



## **Criminal Justice Standards and Training Commission**

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September 9, 2015

### **CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION TECHNICAL MEMORANDUM 2015-07**

**TO:** Criminal Justice Agency Administrators  
Criminal Justice Training Center Directors  
Criminal Justice Selection Center Directors

**FROM:** Director Dean Register *DR*  
Criminal Justice Professionalism Division

**SUBJECT:** **New Florida Administrative Code Rules effective July 29, 2015**

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Effective July 29, 2015, numerous changes were made to the Florida Administrative Code (F.A.C.) Rule Chapters promulgated by the Commission. Some of the substantive changes are included in this technical memorandum; however, technical changes have not been noted in this technical memorandum. The full rule language can be accessed via the FDLE web site at <http://www.fdle.state.fl.us/Content/CJST/Publications/CJSTC-FAC-Rules.aspx>.

#### **Rule 11B-14, F.A.C.**

No substantive changes to this rule section.

#### **Rule 11B-18, F.A.C.**

##### **11B-18.004 Regional Training Areas**

11B-18.004(2)(b)-(9)(b) These revisions move the Hernando County Sheriff's Office to the Region VI training area and update the names of several Commission-certified training schools.

#### **Rule 11B-20, F.A.C.**

##### **11B-20.0014 Minimum Requirements for High-Liability and Specialized Instructor Certifications**

11B-20.0014(2)(d)5. This revision specifies that CPR instructors may request certification to instruct in first aid if they possess an active CPR instructor certification from entities referenced in Rule 64J-1.022, F.A.C.

11B-20.0014(3)(c)2. This revision prohibits a canine handler from becoming a Commission-approved canine instructor without the required experience as a criminal justice canine handler.

11B-20.0014(3)(c)4. This revision allows canine team instructor applicants to meet certification requirements if they have successfully completed the retired Canine Team Training Instructor Course number 1107.

**Rule 11B-21, F.A.C.**

No substantive changes to this rule section.

**Rule 11B-27, F.A.C.**

**11B-27.0011 Moral Character**

11B-27.0011(4)(c) This revision repeals the form CJSTC-85, entitled Recommended Response to Resistance and Levels of Resistance.

**11B-27.002 Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers**

11B-27.002(3)(a)11. This revision changes the name and contents of form CJSTC-76 from "Equivalency-of-Training" to "Exemption-From-Training"; and changes the name and contents of form CJSTC-76A from "Equivalency-of-Training Proficiency Demonstration" to "Exemption-From-Training Proficiency Demonstration" to add exemptions to prevent individuals from having to retake a basic recruit program.

**11B-27.013 Canine Team Certification (Extensive Revisions)**

11B-27.013(1)(b) This revision removes unnecessary language for consistency with other rule language and adds language to maintain the integrity of the canine evaluator.

11B-27.013(1)(c) This revision specifies the courses that qualify for "equivalent training".

11B-27.013(2) This revision includes the requirements for canine team certification and moves unrelated language about canine team documentation to another section.

11B-27.013(2)(b) This revision adds a certification deadline of October 31, 2015, to ensure that canine teams acquire new certification on a timely basis.

11B-27.013(2)(e) This revision explains the use of the Canine Team Certification Application form CJSTC-70 for canine team certification.

11B-27.013(3)(a) This revision adds language to specify the Canine Team Certification Application form CJSTC-70 is required documentation for canine team certification.

11B-27.013(3)(b) This revision introduces a list of required documentation for the successful completion for required training for canine teams.

11B-27.013(3)(b)2. This revision adds language to clarify the Canine Team Certification Application form CJSTC-70 is required documentation for an equivalent training course.

### **11B-27.013 Canine Team Certification (Extensive Revisions)**

11B-27.013(3)(b)2.a.-b. This revision specifies the courses that qualify for “equivalent training” include the Canine Team Training Course number 1198 not delivered at Commission-certified training school or any canine team training course other than the Commission-approved Canine Team Training Course number 1198.

11B-27.013(3)(b)3. This revision allows Commission-certified Canine Instructors to teach courses without the approval of a Commission-approved canine evaluator.

11B-27.013(4)(b)-(c) This revision clarifies the canine team certification requirement and ensures the deficiency notification process is consistent with other instructor certifications.

11B-27.013(6)(a)-(c) This revision updates the name of the Canine Team Certification Deficiency Notification form CJSTC-270 and clarifies the inspection process of canine team applicant files.

11B-27.013(7) This revision provides a list of requirements for approval of evaluator status and changes terms for consistency.

11B-27.013(7)(a)-(c) This revision updates the term “tracking and trailing”, makes grammatical changes, and revises paragraph renumbering of rule section.

### **Rule 11B-30, F.A.C.**

#### **11B-30.012 Post Review of Examination Questions, Answers, Papers, Grades, and Grading Key**

11B-30.012(1)-(6) This revision updates the procedures for post-examination review of missed questions, answers, and grading key to implement the new Computer-based State Officer Certification Examination.

### **Rule 11B-35, F.A.C.**

#### **11B-35.001 General Training Programs; Requirements and Specifications (Extensive revisions)**

11B-35.001(8)(d)1. This revision removes the previously retired Canine Team Training Course, number 1112, retired on November 16, 2013.

11B-35.001(8)(d)2. This revision removes the previously retired Laser Speed Measurement Device Transition Operators Course for Radar Operators, number 1113, retired on December 31, 2008.

11B-35.001(8)(d)13. This revision adds the 16-hour Safe Handling of Firearms, course number 2007, to the list of Specialized Training Program courses requiring an end-of-course examination.

11B-35.001(8)(d)14. This revision adds the 40-hour District Courts of Appeal Marshal Minimum Standards Training Program, course number 2008, to the list of Specialized Training Program courses requiring an end-of-course examination.

**11B-35.001 General Training Programs; Requirements and Specifications (Extensive revisions)**

11B-35.001(8)(e) This revision adds language to eliminate the need for students to take an end-of-course examination for physical fitness and officer wellness hours completed during the basic recruit training program.

11B-35.001(10)(b) This revision replaces the Traditional Correctional Basic Recruit Training with the new Florida Law Enforcement Academy Basic Recruit Training Program because the course is no longer used.

11B-35.001(10)(d)14. This revision changes the paragraph subsection reference and incorporates the revised Physical Fitness Assessment, form CJSTC-75B to add language for students to receive a physical examination prior to beginning a Basic Recruit Training Program.

11B-35.001(14)(b) This revision removes the specific course titles (i.e., CMS Law Enforcement, Florida CMS Correctional, and Florida Correctional Probation) and retains the wording of "Basic Recruit Training Programs" to reduce future rule revisions.

11B-35.001(14)(c) This revision adds language to advise that physical fitness tests are not required for Cross-over or Auxiliary Basic Recruit Training Programs.

**11B-35.002 Basic Recruit Training Programs for Law Enforcement, Correctional, and Correctional Probation**

11B-35.002(1)(a)7.-(6)(e)5. These revisions add new Cross-over Training Programs to replace retired courses.

**11B-35.0021 Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration**

11B-35.0021(8)(a) This revision includes the new Safe Handling of Firearms, course number 2007, as a Specialized Training Program Course.

11B-35.0021(6)(a)-(b) This revision includes the new Safe Handling of Firearms, course number 2007, as a Specialized Training Program Course that requires demonstration of proficiency skills.

11B-35.0021(8)(d) This revision specifies the use of active CPR instructor certifications to meet the required instructor to student ratio to demonstrate CPR proficiency skills.

11B-35.0021(8)(h) This revision updates the use of qualified safety divers and the separation between student and instructor.

11B-35.0021(8)(j) This revision specifies that an individual must be approved by the training center director or designee to assist instructors with canine practical exercises.

**11B-35.0024 Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration**

11B-35.0024(3) This revision adds the new Safe Handling of Firearms, course number 2007, to the list of Specialized Training Program courses.

11B-35.0024(4) This revision adds the new specialized instructor course, Role-play Scenarios for Facilitative Learning, course number 2001, to the list of basic recruit, advanced, specialized instructor, or specialized training program courses.

11B-35.0024(4)(j) This revision updates the Criminal Justice Diver Performance Evaluation form CJSTC-19 to change the qualified safety divers per instructor from three to two and to ensure compliance with the use of qualified safety divers.

11B-35.0024(4)(k) This revision updates the Canine Performance Evaluation form CJSTC-83 to include additional demonstration of proficiency requirements for canines and canine team handlers.

11B-35.0024(4)(m) This revision adds the new Role-play Scenarios for Facilitative Learning, course number 2001, and student academic performance requirements.

**11B-35.007 Specialized Training Program**

11B-35.007(3)(r) This revision provides current Commission-certified general instructors with training on how to use role-play exercise effectively in both basic and post-basic instruction for practical training and application of concepts.

11B-35.007(4)(i) This revision includes the new effective date of the Canine Team Training Course, number 1198, to ensure that officers are receiving the current course instruction.

11B-35.007(4)(aa) This revision adds the new specialized training Property Repossession Processes, course number 2002, to provide law enforcement officers with property repossession training.

11B-35.007(4)(bb) This revision adds the new specialized instructor Canine Team Training Instructor Update, course number 2006, for specialized instructor training.

11B-35.007(4)(cc) This revision adds the new specialized training: Safe Handling of Firearms, course number 2007.

11B-35.007(4)(dd) This revision adds the 40-hour District Courts of Appeal Marshal Minimum Standards Training Program, course number 2008, to the list of Specialized Training Program courses to provide training for the marshals in district courts of appeal.

If you have any questions regarding these rule changes, please contact Training and Research Manager Terry Baker, Bureau of Standards, at [terrybaker@fdle.state.fl.us](mailto:terrybaker@fdle.state.fl.us) or 850-410-8688.

DR/tb/jgh

cc: Criminal Justice Standards and Training Commission