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 16 miles.
30. How much time would it take to travel there (include time variance)? SWFPSC – 30-45 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 10
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 25
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Convenience and staffing level requirements.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
41. If yes, what facilities? Lee County Sheriff's Office firing range.
42. Does your agency provide personnel and/or equipment to the training school? No
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No.
51. Why? Might would consider as an option, but SWFPSA meets our needs.
52. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☒



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? No opposition to the request, but our agency needs are being met by SWFPSA.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/25/2024 Time: 3:00 P.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Florida Southwestern State College Police Department

Agency Address: 8099 College Parkway, Fort Myers Florida 33919

Agency Telephone Number: (239) 574-3223

Survey conducted with: Agency Administrator: Chief Jerry Connolly
E-mail: jerry.connolly@fsw.edu
Agency Designee: _____
E-mail: _____

Regional Training Council Member: Yes ___ No X Approximate number of officers LE 24 CO 0

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest school, class frequency, and free training.
3. Approximately how many miles is it from the agency headquarters to the training school? 15 miles.
4. Approximately how long does it take to travel there? 20 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 35-45 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? N/A
14. If yes, where are they trained? SWFPSA
15. Approximately how many have you sponsored in the last 2 years? 1
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 2
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 0 CO N/A
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 2 CO N/A
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No.
24. If yes, how far away is it to travel? N/A.
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 15 miles.
30. How much time would it take to travel there (include time variance)? SWFPSA – 20-45 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 20
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 50
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination
37. If you conduct mandatory retraining at your agency, why don't you use the training school? We use courses at the academy as well as Police One
38. If not at the agency, which training school(s) do you use? SWFPSA
39. Why? Courses offered
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
41. If yes, what facilities? Firearms ranges and driving range.
42. Does your agency provide personnel and/or equipment to the training school? No
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
Do have concerns over the trend and if a lot of big agencies start becoming training schools, small agencies could have difficulty getting training.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No.
51. Why? No need at this time, but use would depend on agency needs.



CJSTC Training School Needs Assessment

52. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☐ Not enough
information to form an opinion.

53. Do you have any additional comments at this time? No opposition to the request.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: Terry Baker



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/25/2024 Time: 10:00 A.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Fort Myers Police Department

Agency Address: 2210 Widman Way, Fort Myers, Florida 33901

Agency Telephone Number: (239) 321-7707

Survey conducted with: Agency Administrator: Chief Jason Fields

E-mail: jfields@fmpolice.com

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes X No Approximate number of officers LE 235 CO 0

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest school.
3. Approximately how many miles is it from the agency headquarters to the training school? 4 miles.
4. Approximately how long does it take to travel there? 10 minutes.
5. Is there a large variance in travel time depending on the time of day? No.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? N/A
14. If yes, where are they trained? SWFPSA
15. Approximately how many have you sponsored in the last 2 years? 30
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 75
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 35 CO N/A
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 200 CO N/A
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No.
24. If yes, how far away is it to travel? N/A.
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 4 miles.
30. How much time would it take to travel there (include time variance)? SWFPSA – 10 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 200
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 500
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Scheduling instructors is easy since we have instructors.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
41. If yes, what facilities? Defensive tactics rooms and driving range.
42. Does your agency provide personnel and/or equipment to the training school? Yes
43. If yes, what personnel and/or equipment? Cars and other equipment as needed.
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? Possibly.
51. Why? Relationship with SWFPSA.
52. Do you feel there is a need for an additional training school in your region? Yes ☒ No ☐



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? No opposition to the request. May not be an immediate need, but the area is growing.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: *Terry Baker*



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/23/2024 Time: 2:00 P.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Glades County Sheriff's Office

Agency Address: 1297 State Road 78, E, Moore Haven, Florida 33471

Agency Telephone Number: (863) 946-1600 Ext. 2102

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Chief Duane Pottorff

E-mail: dpottorff@gladessheriff.org

Regional Training Council Member: Yes X No ____ Approximate number of officers LE 30 CO 17

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest to the GCSO.
3. Approximately how many miles is it from the agency headquarters to the training school? 50 miles.
4. Approximately how long does it take to travel there? 60 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 75-100 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? Yes
14. If yes, where are they trained? SWFPSC
15. Approximately how many have you sponsored in the last 2 years? LE – 4-5; CO – 10
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? LE – 10; CO – 75
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 2 CO 2
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 10 CO 100
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No
24. If yes, how far away is it to travel? N/A
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSC
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 50 miles
30. How much time would it take to travel there (include time variance)? 60-100 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 20-25
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 50-75
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Convenience and we have agency instructors.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
41. If yes, what facilities? Driving track.
42. Does your agency provide personnel and/or equipment to the training school? No.
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No. May be more convenient for LCSO.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No
51. Why? Would not use instead of SWFPSC, but might would use as an option if needed.
52. Do you feel there is a need for an additional training school in your region? Yes ☒ No ☐



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? It would be another option.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: *Terry Baker*



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/23/2024 Time: 9:30 A.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Hendry County Sheriff's Office

Agency Address: 485 East Cowboy Way, Labelle, Florida 33935

Agency Telephone Number: (863) 673-6114

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Sgt. Rick Notaro

E-mail: rick.notaro@hendrysheriff.org

Regional Training Council Member: Yes X No ____ Approximate number of officers LE 100 CO 35

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest to the HCSO.
3. Approximately how many miles is it from the agency headquarters to the training school? 40 miles.
4. Approximately how long does it take to travel there? 60 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 80-90 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? Yes
7. Where? HCSO



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? 0 miles
9. Approximately how long does it take to travel there (Including time variance)? 0 minutes
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? Yes
14. If yes, where are they trained? SWFPSA
15. Approximately how many have you sponsored in the last 2 years? LE – 18; CO – 5-6
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? LE – 35; CO – 15
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 5 CO 10
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 25 CO 50
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No
24. If yes, how far away is it to travel? N/A
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 40 miles
30. How much time would it take to travel there (include time variance)? 60-90 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 60
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 200
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Easier and better control over the training.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
41. If yes, what facilities? N/A
42. Does your agency provide personnel and/or equipment to the training school? No.
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No. Should not affect HCSO.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No
51. Why? Would not use instead of SWFPSC, but might would use as an option if needed.
52. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☒



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? Not opposed to the request and with the area growing, there may be a need in the near future.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: *Terry Baker*



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/24/2024 Time: 9:00 A.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Lee County Port Authority Police Department

Agency Address: 11000 Terminal Access Road, Fort Myers, Florida 33913

Agency Telephone Number: (239) 590-4775

Survey conducted with: Agency Administrator: Chief Robert Taylor

E-mail: rdtaylor@flyicpa.com

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes X No Approximate number of officers LE 53 CO 0

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest school.
3. Approximately how many miles is it from the agency headquarters to the training school? 14 miles.
4. Approximately how long does it take to travel there? 20 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 30 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A.



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? N/A
14. If yes, where are they trained? SWFPSA
15. Approximately how many have you sponsored in the last 2 years? 2-4
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 0
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 5 CO N/A
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 6 CO N/A
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No.
24. If yes, how far away is it to travel? N/A.
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 14 miles.
30. How much time would it take to travel there (include time variance)? SWFPSA – 20-30 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
100
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
250
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Convenience and we have a strong training program at the agency.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
41. If yes, what facilities? N/A
42. Does your agency provide personnel and/or equipment to the training school? No
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? Would consider.
51. Why? Course availability and agency needs at the time.
52. Do you feel there is a need for an additional training school in your region? Yes ☒ No ☐



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? No.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: *Terry Baker*



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/24/2024 Time: 3:00 P.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Marco Island Police Department

Agency Address: 51 Bald Eagle Drive, Marco Island Florida 34145

Agency Telephone Number: (239) 389-5050

Survey conducted with: Agency Administrator: Chief Tracy Frazzano

E-mail: tfrazzano@cityofmarcoisland.com

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes ___ No X Approximate number of officers LE 43 CO 0

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest school.
3. Approximately how many miles is it from the agency headquarters to the training school? 50 miles.
4. Approximately how long does it take to travel there? 60 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 90 -150 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? No
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? N/A
14. If yes, where are they trained? N/A
15. Approximately how many have you sponsored in the last 2 years? N/A
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 5
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 7 CO N/A
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 25-35 CO N/A
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No.
24. If yes, how far away is it to travel? N/A.
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 50 miles.
30. How much time would it take to travel there (include time variance)? SWFPSA – 60 - 150 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
8
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
20
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Convenience and we have the instructors.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
41. If yes, what facilities? N/A
42. Does your agency provide personnel and/or equipment to the training school? No
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
Could be helpful to the agencies in the area to have additional options.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No.
51. Why? It would be nice to have other options, but we have a great relationship with SWFPSA.
52. Do you feel there is a need for an additional training school in your region? Yes ☒ No ☐



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? No opposition to the request. It gives LCSO more options and would also be other options for agencies in the area. Not much impact to our agency.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/23/2024 Time: 1:00 P.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Moore Haven Correctional Facility

Agency Address: 1282 East State Road 78, NW, Moore Haven, Florida 33471

Agency Telephone Number: (863) 265-3050

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: HR Manager Rodney Davis

E-mail: roddavis@geogroup.com

Regional Training Council Member: Yes ___ No X Approximate number of officers LE 0 CO 82

1. What CJSTC training school do you primarily use? Palm Beach State College
2. Why? Course availability to the agency.
3. Approximately how many miles is it from the agency headquarters to the training school? 75 miles.
4. Approximately how long does it take to travel there? 90 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 120 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? Yes, South Florida State College
11. Why? Course offerings.
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? No
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? Yes
14. If yes, where are they trained? Palm Beach State College, Miami-Dade College, and South Florida State College
15. Approximately how many have you sponsored in the last 2 years? 33
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 75-100
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE N/A CO 11
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE N/A CO 60-75
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? South Florida State College.
24. If yes, how far away is it to travel? 45 miles.
25. How much time would it take an officer to travel there? 60 minutes Is there a variance in time? No.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? Yes
27. If yes, explain? Physical Agility Test at Palm Beach State College.
28. Where do your certified officers attend CJSTC advanced or specialized training? Department of Corrections.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) Desoto CI - 45 miles.
30. How much time would it take to travel there (include time variance)? 45-60 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
2
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
10
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? We have instructors and the facilities to conduct the training.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
41. If yes, what facilities? N/A
42. Does your agency provide personnel and/or equipment to the training school? No
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes
45. If no, identify specific issues and circumstances where they have not been met. N/A
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? Yes
51. Why? On as as-needed basis and it would be good to have other options.
52. Do you feel there is a need for an additional training school in your region? Yes ☒ No ☐



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? It would be good to have other options closer to our agency.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/24/2024 Time: 12:30 P.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Naples Police Department

Agency Address: 355 Riverside Circle, Naples Florida 34102

Agency Telephone Number: (239) 213-4850

Survey conducted with: Agency Administrator: Chief Ciro M. Dominguez

E-mail: cdominguez@naplesgov.com

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes X No ___ Approximate number of officers LE 72 CO 0

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest school.
3. Approximately how many miles is it from the agency headquarters to the training school? 35 miles.
4. Approximately how long does it take to travel there? 30-45 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 60 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? Yes
7. Where? Collier County Sheriff's Office



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? 1 mile
9. Approximately how long does it take to travel there (Including time variance)? 5 minutes
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? N/A
14. If yes, where are they trained? SWFPSA
15. Approximately how many have you sponsored in the last 2 years? 20
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 50-60
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 8 CO N/A
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 40-50 CO N/A
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No.
24. If yes, how far away is it to travel? N/A.
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 35 miles.
30. How much time would it take to travel there (include time variance)? SWFPSA – 30-45 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
40
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
100
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Convenience and we have the instructors and facilities.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
41. If yes, what facilities? N/A
42. Does your agency provide personnel and/or equipment to the training school? No
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No.
51. Why? No need to send students there.
52. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☒



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? No opposition to the request, but no need for our agency.
LCSC may have a need for their agency.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: *Terry Baker*



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/22/2024 Time: 1:00 P.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Punta Gorda Police Department

Agency Address: 1410 Tamiami Trail, Punta Gorda, Florida 33950

Agency Telephone Number: (941) 575-5503

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Lieutenant Dylan Renz

E-mail: Drenz@cityofpuntafordafl.com

Regional Training Council Member: Yes X No ___ Approximate number of officers LE 44 CO 0

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest school and a good relationship with the school.
3. Approximately how many miles is it from the agency headquarters to the training school? 28 miles.
4. Approximately how long does it take to travel there? 30-45 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 45-60 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A.



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? N/A
14. If yes, where are they trained? SWFPSA
15. Approximately how many have you sponsored in the last 2 years? 5
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 10-15
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 8-10 CO N/A
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 35 CO N/A
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? Yes. Suncoast Technical College.
24. If yes, how far away is it to travel? SCTC - 49 miles.
25. How much time would it take an officer to travel there? SCTC – 50 minutes
Is there a variance in time? Yes – 70-90 minutes.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 28 miles.
30. How much time would it take to travel there (include time variance)? SWFPSA – 30-45 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 20-25
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 50-70
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? Convenience and we have agency instructors.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
41. If yes, what facilities? Lee County Sheriff's Office firearms range
42. Does your agency provide personnel and/or equipment to the training school? No
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No
51. Why? SWFPSA meets our needs.
52. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☒



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? No opposition to the request, but no need for us as a smaller agency.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: Terry Baker



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/25/2024 Time: 9:00 A.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: Sanibel Police Department

Agency Address: 800 Dunlop Road, Sanibel, Florida 33957

Agency Telephone Number: (239) 472-6555

Survey conducted with: Agency Administrator: Chief William Dalton

E-mail: William.dalton@mysanibel.com

Agency Designee: Deputy Chief Anthony Thomas

E-mail: Anthony.thomas@mysanibel.com

Regional Training Council Member: Yes X No Approximate number of officers LE 24 CO 0

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSA)
2. Why? Closest school.
3. Approximately how many miles is it from the agency headquarters to the training school? 25 miles.
4. Approximately how long does it take to travel there? 40 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 60-90 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? Yes
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? N/A
14. If yes, where are they trained? SWFPSA
15. Approximately how many have you sponsored in the last 2 years? 2
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 2-3
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 4-6 CO N/A
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 8 CO N/A
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No.
24. If yes, how far away is it to travel? N/A.
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 25 miles.
30. How much time would it take to travel there (include time variance)? SWFPSA – 40-90 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 7-10
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 25-30
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination
37. If you conduct mandatory retraining at your agency, why don't you use the training school? We use courses at the academy if officers get hours there otherwise done at the agency.
38. If not at the agency, which training school(s) do you use? SWFPSA
39. Why? Courses offered
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
41. If yes, what facilities? _____
42. Does your agency provide personnel and/or equipment to the training school? No
43. If yes, what personnel and/or equipment? N/A
44. Are your training needs for basic recruit training being met by the current training school(s)? Yes.
45. If no, identify specific issues and circumstances where they have not been met. N/A.
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? Possibly.
51. Why? Use would depend on agency needs. We have a positive relationship with LCSO.
52. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☒



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? No opposition to the request and could provide more training options for the agency.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: Terry Baker



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC :
Lee County Sheriff's Office Criminal Justice Academy

Date application received: December 4, 2023

Interview

Date: 1/25/2024 Time: 11:00 A.M. Contact: ☒ **In Person** ☐ **By Phone**

Agency: 20th State Attorney's Office

Agency Address: 1700 Monroe Street, Fort Myers, Florida 33902

Agency Telephone Number: (239) 533-1000

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: J.S.Purdy

E-mail: jpurdy@sao20.org

Regional Training Council Member: Yes ___ No X Approximate number of officers LE 18 CO 0

1. What CJSTC training school do you primarily use? Southwest Florida Public Service Academy (SWFPSCA)
2. Why? Closest school.
3. Approximately how many miles is it from the agency headquarters to the training school? 7 miles.
4. Approximately how long does it take to travel there? 15 minutes.
5. Is there a large variance in travel time depending on the time of day? Yes, 20-30 minutes.
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? Yes, Suncoast Technical College
11. Why? Course offerings.
12. Does your agency sponsor recruits to be trained in the CJSTC basic LE course? No
13. Does your agency sponsor recruits to be trained in the CJSTC basic CO course? N/A
14. If yes, where are they trained? N/A
15. Approximately how many have you sponsored in the last 2 years? N/A
16. Does your agency sponsor recruits who are not employed by you, in the basic courses? No
17. If yes, where are they trained? N/A
18. Approximately how many were sponsored in the last 2 years? N/A
19. What is the total number of recruits anticipated over the next 5 years? 0
20. What are the total number of vacancies or new sworn positions anticipated for this year?
LE 1 CO N/A
21. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 5 CO N/A
22. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes.
23. Is there another training school nearby that can provide the same training? No.
24. If yes, how far away is it to travel? N/A.
25. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A.
26. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
27. If yes, explain? N/A
28. Where do your certified officers attend CJSTC advanced or specialized training? SWFPSA.
29. How far is it to travel to the training school(s)? (If more than one training school, list each) 7 miles.
30. How much time would it take to travel there (include time variance)? SWFPSA – 15-30 minutes



CJSTC Training School Needs Assessment

31. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
8
32. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
20
33. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No.
34. If yes, which training school(s) do you use? N/A
35. Why? N/A
36. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency
37. If you conduct mandatory retraining at your agency, why don't you use the training school? We do quarterly training and incorporate the mandatory into that training.
38. If not at the agency, which training school(s) do you use? N/A
39. Why? N/A
40. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
41. If yes, what facilities? Firearms range
42. Does your agency provide personnel and/or equipment to the training school? Yes
43. If yes, what personnel and/or equipment? Instructors
44. Are your training needs for basic recruit training being met by the current training school(s)? N/A.
45. If no, identify specific issues and circumstances where they have not been met. N/A
46. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
47. If no, identify specific issues and circumstances where they have not been met. N/A
48. Are you aware that the Lee County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
49. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No.
50. If approved by the Commission and available, would you send your recruits or certified officers to the Lee County Sheriff's Office Criminal Justice Academy for training rather than the current training school(s)? No.
51. Why? We might would use them if needed, but not instead of SWFPFA.
52. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☒



CJSTC Training School Needs Assessment

53. Do you have any additional comments at this time? No opposition to the request, but no need for our agency.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: Terry Baker

Lee County Sheriff's Office Training Needs Analysis

Attachment 7



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

Certification applied for: ☒ **Type A - Basic LE /CO/CPO/ Advanced /Specialized**
☐ **Type B - Basic LE only / Advanced/Specialized**
☐ **Type C - Basic CO only/CPO only/ Advanced/ Specialized**

Entity seeking certification by the CJSTC:
Lee County Sheriff's Office Criminal Justice Academy

Date application Received: December 4, 2023

Interview – Training School

Date: 1/22/24 Time: 3:30 P.M. Contact: ☐ In Person ☐ By Phone

Training Center: Suncoast Technical College

Address: 4748 Beneva Road, Sarasota, Florida 34233

Telephone Number: (941) 924-1365, ext 62319

Survey conducted with: TC Director: Director Sandy Hotwagner
Contact Information: (941) 586-9226
E-mail: sandy.hotwagner@sarasotacountysschools.net
Designee: _____
Contact Information: _____
E-mail: _____

Regional Training Council Member? Yes X No _____

1. How many CJSTC Basic Recruit Training Courses did you present in:

2021: <u>6</u>	LE <u>2</u>	CO <u>2</u>	CPO <u>0</u>	Equivalency <u>0</u>	Crossover <u>2</u>
2022: <u>7</u>	LE <u>2</u>	CO <u>2</u>	CPO <u>0</u>	Equivalency <u>0</u>	Crossover <u>3</u>
2023: <u>6</u>	LE <u>2</u>	CO <u>2</u>	CPO <u>0</u>	Equivalency <u>0</u>	Crossover <u>2</u>

2. Were any of the classroom sessions presented at locations other than your main facility? No



CJSTC Training School Needs Assessment

3. If yes, how many, and where? N/A
- 2021: _____ Location _____
- 2022: _____ Location _____
- 2023: _____ Location _____
4. How many individuals have graduated from the CJSTC Basic Recruit Academy?
- 2021: 65 LE 22 CO 17 CPO 0 Equivalency 0 Crossover 26
- 2022: 79 LE 42 CO 16 CPO 0 Equivalency 0 Crossover 21
- 2023: 86 LE 45 CO 19 CPO 0 Equivalency 0 Crossover 22
5. Are individuals already employed by agencies while attending the academy? Yes
6. If yes, approximately how many in the past three years? 112 Percentage of total students? 49%
7. Are individuals sponsored by agencies, but not yet employed? No
8. If yes, approximately how many in the past three years? N/A Percentage of total students? _____
9. Are individuals allowed in class that are not sponsored or affiliated with an agency? Yes
10. If yes, approximately how many in the past three years? 118 Percentage of total students? 51%
11. Can you provide information on the approximate number of students from each agency? Arcadia PD – 4; Charlotte County SO – 3; Desoto County SO – 7; North Port PD – 2; Sarasota County SO – 42; Sarasota PD – 8; Venice PD – 2; and Non Region X agencies - 44
12. How many CJSTC Advanced/Specialized Courses did you present in:
- 2021: 29
- 2022: 27
- 2023: 23
13. Were any of the courses presented at locations other than your main facility? Yes



CJSTC Training School Needs Assessment

14. If yes, how many, and where?

2021: 5 Location Sarasota PD and North Port PD

2022: 5 Location Sarasota PD and North Port PD

2023: 5 Location Sarasota PD and North Port PD

15. Are you aware that the Lee County Sheriff's Office has applied for certification as a CJSTC criminal justice training school? Yes

16. Are you aware of any reasons why the CJSTC should either grant or deny this request?

No.

17. Do you feel there is a need for an additional training school in your region? Yes ☐ No ☐ Not enough information about the agency needs to form an opinion.

18. Do you have any additional comments at this time?

We are not opposed. They are not really in our service area.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shawn Fagan and Van Toth, Field Representatives

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 

Lee County Sheriff's Office Training Needs Analysis

Attachment 8



Florida Department of
Law Enforcement

FIRING RANGE FACILITY AND EQUIPMENT REQUIREMENTS

Incorporated by Reference in Rule 11B-21.005(6), F.A.C.



**CJSTC
201**

Lee County Sheriff's Office Criminal Justice Academy	Terry Baker	1/22/24 10:00
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 6570 Felix Romano Avenue, Ft. Myers, FL 33905

50 Yard Range

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC firearms training for basic recruit or instructor students, shall comply with the following specifications:

1. ☒ The range shall have a bullet impact backstop that will stop and render harmless, bullets fired into it from firearms from the firing positions at the firing line, without ricocheting projectiles or debris, or striking individuals at the firing line.
2. ☒ The range shall have a minimum of five firing positions with one target for each firing position. Range targets shall be placed at least 24 inches from the scoring edge to the scoring edge facing the shooters.
3. ☒ The range shall have an observation position for the range master for indoor and outdoor range facilities that allow simultaneous unrestricted view of all firing positions and all areas within the confines of the impact area.
4. ☒ The range shall have warning signs posted at all access points to the firing range that clearly identify the areas as a criminal justice firing range.
5. ☒ The range shall have an operational public address system that is capable of transmitting instructions to all areas of the range to allow shooters on the firing line or in the firing booth to hear commands while firing with ear protectors in place.
6. ☒ The range cover used for firing shall be permanently affixed, or is a portable construction with a base affixed to the ground, or is securely braced to ensure the shooter's safety.
7. ☒ The range shall provide adequate lighting out to 25 yards to allow shooters to clearly see the targets from all firing positions and to allow the range caller to clearly see all firing positions and targets.
8. ☒ Firearm ranges used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises or CJSTC training is in session and shall be immediately accessible to instructors and students.

The first aid kit shall include at a minimum the following supplies:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Adhesive bandages, 1" or 2" (1 box) | <input checked="" type="checkbox"/> Emergency blanket (1) | <input checked="" type="checkbox"/> Sterile eyewash |
| <input checked="" type="checkbox"/> Adhesive tape (1 roll) | <input checked="" type="checkbox"/> Eye-dressing kit (1) | <input checked="" type="checkbox"/> Tourniquets, commercial (2) |
| <input checked="" type="checkbox"/> Bandage compresses, 4" (1) | <input checked="" type="checkbox"/> Flashlight (1) | <input checked="" type="checkbox"/> Trauma shears (1) |
| <input checked="" type="checkbox"/> Biohazard bag (1) | <input checked="" type="checkbox"/> Gauze bandage roll, any size (1) | <input checked="" type="checkbox"/> Triangular bandages (2) |
| <input checked="" type="checkbox"/> Chest seals (2) | <input checked="" type="checkbox"/> Occlusive dressings (2) | <input checked="" type="checkbox"/> Wound packing, rolled, or hemostatic gauze |
| <input checked="" type="checkbox"/> Cold packs/plastic bags and ice (3-5) | <input checked="" type="checkbox"/> Pressure bandages/dressings (2) | <input checked="" type="checkbox"/> Writing instrument (e.g., pen, marker) |
| <input checked="" type="checkbox"/> CPR mask with one-way valve (1) | <input checked="" type="checkbox"/> Protective gloves, varying sizes | |

9. ☒ The range and associated equipment shall be maintained in proper working order to ensure safety of the shooters and instructors. Indoor ranges shall comply with the manufacturer's specifications for operational safety.
10. ☒ The range shall have accessible drinking water, a restroom, and a rain-resistant shelter for all personnel engaged in training on the range.
11. ☒ The range shall have telephone or radio communication immediately available to instructors.
12. ☒ Access to the range shall be restricted to criminal justice trainees, criminal justice instructors, Commission staff, and personnel authorized by the training center director when firearms training is being conducted. The range must have warning signs posted.
13. ☒ All personnel shall wear ear and eye protection while a student is actively engaged in a shooting exercise.

In Compliance ☒ Non-Compliance ☐ Corrected on Site by the Field Specialist ☐

Rule Violation: _____, F.A.C.

Comments: _____

Field Specialist's Signature

Training Center Director or Coordinator or Instructor Signature

Date

Date



Florida Department of
Law Enforcement

FIRING RANGE FACILITY AND EQUIPMENT REQUIREMENTS

Incorporated by Reference in Rule 11B-21.005(6), F.A.C.



CJSTC
201

Lee County Sheriff's Office Criminal Justice Academy	Terry Baker	1/22/24 10:30
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 6570 Felix Romano Avenue, Ft. Myers, FL 33905

25 Yrd Range

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC firearms training for basic recruit or instructor students, shall comply with the following specifications:

1. ☒ The range shall have a bullet impact backstop that will stop and render harmless, bullets fired into it from firearms from the firing positions at the firing line, without ricocheting projectiles or debris, or striking individuals at the firing line.
2. ☒ The range shall have a minimum of five firing positions with one target for each firing position. Range targets shall be placed at least 24 inches from the scoring edge to the scoring edge facing the shooters.
3. ☒ The range shall have an observation position for the range master for indoor and outdoor range facilities that allow simultaneous unrestricted view of all firing positions and all areas within the confines of the impact area.
4. ☒ The range shall have warning signs posted at all access points to the firing range that clearly identify the areas as a criminal justice firing range.
5. ☒ The range shall have an operational public address system that is capable of transmitting instructions to all areas of the range to allow shooters on the firing line or in the firing booth to hear commands while firing with ear protectors in place.
6. ☒ The range cover used for firing shall be permanently affixed, or is a portable construction with a base affixed to the ground, or is securely braced to ensure the shooter's safety.
7. ☒ The range shall provide adequate lighting out to 25 yards to allow shooters to clearly see the targets from all firing positions and to allow the range caller to clearly see all firing positions and targets.
8. ☒ Firearm ranges used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises or CJSTC training is in session and shall be immediately accessible to instructors and students.

The first aid kit shall include at a minimum the following supplies:

Adhesive bandages, 1" or 2" (1 box)	Emergency blanket (1)	Sterile eyewash
Adhesive tape (1 roll)	Eye-dressing kit (1)	Tourniquets, commercial (2)
Bandage compresses, 4" (1)	Flashlight (1)	Trauma shears (1)
Biohazard bag (1)	Gauze bandage roll, any size (1)	Triangular bandages (2)
Chest seals (2)	Occlusive dressings (2)	Wound packing, rolled, or hemostatic gauze
Cold packs/plastic bags and ice (3-5)	Pressure bandages/dressings (2)	Writing instrument (e.g., pen, marker)
CPR mask with one-way valve (1)	Protective gloves, varying sizes	

9. ☒ The range and associated equipment shall be maintained in proper working order to ensure safety of the shooters and instructors. Indoor ranges shall comply with the manufacturer's specifications for operational safety.
10. ☒ The range shall have accessible drinking water, a restroom, and a rain-resistant shelter for all personnel engaged in training on the range.
11. ☒ The range shall have telephone or radio communication immediately available to instructors.
12. ☒ Access to the range shall be restricted to criminal justice trainees, criminal justice instructors, Commission staff, and personnel authorized by the training center director when firearms training is being conducted. The range must have warning signs posted.
13. ☒ All personnel shall wear ear and eye protection while a student is actively engaged in a shooting exercise.

In Compliance ☒ Non-Compliance ☐ Corrected on Site by the Field Specialist ☐

Rule Violation: _____, F.A.C.

Comments: _____

Terry B. [Signature]
Field Specialist's Signature

[Signature]
Training Center Director or Coordinator or Instructor Signature

1/22/24
Date

1 20 21
Date



Florida Department of
Law Enforcement

DRIVING RANGE FACILITY AND EQUIPMENT REQUIREMENTS

Incorporated by Reference in Rule 11B-21.005(4)(a), F.A.C.



**CJSTC
202**

Lee County Sheriff's Office Criminal Justice Academy	Terry Baker	1/22/24 10:30A
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: Lee County Mosquito Control District 15191 Homestead Road, Ft. Myers, FL 33971

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC vehicle operations training for basic recruit or instructor students, shall comply with the following requirements:

1. ☒ The driving range shall have a paved area at least a 300' x 600' in size that is located off public roadways or the training school shall have a Commission-approved exemption on file pursuant to Rule 11B-21.005, F.A.C.
2. ☒ The driving range shall be equipped with at least 90 orange or yellow traffic cones no less than 12" in height; and at least eight orange or yellow traffic cones that are no less than 24" in height.
3. ☒ The driving range shall be equipped with two fire extinguishers with a rating of 10 BC or equivalent.
4. ☒ Driving ranges used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises or CJSTC training is in session, and shall be immediately accessible to instructors and students.

The first aid kit shall include at a minimum the following supplies: - Same as 1st Aid

Adhesive bandages, 1" or 2" (1 box)	Emergency blanket (1)	Sterile eyewash
Adhesive tape (1 roll)	Eye-dressing kit (1)	Tourniquets, commercial (2)
Bandage compresses, 4" (1)	Flashlight (1)	Trauma shears (1)
Biohazard bag (1)	Gauze bandage roll, any size (1)	Triangular bandages (2)
Chest seals (2)	Occlusive dressings (2)	Wound packing, rolled, or hemostatic gauze
Cold packs/plastic bags and ice (3-5)	Pressure bandages/dressings (2)	Writing instrument (e.g., pen, marker)
CPR mask with one-way valve (1)	Protective gloves, varying sizes	

5. ☒ The driving range shall have accessible and immediately available telephone or radio communication.
6. ☒ The driving range shall have accessible drinking water, restroom, and rain-resistant shelter for personnel engaged in driving training.
7. ☒ The driving range shall be secured by barriers from through traffic while training is being conducted on the range. Warning signs shall be posted at all vehicle access points that clearly identify the area as a "vehicle operations training driving range" with access restricted to basic recruit trainees, criminal justice instructors, and personnel authorized by the training center director.
8. ☒ For delivery of night driving exercises driving range equipment shall include:
 - va. Reflective vests to be worn by all personnel and students; and
 - vb. At least one traffic wand for each instructor and other individuals designated to assist in the facilitation of night driving, for example: road guards and traffic control personnel who setup driving cones.



Florida Department of
Law Enforcement

STAFFING REQUIREMENTS

Incorporated by Reference in Rule 11B-21.005(8), F.A.C.



**CJSTC
204**

Lee County Sheriff's Office Criminal Justice Academy	Terry Baker	1/22/24 16:45
TRAINING SCHOOL	REVIEWER	DATE

Commission-certified training schools shall comply with the following staffing and personnel requirements pursuant to Rule 11B-21.005(8), F.A.C.:

1. ☒ One full-time salaried training center director designated by a Commission-certified training school and employed on a 12-month basis with faculty or administrative status, whose responsibilities are the management and quality control of the delivery of Commission-approved training programs that do not include teaching assignments. A director initially employed after July 1, 1990, shall possess a bachelor's degree from an accredited university and possess two years criminal justice experience. *Hedges University*
- a. Any additional administrative or instructional responsibilities shall not be undertaken by the training center director upon determining that the additional responsibilities would interfere with the director's effective management of the training school. Training center directors shall be responsible for the scheduling, presentation, and management of Commission-approved training programs, which includes preparation of required reports and records, and ensuring quality of instruction, administration, and security of examinations.
2. ☒ A training center director's designee shall be employed full-time with faculty or administrative status whose responsibilities are the management and quality control of Commission-approved training programs.
- At least one full-time clerk or administrative assistant assigned to report to the training center director, whose responsibilities are limited to providing clerical and administrative assistance to the director. Two or more individuals may perform such clerical or administrative duties, provided the aggregate personnel time dedicated to these duties is equivalent, at minimum, to a full-time position.
3. ☒ At least two full-time criminal justice instructors or instructional coordinator positions assigned to report solely to the training center director for training schools with a Type "A" certification. One coordinator position can be composed of two or more instructional coordinators, provided the aggregate personnel time dedicated to these duties is equivalent, at a minimum, to one full-time position. A training school with a Type "B" or "C" certification shall have at least one full-time criminal justice training instructor or instructor coordinator position assigned to report solely to the training center director. In the absence of the training center director, at least one full-time instructor, instructional coordinator, or other individual specifically designated by the director shall be accessible while criminal justice training is being administered and shall be responsible for quality control. The training center director shall designate an individual responsible for coordinating courses, scheduling instructors, facilities, and materials, and for addressing student-related concerns.

In Compliance ☒ Not In Compliance ☐ Corrected on site by the Field Specialist ☐

Rule Violation: _____, F.A.C.

Comments: _____

Field Specialist's Signature: _____

Date: 1/22/24

Training Center Director or Coordinator or Instructor Signature: _____

Date: 1/22/24



Florida Department of
Law Enforcement

TRAINING SCHOOL CLASSROOM FACILITY AND EQUIPMENT REQUIREMENTS

Incorporated by Reference in Rule 11B-21.005(3), F.A.C.



**CJSTC
205**

Lee County Sheriff's Office Criminal Justice Academy

Terry Baker

1/22/24 9:45

TRAINING SCHOOL

REVIEWER

DATE and TIME

Location: 6570 Felix Romano Avenue, Ft. Myers, FL 33905

CJSTC A

Commission-certified training schools shall comply with the following facility and equipment requirements pursuant to Rule 11B-21.005, F.A.C.:

1. ☒ The training school shall maintain on file at the training school, form CJSTC-205, for inspection by Commission staff to verify compliance with the Commission's facility requirements.
2. ☒ The training school shall provide a classroom with a minimum of 20 square feet of floor space for each student when lecture training. Each classroom utilized for criminal justice training with a capacity of 50 or more students shall have a posted occupancy level.
3. ☒ Each classroom shall be equipped with an adult size desk and chair, or table, or chair combination thereof for each student.
4. ☒ Each classroom shall provide heating and cooling that is operable and properly maintained.
5. ☒ Each classroom window shall be fitted with shades or blinds capable of reducing ambient light for viewing of visual aids.
6. ☒ The school shall make available, as needed, the following instructional aid equipment for each classroom:

- ☒ a. Chalkboard or dry erase board (minimum of 10 feet)
 - ☒ b. Projection screen (minimum of 10 feet)
 - ☒ c. Computer (PC or Laptop)
 - ☒ d. Overhead projector

- ☒ e. Video recorder
 - ☒ f. TV or Computer monitor
 - ☒ g. LCD Projector
 - ☒ h. Flip Chart Stand, Flip Charts, & Markers
 - ☒ i. DVD Player
7. ☒ The training school shall provide space, which shall include a desk and chair, for use by adjunct instructors.
8. ☒ The training school shall provide secured storage space for criminal justice equipment and materials.
9. ☒ The training school shall provide access to resources and supplemental reference materials for the subjects instructed, and shall include supplementary reference material for use by students and faculty.

In Compliance ☒

Not In Compliance ☐

Corrected on site by the Field Specialist ☐

Rule Violation: _____, F.A.C.

Comments: _____

Field Specialist's Signature: _____

Date: _____

Training Center Director or Coordinator or Instructor Signature: _____

Date: _____



Florida Department of
Law Enforcement

TRAINING SCHOOL CLASSROOM FACILITY AND EQUIPMENT REQUIREMENTS

Incorporated by Reference in Rule 11B-21.005(3), F.A.C.



**CJSTC
205**

Lee County Sheriff's Office Criminal Justice Academy

Terry Baker

1/22/24 9:45

TRAINING SCHOOL

REVIEWER

DATE and TIME

Location: 2501 Ortiz Avenue, Ft. Myers, FL 33905

Claire B

Commission-certified training schools shall comply with the following facility and equipment requirements pursuant to Rule 11B-21.005, F.A.C.:

1. ☒ The training school shall maintain on file at the training school, form CJSTC-205, for inspection by Commission staff to verify compliance with the Commission's facility requirements.
2. ☒ The training school shall provide a classroom with a minimum of 20 square feet of floor space for each student when lecture training. Each classroom utilized for criminal justice training with a capacity of 50 or more students shall have a posted occupancy level.
3. ☒ Each classroom shall be equipped with an adult size desk and chair, or table, or chair combination thereof for each student.
4. ☒ Each classroom shall provide heating and cooling that is operable and properly maintained.
5. ☒ Each classroom window shall be fitted with shades or blinds capable of reducing ambient light for viewing of visual aids.
6. ☒ The school shall make available, as needed, the following instructional aid equipment for each classroom:

<ul style="list-style-type: none"> a. <input checked="" type="checkbox"/> Chalkboard or dry erase board (minimum of 10 feet) b. <input checked="" type="checkbox"/> Projection screen (minimum of 10 feet) c. <input checked="" type="checkbox"/> Computer (PC or Laptop) d. <input checked="" type="checkbox"/> Overhead projector 	<ul style="list-style-type: none"> e. <input checked="" type="checkbox"/> Video recorder f. <input checked="" type="checkbox"/> TV or Computer monitor g. <input checked="" type="checkbox"/> LCD Projector h. <input checked="" type="checkbox"/> Flip Chart Stand, Flip Charts, & Markers i. <input checked="" type="checkbox"/> DVD Player
---	--
7. ☒ The training school shall provide space, which shall include a desk and chair, for use by adjunct instructors.
8. ☒ The training school shall provide secured storage space for criminal justice equipment and materials.
9. ☒ The training school shall provide access to resources and supplemental reference materials for the subjects instructed, and shall include supplementary reference material for use by students and faculty.

In Compliance ☒ Not In Compliance ☐ Corrected on site by the Field Specialist ☐

Rule Violation: _____, F.A.C.

Comments: _____

Field Specialist's Signature: _____

Date: 1/22/24

Training Center Director or Coordinator or Instructor Signature: _____

Date: 1/22/24



Florida Department of
Law Enforcement

FIRST AID INSTRUCTIONAL REQUIREMENTS

Incorporated by Reference in Rule 11B-21.005(7), F.A.C.



**CJSTC
208**

Lee County Sheriff's Office Criminal Justice Academy

Terry Baker

1/22/24 9:56

TRAINING SCHOOL

REVIEWER

DATE and TIME

Location: 6570 Felix Romano Avenue, Ft. Myers, FL 33905

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school conducting CJSTC first aid training have the following equipment available:

1. ☒ The training materials shall include the following:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Adhesive tape | <input checked="" type="checkbox"/> Improvised chest seal material (commercial chest seal preferred) |
| <input checked="" type="checkbox"/> Adult resuscitation manikin | <input checked="" type="checkbox"/> Infant resuscitation manikin |
| <input checked="" type="checkbox"/> Body Substance Isolation (BSI) kit that includes gloves, eye protection, facemask or shield, gown or coverall with sleeves, shoe covers, and biohazard bag | <input checked="" type="checkbox"/> Non-disposable blanket |
| <input checked="" type="checkbox"/> Bullet-proof/tactical vest (optional) | <input checked="" type="checkbox"/> Pressure bandage/dressing |
| <input checked="" type="checkbox"/> CPR mask with one-way valve (one for each student) | <input checked="" type="checkbox"/> Roll-type bandages (2" or 3") |
| <input checked="" type="checkbox"/> Disposable protective gloves in varying sizes | <input checked="" type="checkbox"/> Tourniquet (commercial) |
| <input checked="" type="checkbox"/> Gauze pads (4" x 4") | <input checked="" type="checkbox"/> Vehicle (optional for CO) |
| <input checked="" type="checkbox"/> Imitation or simulated blood | <input checked="" type="checkbox"/> Wound packing, rolled, Z-folded, or hemostatic gauze |
| | <input checked="" type="checkbox"/> Writing instrument (ex. pen, marker) |

2. ☒ For every two students actively and physically engaged in first aid practical exercises and testing, the training school shall provide 64 square feet of unobstructed floor space. For each additional student actively and physically engaged, add an additional 32 square feet. Do not include victims when calculating the total square footage requirements.

3. ☒ Equip areas used for first aid practical exercises with a first aid kit. The first aid kit shall be at the facility when basic recruit students are actively engaged in practical exercises or when CJSTC training is in session, and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Adhesive bandages, 1" or 2" (1 box) | <input checked="" type="checkbox"/> Emergency blanket (1) | <input checked="" type="checkbox"/> Sterile eyewash |
| <input checked="" type="checkbox"/> Adhesive tape (1 roll) | <input checked="" type="checkbox"/> Eye-dressing kit (1) | <input checked="" type="checkbox"/> Tourniquets, commercial (2) |
| <input checked="" type="checkbox"/> Bandage compresses, 4" (1) | <input checked="" type="checkbox"/> Flashlight (1) | <input checked="" type="checkbox"/> Trauma shears (1) |
| <input checked="" type="checkbox"/> Biohazard bag (1) | <input checked="" type="checkbox"/> Gauze bandage roll, any size (1) | <input checked="" type="checkbox"/> Triangular bandages (2) |
| <input checked="" type="checkbox"/> Chest seals (2) | <input checked="" type="checkbox"/> Occlusive dressings (2) | <input checked="" type="checkbox"/> Wound packing, rolled, or hemostatic gauze |
| <input checked="" type="checkbox"/> Cold packs/plastic bags and ice (3-5) | <input checked="" type="checkbox"/> Pressure bandages/dressings (2) | <input checked="" type="checkbox"/> Writing instrument (e.g., pen, marker) |
| <input checked="" type="checkbox"/> CPR mask with one-way valve (1) | <input checked="" type="checkbox"/> Protective gloves, varying sizes | |

In Compliance ☒

Not In Compliance ☐

Corrected on site by the Field Specialist ☐

Rule Violation: _____, F.A.C.

Comments: 20x20 room 1/22

Field Specialist's Signature

1/22/24
Date

Training Center Director or Coordinator or Instructor Signature

1/22/24
Date

AGENDA ITEM: 6

Request for Denial of Basic Abilities Test for Ivannia De Los Angeles Calderon, pursuant to Rule 11B-35.0011, F.A.C.

ISSUE

This agenda item is presented to the Commission to discuss Ivannia De Los Angeles Calderon and charges that she engaged in conduct that subverted or attempted to subvert the Basic Abilities Test (BAT) process, pursuant to alleged misconduct associated with Rule 11B-35.0011, F.A.C., Falsification of Commission-approved Basic Abilities Test Results.

EXECUTIVE SUMMARY

1. Ivannia De Los Angeles Calderon took and passed the Law Enforcement Basic Abilities Test at Pearson VUE Test Center - Lake Mary, FL on December 2, 2023.
2. Ms. Calderon provided DOC with documentation indicating that she had passed the Correctional Basic Abilities Test at Pearson VUE Test Center - Lake Mary, FL on December 2, 2023.
3. The documentation provided by Ms. Calderon to DOC, indicating a passing Correctional BAT score, was an apparent forgery and was an attempt on her part to gain entry into the Correctional Officer Basic Recruit Training Program under false pretenses.
4. Documentation provided via I/O Solutions Public Safety Selection Systems indicates that the test results from Ms. Calderon's December 2, 2023 test was altered to reflect a passing score for Ms. Calderon on I/O Solutions' Correctional Basic Abilities Test on December 2, 2023.
5. ATMS records reflect that Ms. Calderon is not currently a certified officer or an applicant for certification.

RECOMMENDATION(S): Commission staff recommends that the Commission find that probable cause exists and that Ms. Ivannia De Los Angeles Calderon did engage in conduct that subverted or attempted to subvert the Basic Abilities Test Process, and direct Commission staff to:

1. Nullify all Basic Abilities Test scores for all tests taken after December 2, 2023; and
2. Issue Ms. Calderon a letter of intent to deny, which would prohibit her from taking a Basic Abilities Test for a period of five years from the date of the final order, pursuant to Rule 11B-35.0011(5), F.A.C.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: Commission staff will issue a letter of intent to deny and associated election of rights form to Ivannia De Los Angeles Calderon, who will be banned from taking a Basic Abilities Test for five years following the issuance of a final order.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: Ivannia De Los Angeles Calderon will not be banned from taking a Basic Abilities Test and upon passage would be allowed entry into a Correctional Officer Basic Recruit Training Program.

SUPPORTING DOCUMENTATION

1. 943.17, F.S., Basic recruit, advanced, and career development training programs; participation; cost; evaluation, **page 2.**
2. Rule 11B-35.0011 Basic Abilities Requirements for Applicant Admission into a Law Enforcement into a Law Enforcement, Correctional, and Correctional Probation Basic Recruit Training Program, **pages 2 - 3.**
3. Florida Department of Law Enforcement, Criminal Justice Professionalism Program Officer Profile Sheet on **pages 4 - 5.**
4. A memorandum dated February 1, 2024, from Training and Research Manager Jack Owens of the Florida Department of Law Enforcement, **page 6.**
5. Notification of BAT results dated December 2, 2023, with an altered test type for Correctional Officer, **page 7.**
6. Email and screen print of I/O Solutions Public Safety Selection Systems dated December 2, 2023, verifying the correct test type of Law Enforcement Officer taken on December 2, 2023, **pages 8 - 9.**
7. Notice of Hearing, **page 10.**

943.17 Basic recruit, advanced, and career development training programs; participation; cost; evaluation.

—The commission shall, by rule, design, implement, maintain, evaluate, and revise entry requirements and job-related curricula and performance standards for basic recruit, advanced, and career development training programs and courses. The rules shall include, but are not limited to, a methodology to assess relevance of the subject matter to the job, student performance, and instructor competency.

(1) The commission shall:

(g) Assure that entrance into the basic recruit training program for law enforcement, correctional, and correctional probation officers are limited to those who have passed a basic skills examination and assessment instrument, based on a job task analysis in each discipline and adopted by the commission.

11B-35.0011 Basic Abilities Requirements for Applicant Admission into Law Enforcement, Correctional, and Correctional Probation Basic Recruit Training Program.

To comply with Section 943.17(1)(g), F.S., applicants who apply for entry into a Commission-approved Basic Recruit Training Program after January 1, 2002, shall obtain a passing score on a Basic Abilities Test (BAT) for law enforcement, correctional, or correctional probation disciplines, and prior to entering a program.

(1) The applicant shall not engage in conduct that subverts or attempts to subvert the BAT process. Conduct that subverts or attempts to subvert the BAT process includes:

- (a) Removing BAT materials from the examination room.
- (b) Reproducing or reconstructing any portion of the BAT.
- (c) Aiding by any means in the reproduction of any portion of the BAT.
- (d) Selling, distributing, buying, receiving, or having unauthorized possession of any portion of a past, current, or future BAT.

- (e) Revealing test questions or other information that would compromise the integrity of the BAT.
- (f) Possession of altered BAT official documents including student performance reports.

(2) The applicant shall not violate the standards of the BAT test administration. Violations of test administration include:

- (a) Communication with any other applicant during the administration of the BAT.
- (b) Copying answers from another applicant or intentionally allowing one's answers to be copied by another applicant during the administration of the BAT.

(c) Having in one's possession during the administration of the BAT, any books, notes, written, or printed materials or data of any kind.

(d) Failing to comply with the BAT administrator's instructions.

(3) The applicant shall not violate the applicant identification process. Conduct that violates the applicant identification process is as follows:

(a) Falsifying or misrepresenting information required for admission to the BAT.

(b) Impersonating an applicant.

(c) Having an impersonator take the BAT on one's behalf.

(d) Disrupting the test administration.

(4) Any violation of the provisions of this rule section shall be documented in writing and submitted to Commission staff within seven days to the address set forth in subsection 11B-35.001(15), F.A.C.

(5) When the Commission finds that an applicant has committed an act that violates subsections (1) - (3) of this rule section, the applicant shall:

(a) Have their BAT declared invalid;

(b) Forfeit the application fee;

(c) Be ineligible to apply to take the BAT in any discipline for a period of five years;

(d) Be subject to denial of certification by the Commission pursuant to Rule 11B-27.007, F.A.C.;

(e) Be subject to disciplinary action taken against any currently held Commission certification;

(f) Be subject to the imposition of other sanctions by the Commission, pursuant to Section 943.13(7), F.S., and Rule Chapter 11B-27, F.A.C.

(6) A passing score on a Commission-approved Basic Abilities Test is valid two years from the date of the test.

Specific Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.17 FS. History—New 7-29-01. Amended 11-5-02, 11-30-04, 3-21-07, 6-9-08, 5-21-12, 3-13-13, 5-29-14, 9-4-16, 8-15-18, 5-5-20, 8-30-23.

Florida Department of Law Enforcement Global Profile Sheet

Name:	Ivannia De Los Angeles Calderon				
Race:	His	Sex:	F	Education:	High School

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
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No Employment Records found for this person

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
------	--------	--------	------------	---------------------	----------------------------	-------------------------

No Certificate Records found for this person

Topic

Topic	Topic Date	Recert Date	Status	Met Req
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There is no topic information available for this person

Exam

Type	Date	Form	Overall	Amended
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No Exam Record found for this person

Type	Date	Form	Vendor	Overall	Expiration
BATCORR	11/17/2023	Form2	Industrial/organizational Solutions	Fail	
BATCORR	11/18/2023	Form1	Industrial/organizational Solutions	Fail	

Type	Date	Form	Vendor	Overall	Expiration
BATCORR	11/29/2023	Form3	Industrial/organizational Solutions	Fail	
BATLE	12/02/2023	Form2	Industrial/organizational Solutions	Pass	12/02/2027

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
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No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
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No Training Records found for this person

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed



Criminal Justice Standards and Training Commission

P.O. Box 1489 | Tallahassee, FL 32302-1489 | (850) 410-8600

MEMORANDUM

DATE: February 1, 2024

TO: Bureau Chief Ashley K. Pennington, CJP/Bureau of Training

FROM: Training & Research Manager Jack Owens
Research & Assessment Section

SUBJECT: Basic Abilities Test Candidate Ivannia Calderon

On December 15, 2023, Mica Bell from the Florida Department of Corrections (DOC) contacted FDLE about a discrepancy between a Basic Abilities Test (BAT) score report he received from Ivannia Calderson. The score report submitted to DOC reflects a "Pass" received on 12/02/2023 for the BAT for correctional officers. However, ATMS reflected that Ms. Calderson had passed the BAT for law enforcement on that date.

I contacted Chris Russo with Pearson VUE to request verification of Ms. Calderson score records. Mr. Russo confirmed that Ms. Calderson had registered for, taken, and passed the BAT for law enforcement, not corrections.

I received the copy of the score report submitted by Ms. Calderson to DOC and the copy of the score report from Pearson VUE. Upon comparing the two, it does appear that the score report submitted to DOC was altered to reflect the corrections BAT, when it was actually the law enforcement BAT that was passed.

On January 23, 2024, I received the official investigation summary from Pearson VUE.

Based on the discrepancies in the score report submitted by Ms. Calderson to DOC and the investigations conducted by both FDLE and Pearson VUE, it appears that Ms. Calderson falsified her BAT score report in a willful attempt to circumvent the requirements to pass the BAT as outlined in section 943.17(1)(g), Florida Statutes. Such action not only threatens the integrity of the BAT, but also calls into question the good moral character that is required for employment or appointment as an officer pursuant to Section 943.13(7), F.S. Therefore, I recommend this case be forwarded to the Professional Compliance Section for further review and action.

JAO

Florida Criminal Justice Basic Abilities Test - Correctional Officer
CANDIDATE FEEDBACK REPORT



Candidate name:	Ivannia Calderon	Exam ID:	CJBATCO
Candidate ID:	302034604	Delivery date:	2nd December 2023
Registration ID:	465055087	Test Center ID:	51890

**Florida Criminal Justice Basic
Abilities Test - Correctional Officer
Score Analysis**

Status

Pass

This is an unofficial receipt of having taken the FDLE Basic Abilities Test.

Your full score report can be accessed, viewed or printed from your Pearson VUE account. Please login to your Pearson VUE account for a more detailed feedback report. The Candidate Feedback Report is intended only to provide information to the candidate regarding their test performance relative to the specific CJBAT dimensions. This information is displayed graphically and allows a comparison of relative strengths and weakness across the five cognitive CJBAT dimensions.

Disclaimer:

The Candidate Feedback Report shows the overall results and the dimensions of the CJBAT broken down for an individual. This report does not show the score values for any portion of the examination and is not available to candidates or criminal justice agencies, per FDLE regulations. This Candidate Feedback Report is intended only to provide information to the candidate regarding their test performance relative to the

Florida Criminal Justice Basic Abilities Test - Law
Enforcement Officer



CANDIDATE FEEDBACK REPORT

Candidate name:	Ivannia Calderon	Exam ID:	CJBATLEO
Candidate ID:	302034604	Delivery date:	2nd December 2023
Registration ID:	465055087	Test Center ID:	51890

Florida Criminal Justice Basic Abilities Test - Law Enforcement Officer
Score Analysis

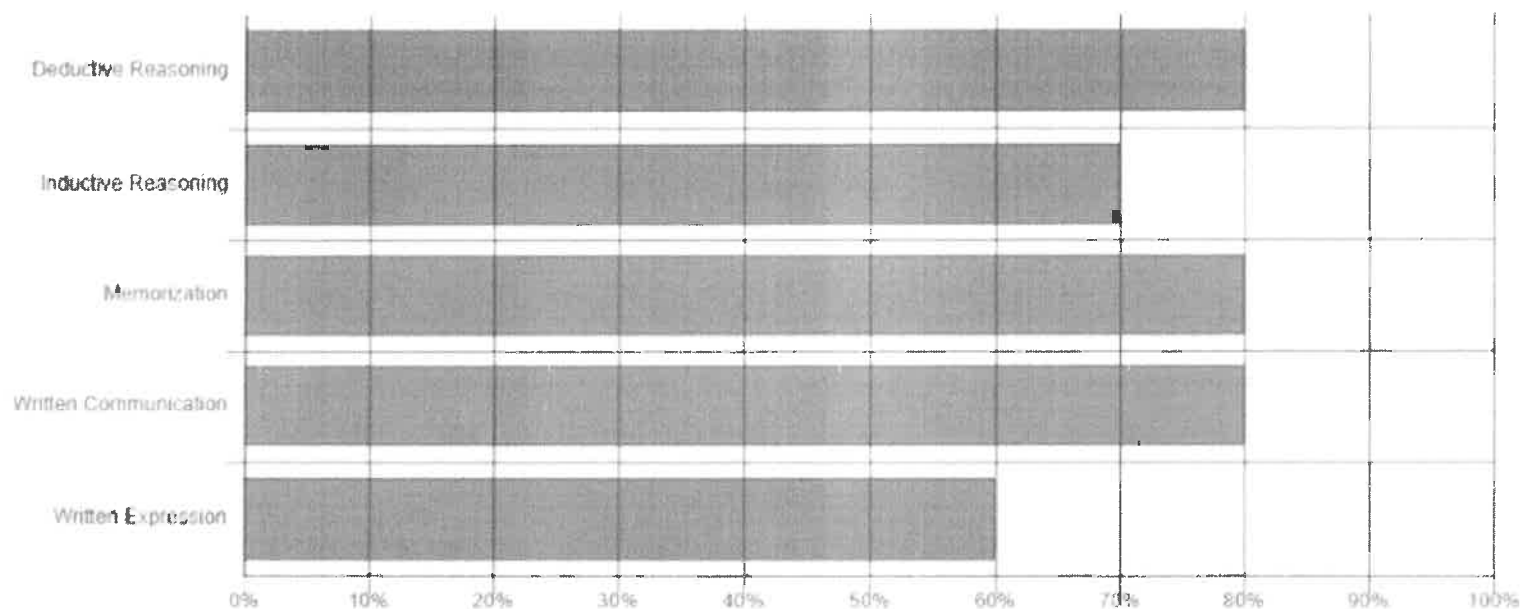
Status

Pass

Final Score



Florida Criminal Justice Basic Abilities Test - Law Enforcement Officer Dimension Scores



Florida Department of Law Enforcement (BAT)

Details of Case: 10562879

Site: Pearson VUE Test Center-Lake Mary FL

Incident Classification: Misconduct

Date: 29 January 2024

Candidate: Ivannia De Los Angeles Calderon	Registration ID 465055087
Exam Info: CJBATLEO	Pearson VUE Candidate ID
Exam Date/Time: 2 December 2023 11:00 AM	Client Candidate ID BAT076286
Time of Incident logged 12/12/2023 9:17 AM	Authorization ID:
Workstation	Witnesses PV Reviewer – Christopher Russo

Case Description

Candidate using cell phone during exam.

Notified by client (FDLE) of a possible fraudulent score report submitted by the candidate, Ivannia De Los Angeles Calderon. Candidate completed the CJBATLEO exam, however produced a passing Score Report with results for the CJBATCO exam.

Impacts & Findings

PM (Christopher Russo) verified PV score report, which reflects a PASS for the CJBATLEO exam, contrary to the report submitted to the client as a PASS for the CJBATCO. Reported result to client as well as a copy of the official score report for record.

Conclusion

1. The matter is reported to the Test Sponsor – FDLE, for their information and record.
2. Exam result posted – Pass: CJBATLEO exam
3. Client investigating further.

End of Report



Criminal Justice Standards and Training Commission

P.O. Box 1489 | Tallahassee, FL 32302-1489 | (850) 410-8600

April 15, 2024

Ivannia De Los Angeles Calderon
2798 Fayson Cir
Deltona, FL 32738

SUBJECT: Request to Deny Basic Abilities Test Results, Case No. 51549
RE: Conduct that Subverts the Basic Abilities Test (BAT) Process

Dear Ms. Calderon:

This is to advise that a Criminal Justice Standards and Training Commission meeting has been scheduled to consider the above listed charge(s) against you which are a violation of Rule 11B-35.0011, Florida Administrative Code.

The proceedings will be held on May 16, 2024 during the CJSTC Business Meeting, beginning at 8:30 A.M., at the Embassy Suites by Hilton, Orlando Lake Buena Vista South, 4955 Kings Heath Road, Kissimmee, Florida 34746. The Commission will make its determination based upon written materials from the investigation in this case. No witnesses will be subpoenaed. You may attend the hearing and, if you wish, make a brief presentation, or submit documentation to refute or explain the allegations against you. Any documentation must be limited to information directly related to the allegation(s) and must be submitted to the attention of Robert Austin. Determination will be made to initiate administrative discipline for the conduct that subverts the basic abilities test process.

The Commission has the following options: (1) finding no cause for continued action in this case; or (2) affirming that grounds exist to justify proceeding with disciplinary action. **If cause is found to proceed with your case, you will be afforded the opportunity to have a full hearing prior to any disciplinary action being imposed.**

If you require additional information regarding the probable cause proceedings or plan to attend, please contact Robert Austin, Case Specialist in the Bureau of Standards, at (850)410-8636, or via email at RobertAustin@fdle.state.fl.us.

NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.

Sincerely,

Glen W. Hopkins, Bureau Chief
Bureau of Standards
Criminal Justice Professionalism

GWH/ra

AGENDA ITEM: 7

Request for Variance or Waiver: Request for a Permanent Waiver of Rule 11B-35.0011(1), F.A.C., by Mike Simmons, Director of George Stone Criminal Justice Training Center

ISSUE

This agenda item is presented to the Commission by Michael Simmons to request a permanent waiver of Rule 11B-35.0011(1), F.A.C.

EXECUTIVE SUMMARY

1. Petitioner, Mike Simmons, Director of George Stone Criminal Justice Training Center, is seeking a waiver of Rule 11B-35.0011(1) on behalf of three (3) Florida citizens, which will allow the three (3) individuals (Jenifer Wells, Paul Grasso, and Anthony Moreno) to be given credit for the Basic Abilities Test (BAT) and Basic Corrections Academy, to be entered into ATMS, and to be allowed to take the State Officer Certification Exam (SOCE).

RECOMMENDATION(S): Commission staff recommends that the Commission GRANT the petition for a permanent waiver of Rule 11B-35.0011(1), F.A.C.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: Mr. Simmons' request for a permanent waiver of Rule 11B-35.0011(1), F.A.C., shall be granted and Jenifer Wells, Paul Grasso, and Anthony Moreno shall be granted credit for the BAT and Basic Corrections Academy and will be permitted to take the State Officer Certification Exam (SOCE).

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: Mr. Simmons' request for a permanent waiver of Rule 11B-35.0011(1), F.A.C., shall not be granted and Jenifer Wells, Paul Grasso, and Anthony Moreno shall not be granted credit for the BAT and Basic Corrections Academy and will not be permitted to take the State Officer Certification Exam (SOCE).

SUPPORTING INFORMATION

1. Rule 11B-35.0011(1), F.A.C., Basic Abilities Test Requirements for Applicant Admission into a Law Enforcement and Correctional Basic Recruit Training Program, **page 2**.
2. Section 120.542, F.S., Variances and Waivers, **page 2**.
3. Petition for Waiver of Rule 11B-35.0011(1), F.A.C., by Mike Simmons, Director of George Stone Criminal Justice Training Center, **pages 3 - 4**.
4. Correspondence from Kristi Godwin, Administrative Clerk, George Stone Technical College, **page 5**.
5. Global Profile Sheet for Paul D. Grasso, **pages 6 - 7**.
6. Global Profile Sheet for Tony J. Moreno, **pages 8 – 9**.
7. Global Profile Sheet for Jenifer Ann Wells, **pages 10 – 11**.
8. Florida Administrative Registry Notice, **page 12**.
9. Notice of Hearing, **page 13**.

11B-35.0011 Basic Abilities Test Requirements for Applicant Admission into a Law Enforcement and Correctional Basic Recruit Training Program.

(1) Basic Abilities Test. To comply with Section 943.17(1)(g), F.S., applicants who apply for entry into a Commission-approved Basic Recruit Training Program after January 1, 2002, shall obtain a passing score on a Commission-approved Basic Abilities Test (BAT) for the law enforcement or correctional disciplines, prior to entering a program. The BAT shall be administered in the State of Florida.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.17 FS. History—New 7-29-01, Amended 11-5-02, 11-30-04, 3-21-07, 6-9-08, 5-21-12, 3-13-13, 5-29-14, 9-4-16, 8-15-18, 5-5-20, 8-30-23.

Section 120.542, F.S., Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, “substantial hardship” means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, “principles of fairness” are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102; s. 5, ch. 2013-14.



The Criminal Justice Training Center
George Stone Technical College, Pensacola, Florida
2400 Longleaf Drive • Pensacola, Florida 32526-8922 • 850-941-6200
"Florida's Premier Source for Criminal Justice Training"

Mike Simmons
2400 Longleaf Dr.
Pensacola, FL 32526
December 15, 2023

To: The Office of the General Counsel,
Florida Department of Law Enforcement

From: Michael Simmons, Director
George Stone Criminal Justice Training Center

Re: Petition for waiver of Florida Administrative rule 11b-35.0011

Date: April 15, 2024

I, Michael Simmons, petitioner, director of the George Stone Criminal Justice Training Center, Pensacola, Florida do respectfully request from the Commission a permanent waiver of Florida Administrative Rule 11B-35.0011. The rule states:

11B-35.0011 Basic Abilities Test Requirements for Applicant Admission into a Law Enforcement and Correctional Basic Recruit Training Program.

(1) Basic Abilities Test. To comply with Section 943.17(1)(g), F.S., applicants who apply for entry into a Commission-approved Basic Recruit Training Program after January 1, 2002, shall obtain a passing score on a Commission-approved Basic Abilities Test (BAT) for the law enforcement or correctional disciplines, prior to entering a program. However, a person is not required to take the BAT before entering a law enforcement officer Basic Recruit Training Program if he or she is a veteran as defined in Section 1.01 (14), F.S., or holds an associate degree or higher from an accredited college or university if applying on or after July 1, 2022. The BAT shall be administered in the State of Florida.

The petitioner is the director of the training center that provided a Corrections Basic Recruit Training class from January 17, 2024, to April 10, 2024. Among the class members were Jennifer Wells, Paul Grasso, and Anthony Moreno. These students are veterans of the United States Military. The Corrections clerk at the George Stone Training Center is Kristi Godwin. She has been so employed for approximately 10 months. She noticed the students' veteran status and mistakenly thought they were exempt from taking the Basic Abilities Test (BAT), as students are in the law enforcement basic recruit training.

On April 11, 2024, Ms. Godwin began submitting the students' grades to Florida's ATMS (all three students passed the class). She could not submit the grades of Wells, Grasso, and Moreno because they had not taken the BAT. All three students were notified and immediately scheduled their appointments for taking the BAT. By April 15, 2024, all three students had taken and passed the BAT.

Ms. Godwin readily admitted that she should have entered the records into ATMS as soon as possible from the beginning of the class, and not wait until the class is over. To remedy the issue, she has created an academy task list, a 'checks and balances' system, and a daily task list.

Michael Simmons, Director, ext 2158 msimmons5@ecsdfl.us; Cliff Lyster, Coordinator ext 2161 clyster@ecsdfl.us
Bruce Harris, Coordinator ext 2173 bharris@ecsdfl.us; Mary Sumner, Coordinator ext 2395 msumner1@ecsdfl.us
Gena Godwin, Office Manager ext 2165 ggodwin1@ecsdfl.us; Kristi Godwin, Secretary ext 2152 kgodwin3@ecsdfl.us

The petitioner requests a permanent waiver based on the following:

1. Students Wells, Grasso, and Moreno were exemplary students throughout the class. Moreno served as class commander.
2. Student Wells is currently employed by the Santa Rosa County Sheriff's Department, Grasso is employed by the Escambia County Jail, and Moreno is in the process of being hired by the Santa Rosa County Sheriff's Department.
3. The petitioner believes the students will be an asset to their respective agencies, and to the Corrections profession.
4. The oversight was the fault of the petitioner, not the students involved.
5. The waiver requested would serve the purpose of the underlying statute as it ensures that all three students are adequately trained.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Simmons', with a long horizontal stroke extending to the right.

Mike Simmons
Director

April 15, 2024

Corrections Class #124

Re: CJBAT

P. Grasso, T. Moreno, J. Wells

To Whom It May Concern:

On Thursday 4/11/24, while entering/completing Corrections Class #124 into ATMS, I discovered an error/oversight which impacts three of our students. Paul Grasso, Tony Moreno and Jenifer Wells. The oversight being that they had not taken the CJBAT for Corrections. Which would not allow me to add them into the class in ATMS and pass them, so they could schedule their SOCE Exam.

We notified those students immediately that morning and all three are taking their CJBAT today, 4/15/24. At this current time, Jenifer Wells has called and told us that she has taken her test and passed. The other two are scheduled to take their exams later this morning.

Had I entered this class into ATMS when the class began, I would have caught this error then and these students would have been able to take CJBAT immediately and avoid the current issue. However, at the time class #124 was beginning, I was also managing class #123. I am still somewhat new in this position, so with managing multiple classes, I honestly 'thought' I had already entered the class into ATMS. It wasn't until Thursday 4/11, that I discovered otherwise.

Also, I was confused on the CJBAT Exemption policy. I did not realize the Military and/or college degree background exemption does NOT apply to both Corrections & Law Enforcement academies. I now know that this exemption only applies to Law Enforcement students.

Since this issue, I am updating my student & class file checklists to ensure that all necessary documents and info are collected when needed and all class info is loaded into the database at the appropriate time.

My deepest apologies for my error, and the resulting time and inconvenience this has caused our students, staff and those assisting in the resolution.

Respectfully,



Kristi Godwin

Admin. Clerk

George Stone Technical College

Criminal Justice Training Center

Florida Department of Law Enforcement

Global Profile Sheet

Name:	Paul D Grasso		
Race:	Blk	Sex:	M
Education:	High School		

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
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No Employment Records found for this person

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
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No Certificate Records found for this person

Topic

Topic	Topic Date	Recert Date	Status	Met Req
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There is no topic information available for this person

Exam

Type	Date	Form	Overall	Amended
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No Exam Record found for this person

Type	Date	Form	Vendor	Overall	Expiration
BATCORR	04/15/2024	Form2	Industrial/organizational Solutions	Pass	04/15/2028
BATLE				Exempt – Vet	

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
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No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
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No Training Records found for this person

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed

Florida Department of Law Enforcement Global Profile Sheet

Name:	Tony J Moreno				
Race:	NA	Sex:	M	Education:	Bachelor

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
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No Employment Records found for this person

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
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No Certificate Records found for this person

Topic

Topic	Topic Date	Recert Date	Status	Met Req
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There is no topic information available for this person

Exam

Type	Date	Form	Overall	Amended
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No Exam Record found for this person

Type	Date	Form	Vendor	Overall	Expiration
BATCORR	04/15/2024	Form3	Industrial/organizational Solutions	Pass	04/15/2028
BATLE				Exempt – Ed	

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
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No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
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No Training Records found for this person

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed

Florida Department of Law Enforcement

Global Profile Sheet

Name:	Jenifer Ann Wells		
Race:	Wh	Sex:	F
Education:	Bachelor		

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
Santa Rosa County Sheriff's Office	Corr	FT	01/13/2024			Y	01/17/2023

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
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No Certificate Records found for this person

Topic

Topic	Topic Date	Recert Date	Status	Met Req
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There is no topic information available for this person

Exam

Type	Date	Form	Overall	Amended
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No Exam Record found for this person

Type	Date	Form	Vendor	Overall	Expiration
BATCORR	04/15/2024	Form3	Industrial/organizational Solutions	Pass	04/15/2028
BATLE				Exempt – Ed	

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
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No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
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No Training Records found for this person

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed

Notice of Variances and Waivers

DEPARTMENT OF LAW ENFORCEMENT Criminal Justice Standards and Training Commission

RULE NO.: RULE TITLE:

11B-35.0011: Basic Abilities Test Requirements for Applicant Admission into a Law Enforcement and Correctional Basic Recruit Training Program

NOTICE IS HEREBY GIVEN that on April 16, 2024, the Department of Law Enforcement, received a petition for permanent waiver of subsection 11B-35.0011 by Mike Simmons. Petitioner wishes to waive that portion of the rule that states: (1) Basic Abilities Test. To comply with Section 943.17(1)(g), F.S., applicants who apply for entry into a Commission-approved Basic Recruit Training Program after January 1, 2002, shall obtain a passing score on a Commission-approved Basic Abilities Test (BAT) for the law enforcement or correctional disciplines, prior to entering a program. However, a person is not required to take the BAT before entering a law enforcement officer Basic Recruit Training Program if he or she is a veteran as defined in Section 1.01 (14), F.S., or holds an associate degree or higher from an accredited college or university if applying on or after July 1, 2022. The BAT shall be administered in the State of Florida.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489 Tallahassee, FL, 32302 or by telephone at (850) 410-7676.

STATE OF FLORIDA
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

CASE NO. VAR-2024-05

Michael Simmons, Director
George Stone Criminal Justice Training Center

Petitioner.

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that on April 16, 2024, the Department of Law Enforcement, received a petition for a permanent waiver of Rule 11B-35.0011, F.A.C., by Mike Simmons. Petitioner wishes to waive that portion of the rule that states: (1) Basic Abilities Test. To comply with Section 943.17(1)(g), F.S., applicants who apply for entry into a Commission-approved Basic Recruit Training Program after January 1, 2002, shall obtain a passing score on a Commission-approved Basic Abilities Test (BAT) for the law enforcement or correctional disciplines, prior to entering a program. The BAT shall be administered in the State of Florida.

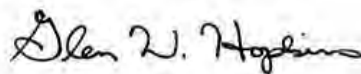
The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, May 16, 2024, at the Embassy Suites by Hilton Orlando Lake Buena Vista South, 4955 Kyns Heath Road, Kissimmee, Florida 34746.

If you plan to attend the hearing, please call Deputy General Counsel Chris Bufano at (850) 410-7681 or email ChristopherBufano@fdle.state.fl.us, upon receipt of this Notice. Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.

NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to Mike Simmons, at MSimmons5@ecsdfl.us; on this 24th day of April 2024.



Glen W. Hopkins, Bureau Chief
Criminal Justice Professionalism

NOTE TO EMPLOYING AGENCY: You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Deputy General Counsel Chris Bufano.

AGENDA ITEM: 8 (Addendum)

Request for Variance or Waiver: Request for a Permanent Waiver of Rule 11B-27.002(4)(a), F.A.C., by Seymour Thompson

ISSUE

This agenda item is presented to the Commission by Seymour Thompson, to request a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

EXECUTIVE SUMMARY

1. Petitioner is seeking a waiver of Rule 11B-27.002(4) and wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.
2. Petitioner began basic recruit training on November 1, 2017, and completed the course on April 28, 2018.
3. Petitioner submitted a letter of support from the Hillsborough County Sheriff's Office; however, Commission staff spoke with Major David Arthur and Director Damon Plonczynski on May 9th and they stated that the Sheriff's Office was unaware that Mr. Thompson had gone through the cross-over program in 2017 and therefore they do not support this request.

RECOMMENDATION(S): Commission staff recommends that the Commission DENY the petition for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: Mr. Thompson's request for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C., shall not be granted and he will not be eligible to become a certified law enforcement officer.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: Mr. Thompson's request for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C., shall be granted and he shall have 90 days from the date of the final order to complete the employment process to become a fully certified law enforcement officer.

SUPPORTING INFORMATION

1. Rule 11B-27.002(4)(a), F.A.C., Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers, **page 2**.
2. Section 120.542, F.S., Variances and Waivers, **page 2**.
3. Petition for Waiver of Rule 11B-27.002(4)(a), F.A.C., by Seymour Thompson, **pages 3 – 4**.
4. Hillsborough County Sheriff's Office Letter of Support, **page 5**.
5. Petition of Waiver of Rule 11B-27-002(4)(a), F.A.C., by Seymour Thompson, from the November 2022 CJSTC, **pages, 6-14**.
6. Global Profile Sheet for Seymour Thompson, **pages 15 –16**.
7. Florida Administrative Registry Notice, **page 17**.
8. Notice of Hearing, **page 18**.

11B-27.002; Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

(4)(a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(3), 943.13, 943.133, 943.139, 943.1395 FS. History—New 10-6-82, Amended 4-26-84, 1-7-85, Formerly 11B-27.02, Amended 9-3-87, 3-29-89, 5-14-92, 12-13-92, 9-5-93, 1-19-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 5-21-12, 3-13-13, 5-29-14, 7-29-15, 9-4-16, 9-14-17, 8-15-18, 7-9-19, 5-5-20, 5-20-21, 6-26-22, 8-30-23.

Section 120.542, F.S., Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, "substantial hardship" means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, "principles of fairness" are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102.

TO: THE OFFICE OF GENERAL COUNSEL
FLORIDA DEPARTMENT OF LAW ENFORCEMENT

FROM: SEYMOUR THOMPSON

RE: PETITION FOR WAIVER OR VARIANCE OF FLORIDA ADMINISTRATIVE RULE 11B-27.002(4)
AND FLORIDA LAW IMPLEMENT CITATION 943.12(3), 943.13, 943.133, 943.139, AND 943.1395

DATE: APRIL 30, 2024

I, SEYMOUR THOMPSON, PETITIONER RESPECTFULLY REQUEST FROM THE COMMISSION A PERMANENT WAIVER OR VARIANCE OF RULE 11B-27.002 (4) AND FLORIDA LAW IMPLEMENT CITATION 943.12(3), 943.13, 943.133, 943.139, AND 943.1395, THE REQUIREMENT OF OBTAINING EMPLOYMENT OF APPOINTMENT WITHIN FOUR YEARS OF BEGINNING OF A BASIC RECRUIT ACADEMY, WHICH STATES:

(4)(a) Within four years of beginning date of a commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

(b) An individual who fails to comply with the requirements in paragraph (4)(a) of this rule section for the discipline in which the training was completed, within four years of the date of beginning such training, shall as a condition for obtaining employment comply with the following:

1. Successfully complete a Commission-approved Basic Recruit Training Program pursuant to rule 11B-35.002, F.A.C., OR QUALIFY FOR EXEMPTION FROM A commission-approved Basic Recruit Training Program, pursuant to section 943.131(2), F.S. to include demonstration of proficiency in High-Liability Basic Recruit Training Course pursuant to rule 11B-35.0024, F.A.C., and
2. Achieve a passing score on the State Officer Certification Examination. Rule 11B-27.002(4) implements 943.131(2), F.S. to ensure all certified law enforcement officers in the state are adequately trained and certified within a reasonable time period of four years gain appointment with an agency, thereby allowing analysis of an officers aptitude in critical skill and abilities required for safe, competent, effective public service, as it would be subject to agency and state acceptance standards of proficiency.

On April 29, 2018, I graduated from a Commission-approved Basic Recruit Training program and subsequently passed my State Officer Certification. I was employed with the Hillsborough County Sheriff's Office as a Correctional Officer when I achieved my certification. An unfortunate miscommunication happened between myself and the Training Department at the

agency. My certification has lapsed due to the fact that I was not reflected as a dual certification status with the Training Department.

At this time in my life, I do not have the time to devote to go through the Law Enforcement Academy again as I just had a new baby. I also would not be able to afford to take a pay cut as a new recruit going through the Law Enforcement Academy for 9 months. My family would not be able to financially sustain itself.

I am asking the commission for my dual certification expiration date to be extended until April 2025 to allow time for the transition from Correction Officer to Law Enforcement Officer. I have the full support of my agency and I have included a letter of support from Major Brown. I appreciate your consideration.

I RESPECTFULLY REQUEST FROM THE COMMISSION A PERMANENT WAIVER OF RULE 11.B-27.002 (4) AND FLORIDA LAW IMPLEMENT CITATION 943.12(3), 943.13, 943.133, 943.139, AND 943.1395, WHICH WOULD ALLOW ME TO BE CERTIFIED AS A PRE-CERTIFIED DEPUTY TO TRANSFER WITHIN THE AGENCY AS A LAW ENFORCEMENT DEPUTY.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Thompson', with a large, sweeping flourish extending to the right.

Seymour Thompson



February 23, 2024

Florida Department of Law Enforcement

Agency Clerk – Office of the General Counsel

2331 Phillips Road

Tallahassee, Florida 32308

Dear Florida Department of Law Enforcement,

Seymour Thompson [REDACTED] is currently employed as a detention deputy at Hillsborough County Sheriff's Office and he is in good standing with the agency. I am aware that his dual certification lapsed. He has been employed with HCSO since April 2015 and is still currently employed. However, he was not sworn in as a law enforcement deputy. I am in support of Seymour Thompson's petition for a waiver in order to be reinstated in a dual certification status. In the event FDLE grants his petition for a waiver, he is eligible for hire under his dual certification status as a law enforcement officer. I appreciate your consideration.

Sincerely,

Kawanna Brown, Major
Hillsborough County Sheriff's Office

AGENDA ITEM: 4B

Request for Variance or Waiver: Request for a Permanent Waiver of Rule 11B-27.002(4)(a), F.A.C.,
by Seymour Thompson

ISSUE NUMBER 1

This agenda item is presented to the Commission by Seymour Thompson to request a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

EXECUTIVE SUMMARY

1. Petitioner is seeking a waiver of Rule 11B-27.002(4) and wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.
2. Petitioner began crossover training on November 01, 2017 and completed the course on April 28, 2018.
3. Petitioner currently works as a corrections officer for the Hillsborough County Sheriff's Office. No supporting documents have been received.

RECOMMENDATION(S): Commission staff recommends that the Commission DENY the petition for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: Mr. Thompson's request for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C., shall not be granted and he will not be eligible to become a certified law enforcement officer.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: Mr. Thompson's request for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C., shall be granted and he shall have 90 days from the date of the final order to gain employment and certification as a law enforcement officer.

SUPPORTING INFORMATION

1. Rule 11B-27.002(4)(a), F.A.C., Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers, **page 2**.
2. Section 120.542, F.S., Variances and Waivers, **page 2**.
3. Petition for Waiver of Rule 11B-27.002(4)(a), F.A.C., by Seymour Thompson, **pages 3 - 5**.
4. Global Profile Sheet for Seymour Thompson, **pages 6 - 7**.
5. Florida Administrative Registry Notice, **page 8**.
6. Notice of Hearing, **page 9**.

11 B-27.002; Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

(4)(a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(3), 943.13, 943.133, 943.139, 943.1395 FS. History—New 10-6-82, Amended 4-26-84, 1-7-85, Formerly 11B-27.02, Amended 9-3-87, 3-29-89, 5-14-92, 12-13-92, 9-5-93, 1-19-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 5-21-12, 3-13-13, 5-29-14, 7-29-15, 9-4-16, 9-14-17, 8-15-18, 7-9-19, 5-5-20, 5-20-21.

Section 120.542, F.S., Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, “substantial hardship” means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, “principles of fairness” are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102; s. 5, ch. 2013-14.

Seymour Thompson



TO: THE OFFICE OF GENERAL COUNSEL
FLORIDA DEPARTMENT OF LAW ENFORCEMENT

FROM: SEYMOUR THOMPSON

RE: PETITION FOR WAIVER OR VARIANCE OF FLORIDA ADMINISTRATIVE RULE 11B-27.002(4)
AND FLORIDA LAW IMPLEMENT CITATION 943.12(3), 943.13, 943.133, 943.139, AND 943.1395

DATE: AUGUST 19, 2022

I, SEYMOUR THOMPSON, PETITIONER RESPECTFULLY REQUEST FROM THE COMMISSION A PERMANENT WAIVER OR VARIANCE OF RULE 11B-27.002 (4) AND FLORIDA LAW IMPLEMENT CITATION 943.12(3), 943.13, 943.133, 943.139, AND 943.1395, THE REQUIREMENT OF OBTAINING EMPLOYMENT OF APPOINTMENT WITHIN FOUR YEARS OF BEGINNING OF A BASIC RECRUIT ACADEMY, WHICH STATES:

(4)(a) Within four years of beginning date of a commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Office Certification Examination, and gain employment, and certification as an officer.

(b) An individual who fails to comply with the requirements in paragraph (4)(a) of this rule section for the discipline in which the training was completed, within four years of the date of beginning such training, shall as a condition for obtaining employment comply with the following:

1. Successfully complete a Commission-approved Basic Recruit Training Program pursuant to rule 11B-35.002, F.A.C., OR QUALIFY FOR EXEMPTION FROM A commission-approved Basic Recruit Training Program, pursuant to section 943.131(2), F.S. to include demonstration of proficiency in High-Liability Basic Recruit Training Course pursuant to rule 11B-35.0024, F.A.C., and
2. Achieve a passing score on the State Officer Certification Examination. Rule 11B-27.002(4) implements 943.131(2), F.S. to ensure all certified law enforcement officers in the state are adequately trained and certified within a reasonable time period of four years gain appointment with an agency, thereby allowing analysis of an officers aptitude in critical skill and abilities required for safe, competent, effective public service, as it would be subject to agency and state acceptance standards of proficiency.

On April 29, 2018, I graduated from a Commission-approved Basic Recruit Training program and subsequently passed my State Officer Certification. I was already employed with the Hillsborough County Sheriff's Office as a Correctional Officer, an unfortunate miscommunication happened between myself and the Training Department at the agency. Unfortunately, my status was not changed from separation to concurrent officer in ATMS. I have been taking the appropriate online training classes as well as doing the required yearly in-

service to keep my dual certification active. I was under the impression that my status was listed as a concurrent officer and that by completing the required trainings that I was still holding an active dual certification. This year I felt as though I completed all of the personal goals that I had set for myself to achieve as a Correctional Officer. I was ready to embark on a new journey and fulfill a lifelong dream of mine and transition to a Law Enforcement Deputy. I applied to transition to Law Enforcement and that is when I found out that my certification had lapsed and the expiration date was over a year ago.

I am currently the sole provider for my family. At this time in my life I do not have the time to devote to go through the Law Enforcement Academy again. I also would not be able to afford to take a pay cut as a new recruit going through the Law Enforcement Academy for 9 months. My family would not be able to financially sustain itself.

I am asking the commission for my dual certification expiration date to extend for an additional year (December 2022) to allow the Training Department at Hillsborough County Sheriff's Office to change my status from separation to concurrent officer. This opportunity will give me the ability to keep my dual- certification active and be eligible to transfer within the agency to fulfill my dream as a Law Enforcement Deputy.

I RESPECTFULLY REQUEST FROM THE COMMISSION A PERMANENT WAIVER OF RULE 11.B-27.002 (4) AND FLORIDA LAW IMPLEMENT CITATION 943.12(3), 943.13, 943.133, 943.139, AND 943.1395, WHICH WOULD ALLOW ME TO BE CERTIFIED AS A PRE-CERTIFIED DEPUTY TO TRANSFER WITHIN THE AGENCY AS A LAW ENFORCEMENT DEPUTY.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Thompson', with a large, sweeping flourish extending from the end of the name.

Seymour Thompson

Florida Department of Law Enforcement

Global Profile Sheet

Name:	Seymour Thompson	
Race:	BLK	Sex: M Education: Bachelor

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
Hillsborough County Sheriff's Office	Corr	FT	08/19/2015			N	01/28/2015

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$80	\$20	\$100

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
Corr	328381	Active	10/29/2015	06/30/2024	05/16/2019	

Topic

Topic	Topic Date	Recert Date	Status	Met Req
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There is no topic information available for this person

Exam

Type		Date		Form	Overall	Amended	
Corr		8/19/2015		1	Pass		
LE		5/10/2018		44	Fail		
LE		5/17/2018		54	Pass		
Type	Date	Form	Vendor			Overall	Expiration

November 2022 Commission Meeting Agenda Item 4B

Type	Date	Form	Vendor	Overall	Expiration
BATLE	12/06/2014	1141	Miami-Dade College	Pass	12/06/2018
BATCORR	03/25/2015	2242	Miami-Dade College	Pass	03/25/2019

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
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No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
05/11/2015	08/11/2015	41-2015-1190-2	2014.07	BCORR		Florida C M S Correctional B R T P	P	420
11/01/2017	04/28/2018	37-2017-3002-2	2017.07	BLE		Correctional Officer Cross Over Training To Florida Law Enforcement Academy	P	518
12/02/2019	12/06/2019	41-2019-085-1	2006.11	A	SI	Emergency Preparedness For Correctional Officers	P	40
08/10/2020	08/14/2020	72-2020-050-1	2006.04	A	SI	Stress Management Techniques	P	40

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed

November 2022 Commission Meeting Agenda Item 4B

Notice of Variances and Waivers

DEPARTMENT OF LAW ENFORCEMENT

Criminal Justice Standards and Training Commission RULE NO.: RULE TITLE:

11B-27.002: Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

NOTICE IS HEREBY GIVEN that on September 7, 2022, the Department of Law Enforcement, received a petition for permanent waiver of rule 11B-27.002(4) by Seymour Thompson. Petitioner wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489 Tallahassee, FL, 32302 or by telephone at (850) 410-7676.

STATE OF FLORIDA
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

CASE NO. VAR-2022-35

Seymour Thompson
Petitioner.

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that on September 7, 2022, the Department of Law Enforcement, received a petition for a permanent waiver of Rule 11B-27.002(4) by Seymour Thompson. Petitioner wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

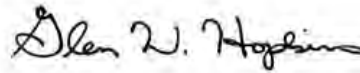
The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, November 3, 2022, at the Sheraton Panama City Beach Golf & Spa Resort, 4114 Jan Cooley Drive, Panama City Beach, Florida, 32408.

If you plan to attend the hearing, please call Assistant General Counsel Chris Bufano at (850) 410-7676 or email at ChristopherBufano@fdle.state.fl.us, upon receipt of this Notice. Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.

NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to Seymour Thompson, at [REDACTED] this 19th day of September 2022.



Glen W. Hopkins, Bureau Chief
Criminal Justice Professionalism

NOTE TO EMPLOYING AGENCY: You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Assistant General Counsel Chris Bufano.

Florida Department of Law Enforcement
Global Profile Sheet

Name:	Seymour Thompson	
Race:	BLK	Sex: M Education: Bachelor

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
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Law Enforcement Officer Firearms Qualification Standard			
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Topic	Topic Date	Recert Date	Status	Met Req
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BATLE				Exempt – Ed	

Equivalency

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WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed

Notice of Variances and Waivers

DEPARTMENT OF LAW ENFORCEMENT

Criminal Justice Standards and Training Commission RULE NO.: RULE TITLE:

11B-27.002: Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

NOTICE IS HEREBY GIVEN that on May 1, 2024, the Department of Law Enforcement, received a petition for permanent waiver of rule 11B-27.002(4) by Seymour Thompson. Petitioner wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489 Tallahassee, FL, 32302 or by telephone at (850) 410-7676.

STATE OF FLORIDA
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

CASE NO. VAR-2024-06

Seymour Thompson
Petitioner.

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that on May 1, 2024, the Department of Law Enforcement, received a petition for a permanent waiver of Rule 11B-27.002(4) by Seymour Thompson. Petitioner wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

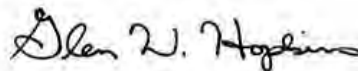
The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, May 16, 2024, at the Embassy Suites by Hilton Orlando Lake Buena Vista South, 4955 Kyns Heath Road, Kissimmee, Florida 34746.

If you plan to attend the hearing, please call Deputy General Counsel Chris Bufano at (850) 410-7681 or email ChristopherBufano@fdle.state.fl.us, upon receipt of this Notice. Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.

NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to Seymour Thompson, at [REDACTED] on this 1st day of May 2024.



Glen W. Hopkins, Bureau Chief
Criminal Justice Professionalism

NOTE TO EMPLOYING AGENCY: You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Deputy General Counsel Chris Bufano.

AGENDA ITEM: A

General Information Agenda Item: Criminal Justice Trust Fund Status Report

ISSUE

The following information is a status report on the Criminal Justice Standards and Training Trust Fund Officer Training Monies:

EXECUTIVE SUMMARY

1. **FY 2023 – 2024 Quarterly Trust Fund Activity.** Since the February Commission meeting, the trust fund analysts have initiated extensive audits of trust fund expenditures, class records, and instructor records for Region VI, VIII, IX, and XIII for FY 2022 - 2023. Trust fund warrants for the 4th quarter of FY 2023 - 2024 have been forwarded to the regions' fiscal agents for disbursement to the training schools.
2. **Budget Amendments/Programmatic Changes.** Rule 11B-18.0071(2)(b), F.A.C., requires training schools and regions to obtain approval from Commission staff prior to the transfer of Officer Training Monies between budget categories. These budget amendments do not alter the Commission's approved trust fund expenditure formula. Commission staff has approved Budget Amendments and/or Programmatic Changes for the following:

FY 2023-2024

Region V: Northeastern Florida Criminal Justice Center
Region VI: College of Central Florida
Region VII: Daytona State College
Region VIII: Polk State College
South Florida State College
Region IX: St. Petersburg College
Region XVI: Department of Corrections

3. **Interest Budgets.** Rule 11B-18.0071(5), F.A.C., allows criminal justice training schools to place their annual trust fund allocation into interest bearing accounts. Interest earned may be expended on trust fund related needs, subject to the following conditions:
 - A. Commission staff shall request, and be granted appropriate authority from the State Comptroller.
 - B. Regional Training Councils shall submit to Commission staff for approval, a separate operating budget for accrued interest.
 - C. Expenditure of accrued interest is restricted to training costs and purchase of operating capital outlay items.
 - D. The interest shall be expended on or before June 30 of the subsequent year in which it is earned.
 - E. **Note: There are no interest budgets for May 2024**
4. **Property Disposals.** Commission staff has approved the removal of equipment items from the trust fund inventory of Region XVI (Department of Corrections). Rule 11B-18.0053(4)(e), F.A.C., requires training schools to obtain approval from Commission staff prior to the disposal or transfer of property purchased with trust fund monies.

RECOMMENDATION(S): This agenda item is presented for information only and does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

1. Fourth Quarter Disbursement chart reflects the total amount of Officer Training Monies forwarded to each fiscal agent in each region.

REGION I		
Escambia County School Board	Pensacola	\$26,760.00
Northwest Florida State College	Niceville	\$16,000.00
REGION II		
Gulf Coast State College	Panama City	\$13,540.00
Chipola College	Marianna	\$3,320.00
Washington County School Board	Chipley	\$2,600.00
REGION III		
Tallahassee Community College (Local)	Havana	\$28,060.00
REGION IV		
Santa Fe College	Gainesville	\$20,080.00
Florida Gateway College	Lake City	\$8,240.00
North Florida College	Madison	\$6,460.00
REGION V		
City of Jacksonville, Jacksonville Sheriff's Office	Jacksonville	\$60,260.00
St. Johns River State College	Palatka	\$25,560.00
REGION VI		
College of Central Florida	Ocala	\$20,921.40
Withlacoochee Technical College	Inverness	\$14,538.60
REGION VII		
Seminole State College	Sanford	\$22,300.00
Lake Technical College	Tavares	\$15,680.00
Daytona State College	Daytona Beach	\$31,120.00
Eastern Florida State College	Cocoa	\$28,620.00
Valencia College	Orlando	\$76,520.00
Osceola County School Board	Kissimmee	\$18,280.00
REGION VIII		
Polk State College	Winter Haven	\$40,540.00
REGION IX		
St. Petersburg College	St. Petersburg	\$54,680.00
Hillsborough Community College	Tampa	\$64,860.00
Pasco-Hernando State College	Dade City	\$19,760.00
Manatee County School Board	Bradenton	\$12,620.00
Manatee County Sheriff's Office	Bradenton	\$6,580.00
REGION X		
Sarasota County School Board	Sarasota	\$20,420.00
Lee County School Board	Ft. Myers	\$65,400.00
REGION XI		
Indian River State College	Ft. Pierce	\$39,500.00

REGION XII		
Palm Beach State College	Lake Worth	\$79,180.00
REGION XIII		
Broward College	Ft. Lauderdale	\$108,520.00
REGION XIV		
Miami-Dade College-North Campus	Miami	\$194,880.00
REGION XV		
Tallahassee Community College (State)	Havana	\$72,720.00
REGION XVI		
Florida Department of Corrections	Tallahassee	\$306,020.00
TOTAL ALL REGIONS		\$1,524,540.00

2. Budget Amendments/Programmatic Changes

FY 2023-2024				
REGION	SCHOOL	FROM BUDGET CATEGORY	TO BUDGET CATEGORY	PURPOSE FOR CHANGE
V	Northeastern Florida Criminal Justice Center	<u>Administrative</u> \$2,604.80 <u>Operating Capital Outlay (OCO)</u> \$24,104.00 TOTAL \$26,708.80	<u>Training</u> \$26,708.80	<u>Training</u> Advanced/Specialized Training
VI	College of Central Florida	<u>Operating Capital Outlay (OCO)</u> \$415.02	<u>Training</u> \$415.02	<u>Training</u> Advanced/Specialized Training
VII	Daytona State College	<u>Administrative</u> \$1,244.80 <u>Operating Capital Outlay (OCO)</u> \$689.60 TOTAL \$1,934.40	<u>Training</u> \$1,934.40	<u>Training</u> Advanced/Specialized Training
VII	Daytona State College	<u>Operating Capital Outlay (OCO)</u> \$1,800.00	<u>Training</u> \$1,800.00	<u>Training</u> Advanced/Specialized Training
VIII	Polk State College	<u>Operating Capital Outlay (OCO)</u> \$18,696.00	<u>Training</u> \$18,696.00	<u>Training</u> Advanced/Specialized Training
VIII	South Florida State College	<u>Operating Capital Outlay (OCO)</u> \$5,628.00	<u>Training</u> \$5,628.00	<u>Training</u> Advanced/Specialized Training
IX	St. Petersburg College	<u>Administrative</u> \$7,000.00 (Fiscal Agent Salary) \$3,936.00 (Travel) TOTAL \$10,936.00	<u>Training</u> \$10,936.00	<u>Training</u> Advanced/Specialized Training

XVI	Department of Corrections	<u>Administrative</u> \$61,154.00 <u>Operating Capital Outlay (OCO)</u> \$126.16 TOTAL \$ 61,280.16	<u>Training</u> \$61,280.16	<u>Training</u> Advanced/Specialized Training
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3. Interest Budgets - There are no interest budgets for May 2024

4. Property Disposals

REGION	INVENTORY LOCATION	ITEM	PROPERTY INVENTORY STATUS
XVI	Department of Corrections	1995-1995 (2) Videotapes - Domestic Violence (From July - Dec Report-Training) (3) VCR Table Top Lectern (10) Actar Squadron - CPR Mannequins TV Cart Overhead Projector (2) Easel (90) Videotapes - Sexual Harassment Slide Projector VCR Video Copy Stand (2) Panasonic TVNCR (3) AV Utility Carts Videotape: Officer Safety Panasonic TVNCR Panasonic TVNCR Panasonic TVNCR Videotape: Men, Women, & Respect 25" Color Television	Dispose - The property items are reported as being obsolete or unusable and no longer serve a useful purpose for training. The CJS&T Field Specialist inspected the property and concurs with Region XVI's disposal/transfer request.

AGENDA ITEM: B

General Information Agenda Items: Officer Records Statistics

ISSUE

This agenda item is to report the total officer count; the total number of active officers who are required to meet their June 30, 2024, mandatory retraining; and the number of those officers who have met their mandatory retraining. It is also to report the total number of law enforcement officers who are required to meet their June 30, 2024 firearms qualification and the number of those officers who met their firearms qualification requirement.

EXECUTIVE SUMMARY

1. **Total officer count.** As of May 1, 2024, the total officer count is 87,261. Of these officers, the total officer employment count for law enforcement is 49,880, for correctional is 30,550, for correctional probation is 2,286, and for concurrent is 4,545.
2. **June 30, 2024 mandatory requirement date.** The total number of active officers who are required to meet their mandatory retraining requirement by June 30, 2024, is 18,588. Of these officers, 11,671* are law enforcement, 6,459* are correctional, and 458* are correctional probation.
3. **Officers who have met the June 30, 2024 mandatory retraining date.** The number of officers who have met the June 30, 2024, mandatory retraining requirement date is 8,821.
4. **June 30, 2024 firearms qualification date.** The total number of active law enforcement officers* who are required to qualify with their firearm by June 30, 2024, is 53,978.
5. **Officers who have met the June 30, 2024 firearms qualification date.** The number of officers who have met the June 30, 2024 firearms qualification date is 46,639.
6. **ATMS reports.** Criminal justice employing agencies connected to the Automated Training Management System (ATMS) may access the agency mandatory retraining reports and the firearms qualification reports.

Notes: *Active Officers and Concurrent Certifications

RECOMMENDATION(S): This agenda item is presented for information only and does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A vote is not required.

AGENDA ITEM: C

General Information Agenda Item: Automated Training Management System Statistics (ATMS)

ISSUE

This agenda item is presented to report the information maintained by ATMS, the number of agencies and training schools that access ATMS, and the available agency reports provided by ATMS.

EXECUTIVE SUMMARY

1. **Automated Training Management System.** ATMS maintains information of officers' employment history, statewide officer certification examinations, certifications earned and training attended for the basic recruit training academy, advanced training courses, and salary incentive purposes. ATMS can be used by employing agencies to manage employment registrations and separations, and entry of mandatory retraining data. Commission-certified training schools enter information about classes scheduled at their facility. Reports are available on-line to print or view an officer's status.
2. **Agencies and training schools using ATMS as of April 1, 2024** are 492 agencies. Of these agencies, 248 are police departments; 67 are sheriff's offices; 32 are correctional agencies; 47 are school or port police departments; 37 are state agencies; 46 are training schools; and 15 are selection centers. The number of individual ATMS user accounts at all agencies is 4,292.
3. **Available Agency ATMS Reports.** Current Employment; Fingerprints Not Submitted; Mandatory Retraining Due Dates; New Hire Detail; Salary Incentive; Termination Detail; ATMS User Accounts; Agency Certificate Applications; Agency Disciplinary Cases; Instructors by Topic; Agency Signature Designees; Annual Report; Certification Requirements Met; Reviewed Certificate Applications; Agency Summary Page of Employment Demographics; State Summary Page of Employment Demographics; WMD/ICS Training; Elder Abuse Training; Use of Force Training; Firearms Qualification; Human Trafficking; Child Welfare; Sexual Assault Investigations; ATP Mandatory Retraining Due Dates; Instructor Mandatory Due Dates; Canine Teams; and Canine Mandatory Retraining Due Dates.

RECOMMENDATION(S): This agenda item is presented for information only and does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A vote is not required.

AGENDA ITEM: D

General Information Agenda Item: Field Services Statistics for January 2024 through March 2024.

ISSUE

This agenda item contains statistics for the number of activities performed by the Field Specialists for the third quarter in the areas of: Criminal Justice Agencies contacted, Criminal Justice Training Schools contacted, classes monitored, certified instructor applications, and phone calls/workshops.

EXECUTIVE SUMMARY

1. Criminal Justice Agencies Contacted:

- **Agency [Officer] New Hires:** A total of 888 officers were registered on ATMS as New Hires. During the audit process, Field Specialists found 214 non-compliance problems.
- **Agency [Officer] New Certifications:** A total of 1,236 officers were registered in ATMS as New Certifications. During the audit process, the Field Specialists found 333 non-compliance problems.
- **Agency Contacts & Assists:** A total of 7,810 agency contacts and assists were completed during this reporting period.

2. Criminal Justice Training School's Contacted and Classes Monitored:

- **Basic High-Liability Training Classes Monitored:** A total of one basic high-liability class was monitored by the Field Specialists. During the monitoring process, the Field Specialists found zero non-compliance problems.
- **Basic Recruit Training Classes Monitored:** A total of one basic class was monitored by the Field Specialists. During the monitoring process, Field Specialists found zero non-compliance problems.
- **Advanced and Specialized Classes Monitored:** No advanced/specialized classes were monitored by the Field Specialists.
- **Training School Contacts and Assists:** A total of 1,541 training school contacts and assists were completed during this reporting period.

3. Certified Instructor Applications: The Field Specialists reviewed 554 Criminal Justice Instructor applications. During the instructor application reviews, 110 deficiencies were found.

4. Phone Calls/Workshops:

- 2,302 Incoming/Outgoing phone calls were handled by the Field Specialists during this three-month reporting period.
- 35 Workshops and training were conducted by the Field Specialists during this three-month reporting period.

RECOMMENDATION(S): This agenda item is presented for informational purposes and does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A vote is not required.

AGENDA ITEM: E

General Information Agenda Item: Basic Abilities Test (BAT) Statistics

ISSUE

This agenda item is presented to the Commission to give statistical data for the third quarter of Fiscal Year 2023 – 2024 (January, 2024 through March, 2024) pass/fail rates for I/O Solutions.

EXECUTIVE SUMMARY

Discipline	Fail				Pass				Total	
	N		%		N		%		N	
Calendar Year	Q3	YTD	Q3	YTD	Q3	YTD	Q3	YTD	Q3	YTD
Law Enforcement	207	566	14.0%	14.1%	1,272	3,453	86.0%	85.9%	1,479	4,019
Correctional	336	1,027	13.6%	13.5%	2,143	6,561	86.4%	86.5%	2,479	7,588
Total	543	1,593	13.7%	13.7%	3,415	10,014	86.3%	86.3%	3,958	11,607

RECOMMENDATION(s): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

AGENDA ITEM: F

General Information Agenda Item: State Officer Certification Examination Quarterly Statistics

ISSUE

The following data is presented to the Commission to provide statistics for law enforcement, correctional, and correctional probation examinee performance on the State Officer Certification Examination (SOCE) for the third quarter (January 2024 – March 2024) of Fiscal Year 2023 – 2024.

EXECUTIVE SUMMARY

STATE OFFICER CERTIFICATION EXAMINATION FOR BASIC RECRUIT TRAINING PROGRAMS	NUMBER OF APPLICANTS	PASSED	% PASSED
Florida Law Enforcement Academy B RTP	791	675	85%
Florida CMS Correctional B RTP	1,190	881	74%
Florida Correctional Probation B RTP	27	22	81%

STATE OFFICER CERTIFICATION EXAMINATION FOR EQUIVALENCY-OF-TRAINING PROGRAMS	NUMBER OF APPLICANTS	PASSED	% PASSED
Florida Law Enforcement Academy	198	139	70%
Florida CMS Correctional	28	26	92%
Florida Correctional Probation	0	0	N/A

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

1. SOCE results for the Florida Law Enforcement Academy (FLEA) Basic Recruit Training Program, **pages 2 - 3**.
2. SOCE results for the Florida Law Enforcement Academy (FLEA) Equivalency-of-Training Examinees, **pages 3 - 4**.
3. SOCE results for the Florida CMS Correctional Basic Recruit Training Program, **pages 4 - 5**.
4. SOCE results for the Correctional Equivalency-of-Training Examinees, **page 5**.
5. SOCE results for the Florida Correctional Probation Basic Recruit Training Program, **page 6**.

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) BASIC RECRUIT TRAINING PROGRAM
CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE THIRD QUARTER OF FY 2023 – 2024

Academy	Initial Exams				1st Retake				2nd Retake			
	3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Broward College, Institute For Public Safety	31	93%	207	94%	0	NA	14	78%	0	NA	3	66%
Chipola College	6	83%	19	89%	0	NA	1	100%	0	NA	0	NA
Citrus County Public Safety Training Center	6	33%	65	84%	3	66%	12	50%	0	NA	5	60%
College Of Central Florida	19	94%	86	88%	1	0%	11	36%	1	100%	6	83%
Criminal Justice Academy Of Osceola	20	90%	38	84%	3	100%	7	71%	0	NA	2	100%
Daytona State College, School Of Emergency Services	18	88%	85	88%	2	0%	6	50%	2	50%	5	40%
Eastern Florida State College, Public Safety Institute	0	NA	80	92%	0	NA	5	80%	0	NA	2	50%
Escambia County Sheriff's Office Training Academy	0	NA	19	100%	0	NA	0	NA	0	NA	0	NA
FI Public Safety Institute Pat Thomas Law Enforcement Aca	8	62%	114	87%	3	33%	15	53%	0	NA	6	50%
Florida Gateway College, Public Service Training Center	2	50%	50	82%	0	NA	13	69%	0	NA	3	33%
Florida Highway Patrol Training Academy	0	NA	88	94%	0	NA	8	75%	0	NA	2	50%
Florida Panhandle Technical College Public Safety Institute	3	100%	14	85%	0	NA	2	50%	0	NA	1	100%
George Stone Technical College	12	91%	67	89%	1	100%	6	66%	0	NA	2	50%
Gulf Coast State College	1	0%	49	79%	0	NA	9	66%	0	NA	1	0%
Hillsborough Community College	11	90%	53	98%	2	50%	2	50%	1	100%	1	100%
Hillsborough County Sheriff's Office Training Academy	48	100%	125	96%	1	100%	5	60%	0	NA	2	50%
Indian River State College	29	96%	120	90%	2	100%	14	78%	0	NA	1	100%
Lake Technical College Criminal Justice Academy	24	58%	79	70%	9	66%	23	65%	1	0%	5	60%
Manatee Technical College	26	92%	54	94%	2	0%	3	0%	2	100%	4	100%
Miami Police Training Center	0	NA	61	93%	0	NA	5	80%	0	NA	2	50%
Miami-Dade College	35	80%	172	83%	5	40%	28	50%	2	50%	13	38%
Miami-Dade Public Safety Training Institute & Research Center	45	93%	135	94%	5	60%	18	66%	1	0%	5	60%
North Florida College Public Safety Academy	10	60%	22	54%	3	66%	8	62%	0	NA	1	0%
Northeast Florida Criminal Justice Center	24	91%	138	93%	2	0%	9	55%	1	0%	3	66%
Northwest Florida State College	26	100%	44	97%	0	NA	1	100%	0	NA	0	NA
Palm Beach State College, Criminal Justice Training Center	28	85%	88	84%	2	100%	13	76%	0	NA	1	100%
Pasco-Hernando State College	3	0%	106	89%	2	50%	11	63%	1	0%	3	0%
Polk State College-K. C. Thompson Institute Of Public Safety	68	100%	195	94%	0	NA	10	90%	0	NA	1	100%
Santa Fe College Institute Of Public Safety	0	NA	41	90%	0	NA	4	75%	0	NA	0	NA
Seminole State College Center For Public Safety	37	89%	110	85%	6	83%	20	65%	1	100%	5	100%
South Florida State College Criminal Justice Academy	6	0%	26	57%	2	100%	8	12%	0	NA	6	33%
Southwest Florida Public Service Academy	44	97%	163	94%	1	100%	11	54%	0	NA	4	75%

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) BASIC RECRUIT TRAINING PROGRAM (CONTINUED)
CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE THIRD QUARTER OF FY 2023 – 2024

Academy	Initial Exams				1st Retake				2nd Retake			
	3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
St. Johns River State College	13	84%	78	85%	2	100%	11	72%	0	NA	2	100%
St. Petersburg College Southeastern Public Safety Institute	18	94%	79	96%	2	100%	7	85%	0	NA	1	100%
Suncoast Technical College	0	NA	68	89%	0	NA	5	80%	0	NA	1	100%
The College Of The Florida Keys	20	70%	62	66%	4	50%	14	42%	1	100%	8	62%
Valencia College, Criminal Justice Institute	43	95%	160	96%	1	100%	5	60%	0	NA	2	50%
Volusia Sheriff's Office Training Academy	14	92%	52	96%	1	100%	2	50%	0	NA	0	NA
Statewide	698	88%	3212	89%	67	64%	346	62%	14	57%	109	59%

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) EQUIVALENCY-OF-TRAINING EXAMINEES
CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE THIRD QUARTER OF FY 2023 – 2024

Academy	Initial Exams				1st Retake				2nd Retake			
	3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Chipola College	7	71%	39	69%	1	100%	10	50%	0	NA	2	50%
Citrus County Public Safety Training Center	1	100%	5	60%	0	NA	0	NA	0	NA	0	NA
Criminal Justice Academy Of Osceola	1	100%	11	90%	0	NA	1	0%	0	NA	0	NA
Eastern Florida State College, Public Safety Institute	7	57%	34	61%	1	0%	8	50%	1	100%	3	66%
FI Public Safety Institute Pat Thomas Law Enforcement Aca	4	75%	20	80%	1	0%	4	50%	1	100%	2	100%
George Stone Technical College	4	100%	14	100%	0	NA	0	NA	0	NA	0	NA
Gulf Coast State College	5	100%	59	77%	0	NA	12	58%	0	NA	1	100%
Hillsborough Community College	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Indian River State College	3	66%	15	66%	0	NA	5	40%	0	NA	2	50%
Lake Technical College Criminal Justice Academy	15	60%	57	73%	4	50%	10	40%	0	NA	4	25%
Manatee Technical College	4	100%	11	90%	0	NA	1	0%	0	NA	1	0%
Miami-Dade College	4	100%	5	100%	0	NA	0	NA	0	NA	0	NA
Northeast Florida Criminal Justice Center	13	76%	52	76%	3	100%	11	72%	0	NA	1	0%
Northwest Florida State College	3	33%	18	72%	1	100%	5	80%	0	NA	1	0%
Palm Beach State College, Criminal Justice Training Center	17	70%	122	69%	5	60%	31	48%	1	0%	12	50%
Pasco-Hernando State College	8	62%	12	50%	2	50%	5	60%	0	NA	1	0%
Polk State College-K. C. Thompson Institute Of Public Safety	2	50%	19	63%	0	NA	7	28%	0	NA	2	100%
South Florida State College Criminal Justice Academy	2	50%	3	66%	1	0%	1	0%	1	100%	1	100%
Southwest Florida Public Service Academy	21	71%	76	81%	3	66%	10	80%	1	0%	2	0%
St. Johns River State College	0	NA	9	100%	0	NA	0	NA	0	NA	0	NA
St. Petersburg College Southeastern Public Safety Institute	28	78%	171	87%	3	100%	20	75%	0	NA	2	100%

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) EQUIVALENCY-OF-TRAINING EXAMINEES *(CONTINUED)*
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE THIRD QUARTER OF FY 2023 – 2024

Academy	Initial Exams				1st Retake				2nd Retake			
	3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Valencia College, Criminal Justice Institute	14	64%	31	67%	3	33%	8	50%	1	0%	3	33%
Volusia Sheriff's Office Training Academy	1	100%	6	83%	0	NA	1	0%	0	NA	1	100%
Statewide	164	72%	790	77%	28	60%	150	55%	6	50%	41	51%

FLORIDA CMS CORRECTIONAL BASIC RECRUIT TRAINING PROGRAM
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE THIRD QUARTER OF FY 2023 – 2024

Academy	Initial Exams				1st Retake				2nd Retake			
	3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Broward College, Institute For Public Safety	24	95%	82	95%	1	100%	4	75%	0	NA	1	0%
Chipola College	23	82%	82	76%	2	100%	13	61%	0	NA	5	60%
Citrus County Public Safety Training Center	1	100%	58	81%	0	NA	10	10%	0	NA	9	33%
College Of Central Florida	2	50%	29	93%	0	NA	0	NA	0	NA	0	NA
Daytona State College, School Of Emergency Services	1	0%	16	87%	1	0%	4	75%	0	NA	0	NA
Dc Region 3 Institutional Training Center	0	NA	0	NA	0	NA	0	NA	0	NA	1	100%
Eastern Florida State College, Public Safety Institute	1	100%	13	92%	0	NA	1	0%	0	NA	1	100%
FI Public Safety Institute Pat Thomas Law Enforcement Aca	0	NA	24	83%	0	NA	8	62%	0	NA	3	100%
Florida Department Of Corrections	633	77%	2332	81%	145	48%	505	51%	51	41%	224	37%
Florida Gateway College, Public Service Training Center	5	40%	49	91%	1	0%	7	57%	0	NA	1	100%
Florida Panhandle Technical College Public Safety Institute	32	100%	75	90%	1	100%	13	61%	0	NA	0	NA
George Stone Technical College	16	87%	65	93%	3	100%	7	100%	0	NA	1	100%
Gulf Coast State College	0	NA	28	89%	0	NA	6	16%	0	NA	3	100%
Hillsborough Community College	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Hillsborough County Sheriff's Office Training Academy	28	100%	59	100%	2	100%	3	100%	0	NA	0	NA
Indian River State College	0	NA	27	92%	0	NA	2	100%	0	NA	0	NA
Lake Technical College Criminal Justice Academy	0	NA	22	90%	0	NA	3	66%	0	NA	1	0%
Manatee Sheriff's Office Training Center	0	NA	19	100%	0	NA	3	100%	0	NA	0	NA
Miami-Dade College	5	60%	75	70%	2	100%	24	54%	0	NA	10	60%
Miami-Dade Public Safety Training Institute & Research Center	32	90%	105	93%	7	71%	16	75%	2	100%	5	80%
North Florida College Public Safety Academy	0	NA	0	NA	0	NA	1	100%	0	NA	0	NA
Northeast Florida Criminal Justice Center	17	88%	52	94%	2	50%	7	85%	0	NA	1	100%
Northwest Florida State College	44	95%	89	95%	4	100%	11	90%	0	NA	1	0%

FLORIDA CMS CORRECTIONAL BASIC RECRUIT TRAINING PROGRAM *(CONTINUED)*
CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE THIRD QUARTER OF FY 2023 – 2024

Academy	Initial Exams				1st Retake				2nd Retake			
	3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Palm Beach State College, Criminal Justice Training Center	7	85%	11	90%	1	100%	1	0%	0	NA	0	NA
Pasco-Hernando State College	2	100%	29	96%	0	NA	0	NA	0	NA	1	100%
Polk State College-K. C. Thompson Institute Of Public Safety	0	NA	49	95%	0	NA	2	50%	0	NA	1	100%
Santa Fe College Institute Of Public Safety	0	NA	0	NA	0	NA	0	NA	0	NA	1	0%
South Florida State College Criminal Justice Academy	5	80%	30	83%	2	50%	9	44%	1	0%	2	0%
Southwest Florida Public Service Academy	19	100%	65	96%	0	NA	2	50%	0	NA	1	0%
St. Johns River State College	0	NA	13	92%	0	NA	2	50%	0	NA	1	100%
St. Petersburg College Southeastern Public Safety Institute	0	NA	10	100%	0	NA	1	0%	0	NA	0	NA
Suncoast Technical College	1	100%	19	100%	0	NA	0	NA	0	NA	0	NA
The College Of The Florida Keys	9	100%	12	100%	0	NA	0	NA	0	NA	0	NA
Valencia College, Criminal Justice Institute	7	85%	59	93%	1	0%	5	80%	1	100%	1	100%
Statewide	914	81%	3599	85%	175	53%	670	54%	55	43%	275	42%

CORRECTIONAL EQUIVALENCY-OF-TRAINING EXAMINEES
CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE THIRD QUARTER OF FY 2023 – 2024

Academy	Initial Exams				1st Retake				2nd Retake			
	3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Chipola College	1	100%	5	80%	0	NA	0	NA	0	NA	1	0%
Citrus County Public Safety Training Center	0	NA	8	100%	0	NA	1	100%	0	NA	0	NA
Criminal Justice Academy Of Osceola	0	NA	1	0%	0	NA	1	100%	0	NA	0	NA
Eastern Florida State College, Public Safety Institute	1	100%	3	100%	0	NA	0	NA	0	NA	0	NA
Fl Public Safety Institute Pat Thomas Law Enforcement Aca	0	NA	1	100%	0	NA	1	100%	0	NA	0	NA
Florida Department Of Corrections	7	85%	16	93%	1	100%	1	100%	0	NA	0	NA
George Stone Technical College	0	NA	2	100%	0	NA	0	NA	0	NA	0	NA
Gulf Coast State College	3	100%	5	100%	0	NA	0	NA	0	NA	0	NA
Indian River State College	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Lake Technical College Criminal Justice Academy	1	100%	2	0%	0	NA	2	50%	0	NA	0	NA
North Florida College Public Safety Academy	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Northeast Florida Criminal Justice Center	0	NA	3	100%	0	NA	0	NA	0	NA	0	NA
Northwest Florida State College	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Palm Beach State College, Criminal Justice Training Center	2	100%	13	84%	1	100%	4	75%	0	NA	0	NA

CORRECTIONAL EQUIVALENCY-OF-TRAINING EXAMINEES *(CONTINUED)*
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE THIRD QUARTER OF FY 2023 – 2024

Academy	Initial Exams				1 st Retake				2 nd Retake			
	3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
South Florida State College Criminal Justice Academy	2	100%	2	100%	0	NA	0	NA	0	NA	0	NA
Southwest Florida Public Service Academy	2	100%	10	90%	0	NA	0	NA	0	NA	0	NA
St. Johns River State College	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
St. Petersburg College Southeastern Public Safety Institute	6	83%	21	76%	0	NA	4	25%	0	NA	1	100%
Statewide	25	92%	96	86%	2	100%	14	64%	0	NA	2	50%

FLORIDA CORRECTIONAL PROBATION BASIC RECRUIT TRAINING PROGRAM
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE THIRD QUARTER OF FY 2023 – 2024

	Initial Exams				1 st Retake				2 nd Retake			
	3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results		3rd Qtr – FY 23/24		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Fl Public Safety Institute Pat Thomas Law Enforcement Aca	12	75%	159	78%	3	33%	36	61%	0	NA	11	63%
Florida Department Of Corrections	12	100%	106	83%	0	NA	17	70%	0	NA	5	80%
Statewide	24	87%	265	80%	3	33%	53	64%	0	NA	16	68%

AGENDA ITEM: G

General Information Agenda Item: State Officer Certification Examination Quarterly Content Area Report

ISSUE

The following data is presented to the Commission to provide statistics for law enforcement, correctional, and correctional probation examinee performance by content area on the State Officer Certification Examination (SOCE) for the third quarter (January 2024 – March 2024) of Fiscal Year 2023 – 2024.

The data includes performance for first-time examinees only. Data for both Basic Recruit Training Programs (B RTP) and Equivalency-of-Training (EOT) are included. At this time, Pearson VUE does not have the capability to distinguish between B RTP and EOT recruits.

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

1. Florida CMS Correctional Content Area Report, **page 2**.
2. Florida CMS Correctional Course Codes, **page 3**.
3. Florida Law Enforcement Academy Content Area Report, **pages 4-5**.
4. Florida Law Enforcement Academy Course Codes, **page 6**.
5. Florida Correctional Probation Content Area Report, **page 7**.
6. Florida Correctional Probation Course Codes, **page 7**.

Florida State Officer Certification Examination
Content Area Report
January 2024 – March 2024

FDLE-FC-300 FCMS Corrections Exam	Tested	Pass ed	Courses										
			IN	CM	OS	FE	IR	SC	SP	IE	FR	FA	DT
Training Centers													
Brevard Community College (603)	1	1	93.8%	100.0%	94.7%	93.3%	90.0%	85.7%	100.0%	91.7%	100.0%	66.7%	84.0%
Broward College (609)	25	24	91.5%	89.5%	90.5%	83.2%	89.6%	87.2%	87.6%	87.7%	91.6%	94.7%	91.5%
Chipola College (606)	25	21	88.3%	90.9%	86.5%	82.9%	85.2%	85.5%	84.6%	86.3%	86.5%	86.0%	87.2%
Citrus County (642)	1	1	100.0%	73.7%	78.9%	93.3%	70.0%	85.7%	85.0%	83.3%	90.5%	91.7%	92.0%
College of Central Florida (604)	1	1	93.8%	84.2%	100.0%	86.7%	90.0%	95.2%	90.0%	75.0%	66.7%	83.3%	96.0%
Daytona State College (608)	2	0	65.6%	71.1%	73.7%	70.0%	90.0%	81.0%	75.0%	79.2%	85.7%	79.2%	74.0%
Florida Department of Corrections (613)	787	553	84.6%	83.3%	85.1%	84.2%	82.0%	84.1%	83.1%	83.9%	82.6%	83.5%	84.5%
Florida Gateway College (621)	7	3	85.7%	76.7%	83.5%	85.7%	84.3%	80.3%	85.7%	79.8%	80.3%	79.8%	77.2%
Florida Keys Community College (616)	9	9	88.2%	91.8%	90.1%	90.4%	92.2%	91.0%	91.1%	87.0%	90.0%	92.6%	95.1%
Florida Panhandle Technical College (641)	32	32	90.4%	91.8%	88.2%	88.5%	93.8%	91.8%	90.7%	90.7%	91.1%	88.0%	89.0%
Florida Public Safety Institute (668)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
George Stone Area Vo-Tech Center (617)	19	17	90.8%	87.3%	85.6%	86.7%	87.9%	84.2%	88.4%	89.0%	92.0%	84.3%	88.8%
Gulf Coast State College (618)	3	3	87.5%	91.2%	91.2%	91.1%	93.3%	84.1%	81.7%	100.0%	93.7%	88.9%	82.7%
Hillsborough Community College (619)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Indian River State College (620)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Lake Technical Center (622)	1	1	87.5%	73.7%	94.7%	93.3%	100.0%	76.2%	70.0%	100.0%	90.5%	75.0%	84.0%
Manatee Sheriff's Office Training Center (730)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Miami-Dade College (628)	6	4	81.3%	82.5%	80.7%	75.5%	75.0%	84.9%	77.5%	80.6%	79.4%	81.9%	77.3%
Miami-Dade Public Safety Training Institute (626)	37	33	89.0%	91.5%	88.9%	85.4%	91.4%	88.8%	86.8%	89.0%	91.2%	90.8%	87.4%
NE Florida (610)	17	16	94.9%	90.1%	90.4%	90.2%	91.2%	89.9%	94.4%	93.2%	85.7%	93.7%	88.5%
North Florida Community College (629)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Northwest Florida State College (630)	48	46	94.1%	89.2%	90.2%	92.1%	91.5%	91.2%	92.2%	91.3%	89.9%	90.8%	93.4%
Palm Beach State College (633)	8	7	89.9%	88.8%	77.6%	88.3%	87.5%	87.5%	85.7%	83.3%	84.5%	88.6%	81.5%
Pasco-Hernando State College (631)	1	1	100.0%	89.5%	94.7%	86.7%	100.0%	71.4%	80.0%	100.0%	85.7%	91.7%	96.0%
Polk State College (632)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Santa Fe College (634)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Sarasota County Sheriff's Office (107)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Sarasota County Technical Institute (635)	1	1	87.5%	89.5%	100.0%	93.3%	80.0%	90.5%	85.0%	75.0%	95.2%	83.3%	92.0%
Seminole State College (636)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
South Florida State College (637)	8	6	89.1%	81.6%	81.6%	87.5%	78.8%	82.8%	80.7%	78.2%	78.0%	86.5%	78.5%
Southwest Florida (623)	21	21	93.4%	93.2%	92.2%	86.7%	94.3%	92.8%	92.6%	92.5%	94.6%	90.1%	93.0%
St. Johns River State College (654)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
St. Petersburg College (639)	5	4	88.8%	80.0%	83.2%	78.7%	98.0%	87.6%	90.0%	86.7%	87.6%	88.3%	80.0%
Valencia College (605)	9	7	88.2%	88.9%	88.3%	84.5%	91.1%	87.3%	83.4%	83.3%	84.7%	81.5%	75.6%
Hillsborough County Sheriff's Office (880)	29	29	94.2%	88.7%	90.6%	88.9%	92.1%	90.8%	93.5%	91.4%	88.7%	87.7%	89.5%
Div. of Inv. & Forensics Training Center	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Escambia CO. S.O. Training School (885)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
All Schools	1103	841	86.4%	84.9%	86.0%	85.1%	84.3%	85.5%	84.7%	85.3%	84.4%	85.0%	85.6%

Course Codes:

IN	Introduction to Corrections
CM	Communications
OS	Officer Safety
FE	Facility and Equipment
IR	Intake/Reception and Release
SC	Supervising in a Correctional Facility
SP	Supervising Special Populations
IE	Responding to Incidents and Emergencies
FR	CMS First Aid for Criminal Justice Officers
FA	CMS Criminal Justice Firearms
DT	CMS Criminal Justice Defensive Tactics

Florida State Officer Certification Examination
Content Area Report
January 2024 – March 2024

FDLE-LE-501 FLEA Law Enforcement Exam	Total Tested	Total Passed	Courses																		
			IN	LG	SYC	IRW	FOP	COM	CAP	CIPS	CSFI	TI	CI	TS	DUI	TC	VO	FR	FA	DT	SG
Training Centers																					
Eastern Florida State College (603)	9	5	90.7%	79.5%	82.1%	90.0%	85.2%	80.0%	87.2%	74.6%	78.9%	87.3%	70.0%	80.8%	76.1%	92.0%	87.9%	88.8%	84.4%	79.5%	88.8%
Broward College (609)	31	29	89.2%	89.3%	0.0%	92.6%	87.9%	91.6%	90.3%	81.6%	89.0%	91.7%	87.4%	87.7%	90.3%	89.9%	86.5%	96.8%	88.7%	89.3%	87.8%
Chipola College (606)	13	10	80.8%	85.0%	85.2%	84.6%	84.1%	88.5%	82.2%	76.9%	80.8%	86.9%	77.7%	79.7%	80.3%	82.4%	83.2%	91.0%	79.2%	78.1%	89.2%
Citrus County (642)	10	5	65.0%	73.7%	76.2%	73.0%	78.0%	78.0%	81.5%	77.1%	71.0%	71.4%	83.0%	79.1%	74.3%	77.1%	76.4%	86.7%	74.0%	80.8%	78.0%
College of Central Florida (604)	21	19	89.7%	85.2%	89.4%	89.5%	82.9%	87.6%	90.1%	84.3%	89.5%	81.0%	92.4%	88.7%	88.4%	86.4%	87.9%	88.8%	91.0%	91.9%	92.4%
Criminal Justice Academy of Osceola (607)	23	21	89.8%	85.8%	85.3%	89.6%	87.5%	87.4%	91.6%	82.6%	84.8%	87.0%	83.5%	81.0%	88.1%	90.0%	84.5%	88.3%	86.5%	87.6%	89.6%
Daytona State College (608)	22	17	80.3%	84.7%	86.4%	85.5%	87.0%	84.5%	90.5%	83.7%	86.4%	83.7%	82.3%	89.3%	79.3%	80.6%	85.5%	93.2%	90.5%	86.0%	85.4%
Florida Gateway College (621)	2	1	91.7%	73.7%	88.5%	80.0%	90.0%	80.0%	92.3%	85.7%	75.0%	92.9%	75.0%	86.4%	92.9%	78.6%	68.2%	66.7%	75.0%	76.9%	80.0%
Florida Highway Patrol Training Academy (614)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
College of the Florida Keys (616)	25	17	85.3%	84.0%	82.8%	81.2%	85.3%	76.8%	90.2%	76.0%	80.8%	91.4%	80.8%	85.5%	77.7%	74.9%	79.6%	85.3%	82.8%	84.3%	87.2%
Florida Panhandle Technical College (641)	3	3	100.0%	87.7%	87.2%	93.3%	82.2%	83.3%	92.3%	85.7%	86.7%	81.0%	86.7%	69.7%	95.3%	95.3%	93.9%	83.3%	86.7%	100.0%	100.0%
Florida Public Safety Institute (668)	15	10	0.0%	81.7%	87.2%	82.0%	75.5%	80.7%	82.1%	83.9%	72.7%	78.1%	84.7%	83.6%	81.9%	80.0%	82.5%	84.5%	86.7%	84.1%	81.4%
George Stone Area Vo-Tech Center (617)	17	16	90.2%	92.3%	91.8%	92.9%	88.3%	90.0%	92.3%	79.9%	93.5%	87.4%	90.0%	88.3%	91.6%	86.6%	92.0%	89.2%	94.1%	82.4%	89.4%
Gulf Coast State College (618)	5	5	86.7%	85.3%	81.5%	92.0%	86.7%	88.0%	86.2%	85.7%	84.0%	88.6%	88.0%	83.6%	77.1%	88.6%	87.3%	93.3%	90.0%	86.2%	76.0%
Hillsborough Community College (619)	13	11	85.8%	88.7%	89.4%	88.5%	88.2%	92.3%	93.5%	82.4%	86.2%	86.9%	84.6%	87.5%	94.6%	91.1%	87.5%	94.8%	93.1%	90.5%	86.2%
Indian River State College (620)	33	31	82.3%	84.2%	85.5%	86.4%	83.5%	86.1%	90.7%	84.4%	86.4%	84.4%	90.9%	89.0%	91.3%	91.3%	88.5%	92.5%	89.1%	86.5%	88.4%
Lake Technical Center (622)	51	29	85.0%	80.4%	81.9%	77.5%	78.8%	80.4%	84.3%	77.9%	81.6%	81.3%	79.8%	79.0%	79.6%	77.9%	80.7%	86.7%	78.8%	76.0%	80.4%
Manatee Technical Institute (625)	34	30	91.7%	90.6%	88.9%	88.8%	88.4%	89.7%	90.9%	82.7%	86.2%	82.3%	88.8%	88.5%	92.0%	91.1%	83.5%	92.2%	86.8%	89.6%	83.0%
Miami-Dade College (628)	47	34	85.5%	84.1%	82.5%	83.8%	86.4%	78.7%	87.4%	79.3%	78.7%	83.3%	78.3%	86.6%	83.9%	81.1%	84.7%	88.7%	86.4%	82.2%	85.2%
Miami-Dade Public Safety (626)	44	42	92.8%	88.6%	87.4%	91.8%	85.7%	89.3%	94.2%	83.1%	89.1%	89.0%	90.5%	85.4%	88.6%	91.3%	92.5%	95.5%	90.0%	91.1%	87.2%
Miami Police Training Center (627)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
NE Florida (610)	40	34	90.0%	87.5%	89.8%	85.0%	87.2%	87.3%	88.8%	82.6%	82.6%	83.3%	86.3%	89.1%	84.3%	85.4%	82.6%	87.5%	90.0%	85.6%	84.0%
North Florida Community College (629)	13	8	83.3%	80.2%	82.8%	80.8%	85.1%	81.5%	86.4%	74.7%	81.5%	80.3%	78.5%	81.8%	69.3%	78.0%	77.6%	83.3%	73.1%	78.1%	84.6%
Northwest Florida State College (630)	30	28	90.0%	87.9%	91.5%	89.3%	90.2%	88.7%	94.1%	83.9%	88.0%	85.7%	92.3%	87.5%	91.4%	91.4%	90.0%	91.7%	93.0%	95.9%	92.0%
Palm Beach State College (633)	50	39	87.0%	86.9%	85.5%	86.6%	85.3%	87.8%	87.8%	84.9%	84.0%	85.4%	86.8%	86.2%	85.1%	86.3%	86.2%	85.7%	84.8%	83.4%	88.8%
Pasco-Hernando Community College (631)	16	7	77.2%	77.9%	80.8%	86.9%	78.7%	81.3%	79.8%	69.7%	71.3%	80.4%	73.8%	74.5%	84.0%	78.6%	80.1%	87.5%	81.9%	81.8%	72.6%
Polk State College (632)	70	69	92.2%	87.5%	88.8%	90.6%	86.9%	91.9%	92.0%	85.9%	90.1%	89.4%	91.9%	89.0%	92.7%	92.3%	89.4%	91.0%	89.7%	89.2%	88.2%
Santa Fe College (634)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Suncoast Technical College (635)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Sarasota County Sheriff's Office (107)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Seminole State College (636)	44	39	86.0%	86.3%	88.5%	86.8%	87.6%	86.4%	90.4%	84.1%	87.7%	86.4%	88.0%	86.2%	88.3%	85.4%	89.1%	90.5%	84.5%	86.2%	85.0%
South Florida State College (637)	12	4	79.2%	82.0%	73.7%	71.7%	78.3%	76.7%	85.9%	76.1%	75.8%	78.6%	77.5%	81.8%	86.9%	75.0%	78.8%	86.2%	82.5%	76.9%	65.0%
Southwest Florida Public Service Academy (623)	70	61	90.0%	88.8%	89.5%	91.0%	86.9%	88.6%	89.0%	84.3%	87.4%	85.3%	83.9%	87.6%	85.6%	89.9%	89.7%	89.8%	87.6%	90.2%	84.2%
St. Johns River State College (654)	15	12	85.5%	87.0%	91.8%	86.7%	86.2%	90.7%	84.1%	77.1%	83.3%	81.9%	89.3%	82.5%	79.0%	91.4%	81.8%	91.2%	84.7%	82.5%	89.4%
St. Petersburg College (639)	50	43	89.3%	89.1%	87.8%	87.2%	84.8%	88.8%	91.7%	86.9%	86.8%	85.1%	85.4%	88.2%	85.1%	89.7%	87.3%	89.7%	87.0%	85.2%	88.0%
Valencia College (605)	57	47	90.0%	83.6%	89.1%	86.5%	86.7%	87.9%	88.5%	80.7%	82.1%	87.3%	87.0%	86.7%	90.4%	86.7%	85.6%	85.2%	88.1%	84.9%	87.0%
Volusia County Sheriff's Office Training Academy (878)	16	15	0.0%	86.5%	86.5%	90.6%	86.3%	92.5%	92.8%	81.3%	79.4%	83.0%	91.9%	89.2%	85.7%	84.9%	86.9%	92.7%	91.3%	87.0%	91.2%

Florida State Officer Certification Examination
Content Area Report
January 2024 – March 2024, continued

Hillsborough County Sheriff's Office (880)	48	48	0.0%	88.1%	91.2%	94.6%	93.6%	93.8%	93.6%	89.6%	94.4%	87.6%	86.9%	93.0%	93.4%	89.0%	89.4%	93.0%	92.3%	89.6%	95.4%
Simpson Technical College (879)	4	4	0.0%	92.1%	88.5%	97.5%	90.0%	90.0%	98.1%	78.6%	95.0%	92.9%	97.5%	90.9%	100.0%	100.0%	90.9%	91.7%	95.0%	88.5%	100.0%
Div. of Inv. & Forensics Training Center (?)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Escambia CO S.O. Training School (885)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
All Schools	944	788	87.5%	86.1%	87.0%	87.3%	85.9%	87.0%	89.6%	82.4%	85.2%	85.3%	85.9%	86.4%	86.7%	86.7%	86.5%	89.7%	87.2%	86.2%	86.6%

Course Codes:

IN	Introduction to Law Enforcement
LG	Legal
SYC	Serving Your Community
IRW	Interviewing and Report Writing
FOP	Fundamentals of Patrol
COM	Communication
CAP	Crimes Against Persons
CIPS	Crimes Involving Property & Society
CSFI	Crime Scene Follow-Up Investigations
TI	Traffic Incidents
CI	Critical Incidents
TS	Traffic Stops
DUI	DUI Traffic Stops
TC	Traffic Crash Investigations
VO	Law Enforcement Vehicle Operations
FR	Criminal Justice Firearms
FA	First Aid for Criminal Justice Officers
DT	Criminal Justice Defensive Tactics
SG	Conducted Electrical Weapon/Dart-Firing Stun Gun

Florida State Officer Certification Examination

Content Area Report

January 2024 – March 2024

FDLE-CP-601 Florida Correctional Probation Exam Training Centers	Total Tested	Total Passed	Courses								
			IN	LG	CM	IO	CLM	SO	FS	FR	DT
Florida Department of Corrections (613)	12	12	86.2%	90.9%	89.6%	90.5%	88.9%	93.8%	93.5%	95.9%	91.1%
Florida Public Safety Institute (668)	15	10	85.5%	84.6%	86.7%	83.1%	87.1%	82.5%	87.1%	84.8%	83.8%
All Schools	27	22	85.8%	87.4%	88.0%	86.4%	87.9%	87.5%	89.9%	89.7%	87.1%

Course Codes:

IN	Introduction to Correctional Probation
LG	Legal
CM	Communications
IO	Intake and Orientation
CLM	Caseload Management
SO	Supervision of Offenders
FS	Field Supervision
FR	CMS First Aid for Criminal Justice Officers
DT	CMS Criminal Justice Defensive Tactics

AGENDA ITEM: H

General Information Agenda Item: Commission Basic Recruit Training Programs and Advanced and Specialized Training Program Courses (Update)

ISSUE

This agenda item is presented to inform the Commission of the most current Commission-approved basic recruit training programs, advanced training program courses, and specialized training program courses.

EXECUTIVE SUMMARY

1. Pursuant to section 943.17, F.S., the Commission is responsible for the development and maintenance of basic recruit, advanced, and specialized training programs for Florida law enforcement, correctional, and correctional probation officers.
2. Basic recruit, advanced, and specialized training programs approved by the Commission and their effective dates are on **pages 2–6**.

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

1. Commission Basic Recruit Training Programs: Full Basic Recruit Training Programs, **page 2**.
2. Commission Basic Recruit Training Programs: Cross-Over Basic Recruit Training Programs, **page 2**.
3. Commission Basic Recruit Training Programs: Auxiliary Basic Recruit Training Programs, **page 2**.
4. Commission Basic Recruit Training Programs For Special Operations Forces Basic Recruit Training Programs, **page 2**.
5. Commission Advanced Training Program Courses, **pages 2–4**.
6. Commission Specialized Instructor Training Program Courses, **pages 4–5**.
7. Commission Specialized Training Program Courses, **pages 5–6**.

ATMS Program Number	Commission Basic Recruit Training Programs Full Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
2010	Florida Law Enforcement Academy (Version 2023.07)	770	E-07/01/21 U-07/01/23
1190	Florida Correctional Basic Recruit Training Program (Version 2023.07)	420	E-10/01/11 U-07/01/23
2011	Florida Correctional Probation Basic Recruit Training Program (Version 2023.07)	562	E-07/01/21 U-07/01/23

ATMS Program Number	Commission Basic Recruit Training Programs Cross-Over Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
3001	Law Enforcement Officer Cross-Over Training to Florida Correctional (Version 2023.07)	198	E-07/01/16 U-07/01/23
3010	Correctional Officer Cross-Over Training to Florida Law Enforcement Academy (Version 2023.07)	518	E-07/01/22 U-07/01/23
3011	Correctional Officer Cross-Over Training to Florida Correctional Probation (Version 2023.07)	290	E-07/01/22 U-07/01/23
3004	Correctional Probation Officer Cross-Over Training to Florida Correctional Basic Recruit Training Program (Version 2023.07)	238	E-07/01/16 U-07/01/22
3012	Correctional Probation Officer Cross-Over Training to Florida Law Enforcement Academy (Version 2023.07)	532	E-07/01/22 U-07/01/23

ATMS Program Number	Commission Basic Recruit Training Programs Auxiliary Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
3006	Florida Basic Recruit Training Program: Florida Law Enforcement Auxiliary Academy (Version 2023.07)	360	E-07/01/17 U-07/01/23

ATMS Program Number	Basic Recruit Training Programs For Special Operations Forces Recruits	Course Hours	Courses E-Effective U-Updated
3013	Law Enforcement Basic Recruit Training for Special Operations Forces Recruits (Version 2023.07)	490	E-07/01/21 U-07/01/23
3008	Corrections Basic Recruit Training for Special Operations Forces Recruits (Version 2023.07)	214	E-08/02/18 U-07/01/23
3014	Correctional Probation Basic Recruit Training for Special Operations Forces Recruits (Version 2023.07)	352	E -07/01/21 U-07/01/23

Scores are shown for courses that require an end-of-course exam and have an established passing score. [11B-35.001\(10\)\(d\)](#)

ATMS Course Number	Commission Advanced Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
006	Line Supervision (Version 2021.05)	80%	80	E-05/14/21 U-06/16/21
011	Developing and Maintaining a Sound Organization (Version 2011.04)	80%	40	E-04/01/11 U-02/18/21

ATMS Course Number	Commission Advanced Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
012	Planning the Effective Use of Financial Resources (Version 2010.10)	80%	40	E-10/01/10 U-02/18/21
013	Building and Maintaining a Sound Behavioral Climate (Version 2011.04)	80%	40	E-04/01/11 U-02/18/21
016	Narcotics and Dangerous Drugs (Version 2012.04)	80%	40	E-04/01/12 U-06/13/22
020	Case Preparation and Court Presentation (Version 2010.10)	80%	40	E-10/01/10 U-06/04/21
032	Special Tactical Problems (Version 2010.10)	80%	40	E-10/01/10 U-02/24/21
036	Injury and Death Investigations (Version 2010.04)	80%	40	E-04/04/10 U-03/02/21
047	Interviews and Interrogations (Version 2010.04)	80%	40	E-04/01/10 U-03/03/21
050	Stress Management Techniques (Version 2006.04)	80%	40	E-04/01/06 U-01/19/21
057	Discipline and Special Confinement Techniques (Version 2010.01)	80%	40	E-01/01/10 U-03/01/19
068	Advanced Report Writing and Review (Version 2010.04)	80%	40	E-04/01/10 U-03/10/21
074	Substance Abuse and Awareness and Education (Version 2012.04)	80%	40	E-04/01/12 U-03/17/21
077	Underwater Police Science and Technology (Version 2013.05)	80%	80	E-05/09/13 U-02/16/21
085	Emergency Preparedness for Correctional Officers (Version 2006.11)	80%	40	E-11/01/06 U-03/10/21
087	Advanced Traffic Homicide Investigations (Version 2011.04)	80%	80	E-04/01/11 U-03/05/21
088	Traffic Crash Reconstruction (Version 2011.04)	80%	80	E-04/01/11 U-02/19/21
090	School Resource Officer (Version 2019.05)	80%	40	E-05/02/19 U-07/27/21
091	Domestic Intervention & Investigations (Version 2021.08)	80%	40	E-08/19/21
094	Drug Abuse Resistance Education (D.A.R.E.) – FDLE Instructed Only	80%	80	NA
094 & 097	Drug Abuse Resistance Education (D.A.R.E.)	80%	40	NA
096	Drug Abuse Resistance Education (D.A.R.E.)	80%	40	NA
098	Basic Traffic Homicide Investigations (Version 2011.04)	80%	80	E-04/01/11 U-02/06/21
100	Crimes Against the Elderly (Version 2012.10)	80%	40	E-10/01/12 U-02/24/21
107	Middle Management (Version 2008.08)	80%	40	E-08/07/08 U-03/09/21
809	Field Training Officer Course for Law Enforcement Officers (Version 2010.04)	80%	40	E-04/01/10 U-05/20/21
1100	Field Training Officer Course for Correctional Officers (Version 2010.10)	80%	40	E-10/01/10 U-03/12/21
1138	Violent Crime Investigator Training Course (Version 1995.07)	80%	40	E-07/01/95 U-02/05/21

ATMS Course Number	Commission Advanced Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
1151	Conducting Background Investigations (Version 2014.12)	80%	40	E-12/01/14 U-02/05/21
1152	Investigation and Supervision of Officer- Involved Deadly Force Incidents (Version 2012.07)	80%	40	E-08/09/12 U-02/05/21
1158	Speed Measurement Course (Version 2008.08)	80%	40	E-08/07/08 U-02/17/21
1163	Gangs and Security Threat Groups (Version 2012.10)	80%	40	E-10/01/12 U-02/05/21
1165	Spanish for Criminal Justice Professionals (Version 2011.04)	80%	40	E-04/01/11 U-02/09/21
1166	Advanced Investigative Techniques of Human Trafficking Offenses Crimes (Version 2020.11)	80%	40	E-11/05/20 U-08-01-22
1170	Adult Sex Crimes Investigations (Version 2017.01)	80%	40	E-01/26/17 U-02/03/21
1171	Child Sex Crimes Investigations (Version 2017.05)	80%	40	E-05/11/17 U-07/27/21
1172	Child Abuse Investigations (Version 2018.08)	80%	40	E-08/03/18 U-07/27/21
1400	School Resource Officer Fundamentals (Version 2019.05)	80%	80	E-05/02/19
1404	Interventions and Response (Version 2019.05)	80%	40	E-05/02/19
1405	Advanced Defensive Tactics (Version 2019.10)	80%	40	E-10/31/19 U-03/16/21
1416	Behavioral Threat Assessment and Management for Practitioners (Version 2022.02)	80%	40	E-02/17/22
1420	Crisis Response and Management (Version 2022.11)	80%	40	E-11/03/22
1423	Economic Crime Investigations (Version 2023.08)	80%	40	E-08/10/2023
1424	Hostage and Crisis Negotiations (Version 2023.08)	80%	40	E-08/10/2023

Scores are shown for courses that require an end-of-course exam and have an established passing score. [11B-35.001\(10\)\(d\)](#)

ATMS Course Number	Commission Specialized Instructor Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
800	Vehicle Operations Instructor Course (Version 2015.07)	85%	40	E-07/01/15 U-09/15/22
801	Firearms Instructor Course (Version 2011.07)	85%	44	E-07/01/11 U-03/26/21
802	Defensive Tactics Instructor Course (Version 2019.10)	85%	80	E-10/31/19 U-03/29/21
1110	Breath Test Instructor Course (Version 2015.08)	85%	40	E-08/01/15
1111	Breath Test Instructor Renewal Course (Version 2015.08)	85%	8	E-08/01/15
1114	First Aid Instructor Course (Version 2023.02)	85%	40	E-02/16/23
1115	General Instructor Refresher Course (Version 2021.02)	85%	8	E-02/11/21
1159	Speed Measurement Instructor Course (Version 2011.07)	85%	40	E-07/01/11 U-04/09/21
1186	Florida General Instructor Techniques (Version 2020.11)	85%	64	E-11/05/20 U-06/02/21
1199	Canine Team Training Instructor Course (Version 2014.08)	85%	80	E-08/08/14 U-02/23/21

ATMS Course Number	Commission Specialized Instructor Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
1200	Defensive Tactics Instructor Update Course (Version 2018.04)	85%	24	E-04/1/18 U-06/19/20
1201	Firearms Instructor Update Course (Version 2022.08)	85%	24	E-08/18/22 U-04/25/23
1403	Single Officer Response to Active Threat and Shooter Incidents Instructor (Version 2019.05)	85%	16	E-05/02/19 U-03/30/21
1419	First Aid Instructor Update Course—Online (Version 2022.08)	N/A	4	E-08/18/22
2001	Role-play Scenarios for Facilitative Learning—Blended (Version 2016.08)	85%	10 (2 online/ 8 classroom)	E-08/04/16 U-2/15/21

Scores are shown for courses that require an end-of-course exam and have an established passing score. [11B-35.001\(10\)\(d\)](#)

ATMS Course Number	Commission Specialized Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
021	Criminal Law (Version 2016.09)	N/A	40	E-09/04/16 U-02/09/21
022	Autism Spectrum Disorder Awareness (Version 2017.10)	N/A	4	E-10/05/17 U-02/19/21
023	Eyewitness Identification—Online (Version 2017.11)	N/A	1	E-11/09/17 U-02/09/21
056	Organized Crime (Version 2016.09)	N/A	40	E-09/04/16 U-06/21/22
732	Traffic Control Officer for Civilians (Version 2013.10)	80%	8	E-10/01/13 U-02/10/21
850	Agency Inspector Course (Version 2015.08)	80%	24	E-08/01/15
851	Breath Test Operator Course (Version 2015.08)	80%	16	E-08/01/15
950	Agency Inspector Renewal Course (Version 2015.08)	80%	6	E-08/01/15
951	Breath Test Operator Renewal Course (Version 2015.08)	80%	4	E-08/01/15
1131	Human Diversity In-service Training for Discriminatory Profiling and Professional Traffic Stops (Version 2001.10)	N/A	4	E-10/01/01 U-06/13/22
1132	Parking Enforcement Specialist for Civilians (Version 2014.02)	80%	16	E-02/06/14 U-02/10/21
1133	Selective Traffic Enforcement Program for Civilians (Version 2014.02)	80%	80	E-02/06/14 U-01/19/21
1134	Criminal Justice Officer Ethics (Version 2005.04)	N/A	8	E-04/01/05 U-10/09/20
1149	Special Populations (Version 2012.10)	N/A	32	E-10/01/12 U-02/26/21
1185	Elder Abuse Investigations (Version 2012.10)	N/A	4	E-10/01/12 U-03/01/21
1189	Physical Fitness Trainer Course (Version 2011.05)	N/A	32	E-05/19/11 U-02/23/21
1194	Responding to Veterans (Version 2012.05)	N/A	16	E-05/10/12 U-03/03/21

ATMS Course Number	Commission Specialized Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
1195	Public Safety Telecommunications for Law Enforcement Officers—Blended (Version 2020.11)	N/A	40 (20 online/ 20 classroom)	E-01/28/16 U-11/05/20
1196	Contraband Forfeiture (Version 2012.11)	N/A	16	E-11/01/12 U-02/24/21
1197	STEP Course for Red Light Cameras (Version 2012.11)	N/A	40	E-11/01/12 U-07/27/21
1198	Canine Team Training Course (Version 2014.08)	80%	480	E-08/07/14 U-03/02/21
1401	Crisis Intervention Training for School Resource Officers (Version 2019.05)	N/A	24	E-05/02/19 U-02/12/21
1402	Single Officer Response to Active Threat and Shooter Incidents (Version 2019.05)	N/A	16	E-05/02/19 U-03/06/23
1406	Risk Protection Orders—Online (Version 2019.10)	N/A	1	E-10/31/19 U-02/09/21
1407	Identify and Investigate Human Trafficking for Law Enforcement Officers—Traditional Classroom (Version 2020.05)	N/A	4	E-05/07/20 U-03/25/21
1408	Identify and Investigate Human Trafficking for Law Enforcement Officers—Online (Version 2020.05)	N/A	4	E-05/07/20
1410	Recognizing Head Injuries in Infants and Children—Online (Version 2021.02)	N/A	1	E-02/11/21
1411	De-escalation Techniques for Criminal Justice Officers (Version 2021.05)	N/A	16	E-05/06/21 U-05/18/22
1414	Misuse of Electronic Databases—Online (Version 2021.11)	N/A	1	E-11/04/21
1415	Duty to Intervene (Version 2022.02)	N/A	8	E-02/17/22
1417	Behavioral Threat Assessment for Officers—Online (Version 2022.02)	N/A	1	E-02/17/22
1418	Victims of Sexual Offenses—Online (Version 2022.05)	N/A	2	E-05/12/22
1421	Recognize & Respond to Mental Health & Substance Abuse Emergencies (Version 2023.08)	N/A	8	E-08/10/2023
1422	Mental Health and Wellness for Criminal Justice Officers—Online (Version 2023.05)	N/A	2	E-05/18/23
2002	Property Repossession Processes—Online (Version 2014.11)	N/A	2	E-11/06/14 U-02/17/21
2008	District Courts of Appeal Marshal Minimum Standards Training Program (Version 2014.11)	80%	40	E-11/06/14 U-06/10/22
2009	Diabetic Emergency and Officer Response—Online (Version 2015.10)	N/A	2	E-10/01/15 U-02/16/21

AGENDA ITEM: I

General Information Agenda Item: Officer Discipline Statistics

ISSUE

This agenda item is presented to advise the Commission of the statistics for July 2023 – March 2024: Fiscal Year 2023 – 2024 (3rd Quarter) for the Probable Cause Cases; Active Open Cases; Commission Disciplinary Case Report, Commission Case Dispositions, and Violations Report.

EXECUTIVE SUMMARY

1. **Probable Cause Cases:** As of March 31, 2024, 372 probable cause cases have been presented during FY 2023 – 2024:
 - July – **0** cases
 - August – **58** cases
 - September – **52** cases
 - October – **0** cases
 - November – **53** cases
 - December – **93** cases
 - January – **0** cases
 - February – **54** cases
 - March – **62** cases
 - April – **0** cases
 - May – **0** cases
 - June – **0** cases
2. **Active open cases:** As of March 31, 2024, 2,585 cases are open in the following categories:
 - Awaiting information: 1,576 cases (60.97%);
 - Pending probable cause: 153 cases (5.92%);
 - Pending final Commission action: 582 cases (22.51%);
 - Pending formal hearing: 144 cases (5.57%);
 - Probation/Suspension: 130 cases (5.03%).
3. July 2023 – March 2024, Commission Disciplinary Case Report: Commission Case Dispositions. See supporting information on **page 2**.
4. Violations Report: Most Frequent Violations presented to Commission and the Most Frequent Violations Resulting in Revocation or Relinquishment are on **page 3**.
5. Respondents who have completed probation or suspension are on **page 4**.
6. Officer discipline cases added to the National Decertification Index for the period July 2023 – March 2024: 99 Revocations and 71 **Voluntary Relinquishments**.

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

CJS&T COMMISSION DISCIPLINARY CASE REPORT FOR JULY 2023 TO MARCH 2024

Cases Presented to CJS&T Commission

CERTIFICATION TYPE	TOTAL NUMBER OF OFFICERS STATEWIDE	NUMBER OF CASES TAKEN TO FULL COMMISSION	NUMBER OF DISCIPLINARY CHARGES (VIOLATIONS)	NUMBER OF CASES DISMISSED/ NO CAUSED	NUMBER OF CASES DISCIPLINED	PERCENT OF STATEWIDE OFFICERS DISCIPLINED
Law Enforcement	49,882	118	135	8	110	.126
Correctional	30,550	177	194	12	165	.189
Correctional Probation	2,286	3	3	0	3	.003
Concurrent	4,549	17	18	0	17	.019
TOTAL	87,267	315	363	20	295	0.337

Case Dispositions by the CJS&T Commission

Certification Type	No Caused Dismissed Withdrew Application	Letter of Acknowledgment	Letter of Guidance	Probation	Suspended	Reprimand	Denied	Voluntary Relinquished	Revoked	TOTAL
Law Enforcement	8	16	6	17	14	0	0	29	28	118
Correctional	12	30	3	13	11	0	7	34	67	177
Correctional Probation	0	0	0	0	1	0	0	2	0	3
Concurrent	0	4	0	2	1	0	0	6	4	17
TOTAL	20	50	9	32	27	0	7	71	99	315

CJS&T COMMISSION VIOLATIONS REPORT FROM JULY 2023 TO MARCH 2024

Most Frequent Violations Presented to the CJS&T Commission (All Violations)

Law Enforcement Number of Violations	Correctional Number of Violations	Correctional Probation/ Number of Violations	Concurrent Number of Violations
18 – DUI	30 – DUI	1 – Boating Under the Influence	6 – Battery
17 – Misuse of Electronic Database	15 – Excessive Use of Force	1 – Battery – Domestic Violence	3 – Excessive Use of Force
10 – Excessive Use of Force	16 – Battery	1 – Misuse of Electronic Database	1 – Discharge Firearm in Public
9 – Battery	10 – Battery – Domestic Violence		1 – Petit Theft
9 – False Official Statement	8 – Positive Drug Test - Marijuana		1 – False Imprisonment
6 – Grand Theft	8 – Malicious Battery		1 – False Statement
6 – Battery – Domestic Violence	7 – False Official Statement		1 – Insurance Fraud

Most Frequent Violations Presented to the CJS&T Commission Resulting in REVOCATION or RELINQUISHMENT

Law Enforcement Number of Violations	Correctional Number of Violations	Correctional Probation Number of Violations	Concurrent Number of Violations
6 – Battery	11 – DUI	1 – Misuse of Electronic Database	4 – Battery
6 – False Statement	10 – Battery	1 – Battery – Domestic Violence	3 – Excessive Use of Force
6 – Misuse of Electronic Database	7 – Positive Drug Test - Marijuana		1 – Discharge Firearm in Public
6 – Grand Theft	7 – Malicious Battery		1 – Impersonation
4 – DUI	6 – Unprofessional Relationship		1 – False Imprisonment

RESPONDENTS WHO HAVE COMPLETED
THEIR PROBATION OR SUSPENSION

Respondent's Name	Case Number	Date Probation/Suspension Completed
Justin Buis	47609	03/10/2024
Molly Crosby	48759	02/15/2024
Joseph Kirby	48545	02/29/2024
James Sanchez	40776	01/03/2024

AGENDA ITEM: J

General Information Agenda Item: Curriculum Updates Pursuant to Section 943.17, F.S.

ISSUE

This agenda item is presented to the Commission in compliance with the statutory requirement for staff to advise the Commission of any revision to approved basic recruit, advanced, and specialized curricula.

EXECUTIVE SUMMARY

1. Pursuant to section 943.17, F.S., the Commission is responsible for the development and maintenance of basic recruit, advanced, and specialized training programs for Florida law enforcement, correctional, and correctional probation officers. Section 943.17(3), F.S. provides that the program is responsible for the accuracy of curriculum content through the identification and revision of typographical or grammatical errors, incorrect statutory citations, or information which can be identified as inaccurate by superior references. The statute states that the Commission shall be advised of any revision, and a copy of revised curricula shall be provided to all criminal justice training schools.
2. Curriculum alerts were created in an ongoing effort to ensure that Florida officers receive accurate and up-to-date information in curricula approved by the Criminal Justice Standards and Training Commission. Curriculum alerts document revisions to approved curricula that are considered critical in nature. Revisions come from several sources, including subject matter experts, instructors, officers, agencies, and superior references such as the Legislature and a court of jurisdiction. Curriculum alerts are distributed to training schools and posted on the FDLE website and the Automated Training Management System.
3. To further formalize and document revisions to the Commission's approved curricula under s. 943.17(3), F.S., an issue is included in each quarterly meeting packet to identify the Commission courses that have been revised within the previous quarter.
4. The curriculum changes that are reflective of "legislative action" only will be included in this agenda item. Impacted course curricula will be distributed to the training schools and certified instructors with other Commission-approved curriculum updates.

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

2024-01—April 02, 2024—Basic Recruit Training: Florida Law Enforcement Academy, Vol. 1 (Version 2023.07): Updates information on classification of offenses and clarifies what is considered a capital felony; also includes information on death penalty for capital sexual battery on a child younger than 12 by a person 18 or older.

2024-02—April 02, 2024—Instructor Course: First Aid Instructor (Version 2023.02): Revises description for Substance Misuse Complications in Medical Issues unit.



Curriculum Alert

April 1, 2024

Curriculum Alert 2024-01

**Florida Basic Recruit Training Program
Law Enforcement, Vol. 1
Chapter 3: Legal
Version 2023.07**

Effective immediately, please make the following changes.

REVISIONS

**Unit 1: Introduction to Law
Lesson 3: Classification of Offenses
Page 64**

Felonies

A *felony* is any criminal offense committed where the maximum penalty is death or incarceration in a state correctional facility for more than one year.

Felonies are classified based on the severity of the offense's maximum or minimum penalty. Each of the five felony classes are defined by the penalty and fine associated with it. Penalties and fines are set forth in the Florida Statutes.

- A third-degree felony carries a maximum penalty of 5 years in a state correctional facility, a fine of up to \$5,000, or both. Aggravated assault is an example of a third-degree felony.
- A second-degree felony is punishable by a maximum of 15 years in a state correctional facility, a fine of up to \$10,000, or both. Aggravated battery is an example of a second-degree felony.
- A first-degree felony carries a maximum penalty of 30 years in a state correctional facility, a fine of up to \$10,000, or both. However, certain first-degree felonies specifically carry a maximum penalty of life incarceration in a state correctional facility. For example, kidnapping is a first-degree felony punishable by life incarceration.
- A life felony has varying penalties depending on the date and type of crime committed. The maximum penalty is life incarceration in a state correctional facility without the possibility of parole or probation, a fine of up to \$15,000, or both.
- A capital felony is the highest class of felony. The penalty for offenses in this class is death or life incarceration in a state correctional facility without the possibility of parole. For example, first-degree murder is a capital felony ~~and the only capital felony~~ for which the state may impose the death penalty. ~~All other capital felonies require the state to impose a life sentence without the~~



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Curriculum Alert

~~possibility of parole. An example of a capital felony is~~ Note: The death penalty can be imposed for capital sexual battery on a child younger than 12 by a person 18 or older.

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GR/apv



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Curriculum Alert

April 1, 2024

Curriculum Alert 2024-02

**First Aid Instructor
Instructor Course #1114
Version 2023.02**

Effective immediately, please make the following changes.

REVISIONS

Lesson 1: First Aid for Criminal Justice Officers Basic Recruit Curriculum

Unit 4: Medical Issues, page 15

This unit provides instruction regarding how to respond to patients with substance misuse complications, diabetes, seizures, asthma, heart attack, stroke, heat- and cold-related injuries, abdominal pain, poisoning, and childbirth complications.

Lesson 1: Substance Misuse Complications

This lesson provides instruction regarding emergency first aid for a patient having complications from substance misuse such as overdose, and withdrawal, ~~or excited delirium~~, to include administering naloxone for fentanyl and opioid use.

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RB/rb

AGENDA ITEM: K

Criminal Justice Standards and Training Trust Fund Revenue Report for Fiscal Year 2023 – 2024

ISSUE

This agenda item provides information to the Commission about Criminal Justice Standards and Training Trust Fund revenues, officer training disbursements and the trust fund cash balance for Fiscal Year 2023 – 2024.

EXECUTIVE SUMMARY

1. For the Fiscal Year 2023 – 2024, the Legislature allotted the Criminal Justice Professionalism Division **\$17.9 million** between general revenue and the Criminal Justice Standards and Training Trust Fund. The trust fund is only providing salary dollars for staff. All other expenditures are from general revenue.
2. The operating budget for officer training in Fiscal Year 2023 – 2024 totals **\$6,098,160**, which provides **\$80** for each of the state's 76,227 officers. Disbursements for all quarters of the fiscal year were **\$6,098,160**.
3. The beginning cash balance in the trust fund on July 1, 2023 was **\$6,125,653**.
4. Cash balance on March 31, 2024 was **\$6,733,495**.

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A vote is not required.

