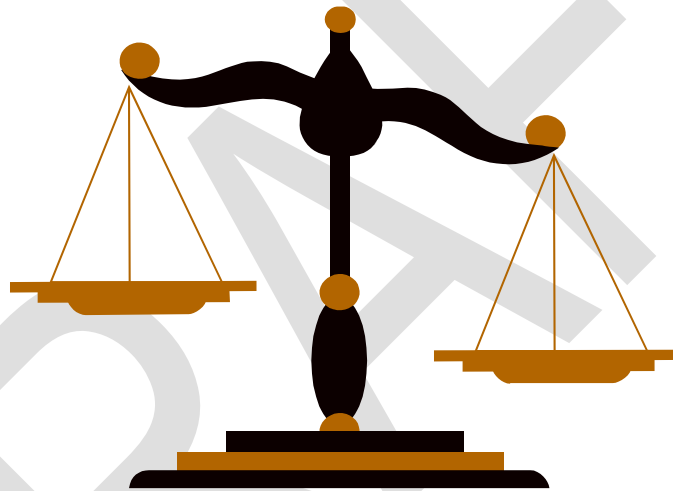


October 31, 2024

*CRIMINAL JUSTICE STANDARDS AND TRAINING
COMMISSION MEETING*

**EMBASSY SUITES BY HILTON ORLANDO
LAKE BUENA VISTA SOUTH
KISSIMMEE, FLORIDA**



**Florida Department of Law Enforcement
Commissioner Mark Glass**

**Criminal Justice Professionalism
Director Chad Brown**

Criminal Justice Standards and Training Commission

**Chairman Tommy Ford
Bay County Sheriff's Office**

**Vice-Chairman George Lofton
Attorney General Designee**

Criminal Justice Standards and Training Commission
Meeting Dates: October 28 – 31, 2024

Embassy Suites By Hilton Orlando
 Lake Buena Vista South
 4955 Kyns Heath Road
 Kissimmee, Florida 34746
 Front Desk: 1-(407) 597-4000

| <i>Meeting Name</i> | <i>Meeting Time</i> | <i>Meeting Room</i> |
|---|--|---------------------|
| Monday, October 28, 2024 | | |
| FDLE Staff Command Center | 7:00 a.m. – 6:00 p.m. | TBD |
| FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell | 8:00 a.m. – 6:00 p.m. | TBD |
| Officer Discipline Class | 8:00 a.m. – 5:00 p.m. | TBD |
| “New” Training Center Director’s Orientation | 5:00 p.m. – 6:00 p.m. | TBD |
| Tuesday, October 29, 2024 | | |
| FDLE Staff Command Center | 7:30 a.m. – 6:00 p.m. | TBD |
| FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell | 8:00 a.m. – 6:00 p.m. | TBD |
| Officer Discipline Class | 8:00 a.m. – 5:00 p.m. | TBD |
| Field Services Staff Meeting | 10:00 a.m. – 12:30 p.m. | TBD |
| (Members Only) Training Center Director Scholarship Committee Meeting Training Center Director Executive Board Committee Meeting Training Center Director Steering Committee Meeting | 9:30 a.m. – 10:00 a.m. 10:00 a.m. – 1:00 p.m. 1:00 p.m. – 2:30 p.m. | TBD |
| Regional Criminal Justice Selection Center Directors Association Meeting | 2:00 p.m. – 3:00 p.m. | TBD |
| Training Center Director Advanced / Specialized Training Committee Meeting Training Center Director Basic Recruit Committee Meeting Training Center Director High Liability Committee Meeting Training Center Director Rules Committee Meeting | 2:30 p.m. – 4:00 p.m. 2:30 p.m. – 4:00 p.m. 2:30 p.m. – 4:00 p.m. 2:30 p.m. – 4:00 p.m. | TBD |
| Wednesday, October 30, 2024 | | |
| FDLE Command Center | 7:30 a.m. – 6:00 p.m. | TBD |
| FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell | 7:30 a.m. – 6:00 p.m. | TBD |
| Officer Discipline Class | 8:00 a.m. – 5:00 p.m. | TBD |
| Training Center Directors Association Business Meeting | 8:30 a.m. – 10:00 a.m. | TBD |
| Probable Cause Determination Hearings | 10:00 a.m. – 5:00 p.m. | TBD |
| Chairman Briefing - (FDLE STAFF, CHAIRMAN, & ATTORNEY) | 11:30 a.m. – 1:00 p.m. | TBD |
| Thursday, October 31, 2024 | | |
| FDLE Command Center | 7:30 a.m. – 6:00 p.m. | TBD |
| FDLE Staff Information Area – Adrienne Trykowski | 7:30 a.m. – 6:00 p.m. | TBD |
| Criminal Justice Standards & Training Commission Business Meeting CJST Commission Officer Discipline Hearings | 8:30 a.m. – 9:30 a.m. 9:30 a.m. – 5:00 p.m. | TBD |

Meeting Rooms are subject to change.

HOTEL INFORMATION

Commission Meeting Dates: October 28 – October 31, 2024

Hotel Name and Address: Embassy Suites by Hilton Orlando
Lake Buena Vista South
4955 Kyngs Heath Road
Kissimmee, Florida 34746

Front Desk Telephone: 407-595-4000

Guestroom Rate: \$165.00, plus applicable taxes

Group Rate Available: October 27 – November 1, 2024, before and after the event is based on availability

Reservation Information:

Reservations Group Code:

Group Rate Booking Link:

Check-in:

Check-out:

Reservation Deadline: **October 6, 2024.** If reservations are made after the cutoff date, you may not receive the group rate or room block; before making a reservation outside the group, please get in touch with the CJSTC Meeting Planner, Cheryl Taylor at CherylTaylor@fdle.state.fl.us.

Hotel Parking Fees: \$10.00 plus applicable taxes

Group Resort Fee:

Amenities:

Cancellation Policy:

Tax Exemption: If your agency is tax-exempt, please submit a copy of your agency's current exemption certificate issued by the State of Florida. **Note:** You cannot submit your agency's tax-exempt form and pay with a personal credit card. FDLE members cannot use FDLE's tax-exempt form for lodging.

If you have questions about the Commission meeting agenda, contact Kim Rowell at (850) 410-8662 or by e-mail at KimberlyRowell@fdle.state.fl.us. If you have questions about hotel accommodations or need assistance making a reservation, contact Cheryl Taylor at (850) 410-8657 or via email at CherylTaylor@fdle.state.fl.us. If you have questions regarding the Officer Discipline Training Course, contact Raven Davis at (850) 410-8793 or by e-mail at RavenDavis@fdle.state.fl.us. If you have questions about the Officer Discipline Agenda, contact Kamal Meshedi at (850) 410-8632 or by e-mail at KamalMeshedi@fdle.state.fl.us. The Commission packet can be viewed or downloaded after October 15, 2024, at: <http://www.fdle.state.fl.us/CJSTC/Commission.aspx>.

OCTOBER 31, 2024

CRIMINAL JUSTICE STANDARDS AND TRAINING
COMMISSION MEETING BUSINESS AGENDA

8:30 A.M.

The Commission packet can be viewed at:
<http://www.fdle.state.fl.us/CJSTC/Commission.aspx>

| | |
|--|--|
| Business Meeting Called to Order | Chairman Tommy Ford |
| Posting of Colors | |
| Pledge of Allegiance | |
| Invocation | |
| Security | |
| Welcome/Introductions | Chairman Tommy Ford |
| Roll Call | Commission Secretary Kim Rowell |
| Sunshine Law | Commission Attorney Nick Cox |
| Election of Officers | Commission Attorney Nick Cox |
| Approval of the October 31, 2024, Business Agenda | Commission Secretary Kim Rowell |
| Approval of the August 15, 2024, Commission Meeting Minutes | Commission Secretary Kim Rowell |
| Resolutions | Commission Secretary Kim Rowell |
| Training Center Directors' Association (TCDA) Chairman Remarks | Chairman Jay Romine Manatee Technical College Criminal Justice Academy |

1. **Criminal Justice Professionalism Updates**

Director Chad Brown

2. **Criminal Justice Standards and Training Trust Fund Audit Recommendations:**

Bureau Chief Glen Hopkins

Perfect Audits:

NOTE: The Perfect Audits will be presented during the October 30, 2024, TCDA Business Meeting.

3. **Officer Training: Basic Recruit Training Programs**

Bureau Chief Ashley Pennington

A. Textbook Updates

B. Cross-Over Training Program

C. Special Operations Forces Training Program

D. Specialized Training Program Course

4. **Request for Variances or Waivers of Rules**

Bureau Chief Glen Hopkins

-GENERAL INFORMATION AGENDA ITEMS-

Agenda Items A. through K. are general informational items that do not require Commission action. If Commission members need to discuss any of these agenda items, the chair will entertain a Commission member's request to do so.

- | | |
|--|--------------------------------|
| A. Criminal Justice Standards and Training Trust Fund Officer Training Monies Status Report | Bureau Chief Glen Hopkins |
| B. Officer Records Statistics | Bureau Chief Glen Hopkins |
| C. Automated Training Management System (ATMS) Statistics | Bureau Chief Glen Hopkins |
| D. Field Specialist Statistics | Bureau Chief Glen Hopkins |
| E. Basic Abilities Test (BAT) Statistics | Bureau Chief Ashley Pennington |
| F. State Officer Certification Examination (SOCE) Statistics | Bureau Chief Ashley Pennington |
| G. SOCE Quarterly Content Area Report | Bureau Chief Ashley Pennington |
| H. Commission Basic Recruit Training Programs, and Advanced and Specialized Training Program Courses; and Federal and Private Training Courses (Update) | Bureau Chief Ashley Pennington |
| I. Officer Discipline Statistics | Bureau Chief Glen Hopkins |
| J. Curriculum Updates Pursuant to Section 943.17, F.S. | Bureau Chief Ashley Pennington |
| K. Criminal Justice Standards and Training Trust Fund Revenue Report for Fiscal Year 2024-2025 | Bureau Chief Glen Hopkins |

October 31, 2024
OFFICER DISCIPLINE AGENDA
9:30 A.M.

< Insert Here >

DRAFT

October 31, 2024
OFFICER DISCIPLINE AGENDA
9:30 A.M.

< Insert Here >

DRAFT

2024 – 2025 COMMISSION MEETINGS

| Criminal Justice Standards and Training Commission | |
|---|--|
| 2024 | 2025 |
| <p><u>February 12 – 15, 2024</u></p> <p>Orlando Marriott Lake Mary 1501 International Parkway Lake Mary, Florida 32746</p> <p>Front Desk: 1-407-995-1100</p> | <p><u>February 3 – 6, 2025</u></p> <p>Orlando Marriott Lake Mary 1501 International Parkway Lake Mary, Florida 32746</p> <p>Front Desk: 1-407-995-1100</p> |
| <p><u>May 13 – 16, 2024</u></p> <p>Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746</p> <p>Front Desk: 1-407-597-4000</p> | <p><u>May 12– 15, 2025</u></p> <p>Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746</p> <p>Front Desk: 1-407-597-4000</p> |
| <p><u>August 12 – 15, 2024</u></p> <p>Sawgrass Marriott Golf & Spa Resort 1000 PGA Tour Boulevard Ponte Vedra Beach, FL 32082</p> <p>Front Desk: 1-904-285-7777</p> | <p><u>August 11 – 14, 2025</u></p> <p>Sawgrass Marriott Golf & Spa Resort 1000 PGA Tour Boulevard Ponte Vedra Beach, FL 32082</p> <p>Front Desk: 1-904-285-7777</p> |
| <p><u>October 28 – 31, 2024</u></p> <p>Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746</p> <p>Front Desk: 1-407-597-4000</p> | <p><u>October 27– 30, 2025</u></p> <p>Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746</p> <p>Front Desk: 1-407-597-4000</p> |

Meeting locations and dates are subject to change.