

*August 14, 2025*

*CRIMINAL JUSTICE STANDARDS AND TRAINING  
COMMISSION MEETING*

**SAWGRASS MARRIOTT GOLF & SPA RESORT  
PONTE VEDRA BEACH, FLORIDA**



**Florida Department of Law Enforcement  
Commissioner Mark Glass**

**Criminal Justice Professionalism  
Standards & Training Services  
Director Chad Brown**

**Criminal Justice Standards and Training Commission**

**Chairman Tommy Ford  
Bay County Sheriff's Office**

**Vice-Chairman George Lofton  
Attorney General Designee**

<b>Criminal Justice Standards and Training Commission</b> <b>Meeting Dates: August 11 – 14, 2025</b>	<b>Sawgrass Marriott Golf &amp; Spa Resort</b> <b>1000 TPC Boulevard</b> <b>Ponte Vedra Beach, Florida 32082</b> <b>Telephone: 1-904-285-7777</b>
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<b>Meeting Name</b>	<b>Meeting Time</b>	<b>Meeting Room</b>
<b>Monday, August 11, 2025</b>		
FDLE Staff Command Center	7:30 a.m. – 6:00 p.m.	TBD
FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell	7:30 a.m. – 6:00 p.m.	TBD
Officer Discipline Class	8:00 a.m. – 5:00 p.m.	TBD
<b>Tuesday, August 12, 2025</b>		
FDLE Staff Command Center	7:30 a.m. – 6:00 p.m.	TBD
FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell	7:30 a.m. – 6:00 p.m.	TBD
Officer Discipline Class	8:00 a.m. – 5:00 p.m.	TBD
Field Services Staff Meeting	10:00 a.m. – 12:30 p.m.	TBD
<b>(Members Only)</b> "New" Training Center Director's Orientation Training Center Director Scholarship Committee Meeting Training Center Director Executive Board Committee Meeting Training Center Director Steering Committee Meeting	9:00 a.m. – 10:00 a.m. 10:00 a.m. – 11:00 a.m. 11:00 a.m. – 1:00 p.m. 1:00 p.m. – 2:30 p.m.	TBD
Regional Criminal Justice Selection Center Directors Association Meeting	2:00 p.m. – 3:00 p.m.	TBD
Training Center Director Advanced / Specialized Training Committee Meeting Training Center Director Basic Recruit Committee Meeting Training Center Director High Liability Committee Meeting Training Center Director Rules Committee Meeting	2:30 p.m. – 4:00 p.m. 2:30 p.m. – 4:00 p.m. 2:30 p.m. – 4:00 p.m. 2:30 p.m. – 4:00 p.m.	TBD
<b>Wednesday, August 13, 2025</b>		
FDLE Command Center	7:30 a.m. – 6:00 p.m.	TBD
FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell	7:30 a.m. – 6:00 p.m.	TBD
Officer Discipline Class	8:00 a.m. – 5:00 p.m.	TBD
Training Center Directors Association Business Meeting	8:30 a.m. – 10:00 a.m.	TBD
Probable Cause Determination Hearings	10:00 a.m. – 5:00 p.m.	TBD
Chairman Briefing - <b>(FDLE STAFF, CHAIRMAN, &amp; ATTORNEY)</b>	11:30 a.m. – 1:00 p.m.	TBD
CJSTC New Member Orientation <b>(New Members Only)</b>	1:30 p.m. – 5:30 p.m.	TBD
<b>Thursday, August 14, 2025</b>		
FDLE Command Center	7:30 a.m. – 6:00 p.m.	TBD
FDLE Staff Information Area – Adrienne Trykowski	7:30 a.m. – 6:00 p.m.	TBD
Criminal Justice Standards & Training Commission Business Meeting CJST Commission Officer Discipline Hearings	8:30 a.m. – 9:30 a.m. 9:30 a.m. – 5:00 p.m.	TBD

**Meeting Rooms are subject to change.**

## HOTEL INFORMATION

<b>Commission Meeting Dates:</b>	August 11 – 14, 2025
<b>Hotel Name and Address:</b>	Sawgrass Marriott Golf Resort & Spa 1000 TPC Blvd. Ponte Vedra Beach, FL 32082
<b>Front Desk Telephone:</b>	1-904-285-7777
<b><u>Reservation Information</u></b>	
<b>Group Rate:</b>	The group rate for a Standard guestroom located in either the main tower king or queen, or a villa guestroom, 2 double beds, is \$169.00 daily, plus applicable taxes. A credit card guarantee is required for all reservations.
<b>Reservations:</b>	Contact the Sawgrass Marriott at 904-285-7777 or 800-457-4653, to make a reservation. Guests should refer to "FDLE Criminal Justice Standards Training Group" or FDLE CJSTC when calling in. Online reservations can be made by clicking this link to visit our customized reservation website: <a href="https://book.passkey.com/go/FDLECJSTC2025">https://book.passkey.com/go/FDLECJSTC2025</a>
<b>Tax Exemption:</b>	If your organization holds tax-exempt status, please bring a copy of your agency's current exemption certificate issued by the State of Florida, along with a credit card or check issued by your agency. Please note that tax-exemption does not apply with a personal credit card or personal check. Members of the Florida Department of Law Enforcement (FDLE) are not eligible for tax-exempt accommodations.
<b>Check-in:</b>	4:00 p.m. <b>No early departure fee with notification to the front desk upon check-in.</b>
<b>Check-out:</b>	11:00 a.m. <b>Any requests for late check-out are subject to availability and can be made at the front desk. Reward members may be eligible for this benefit; kindly provide your reward number or seek assistance from the front desk clerk.</b>
<b>Reservation Deadline:</b>	Reservations must be made by <b>July 22, 2025</b> . If reservations are made after this date or if the room block is fully booked, please contact Cheryl Taylor, the CJSTC Meeting Planner, via email <a href="mailto:CherylTaylor@fdle.state.fl.us">CherylTaylor@fdle.state.fl.us</a> .
<b>Hotel Parking Fee:</b>	\$15.00 per day; valet parking fee: \$35.00 plus applicable taxes.
<b>Resort Fee:</b>	A daily resort fee of \$25.00 plus applicable tax for the following amenities: Enhanced high-speed internet access in guestrooms. Two complimentary cocktails at the lobby bar per stay. Daily spa fitness classes. One-hour bicycle rental for up to four bikes. Miniature golf available daily. Shuttle service to the TPC. Exclusive access to the Cabana Beach Club. One-year subscription to Golf Digest magazine, including an exclusive beach shuttle service.
<b>Amenities:</b>	Complimentary In-Room Safe, mini-fridge, in-room coffee, and teas. Complimentary on-site fitness facility located in the Main Tower.
<b>Cancellation Policy:</b>	Cancellations made 72 hours prior to the scheduled arrival date will not be subject to any charges. However, cancellations made within the 72-hour period prior to arrival will result in a charge equivalent to one night's room rate and taxes.
<b><u>FedEx Print &amp; Ship Center:</u></b>	Telephone: (904) 543-6656; hours of operation: 7:30 a.m. – 6:00 p.m.

### **If you have questions about the following information, please contact:**

Commission meeting agenda: Kim Rowell at (850) 410-8662 or by e-mail at [KimberlyRowell@fdle.state.fl.us](mailto:KimberlyRowell@fdle.state.fl.us).  
Officer Discipline Agenda: Kamal Meshedi at (850) 410-8632 or by e-mail at [KamalMeshedi@fdle.state.fl.us](mailto:KamalMeshedi@fdle.state.fl.us).  
Officer Discipline Class Training Course: Tammy Frick at (850) 410-7534 or by e-mail at [TammyFrick@fdle.state.fl.us](mailto:TammyFrick@fdle.state.fl.us).  
Hotel Accommodations: Cheryl Taylor at (850) 410-8657 or via email at [CherylTaylor@fdle.state.fl.us](mailto:CherylTaylor@fdle.state.fl.us).

The Commission packet can be viewed or downloaded after July 29, 2025, at: <http://www.fdle.state.fl.us/CJSTC/Commission.aspx>.

AUGUST 14, 2025  
CRIMINAL JUSTICE STANDARDS AND TRAINING  
COMMISSION MEETING BUSINESS AGENDA  
8:30 A.M.

The Commission packet can be viewed at:  
<http://www.fdle.state.fl.us/CJSTC/Commission.aspx>

Business Meeting Called to Order	Chairman Tommy Ford
Posting of Colors	St. Johns Sheriff's Office Honor Guard
Pledge of Allegiance	Director Tim Adams St. Johns River State College Criminal Justice Training Program
Invocation	Chaplain Kelly Kemp St. Johns Sheriff's Office
Security	Trooper Addison Hair, Trooper Kevis Coley, and Trooper Andre DaSilva of the Florida Highway Patrol
Welcome/Introductions	Chairman Tommy Ford
Roll Call	Commission Secretary Kim Rowell
Sunshine Law	Commission Attorney Brian Fernandes
Approval of the August 14, 2025 Business Agenda	Commission Secretary Kim Rowell
Approval of the May 15, 2025 Commission Meeting Minutes	Commission Secretary Kim Rowell
Resolution:	Commission Secretary Kim Rowell
<ul style="list-style-type: none"><li>• Training Center Director Robert C. Pigman</li><li>• Chief Melanie Bevan</li><li>• Officer Richard Murphy</li></ul>	
Training Center Directors' Association (TCDA) Chairman Remarks	Chairman Jay Romine Manatee Technical College Criminal Justice Academy

1. **Criminal Justice Professionalism, Standards & Training Services Updates** Director Chad Brown
2. **Criminal Justice Standards and Training Trust Fund Audit Recommendations: Regions III, and XV for Fiscal Year 2023-2024** Bureau Chief Glen Hopkins  
**Perfect Audits:**  
Region III:
  - Florida Public Safety Institute, Pat Thomas Law Enforcement AcademyRegion XV:
  - Department of Financial Services, Criminal Investigations Division Training Center
  - Florida Department of Law Enforcement, Florida Criminal Justice Executive Institute
  - Florida Fish and Wildlife Conservation Commission, Law Enforcement Training Center

**NOTE: Perfect Audits were presented during the August 13, 2025 TCDA Business Meeting.**
3. **Criminal Justice Standards and Training Commission Proposed Rules and Forms Revisions** Bureau Chief Glen Hopkins
4. **Officer Discipline Penalty Guidelines Task Force Report** Bureau Chief Glen Hopkins
5. **Florida Criminal Justice Executive Institute (FCJEI) Policy Board Membership Appointment** Bureau Chief Chris Johnson
6. **Request for Variances or Waivers of Rules** Bureau Chief Glen Hopkins
  - A. Petition for a Permanent Waiver of Rule 11B-35.009(2)(b) by Justin D. Vincent

**-GENERAL INFORMATION AGENDA ITEMS-**

*Agenda Items A. through K. are general informational items that do not require Commission action. If Commission members need to discuss any of these agenda items, the chair will entertain a Commission member's request to do so.*

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|--|--------------------------------|
| <b>A. Criminal Justice Standards and Training Trust Fund Officer Training Monies Status Report</b>   | Bureau Chief Glen Hopkins      |
| <b>B. Officer Records Statistics</b>   | Bureau Chief Glen Hopkins      |
| <b>C. Automated Training Management System (ATMS) Statistics</b>   | Bureau Chief Glen Hopkins      |
| <b>D. Field Specialist Statistics</b>  | Bureau Chief Glen Hopkins      |
| <b>E. Basic Abilities Test (BAT) Statistics</b>  | Bureau Chief Ashley Pennington |
| <b>F. State Officer Certification Examination (SOCE) Statistics</b>  | Bureau Chief Ashley Pennington |
| <b>G. SOCE Quarterly Content Area Report</b>   | Bureau Chief Ashley Pennington |
| <b>H. Commission Basic Recruit Training Programs, and Advanced and Specialized Training Program Courses; and Federal and Private Training Courses (Update)</b> | Bureau Chief Ashley Pennington |
| <b>I. Officer Discipline Statistics</b>  | Bureau Chief Glen Hopkins      |
| <b>J. Curriculum Updates Pursuant to Section 943.17, F.S.</b>  | Bureau Chief Ashley Pennington |
| <b>K. Criminal Justice Standards and Training Trust Fund Revenue Report for Fiscal Year 2025 - 2026</b>  | Bureau Chief Glen Hopkins      |

August 15, 2025  
OFFICER DISCIPLINE AGENDA  
9:30 A.M.

STIPULATION AND SETTLEMENT AGREEMENTS:

Tab	Respondent	Tab	Respondent	Tab	Respondent
A-1	De Leon-Lopez, Kevin R.	A-7	Hylton, Robert	A-13	Owen, Ryan H.
A-2	Esposito, Steven P.	A-8	Jenkins, Eric D.	A-14	Price, Julia
A-3	Fletcher, Ronnie	A-9	Lewis, Junior	A-15	Ruise, Corwin M.
A-4	Hall, Kelly L.	A-10	Malave, William	A-16	Teems, Cameron R.
A-5	Hall, Lisa D.	A-11	Mills, Thomas A.	A-17	Vega, Jeffrey
A-6	Holmes, Nathaniel J.	A-12	Mullins, Selena	A-18	Venable, Justin R.

INFORMAL HEARING – MORAL CHARACTER:

Tab	Respondent	Tab	Respondent	Tab	Respondent
B-1	Baker, Craig A.	B-13	Jones, Regina G.	B-25	Perezlopez, Joshua A.
B-2	Batts, Christopher E.	B-14	Jordan, Delvin C.	B-26	Peters, Cassandra N.
B-3	Bonitto, Xavier N.	B-15	Knox, Derek A.	B-27	Shaouni, Alexander M.
B-4	Chaney, Darcy J.	B-16	Kramer, Alexander	B-28	Sherman, Jordan R.
B-5	Compo, Kara M.	B-17	Leandre, Linda A.	B-29	Shott, Matthew K.
B-6	Corignolo, Joell	B-18	Lima, Estid	B-30	Sibley, Alexis M.
B-7	Dunn, Sean P.	B-19	Lima, Estid	B-31	Tice, Christopher R.
B-8	Enfinger, Eric R.	B-20	Lima, Estid	B-32	Tremaine, Jenna A.
B-9	Garcia, Nelson A.	B-21	Morales, Daniel I.	B-33	Velez Ortega, Orville C.
B-10	Grant, James N.	B-22	Olivares, Jerry I.	B-34	Wilcox, Melvin L.
B-11	Harrell, Kevin A.	B-23	Owen, Anthony J.	B-35	Wilson, Neil J.
B-12	Hurst, Sidney B. <b>REMOVED</b>	B-24	Paul, Pascal	B-36	Yanes Martel, Jordy

INFORMAL HEARING – DENIAL:

Tab	Respondent
C-1	Levano, Gladys V.

INFORMAL HEARING – VIOLATION OF PROBATION

Tab	Respondent
D-1	Mazal, Martin F.

VOLUNTARY RELINQUISHMENT:

Tab	Respondent	Tab	Respondent	Tab	Respondent
E-1	Ankrom, Jimmy L.	E-8	Oliver, Michael A.	E-15	Sellers, Donald R.
E-2	Batchelor, Maili T.	E-9	Robinson, Kayla	E-16	Simmons, Edward C.
E-3	Henderson, Seth	E-10	Sanchez, Richard E.	E-17	Small, Ryan D.
E-4	Herring, Fredrick S.	E-11	Santiago Gonzalez, Mary A.	E-18	Smith, Anthoney J.
E-5	Jackson, Diamond S.	E-12	Savasta, Erick J.	E-19	Tirado, Jose L.
E-6	Kyle, Destiny E.	E-13	Scott, Arthur L.	E-20	Wedemeier, Mckenzie F.
E-7	Michael, Karen M.	E-14	Scotto, James J.	E-21	Weekes, Keondra

DEFAULT – MORAL CHARACTER:

Tab	Respondent	Tab	Respondent	Tab	Respondent
F-1	Abdo, Sebastian G.	F-10	Brinegar, Dalton	F-19	Collins, Marcia
F-2	Arruda, Monica N.	F-11	Brown, James Q.	F-20	Copeland, William A.
F-3	Arruda, Monica N.	F-12	Bunas, Paul R.	F-21	Corrales, Liana H.
F-4	Barbree, Carey	F-13	Burroughs, Michel-Le' D.	F-22	Craft, Joshua J.
F-5	Bellini, Richard	F-14	Camarillo, John J.	F-23	Cuevas, Juan C.
F-6	Bowman, Julie A.	F-15	Carroll, Darrell D.	F-24	Cunningham, Samuel B.
F-7	Bradshaw, Nylah T.	F-16	Casey, Cullen	F-25	Dale, Jaquan H.
F-8	Brady, Genesiseli	F-17	Coachman, Jimmy L.	F-26	Darlington, Trevor A.
F-9	Brantley, Casey S.	F-18	Coleman, Joseph L.	F-27	Devillez, Aimee

## OFFICER DISCIPLINE AGENDA, continued

### DEFAULT – MORAL CHARACTER continued:

Tab	Respondent	Tab	Respondent	Tab	Respondent
F-28	Drake, Jeremy A.	F-49	Parrish, Chad D.	F-70	Smith, Chandler
F-29	Ellis, Michael S.	F-50	Patel, Raj N.	F-71	Smith, Shelise S.
F-30	Fernandez, Armando G.	F-51	Peralta, Steven	F-72	Smith, Tammie S.
F-31	Fields, Aundie R.	F-52	Pete, Nathan	F-73	Socha, Kyle A.
F-32	Fowler, Jacob C.	F-53	Price, James C.	F-74	Sones, Josh
F-33	Goenaga, Emir A. <b>REMOVED</b>	F-54	Propst, John	F-75	Spagnolo, Adrian
F-34	Gordon, Sean M.	F-55	Reed, David L.	F-76	Spitzer, Charles D.
F-35	Gordon, Sean M.	F-56	Reese, Keliscious	F-77	Starling, Michael R.
F-36	Hampton, Dennis W.	F-57	Roberts, Christopher C.	F-78	Steen, Jeron L.
F-37	Hayes, Brandon S.	F-58	Rollins, Dominique N.	F-79	Stevens, Wesley R.
F-38	Henry, Raven M.	F-59	Ryan, Thomas P.	F-80	Sullivan, Derek A.
F-39	Hile, Michele L.	F-60	Sailor, Teddkiya	F-81	Symonette, Shatavia T.
F-40	Hodge, Barbara J.	F-61	Salazar, Ashley M.	F-82	Thompson, Caleb B.
F-41	Irizarry, Jose M.	F-62	Sanders, Shawna M.	F-83	Widdows, Angela L.
F-42	Johnson, Carla E.	F-63	Sapir, Daniel	F-84	Willis, Shakira M.
F-43	Khan, Shastri	F-64	Sarakinis, Trent R.	F-85	Wilson, Logan M.
F-44	Knight, Eva M.	F-65	Shaw, Eric R.	F-86	Winn, Joshua M.
F-45	Lawrence, Bradford W.	F-66	Shepherd, De'shamar T.	F-87	Wood, William D.
F-46	Lewis, Olajuwon	F-67	Shirley, Terry E.	F-88	Yoder, Karly A.
F-47	Mccoy, Paul K.	F-68	Simmons, Arlissa C.	F-89	Zopf, Grace-Marie
F-48	Nelson, Ivan H.	F-69	Smith, Alaunta		

### DEFAULT- FELONY:

Tab	Respondent	Tab	Respondent	Tab	Respondent
G-1	Anthony, George D.	G-12	Ford, Charles W.	G-23	Schanlaub, Shelby J.
G-2	Archer, Sheridon E.	G-13	Godbolt, Jeremy	G-24	Scott, Kadaen J.
G-3	Barton, James R.	G-14	Godwin, Kentravia K.	G-25	Sharpe, Lawana M.
G-4	Basnaw, Taylorann N.	G-15	Greene, Alexis M.	G-26	Smith, Stephanie D.
G-5	Brown, Nathaniel L.	G-16	Nesbitt, Derrick J.	G-27	Spencer, Michael S.
G-6	Butler, Sabrina	G-17	Pinkney, Fredtajah J.	G-28	Stethers-Brassington, Isiaha D.
G-7	Campos-Marquetti, Victoria D.	G-18	Randolph, Darrius D.	G-29	Sutton, Justin B.
G-8	Carmona-Fonseca, Alejandro	G-19	Ray, Adam C.	G-30	Walsh, Louis J.
G-9	Cruz Garcia, Charles A.	G-20	Roach, Akilah A.	G-31	Wilkinson, William J.
G-10	Davis, Charles E.	G-21	Rodriguez Ocasio, Kimary L.	G-32	Yonn, Laura A.
G-11	Eva, Derek K.	G-22	Sanon, Wisben		

### DEFAULT – DENIAL:

Tab	Respondent	Tab	Respondent	Tab	Respondent
H-1	Beckford, Lauryn	H-6	Green, Robert	H-11	Soto, Maritza
H-2	Davis, Todd A.	H-7	Napier, Evian	H-12	Swift, Nathaniel T.
H-3	Edozien, Emily V.	H-8	Perry, Jessica D.	H-13	Wilds, Reagan H.
H-4	Eusebio, Geovanny B.	H-9	Sanjurjo Santiago, Angelica K.	H-14	Williams, Denzell M.
H-5	Evans, Tylonda	H-10	Shehan, Gino A.		

### DEFAULT – VIOLATION OF PROBATION:

Tab	Respondent	Tab	Respondent
I-1	Barcia, Ernie	I-2	Boyer, Danielle S.

### MOTION TO VACATE/SET ASIDE:

Tab	Respondent	Tab	Respondent	Tab	Respondent
J-1	Alicea, Samuel	J-3	Kuhl, Joshua	J-5	Socarras, Armando B.
J-2	Celestin, Elmano	J-4	Powell, Seth H.		



## OFFICER DISCIPLINE AGENDA, continued

### VOLUNTARY DISMISSAL:

Tab	Respondent	Tab	Respondent	Tab	Respondent
K-1	Brown, Nathaniel L.	K-3	Gonzalez, Carlos D.	K-5	Roper, Valencia
K-2	Coote, Michael F.	K-4	Greene, Joshua M.	K-6	Syed, Fausto J.

### TEA CERTIFICATION DENIAL:

Tab	Respondent	Tab	Respondent
L-1	Bowers, Richard D.	L-3	Thomas, Shawnaisha
L-2	Cooper, Michael A.	L-4	Washington, Latina E.

CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION  
2025 – 2026 COMMISSION MEETINGS

2025	2026
<u>February 3 – 6, 2025</u> Orlando Marriott Lake Mary 1501 International Parkway Lake Mary, Florida 32746  Front Desk: 1-407-995-1100	TBD
<u>May 12– 15, 2025</u> Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746  Front Desk: 1-407-597-4000	TBD
<u>August 11 – 14, 2025</u> Sawgrass Marriott Golf & Spa Resort 1000 TPC Boulevard Ponte Vedra Beach, FL 32082  Front Desk: 1-904-285-7777	TBD
<u>October 27– 30, 2025</u> Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746  Front Desk: 1-407-597-4000	TBD

Meeting locations and dates are subject to change.

19-MEMBER CRIMINAL JUSTICE STANDARDS AND  
TRAINING COMMISSION MEMBERSHIP

Secretary of the Department of Corrections	Attorney General
<p><b>Regional Director Brian D. Riedl,</b>  <b>Proxy for Florida Department of Corrections Secretary</b>  <b>Ricky D. Dixon (Effective 11/19/2021)</b>            Florida Department of Corrections, Region 3 Office            19225 U.S. Highway 27            Clermont, Florida 34715-9025            Telephone Number: 352-989-9355            E-mail: <a href="mailto:Brian.Riedl@fdc.myflorida.com">Brian.Riedl@fdc.myflorida.com</a>            Secretary/Assistant: Tracy Smith, (352-989-9356)            E-mail: <a href="mailto:Tracy.Smith2@fdc.myflorida.com">Tracy.Smith2@fdc.myflorida.com</a>            Term: Not applicable</p>	<p><b>Investigator George Lofton – Vice Chairman</b>  <b>Proxy for Attorney General James Uthmeier</b>  <b>(Effective 1/30/2019)</b>            Office of The State Attorney            6<sup>th</sup> Judicial Circuit of Florida            Pinellas and Pasco Counties            Bruce Bartlett, State Attorney            P.O. Box 17500            Clearwater, Florida 33762-0500            Telephone Number: 727-464-7628            E-mail: <a href="mailto:GeorgeLofton@flsa6.gov">GeorgeLofton@flsa6.gov</a>            Term: Not applicable</p>
Director of Florida Highway Patrol	
<p><b>Colonel Gary L. Howze II</b>            Florida Department of Highway Safety and Motor Vehicles            Division of Florida Highway Patrol            Neil Kirkman Building, MS#1            2900 Apalachee Parkway            Tallahassee, Florida 32399-0500            Telephone Number: 850-617-3100            E-mail: <a href="mailto:GaryHowze@flhsmv.gov">GaryHowze@flhsmv.gov</a>            Secretary/Assistant: Vicki Harman, (850-617-3100)            E-mail: <a href="mailto:VickiHarman@flhsmv.gov">VickiHarman@flhsmv.gov</a>            Term: Not applicable</p>	
Sheriffs (3)	
<p><b>Honorable Tommy Ford – Chairman</b>            Sheriff, Bay County Sheriff's Office            3421 North Highway 77            Panama City, Florida 32405-5009            Telephone Number: 850-248-2078            E-mail: <a href="mailto:tommy.ford@bayso.org">tommy.ford@bayso.org</a>            Secretary/Assistant: Theresa Anglin, (850-248-2078)            E-mail: <a href="mailto:theresa.anglin@bayso.org">theresa.anglin@bayso.org</a>            Partial Term: 4/13/2018 – 8/1/2018            First Term: 8/23/2018 – 8/1/2022            Second Term: 8/2/2022 – 8/1/2026</p>	<p><b>Honorable Robert “Wayne” Ivey</b>            Sheriff, Brevard County Sheriff's Office            700 S. Park Avenue            Titusville, FL 32780            Telephone Number: 321-264-5201            E-mail: <a href="mailto:wayne.ivey@bcso.us">wayne.ivey@bcso.us</a>            Secretary/Assistant: Deputy Kelsey Artus, (321-298-1991)            E-mail: <a href="mailto:kelsey.artus@bcso.us">kelsey.artus@bcso.us</a>            Partial Term: 3/11/2022 – 8/1/2025</p>
<p><b>VACANT</b></p>	

19-MEMBER CRIMINAL JUSTICE STANDARDS AND  
TRAINING COMMISSION MEMBERSHIP

Chiefs of Police (3)	
<b>VACANT</b>	<b>Chief Jeffrey M. Pearson</b> Chief of Police, Satellite Beach Police Department 510 Cinnamon Drive Satellite Beach, Florida 32937 Telephone Number: 321-773-4400 E-mail: <a href="mailto:jpearson@satellitebeach.gov">jpearson@satellitebeach.gov</a> Secretary/Assistant: Michele Heyn, (321-773-4400) E-mail: <a href="mailto:mheyn@satellitebeach.gov">mheyn@satellitebeach.gov</a> Partial Term: 8/1/2016 – 8/1/2018 First Term: 8/23/2018 – 8/1/2022 Second Term: 8/2/2022 – 8/1/2026
<b>Chief Robert Bage</b> Chief of Police, Fort Walton Beach Police Department 7 Hollywood Blvd., NE Fort Walton Beach, Florida 32548 Telephone Number: 850-833-9532 E-mail: <a href="mailto:rbage@fwb.org">rbage@fwb.org</a> Secretary/Assistant: SaWanna Graves (850-833-9547) E-mail: <a href="mailto:sgraves@fwb.org">sgraves@fwb.org</a> Partial Term: 3/11/2022 – 8/1/2024	
Law Enforcement Officers (5) who are the Rank of Sergeant or Below	
<b>Sergeant James Reaves</b> Jacksonville Sheriff's Office 5530 Beach Blvd Jacksonville, Florida 32207 Telephone Number: 904-398-7010 E-mail: <a href="mailto:reaves@fop530.com">reaves@fop530.com</a> Secretary/Assistant: Megan Gibbs (904-398-7010) E-mail: <a href="mailto:mgibbs@fop530.com">mgibbs@fop530.com</a> Partial Term: 3/11/2022 – 8/1/2025	<b>VACANT</b>
<b>Range Master Christopher Nebbeling</b> West Palm Beach Police Department 600 Banyan Boulevard West Palm Beach, Florida 33401 Telephone Number: 561-822-1899 E-mail: <a href="mailto:cnebbeling@wpb.org">cnebbeling@wpb.org</a> Partial Term: 4/9/2021 – 8/1/2021 First Term 3/11/2022 – 8/1/2025	<b>Master Trooper William Smith</b> Florida Highway Patrol P.O. Box 290756 Davie, Florida 33329 Telephone Number: 305-470-2500 E-mail: <a href="mailto:lnstruc777@aol.com">lnstruc777@aol.com</a> First Term: 10/24/2023 – 1/1/2025
<b>VACANT</b>	

19-MEMBER CRIMINAL JUSTICE STANDARDS AND  
TRAINING COMMISSION MEMBERSHIP

Correctional Officers (2)			
Administrator of a State Correctional Institution and a Sergeant or Lower Rank			
<b>Warden Amelia Hill</b> Madison Correctional Institution 382 SW MCI Way Madison, FL 32340 Telephone Number: 850-973-5547 E-mail: <a href="mailto:Amelia.hill@fdc.myflorida.com">Amelia.hill@fdc.myflorida.com</a> Secretary/Assistant: Jennifer Herndon, (850-973-5548) Email: <a href="mailto:Jennifer.Herndon@fdc.myflorida.com">Jennifer.Herndon@fdc.myflorida.com</a> First Term: 10/24/2023 – 8/1/2027		<b>Sergeant Edgar Rosa</b> Orange County Corrections Department 3741 Vision Blvd. Orlando, FL 32939 Telephone Number: 407-448-8318 E-mail: <a href="mailto:EdgarM.rosa@ocfl.net">EdgarM.rosa@ocfl.net</a> Partial Term: 3/11/2022 – 8/1/2022 First Term: 10/21/2022 – 8/1/2026	
Training Center Director		County Correctional Institution Head	
<b>VACANT</b>		<b>Major Skott Jensen</b> Lake County Sheriff's Office 360 W. Ruby St. Tavares, FL 32778 Telephone Number: 352-742-4061 Email: <a href="mailto:skott.jensen@lcsso.org">skott.jensen@lcsso.org</a> Secretary/Assistant: Cathy Lee, (352-742-4054) Email: <a href="mailto:cathy.lee@lcsso.org">cathy.lee@lcsso.org</a> First Term: 10/24/2023 – 8/1/2027	
State Resident		Commission Attorney	
<b>Dr. James D. Sewell</b> 301 2nd Street North, #4 St. Petersburg, Florida 33701 <b>Telephone Number: 727-821-5014</b> E-mail: <a href="mailto:jimdsewell@aol.com">jimdsewell@aol.com</a> Partial Term: 6/18/2021 – 8/1/2021 First Term: 3/11/2022 – 8/1/2025		<b>Chief Assistant Statewide Prosecutor Brian Fernandes</b> Office of the Attorney General 107 West Gaines Street, Suite 531 Tallahassee, FL 32399 Telephone Number: 850-414-3488 E-mail: <a href="mailto:Brian.fernandes@myfloridalegal.com">Brian.fernandes@myfloridalegal.com</a> Executive Assistant: Beth Decker (813-287-7209) E-mail: <a href="mailto:Beth.Decker@myfloridalegal.com">Beth.Decker@myfloridalegal.com</a>	
Criminal Justice Professionalism Management		FDLE Counsel	
<b>Director Chad Brown</b> 850-410-8611 <b>Deputy Director Melissa Bujeda</b> 850-410-8629 <b>Bureau Chief Ashley Pennington</b> 850-410-8673 Bureau of Training <b>Bureau Chief Glen Hopkins</b> 850-410-8660 Bureau of Standards <b>Bureau Chief Chris Johnson</b> 850-410-7800 Bureau of Professional Development  Florida Department of Law Enforcement Criminal Justice Professionalism 2331 Phillips Road Tallahassee, Florida 32308		<b>Attorney Supervisor Natalie Bielby</b> 850-410-7681 <b>Acting General Counsel Kate Holmes</b> 850-410-7682 <b>Deputy General Counsel Jeff Dambly</b> 850-410-7683 <b>Assistant General Counsel Andy Digby</b> 850-410-7020 <b>Assistant General Counsel</b> <b>Amanda McKibben</b> 850-410-7261  Florida Department of Law Enforcement Office of Executive Director 2331 Phillips Road Tallahassee, Florida 32308  <b>Alternate Mailing Address:</b> Post Office Box 1489 Tallahassee, Florida 32302-1489	

# *Criminal Justice Standards and Training Commission*

## *MINUTES OF THE MAY 15, 2025 COMMISSION MEETING*

Chairman Ford called the Criminal Justice Standards and Training Commission Business Meeting to order on May 15, 2025, held at the Embassy Suites by Hilton Orlando Lake Buena Vista South, Kissimmee, Florida.

### **PLEDGE OF ALLEGIANCE, INVOCATION, AND SPECIAL THANKS**

Chairman Ford thanked the following agency individuals for participating in the Commission's meeting activities: Trooper Brian Fernandez, Trooper Justin Young, and Trooper Migdalis Garcia of the Florida Highway Patrol for providing security; Osceola County Sheriff's Office Honor Guard and St. Cloud Police Department Honor Guard for presenting the colors; Director Rob Pigman of Valencia School of Public Safety for leading the audience in the Pledge of Allegiance; and Chaplain Daniel Rivera of the Osceola County Sheriff's Office for giving the invocation.

### **OFFICER KILLED IN THE LINE OF DUTY**

The Commission paused for a moment of silence to remember fallen officer Deputy William May from the Walton County Sheriff's Office and all those who have made the ultimate sacrifice in honor of Peace Officer Memorial Day.

### **BUSINESS MEETING AGENDA**

### **COMMISSION MEMBERS PRESENT OR ABSENT**

*The roll was called and the following 12 Commission members represented a quorum:*

- |  |   |
|--|---|
| 1. <b>Honorable Tommy Ford, Chairman</b><br>Sheriff, Bay County Sheriff's Office<br>3421 North Highway 77, Panama City, FL 32405-5009<br>Telephone: 850-248-2078   | 5. <b>Honorable Wayne Ivey (Absent)</b><br>Sheriff, Brevard County Sheriff's Office<br>Brevard County 700 S. Park Avenue, Titusville, FL 32780<br>Telephone: 321-264-5201 |
| 2. <b>Regional Director Brian D. Riedl,</b><br><b>proxy for Florida Department of Corrections</b><br><b>Secretary Ricky D. Dixon</b><br>Florida Department of Corrections Region 3 Office<br>19225 U.S. Highway 27, Clermont, Florida 34715-9025<br>Telephone: 352-989-9113                      | 6. <b>Chief Jeffrey M. Pearson</b><br>Satellite Beach Police Department<br>510 Cinnamon Drive, Satellite Beach, FL 32937<br>Telephone: 321-773-4400                       |
| 3. <b>Investigator George D. Lofton, Vice-Chairman</b><br><b>proxy for Attorney General James Uthmeier</b><br>Office of the State Attorney<br>6 <sup>th</sup> Judicial Circuit of Florida<br>Pinellas and Pasco Counties<br>P.O. Box 17500, Clearwater, FL 33762-0500<br>Telephone: 727-251-0488 | 7. <b>Chief Robert Bage</b><br>Fort Walton Beach Police Department<br>7 Hollywood Blvd. N.E., Fort Walton Beach, FL 32548<br>Telephone: 850-833-9532                      |
| 4. <b>Colonel Gary L. Howze, II (Absent)</b><br>Florida Department of Highway Safety and Motor Vehicles<br>Division of Florida Highway Patrol<br>2900 Apalachee Parkway, Tallahassee, FL 32399-0500<br>Telephone: 850-617-3100   | 8. <b>Chief Melanie Bevan</b><br>Bradenton Police Department<br>100 10 <sup>th</sup> Street West, Bradenton, FL 34205<br>Telephone: 941-932-9333                          |
|  | 9. <b>Sergeant James Reaves</b><br>Jacksonville Sheriff's Office<br>5530 Beach Road, Jacksonville, FL 32207<br>Telephone: 904-398-7010                                    |

10. **Range Master Christopher Nebbeling**  
West Palm Beach Police Department  
600 Banyan Boulevard, West Palm Beach, FL 33401  
Telephone: 561-822-1899
11. **Officer Richard Murphy (Absent)**  
Tallahassee Police Department  
234 East Seventh Avenue, Tallahassee, FL 32303  
Telephone: 850-891-4200
12. **Sergeant Edgar Rosa**  
Orange County Corrections Department  
3741 Vision Blvd., Orlando, FL 32939  
Telephone: 407-448-8318
13. **Dr. James D. Sewell**  
301 2<sup>nd</sup> Street North #4, St. Petersburg, FL 33701  
Telephone: 727-821-5014
14. **Warden Amelia Hill**  
Madison Correctional Institution  
382 SW MCI Way, Madison, FL 32340  
Telephone: 850-973-5547

15. **Major Skott Jensen (Absent)**  
Lake County Sheriff's Office  
360 W. Ruby St., Tavares, FL 32778  
Telephone: 352-742-4061
16. **Master Trooper William Smith**  
Florida Highway Patrol  
P.O. Box 290756, Davie, FL, 33329  
Telephone: 305-470-2500
- Commission Attorney**  
Chief Assistant Statewide Prosecutor  
Brian Fernandes  
Office of the Attorney General  
107 West Gaines Street, Suite 531,  
Tallahassee, FL 32399  
Telephone: 850-414-3488

#### SUNSHINE LAW

Commission Attorney Brian Fernandes stated that the Sunshine Law applies to agenda items on the Business Agenda and Commission members shall not have conversations with another Commission member or in the presence of another Commission member about agenda items currently pending before the Commission. Commission members may discuss agenda items with another Commission member during the Commission meeting and may have conversations with Commission staff and other individuals about the agenda items prior to the Commission meeting.

#### APPROVAL OF THE MAY 2025 COMMISSION MEETING AGENDA

Chairman Ford asked if there were any amendments to the May 2025 Commission meeting agenda. Commission Secretary Kim Rowell advised that the following items were submitted to Commission staff:

- The April 29, 2025, virtual meeting minutes was added to the agenda for approval by the Commission.
- The Meeting Room assignments were added to the agenda.
- Resolution for Government Analyst II Chuck Reaume was added to the agenda.

**RECOMMENDATION:** Chairman Ford requested a motion to approve the amended May 2025 agenda.

**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission approve the amended agenda; seconded by Commissioner Bevan; motion carried.*

#### APPROVAL OF THE FEBRUARY 2025 COMMISSION MEETING MINUTES

Chairman Ford asked if there were any amendments to the February 2025 Commission meeting minutes. Commission Secretary Kim Rowell stated there were no amendments.

**RECOMMENDATION:** Chairman Ford requested a motion to approve the February Commission meeting minutes.

**COMMISSION ACTION:** *Commissioner Riedl moved that the Commission approve the minutes; seconded by Commissioner Nebbeling; motion carried.*

#### APPROVAL OF THE APRIL 29, 2025 COMMISSION VIRTUAL MEETING MINUTES

Chairman Ford asked if there were any amendments to the April 2025 Commission meeting minutes. Commission Secretary Kim Rowell stated there were no amendments.

**RECOMMENDATION:** Chairman Ford requested a motion to approve the April 2025 Commission meeting minutes.  
**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission approve the minutes; seconded by Commissioner Hill; motion carried.*

#### RESOLUTIONS

Commission Secretary Kim Rowell read three resolutions into the commission record. The first resolution was presented to Government Analyst II, Chuck Reaume. Mr. Reaume served the Florida Department of Law Enforcement and the Criminal Justice Professionalism Division, since March 17, 2000. Mr. Reaume has, through his professionalism, integrity, and commitment made significant contributions to the criminal justice community and the citizens of Florida. His dedication and commitment to service have been an invaluable asset to the Criminal Justice Professionalism Division and the Commission. The Commission commended Mr. Reaume for his exemplary service during his tenure with the division and wished him well in future endeavors.

The second resolution was read for Government Analyst II, Wendy Bailey. Ms. Bailey served the Florida Department of Law Enforcement in the Criminal Justice Professionalism Division, since July 21, 2001. Ms. Bailey was a dedicated and professional member of the Bureau of Training and made significant contributions to the development of Florida's criminal justice standards and training programs. Most notably, she served the last decade as the lead team developer for the State Officer Certification Examination. Her dedication and commitment have been an invaluable asset to the Criminal Justice Professionalism Division and the Commission. The Commission commended Ms. Bailey for her contributions to the criminal justice field and wished her well in future endeavors.

The third resolution was read for Statewide Prosecutor Nicholas Cox. Mr. Cox represented the State of Florida, Office of the Attorney General, with distinction and served the Criminal Justice Standards and Training Commission from November 1, 2001, to May 8, 2003; and again, from December 12, 2012, to April 14, 2025. Mr. Cox's intellect, leadership, and willingness to assist the Commission on legal matters relating to the discipline of criminal justice officers and Commission issues has enabled the Commission to make sound decisions. The Commission commended Statewide Prosecutor Nick Cox for his exemplary service, professionalism, and valuable leadership during his tenure and wished him well in future endeavors.

**RECOMMENDATION:** Chairman Ford requested a motion to adopt the resolutions as read into the record.  
**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission adopt staff's recommendation; seconded by Commissioner Bevan; motion carried.*

#### TRAINING CENTER DIRECTORS' ASSOCIATION REMARKS

Training Center Directors Association Chairman Jay Romine, who is also the Director of Manatee Technical College's Criminal Justice Academy, shared this report from the Training Center Directors Association's (TCDA) business meeting that took place on Wednesday, May 14, 2025.

**Introduction of New Directors** – Florida Department of Corrections Director Charlie Gartman; Broward Sheriff's Office Director Tammy McNeal; Simpson Technical College Director Derek Origon; Sarasota Sheriff's Office Director Arlene Tracy; and Palm Beach State College Director Rick Morris.

**Annual Elections** – Suncoast Technical College Director Sandy Hotwagner was re-elected as treasurer; Broward College Institute of Public Safety Director Wayne Boulter was re-elected as South Chair; and Manatee Technical College Director William Romine was also re-elected as Chairman.

**High Liability Committee** – Chairman Romine stated the High Liability Committee is continuing to review the high liability areas on a regular basis including updates to the curriculum.

**Funding Issues** – Chairman Romine updated the commission on the Master Credentials List (MCL) and the CAPE Industry Certification Funding List for corrections. He stated that they are still on the list to be removed and the association cannot be the ones to lead the effort to get back on the list. Several training schools volunteered to take



the lead on this effort. He also emphasized that it is very important those industry certification funds return to their programs.

**College Credit** – Chairman Romine informed the commission that, together with FDLE, they will examine the uniformity of issuing college credit throughout the state for advanced training as it was passed into law during the last legislative session.

**Training Issues** – Chairman Romine mentioned that they will also be working on transferring PT hours if a student changes schools. He added that classes can be moved within programs to another school, but the PT hours cannot be transferred. By rule, those hours have never been allowed to be transferred.

**Retiring Directors** – Chairman Romine expressed gratitude to the following directors for their years of service and congratulated them on their upcoming retirements: Florida Department of Corrections Director John DeBell and Southwest Florida Public Safety Academy Director Todd Everly.

**2025 Chairman's Choice Award** – Broward College Institute for Public Safety Director Wayne Boulter was given the 2025 Chairman's Choice Award. Chairman Romine expressed his appreciation for Director Boulter's willingness to go above and beyond his responsibilities and mentioned it was his honor to present this award.

#### AGENDA ITEM 1: **CRIMINAL JUSTICE PROFESSIONALISM UPDATES**

Director Chad Brown of the Criminal Justice Professionalism Division (CJP) reported on the following:

**CJST Trust Fund Update** – Director Brown gave an update on the Trust Fund revenues, officer training disbursements, and the Trust Fund cash balance for Fiscal Year 2024 – 2025. The Trust Fund cash balance as of March 31, 2025, was \$7,767,549. The trust fund is used to provide salary dollars for staff and all other expenditures are from the general revenue allocated by the Florida Legislature. The 2024-2025 Fiscal Year operating budget is \$18.6 million. This quarter's revenues excluding exam and tuition fees were up by \$173,879 or 2.9% over the first three quarters of the fiscal year. Director Brown anticipates more than \$6.2 million will be disbursed for officer Training by the end of the fiscal year.

**Legislative Updates** – Director Brown stated that no legislation has passed throughout the sessions that directly impacts the Commission.

**Senate Bill 108** – Administrative Procedures – Director Brown stated that if the governor does not veto this bill, it will amend the administrative procedures act rulemaking process and will affect how all Florida Administrative Code rules are developed and managed, including those related to the Commission.

**Alcohol Testing Program (ATP)** – Director Brown reminded the commission that ATP moved from the CJP Division to Forensic Services Division last year. However, CJP will continue to advise them on the progress of the upgrade to the Intoxilyzer 9000. He mentioned that the approval of the contract with the vendor is still pending.

**Office of Criminal Justice Excellence (OCJE)** – Director Brown stated that OCJE will give an update at the next meeting in August, on their findings regarding the report that was presented at the February 2025 meeting: (A Comparative Overview of Academic-Based and Agency-Based Law Enforcement Training Centers: 2013 – 2023). This will include additional information regarding initial employment and retention at one year and five years.

#### AGENDA ITEM 2A: **CRIMINAL JUSTICE STANDARDS AND TRAINING TRUST FUND AUDIT RECOMMENDATIONS: REGIONS VII, IX, AND XVI FOR FY 2023-2024**

Bureau Chief Glen Hopkins presented this agenda item and provided the trust fund revenue recommendations.

1. Section 943.25(4), F.S., requires that the Commission establish, implement, supervise, and evaluate the expenditures of the Criminal Justice Standards and Training Trust Fund for Commission-approved advanced and specialized training program courses.

2. Rule 11B-18.010, F.A.C., requires that the Commission audit any training facility or program and fiscal agent's accounting records and procedures for compliance with laws, rules, budget provisions, and contractual agreements.

3. Perfect Audits: FY 2023-2024

Region VII: Daytona State College, School of Emergency Services

Eastern Florida State College Public Safety Institute

Valencia College Criminal Justice Institute

Volusia Sheriff's Office Training Academy

Region IX: Manatee County Sheriff's Office Training Center

Region XVI: Florida Department of Corrections, Staff Development and Training

**RECOMMENDATION:** Commission staff recommended the Commission approve the audit findings and recommended corrective actions for Regions VII, IX, and XVI for FY 2023-2024.

**COMMISSION ACTION:** *Commissioner Nebbeling moved that the Commission adopt Commission Staff's recommendation; seconded by Commissioner Riedl, motion carried.*

#### **AGENDA ITEM 2B: CRIMINAL JUSTICE STANDARDS AND TRAINING TRUST FUND OFFICER MONIES: FISCAL YEAR 2025 – 2026 OPERATING BUDGET REQUESTS**

Bureau Chief Glen Hopkins presented this agenda item and provided the trust fund operating budget recommendations.

1. Section 11B-18.0052, F.A.C., requires the Criminal Justice Professionalism Division to notify the Regional Training Councils of the projected allocation of officer training monies by July 1 of each year.
2. The proposed distribution of the **\$6,556,560.00** allocation is determined by the total regional officer count of **81,957** at the rate of **\$80.00** per officer. Each Commission-certified criminal justice training school submits a budget request to their Regional Training Council for approval and the Regional Chairpersons forward the respective region's budget(s) to Commission staff for review and approval.
3. Operating Budget Requests.

A. All budgets shall comply with the following Officer Training Monies Expenditure Formula:

- Administrative Category - No more than 5%
- Training Category - No less than 80%
- Operating Capital Outlay Category - No more than 15%

B. Details for the Fiscal Year **2025 – 2026** Operating Budget Requests begin on **page 2**. These budgets have been reviewed and approved by Commission staff.

C. The following is a summary of the Operating Budget Requests for Fiscal Year **2024 – 2025**:

• Region I	\$175,840.00	Region IX	\$660,400.00
• Region II	\$80,320.00	Region X	\$360,880.00
• Region III	\$114,160.00	Region XI	\$170,000.00
• Region IV	\$135,200.00	Region XII	\$323,680.00
• Region V	\$351,600.00	Region XIII	\$440,320.00
• Region VI	\$157,280.00	Region XIV	\$803,120.00
• Region VII	\$783,120.00	Region XV	\$306,640.00
• Region VIII	\$176,960.00	Region XVI	\$1,517,040.00

**RECOMMENDATION:** Commission staff recommended that the Commission approve the allocation of officer training monies for the Fiscal Year **2025 – 2026** Operating Budget Requests.

**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission adopt Commission Staff's recommendation; seconded by Commissioner Hill motion carried.*

### AGENDA ITEM 3: CRIMINAL JUSTICE TRAINING SCHOOL RECERTIFICATION

Bureau Chief Glen Hopkins presented this agenda item to the Commission to request recertification of Commission-certified Criminal Justice Training Schools, pursuant to Rule 11B-21.002(5), F.A.C.

1. Section 943.12, F.S. grants the Commission the authority to certify or deny certification to any criminal justice training school requesting approval to instruct Commission-approved courses in law enforcement, correctional, or correctional probation. In September 2021 and June 2024, an on-line survey was made available to all criminal justice agencies requesting input regarding the responsiveness of their training school and how the school met the needs of their agency. Results of these surveys were forwarded to the training center directors for their review and presented to the CJST Commission.
2. Applications for recertification have been received and a comprehensive evaluation has been completed of each training school by a certification team consisting of the CJSTC field representative, and an appointee from the school's Local Advisory Council or the Regional Training Council. Based on the findings of the certification team, the Criminal Justice Professionalism Division is recommending recertification for the following schools for the five-year period from July 1, 2025, to June 30, 2030.
  - Broward College, Institute for Public Safety – Type A
  - Broward County Sheriff's Office, Institute for Criminal Justice Studies – Type C
  - Chipola College, Criminal Justice Training Center – Type A
  - Citrus County Public Safety Training Center – Type A
  - College of Central Florida, Criminal Justice Institute – Type A
  - Criminal Justice Academy of Osceola – Type A
  - Daytona State College, School of Emergency Services – Type A
  - Department of Financial Services, Criminal Investigations Division Training Center – Type B
  - Eastern Florida State College, Public Safety Institute – Type A
  - Escambia County Sheriff's Office Training Academy – Type B
  - Florida Department of Corrections, Bureau of Professional Development and Training – Type C
  - Florida Department of Law Enforcement, Bureau of Professional Development – Type B
  - Florida Fish and Wildlife Conservation Commission, Law Enforcement Training Center – Type B
  - Florida Gateway College, Public Service Training Center at Olustee – Type A
  - Florida Highway Patrol, Training Academy - Type B
  - Florida Panhandle Technical College, Public Safety Institute – Type A
  - George Stone Technical College, Criminal Justice Training Center – Type A
  - Gulf Coast State College, Criminal Justice Training Academy/Division of Public Safety – Type A
  - Hillsborough Community College, Ybor City Campus, Criminal Justice Institute – Type A
  - Hillsborough County Sheriff's Office Training Academy – Type A
  - Indian River State College, Criminal Justice Institute – Type A
  - Lake Technical College, Criminal Justice Academy – Type A
  - Lee County Sheriff's Office, Criminal Justice Academy – Type A
  - Manatee County Sheriff's Office Training Center – Type C
  - Manatee Technical College, Criminal Justice Academy – Type A
  - Miami Police Training Center – Type B
  - Miami-Dade College, School of Justice – Type A
  - Miami-Dade Sheriff's Training Center – Type A
  - North Florida College, Public Safety Academy – Type A
  - Northeast Florida Criminal Justice Center – Type A
  - Northwest Florida State College, Criminal Justice Training Center – Type A

- Palm Beach State College, Criminal Justice Institute – Type A
- Pasco-Hernando State College, Public Service Technology Center – Type A
- Polk State College, Kenneth C. Thompson Institute of Public Safety – Type A
- Santa Fe College, Institute of Public Safety – Type A
- Sarasota County Sheriff's Office, Corrections Training Academy – Type C
- Seminole State College, Center for Public Safety – Type A
- Simpson Technical College, Criminal Justice Academy – Type B
- South Florida State College, Criminal Justice Academy – Type A
- Southwest Florida Public Service Academy – Type A
- St. Johns River State College, Criminal Justice Training Program – Type A
- St. Petersburg College, Southeastern Public Safety Institute – Type A
- Suncoast Technical College, Criminal Justice Academy – Type A
- Tallahassee State College, Florida Public Safety Institute, Pat Thomas LE Academy – Type A
- The College of the Florida Keys, Institute for Public Safety – Type A
- Valencia College, Criminal Justice Institute – Type A
- Volusia Sheriff's Office Training Academy – Type B

**3. Certification Codes:**

Type A = Instruction of Courses for ALL Disciplines

Type B = Instruction of Courses for Law Enforcement Only

Type C = Instruction of Courses for Corrections Only

**RECOMMENDATION:** Commission staff recommended recertification for all forty-seven Criminal Justice Training Schools for the period from July 1, 2025, through June 30, 2030.

**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission adopt staff's recommendation to approve the training school recertifications; seconded by Commissioner Pearson; motion carried.*

**AGENDA ITEM 4A (1-2): APPROVAL OF SPECIALIZED INSTRUCTOR COURSES #3024, PATROL RIFLE INSTRUCTOR, AND #3025, SHOTGUN INSTRUCTOR**

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval of the following Specialized Instructor Courses: #3024 Patrol Rifle Instructor and #3025 Shotgun Instructor.

1. The Commission is responsible for maintaining specialized instructor training program courses for Commission-certified law enforcement, correctional, and correctional probation officers. Courses in the Specialized Instructor Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. During the 2023 firearms rewrite, the subject matter expert (SME) workgroup removed semi-automatic rifle/carbine and shotgun content from the Basic Recruit Training Program's (BRTTP) Criminal Justice Firearms 80-hour block to allow for more in-depth pistol instruction.
3. To address this training gap, Commission staff worked with SMEs to develop optional patrol rifle and shotgun operator courses; these courses teach officers how to safely handle and operate the weapon system while also providing instructor courses to teach the long gun instructor and operator curricula.

Both long gun instructor courses contain general firearms instructor techniques found in the Specialized Instructor Course, #801, Handgun Instructor. The new instructor courses review the operator course curricula and teach instructor-students how to evaluate and remediate students on proficiency evaluations and qualifications.

To successfully complete either long gun instructor course, instructor-students must pass, without remediation, a series of proficiency evaluations and qualifications similar to those found in the Handgun Instructor course. Instructor-students will not be required to complete an additional high-liability internship to earn the certification

4. Only students who complete the instructor courses to become Commission-certified patrol rifle or shotgun instructors will be authorized to teach those respective long gun instructor and operator courses. Additionally, they will be authorized to sign off on mandatory in-service patrol rifle or shotgun qualifications biennially, beginning July 1, 2026.

Given that no one has completed these courses, Commission staff requests that the Commission exempt the following members of the long gun workgroup from this requirement:

- Chris Andrews
- Sean Bergert
- Joshua Courchene
- Scott Johnson
- Philip Law
- Melissa Oman

**RECOMMENDATION:** Commission staff recommended that the Commission approve the 32-hour Specialized Instructor Course, #3024, Patrol Rifle Instructor, and the 24-hour Specialized Instructor Course, #3025, Shotgun Instructor, in the Specialized Instructor Training Program with an effective date of July 1, 2025.

**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission adopt staff's recommendation; seconded by Commissioner Smith; motion carried.*

**AGENDA ITEM 4B (1-2): OFFICER TRAINING: SPECIALIZED TRAINING PROGRAM COURSES; APPROVAL OF SPECIALIZED COURSES; 3026 PATROL RIFLE OPERATOR, AND 3027 SHOTGUN OPERATOR**

Bureau Chief Ashley Pennington presented this agenda item presented this agenda item to the Commission to request approval of the following Specialized Courses: #3026 Patrol Rifle Operator and #3027 Shotgun Operator.

1. The Commission is responsible for maintaining specialized training program courses for Commission-certified law enforcement, correctional, and correctional probation officers. Courses in the Specialized Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. During the 2023 firearms rewrite, the subject matter expert (SME) workgroup removed semi-automatic rifle/carbine and shotgun content from the Basic Recruit Training Program's (BRTTP) Criminal Justice Firearms 80-hour block to allow for more in-depth pistol instruction.
3. To address this training gap, Commission staff worked with SMEs to develop optional patrol rifle and shotgun operator courses; these courses teach officers how to safely handle and operate the weapon systems.

Both long gun operator courses expand on the material used in the 2023 BRTTP Criminal Justice Firearms 80-hour block with more information on shooting stances and ready positions as well as new content on mechanical offset, movement positions, and shooting from behind cover. Additionally, the Patrol Rifle Operator course will teach and require students to demonstrate how to transition from rifle to pistol during a deadly force encounter.

To successfully complete either long gun operator course, students must pass a series of proficiency evaluations and qualifications similar to those in the academy. Additionally, the Patrol Rifle Operator course will require students to complete active threat/shooter drills.

These optional courses are designed to familiarize students with the weapon systems, not to provide a certification.

**RECOMMENDATION:** Commission staff recommended that the Commission approve the 32-hour Specialized Course, #3026, Patrol Rifle Operator, and the 24-hour Specialized Course, #3027, Shotgun Operator, in the Specialized Training Program with an effective date of July 1, 2025.

**COMMISSION ACTION:** *Commissioner Nebbeling moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Smith; motion carried.*

### **AGENDA ITEM 4B-3: Officer Training: Specialized Courses Approval of Specialized Course 3028, Lethality Assessment Training for Law Enforcement Officers**

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval of Specialized Course, #3028, Lethality Assessment Training for Law Enforcement Officers

1. The Commission is responsible for maintaining specialized training program courses for Commission-certified law enforcement, correctional, and correctional probation officers. Courses in the Specialized Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. Senate Bill 1224 amended s. 741.29, F.S. to require all law enforcement officers to complete a mandatory one-time training on adopted statewide policies and procedures for administering a lethality assessment during a domestic violence call that involves an intimate partnership.
3. Commission staff consulted with members with the Florida Sheriff's Association, Florida Police Chief's Association, the Department of Children and Families, Florida Partnership to End Domestic Violence, Peaceful Paths Domestic Abuse Network, the Hubbard House, and the Gabby Petito Foundation to develop policies, procedures, a lethality assessment form, and an online training necessary for implementation of the lethality assessment.

This 1-hour online training is not meant to teach law enforcement officers how to handle domestic violence calls. Instead, it explains what a lethality assessment is, when and how to administer it during a domestic violence call, the process for advising the victim of the nearest locally certified domestic violence center, and what to include in the police report and filing packet.

All law enforcement officers have until October 1, 2026, to complete the mandatory one-time training. Students who attend the Basic Recruit Training Program (BRTP) Law Enforcement Academy beginning on or after July 1, 2026, will have satisfied this requirement.

**RECOMMENDATION:** Commission staff recommended the Commission approve the 1-hour online Specialized Course, #3028, Lethality Assessment Training for Law Enforcement Officers in the Specialized Training Program with an effective date of June 9, 2025.

**COMMISSION ACTION:** *Commissioner Bevan moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Pearson; motion carried.*

### **AGENDA ITEM 4B-4: Officer Training: Specialized Course; Approval of Specialized Course #3029, Alzheimer's Disease and Related Dementias Training for Criminal Justice Officers**

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval of Specialized Course, #3029, Alzheimer's Disease and Related Dementias Training for Criminal Justice Officers.

1. The Commission is responsible for maintaining specialized training program courses for Commission-certified law enforcement, correctional, and correctional probation officers. Courses in the Specialized Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. House Bill 801 created s. 943.17299, F.S., to require Commission staff to develop a continued employment online training relating to Alzheimer's disease and related dementias (ADRD).
3. Commission staff consulted with the Department of Elder Affairs; the Alzheimer's Association; Florida State University's College of Medicine, Department of Geriatrics; and various criminal justice agencies around the state to develop training that provides instruction on:
  - recognizing the behavioral signs and characteristics of ADRD
  - communicating effectively with people living with ADRD
  - employing the use of alternatives to physical restraints
  - identifying signs of abuse, neglect, or exploitation



This elective, 2-hour online training is designed to teach officers how to respond to certain ADRD-related calls that they may encounter while on duty. The training includes video instruction, officer job aids, and caregiver resources to improve officers' understanding of the disease.

**RECOMMENDATION:** Commission staff recommended that the Commission approve the 2-hour Specialized Course, #3029, Alzheimer's Disease and Related Dementias Training for Criminal Justice Officers, in the Specialized Training Program with an effective date of May 15, 2025.

**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Pearson; motion carried.*

#### **AGENDA ITEM 5: FLORIDA CRIMINAL JUSTICE EXECUTIVE INSTITUTE(FCJEI) POLICY BOARD MEMBERSHIP**

Bureau Chief Chris Johnson presented this agenda item to the Commission to request approval for the reappointment of Chief Tracy Frazzano to the Florida Criminal Justice Executive Institute Policy Board.

1. Section 943.1755(3), F.S., requires that "an individual shall be nominated by the entities and shall become members of the board upon approval of the Criminal Justice Standards and Training Commission. Members appointed under this paragraph shall serve a 2-year term.
2. President Charlie Vazquez of the Florida Police Chiefs' Association has made the following recommendation to the Florida Criminal Justice Executive Institute Policy Board (FCJEI Policy Board): a) the reappointment of Chief Tracy Frazzano of the Marco Island Police Department.

**RECOMMENDATION:** Commission staff recommended the Commission: **1)** Adopt the Florida Police Chiefs' Association recommendation to reappoint Chief Tracy Frazzano, effective May 15, 2025, to the FCJEI Policy Board.

**COMMISSION ACTION:** *Commissioner Pearson moved that the Commission adopt staff's recommendation; seconded by Commissioner Sewell; motion carried.*

#### **AGENDA ITEM 6A: REQUEST FOR VARIANCES OR WAIVER OF RULE: PETITION FOR A WAIVER OF RULE 11B-18.004(9), F.A.C., BY FRANK RUBINO, CHIEF OF POLICE OF THE LONGBOAT KEY POLICE DEPARTMENT**

Bureau Chief Glen Hopkins presented this agenda item to the Commission by Chief Frank Rubino to request a waiver of Rule 11B-18.004(9), F.A.C. Chief Rubino was present.

**RECOMMENDATION:** Commission staff recommended that the Commission APPROVE the petition for a waiver of Rule 11B-18.004(9), F.A.C., with an effective date of July 1, 2025.

**COMMISSION ACTION:** *Commissioner Bage moved that the Commission approve Commission staff's recommendation and GRANT the waiver; seconded by Commissioner Rosa; the motion carried.*

#### **BUSINESS MEETING ADJOURNED**

Chairman Ford requested a motion to adjourn, and *Commissioner Nebbeling moved that the Commission adjourn the CJSTC Business meeting; seconded by Commissioner Rosa; motion carried.*

## OFFICER DISCIPLINE AGENDA

### COMMISSION MEMBERS PRESENT OR ABSENT

*Roll was called and the following 13 Commission members represented a quorum:*

1. **Honorable Tommy Ford, Chairman**  
Sheriff, Bay County Sheriff's Office  
3421 North Highway 77, Panama City, FL 32405-5009  
Telephone: 850-248-2078
  2. **Regional Director Brian D. Riedl**  
**proxy for Florida Department of Corrections**  
**Secretary Ricky D. Dixon**  
Florida Department of Corrections Region 3 Office  
19225 U.S. Highway 27, Clermont, Florida 34715-9025  
Telephone: 352-989-9113
  3. **Investigator George D. Lofton, Vice-Chairman**  
**proxy for Attorney General James Uthmeier**  
Office of the State Attorney  
6<sup>th</sup> Judicial Circuit of Florida  
Pinellas and Pasco Counties  
P.O. Box 17500, Clearwater, FL 33762-0500  
Telephone: 727-251-0488
  4. **Colonel Gary L. Howze, II (Absent)**  
Florida Department of Highway Safety and Motor Vehicles  
Division of Florida Highway Patrol  
2900 Apalachee Parkway, Tallahassee, FL 32399-0500  
Telephone: 850-617-3100
  5. **Honorable Wayne Ivey**  
Sheriff Brevard County Sheriff's Office  
700 S. Park Avenue, Titusville, FL 32780  
Telephone: 321-264-5201
  6. **Chief Jeffrey M. Pearson**  
Satellite Beach Police Department  
510 Cinnamon Drive, Satellite Beach, FL 32937  
Telephone: 321-773-4400
  7. **Chief Robert Bage**  
Fort Walton Beach Police Department  
7 Hollywood Blvd. N.E., Fort Walton Beach, FL 32548  
Telephone: 850-833-9532
  8. **Chief Melanie Bevan**  
Bradenton Police Department  
100 10<sup>th</sup> Street West, Bradenton, FL 34205  
Telephone: 941-932-9333
  9. **Sergeant James Reaves**  
Jacksonville Sheriff's Office  
5530 Beach Road, Jacksonville, FL 32207  
Telephone: 904-398-7010
  10. **Range Master Christopher Nebbeling**  
West Palm Beach Police Department  
600 Banyan Boulevard, West Palm Beach, FL 33401  
Telephone: 561-822-1899
  11. **Officer Richard Murphy (Absent)**  
Tallahassee Police Department  
234 East Seventh Avenue, Tallahassee, FL 32303  
Telephone: 850-891-4200
  12. **Sergeant Edgar Rosa**  
Orange County Corrections Department  
3741 Vision Blvd., Orlando, FL 32939  
Telephone: 407-448-8318
  13. **Dr. James D. Sewell**  
301 2<sup>nd</sup> Street North, #4, St. Petersburg, FL 33701  
Telephone: 727-821-5014
  14. **Warden Amelia Hill**  
Madison Correctional Institution  
382 SW MCI Way, Madison, FL 32340  
Telephone: 850-973-5547
  15. **Major Skott Jensen (Absent)**  
Lake County Sheriff's Office  
360 W. Ruby St., Tavares, FL 32778  
Telephone: 352-742-4061
  16. **Master Trooper William Smith**  
Florida Highway Patrol  
P.O. Box 290756, Davie, FL, 33329  
Telephone: 305-470-2500
- Commission Attorney**  
Chief Assistant Statewide Prosecutor  
Brian Fernandes  
Office of the Attorney General  
107 West Gaines Street, Suite 531  
Tallahassee, FL 32399  
Telephone: 850-414-3488



## SUNSHINE LAW

Commission Attorney Brian Fernandes stated that the Sunshine Law applies to agenda items on the Disciplinary Agenda and Commission members shall not have conversations with another Commission member or in the presence of another Commission member about the agenda items currently pending before the Commission. Commission members may discuss the agenda items with another Commission member during the Commission meeting and may have conversations only with Commission staff or himself about the disciplinary cases prior to the Commission meeting.

## APPROVAL OF THE MAY 2025 DISCIPLINARY AGENDA

Training and Research Manager Erica Gaines advised the Commission of the following amendments to the May 2025 disciplinary agenda:

**Removed Cases – Tabs:** B-26, Leandre, Linda A.; B-34, Owen, Ryan H.; B-38, Wilson, Neil J.; B-39, Yanes Marterl, Jordy; F-11, Bonitto, Xavier N.; F-50, Jackson, Diamond S.; F-56, Johnson, Carla E.; F-63, Kramer, Alexander; F-66, Lawrence, Bradford W.; F-76, Mitchell, Angelia C.; F-95, Sharpe, Brenae; and F-104, Stull, Robert L.

**Tab B-21**, Harrell, Kevin A. was REMOVED from the agenda at the request of the Respondent's attorney.

**Added Cases – Tabs:** A-19, Delmonte, Luis; A-20, Motola, Jeffrey; G-52, Ryan, John M.; I-5, Joseph, Cuthbert; I-6, Llano, Daniel A.; and J-12, Tyler, Nicole D.

**Removed from Default Agenda to the Voluntary Relinquishment Agenda** – Tab F-78, Nealy, Candice N. was moved to Tab E-29.

**Materials Loaded to Tablets – Tabs:** B- 15, Eugene, Curtis V.; B-16, Fendalson, Tyler D.; Tab B-19, Gamez, Fabiola M.; B-23, Herring, Kahrique D.; F-08, Bennett, Edward S.; and F-83, Parker, Hentavious Z.

**Material Hand Carried** – Tab, B-27, Lemay, Zander D.

**RECOMMENDATION:** Chairman Ford requested a motion to approve the amended May 2025 disciplinary agenda.

**COMMISSION ACTION:** *Commissioner Riedl moved that the Commission approve the amended agenda; seconded by Commissioner Reaves; the motion carried.*

## THE FOLLOWING DISCIPLINARY CASES ARE TRANSCRIBED IN THE ORDER THE CASES WERE PRESENTED BY THE FDLE COUNSEL:

Tab A-13, Case 50540 Stipulation and Settlement Agreement	Jones, Jovares J. Respondent and Attorney Rick King present.	Misconduct/Guideline Penalty: Driving Under the Influence-BAC .15 or higher; (05-05-2023); (Prospective Suspension with Substance Abuse Counseling to Revocation)
		Agency: Palm Beach County Sheriff's Office
RECOMMENDATION: FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 74-day prospective SUSPENSION to be served within 180 days after the filing of the Final Order; 1 year PROBATION to begin at the conclusion of the suspension; and provide staff with successful completion of Commission-approved substance abuse counseling prior to the end of the probationary period.		
COMMISSION ACTION: Discussion was held, and Commissioner Riedl moved to accept staff's recommendation; seconded by Pearson; motion carried.		
Tab B-5, Case 52286 Informal Hearing-Moral Character	Brown, Darrell Respondent and Attorney Bobi Frank were present.	Misconduct/Guideline Penalty: Perjury Not in an Official Proceeding;(02-04-2022); (Prospective Suspension to Revocation)
		Agency: Not employed at the time of misconduct

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 50-day prospective SUSPENSION to begin 15 days after filing the Final Order; 1-year period of PROBATION to begin upon conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved ethics training prior to the end of the probationary period.

**COMMISSION ACTION:** Discussion was held, and *Commissioner Rosa moved to accept staff's recommendation with a 25-day retroactive; 25-day prospective Suspension; seconded by Commissioner Lofton; motion carried.*

<b>Tab B-7, Case 50800</b> <b>Informal Hearing-Moral Character</b>	<b>Cortez, Zaldy</b> Respondent and Attorney Rick King were present.	<b>Misconduct/Guideline Penalty:</b> Driving Under the Influence-BAC .15 or higher;(06-08-2023); (Prospective Suspension with Substance Abuse Counseling to Revocation)
		<b>Agency:</b> Palm Beach County Sheriff's Office

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 4-day retroactive SUSPENSION; 86-day prospective SUSPENSION to be served within 180 days following the filing of the Final Order; 1 year of PROBATION to begin upon conclusion of suspension period; and provide staff with proof of successful completion of Commission-approved substance abuse counseling prior to the conclusion of the probationary period.

**COMMISSION ACTION:** Discussion was held, and *Commissioner Pearson moved to accept staff's recommendation; seconded by Commissioner Ivey; motion carried.*

<b>Tab B-9 Case 50211</b> <b>Informal Hearing-Moral Character</b>	<b>Davis, Calvester</b> Respondent and Attorney Kyle Troop present.	<b>Misconduct/Guideline Penalty:</b> Driving Under the Influence-BAC .15 or higher; (01-29-2023); (Prospective Suspension with Substance Abuse Counseling to Revocation)
		<b>Agency:</b> Department Of Corrections

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 75-day prospective SUSPENSION to be served within 180 days following the filing of the Final Order; 6-months of PROBATION to begin at the conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved substance abuse counseling prior to the conclusion of the probationary period.

**COMMISSION ACTION:** Discussion was held, and *Commissioner Pearson moved to accept staff's recommendation with a 60-day prospective SUSPENSION; seconded by Commissioner Bevan; motion carried.*

<b>Tab B-10, Case 51517</b> <b>Informal Hearing-Moral Character</b>	<b>Davis, Michael L.</b> Attorney Rick King was present.	<b>Misconduct/Guideline Penalty:</b> False Statement False Official Statement; (05-20-2023); (Prospective Suspension to Revocation)
		<b>Agency:</b> Palm Beach County Sheriff's Office

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 55-day prospective SUSPENSION to begin 15 days following the filing of the Final Order; 1 year PROBATION to begin upon conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved ethics training prior to the conclusion of the probationary period.

**COMMISSION ACTION:** Discussion was held, and *Commissioner Pearson moved to accept staff's recommendation; seconded by Commissioner Lofton; motion carried.*

<b>Tab B-11, Case 50392</b> <b>Informal Hearing-Moral Character</b>	<b>Delaney, Anthony N.</b> Respondent and Attorney Rick King present.	<b>Misconduct/Guideline Penalty:</b> Driving Under the Influence-BAC .15 or higher; (03-19-2023) ;(Prospective Suspension with Substance Abuse Counseling to Revocation)
		<b>Agency:</b> Palm Beach County Sheriff's Office

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 74-day prospective SUSPENSION to be served within 180 days following the filing of the Final Order; 1-year PROBATION to begin upon conclusion of suspension period; and provide staff with proof of successful completion of Commission-approved substance abuse counseling prior to the conclusion of the probationary period.  
**COMMISSION ACTION:** Discussion was held, and *Commissioner Pearson moved to accept staff's recommendation; seconded by Commissioner Sewell; motion carried.*

<b>Tab B-15, Case 52061</b> <b>Informal Hearing-Moral Character</b>	<b>Eugene, Curtis V.</b> Respondent and Attorney Claudel Trajan present.	<b>Misconduct/Guideline Penalty:</b> Unprofessional Relationship With a Probationer (Physical Contact); (On or between 11-20-2023, and 4-22-2024); (Revocation); Overt/Conspicuous/Public Act of Sexual or Simulated Sexual Nature Like to Be Seen/Observed by Others; (on or between 11-20-23, and 04-0-2024); (Suspension to Revocation)
		<b>Agency:</b> Glades County Sheriff's Office

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission REVOKE the respondent's certification.  
**COMMISSION ACTION:** Discussion was held, and *Commissioner Bevan moved to accept staff's recommendation; seconded by Commissioner Ivey; motion carried.*

<b>Tab B-30, Case 50715</b> <b>Informal Hearing-Moral Character</b>	<b>Lowry, Ronald C.</b> Respondent and Attorney Rick King present.	<b>Misconduct/Guideline Penalty:</b> Adjudicated Guilty of Driving Under the Influence-BAC .15 or higher; (08-29-2023); (Prospective Suspension with Substance Abuse Counseling to Revocation)
		<b>Agency:</b> Department Of Corrections

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben presented this case and recommended the Commission impose a 5-day retroactive SUSPENSION; 85-day prospective SUSPENSION to begin 15 days following the filing of the Final Order; 1 year PROBATION to begin at the conclusion of the suspension; and provide staff with successful completion of Commission-approved substance abuse counseling prior to the end of the probationary period.  
**COMMISSION ACTION:** Discussion was held, and *Commissioner Nebbeling moved to accept staff's recommendation with a 55-day prospective SUSPENSION; seconded by Commissioner Smith; motion carried.*

<b>Tab B-37, Case 50863</b> <b>Informal Hearing-Moral Character</b>	<b>Walker, Kimberly A.</b> Respondent and Attorney Mike Finesilver present.	<b>Misconduct/Guideline Penalty:</b> Adjudicated Guilty of Driving Under the Influence with Property Damage; (12-15-2023); (Prospective Suspension with Substance Abuse Counseling to Revocation)
		<b>Agency:</b> Broward County Sheriff's Office

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 10-day retroactive SUSPENSION; 80-day prospective SUSPENSION to be served within 180 days following the filing of the Final Order; 6-month PROBATION to begin upon the conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved substance abuse counseling prior to the end of the probationary period.  
**COMMISSION ACTION:** Discussion was held, and *Commissioner Pearson moved to accept staff's recommendation; seconded by Commissioner Hill; motion carried.*

Tab J-7, Case 48885 Voluntary Dismissal	Ovando, Rafael Attorney Kyle Troop present.	Misconduct/Guideline Penalty: Driving Under the Influence of Alcohol; (11-07-2021); (Probation with Substance Abuse Counseling)  Agency: Department Of Corrections
RECOMMENDATION: FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission DISMISS the Administrative Complaint against the Respondent and issue a Letter of Acknowledgement. COMMISSION ACTION: Discussion was held, and Commissioner Pearson moved to accept staff's recommendation; seconded by Vice-Chairman Lofton; motion carried.		
Tab A-16, Case 51678 Stipulation and Settlement Agreement	Sturdivant, Terrance Respondent present.	Misconduct/Guideline Penalty: Grand Theft timecard fraud/abuse; (On or between 05-05-2023 & 01-03-2024); (Suspension to Revocation)  Agency: Deland Police Department
RECOMMENDATION: FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 180-day prospective SUSPENSION to begin 15 days after the filing of the Final Order; 1-year PROBATION to begin upon conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved ethics training prior to the conclusion of the probationary period. COMMISSION ACTION: Discussion was held, and Vice-Chairman Lofton moved to accept staff's recommendation; seconded by Commissioner Nebbeling; motion carried.		
Tab B-13, Case 51398 Informal Hearing-Moral Character	Ellis, Dominic L. Respondent present.	Misconduct/Guideline Penalty: Sexual Harassment; (On or between 10-13-2023 & 11-13-2023); (Probation with Training to Suspension with Training)  Agency: Putnam County Sheriff's Office
RECOMMENDATION: FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 180-day prospective SUSPENSION to begin 15 days following the filing of the Final Order; 1-year PROBATION to begin at the conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved ethics training prior to the conclusion of the probationary period. COMMISSION ACTION: Discussion was held, and Commissioner Bevan moved to accept staff's recommendation; seconded by Commissioner Ivey; motion carried.		
Tab B-14, Case 49591 Informal Hearing-Moral Character	English, Brittney L. Respondent present.	Misconduct/Guideline Penalty: Possession of Not More than 20 Grams of Cannabis; (09-21-2020); (Revocation)  Agency: Department Of Corrections
RECOMMENDATION: FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission REVOKE the respondent's certification. COMMISSION ACTION: Discussion was held, and Commissioner Ivey moved to accept staff's recommendation; seconded by Commissioner Pearson; motion carried.		
Tab B-19, Case 50545 Informal Hearing-Moral Character	Gamez, Fabiola M. Respondent present.	Misconduct/Guideline Penalty: False Statement; (02-26-2023); (Prospective Suspension to Revocation)  Agency: Department Of Corrections

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 120-day prospective SUSPENSION to begin 15 days after filing the Final Order; 1 year PROBATION to begin upon conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved ethics training prior to the conclusion of the probationary period.

**COMMISSION ACTION:** Discussion was held, and *Commissioner Rosa moved to reject staff's recommendation and move for a Dismissal; seconded by Commissioner Reaves; motion carried.*

<b>Tab B-27, Case 51521</b> <b>Informal Hearing-Moral Character</b>	<b>Lemay, Zander D.</b> Respondent present.	<b>Misconduct/Guideline Penalty:</b> Battery; (01-21-2024); (Suspension); Resisting Officer; (01-21-2024); (Probation to Suspension); Violation of Commission-Ordered Probation; (01-21-2024); (Written Reprimand to Revocation).
		<b>Agency:</b> Not employed at the time of misconduct

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben presented this case and recommended the Commission REVOKE the respondent's certification.

**COMMISSION ACTION:** Discussion was held, and *Commissioner Ivey moved to accept staff's recommendation; seconded by Commissioner Pearson; motion carried.*

<b>Tab D-2, Case 52690</b> <b>Informal Hearing-Violation of Probation</b>	<b>Fillmon, Jimmy O.</b> Respondent present.	<b>Misconduct/Guideline Penalty:</b> Violation of Commission-Ordered Probation; (02-28-2023); (Written Reprimand to Revocation).
		<b>Agency:</b> Not employed at time of misconduct

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission REVOKE the respondent's certification.

**COMMISSION ACTION:** Discussion was held, and *Commissioner Ivey moved to accept staff's recommendation; seconded by Commissioner Nebbeling; motion carried.*

<b>Tab I-5, Case 45312</b> <b>Motion To Vacate/Set Aside</b>	<b>Joseph, Cuthbert</b> Respondent present.	<b>Misconduct/Guideline Penalty:</b> Fraudulent Insurance Claim; (02-15-2016); (Suspension to Revocation)
		<b>Agency:</b> Collier County Sheriff's Office

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben presented this case and recommended the Commission vacate the Final Order and DISMISS the Administrative Complaint.

**COMMISSION ACTION:** Discussion was held, and *Commissioner Riedl moved to accept staff's recommendation; seconded by Commissioner Rosa; motion carried.*

<b>Tab J-1, Case 49734</b> <b>Voluntary Dismissal</b>	<b>Burnette, Jeffrey T.</b> Respondent present.	<b>Misconduct/Guideline Penalty:</b> Excess Force by Corr; (03-08-2022); (Suspension to Revocation)
		<b>Agency:</b> Department Of Corrections

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission DISMISS the Administrative Complaint.

**COMMISSION ACTION:** Discussion was held, and *Commissioner Nebbeling moved to accept staff's recommendation; seconded by Commissioner Smith; motion carried.*



Tab B-33, Case 51856 Informal Hearing-Moral Character	Oleson, Rebecca A. Respondent present.	Misconduct/Guideline Penalty: Petit Theft; (02-29-2024); (Suspension to Revocation)
		Agency: Department Of Corrections
<b>RECOMMENDATION:</b> FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission impose a 90-day prospective SUSPENSION to begin 15 days after filing the Final Order; 1 year PROBATION to begin upon conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved ethics training prior to the conclusion of the probationary period.		
<b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner Pearson moved to accept staff's recommendation; seconded by Commissioner Hill; motion carried.</i>		
Tab B-29, Case 46345 Informal Hearing-Moral Character	Loving, Anthony T. Respondent present.	Misconduct/Guideline Penalty: Battery; (02-03-2020); (Suspension)
		Agency: Department Of Corrections
<b>RECOMMENDATION:</b> FDLE Assistant General Counsel Amanda McKibben presented this case and recommended the Commission impose a 90-day prospective SUSPENSION beginning 15 days following the filing of the Final Order; 1 year PROBATION to begin at the conclusion of the suspension; and provide staff with successful completion of Commission-approved anger management counseling prior to the conclusion of the probationary period.		
<b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner Nebbeling moved to accept staff's recommendation with a 90-day retroactive; seconded by Commissioner Reaves; motion carried.</i>		
Tab B-28, Case 48777 Informal Hearing-Moral Character	Leonard, Cody R. Respondent present.	Misconduct/Guideline Penalty: Battery – Domestic Violence Slight to Moderate Physical Injury; (02-06-2022); (Prospective Suspension to Revocation).
		Agency: Department Of Corrections
<b>RECOMMENDATION:</b> FDLE Assistant General Counsel Amanda McKibben presented this case and recommended the Commission impose a 90-day prospective SUSPENSION to begin 15 days following the filing of the Final Order; 1 year PROBATION to begin at the conclusion of the suspension; and provide staff with successful completion of Commission-approved anger management counseling prior to the conclusion of the probationary period.		
<b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner Pearson moved to accept staff's recommendation with a 180-day prospective SUSPENSION; seconded by Commissioner Rosa; motion carried.</i>		
Tab B-8, Case 51851 Informal Hearing-Moral Character	Cruz, Priscilla M. Respondent present.	Misconduct/Guideline Penalty: Unprofessional Relationship-Romantic Association: (Between 04-30-2023 and 05-26-2023); (Revocation)
		Agency: Department Of Corrections
<b>RECOMMENDATION:</b> FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission REVOKE the respondent's certification.		
<b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner Ivey moved to accept staff's recommendation; seconded by Commissioner Rosa; motion carried.</i>		

Tab E-15, Case 51438 Voluntary Relinquishment	Maguire, Michael C. Respondent was not present. A victim statement was given.	Misconduct/Guideline Penalty: Pled No Contest to Battery Felony; (09-16-2024); (Revocation)
		Agency: University of Central Florida, University Police Department
RECOMMENDATION: FDLE Assistant General Counsel Andy Digby presented this case and recommended the Commission accept the Voluntary Relinquishment.		
COMMISSION ACTION: Discussion was held, and Commissioner Ford moved to Revoke the respondent's certification; seconded by Commissioner Pearson; motion carried.		

## CONSENT AGENDA

### STIPULATION AND SETTLEMENT AGREEMENT CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs A-1 through A-20 were matters in which each of the Petitioners and Respondents have agreed to a settlement of their case.

**The following cases are tabs:** A-1, Bailey, Sean L.; A-2, Beauplan, Stacey; A-3, Bell, Travis J.; A-4, Bennett, Zane A.; A-5, Brock, Joseph K. A-6, Cates, Laura L.; A-7, Charles, Celiane ; A-8, Crowe, Michael B.; A-9, Davis, Jennifer M.; A-10, Freeman, Brandon L.; A-11, Hyler, Thomas C.; A-12, Johnson, Gerald A.; A-14, Marino, Justin F.; A-15, Stubblefield, Thomas A.; A-17, Wells, Leejhai T.; A-18, Wilson, Zachary T.; A-19, Delmonte, Luis; A-20, Motola, Jeffrey

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby requested the Commission adopt the Stipulation and Settlement Agreement as the final disposition for the above cases.

**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Pearson; motion carried*

**Recused:** Commissioner Reaves A-10 and A-14

### INFORMAL– MORAL CHARACTER CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs B-1 through B-39 were matters in which each of the Respondents was served with an Administrative Complaint alleging that each had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13(7), F.S. Each Respondent filed an election of rights stating he or she did not dispute the allegations of fact but wished to be heard in an informal hearing. Each Respondent was given notice of the scheduled informal hearing. The Respondents were either present and did not wish to address the commission or failed to appear.

**The following cases are tabs:** B-1, Anderson, Nathaniel R.; B-2, Battles, John W.; B-3, Bell, Michael S.; B-4, Bennett, Dwayne E.; B-6, Carr, John M.; B-12, Dukes, Jonathan ; B-16, Fendlason, Tyler D.; B-17, Ferreras, Alberto A.; B-18, Fissel, Michael R.; B-20, Greaves, Zachary A.; B-22, Hatcher, Jarrod B.; B-23, Herring, Kahrique D.; B-24, Jackson, Santriono D.; B-25, James, Sherman E.; B-31, Lynch, Sean M.; B-32, Mason, Nicholas M.; B-35, Roiz, Ivan M.; B-36, Smith, Jordan G.

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby requested the Commission find each Respondent in violation of officer standards and impose the disciplinary action as advocated by FDLE Counsel for each case.

**COMMISSION ACTION:** *Commissioner Hill moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion carried.*

### INFORMAL– FELONY CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs C-1 and C-2 were matters in which the Respondents were served an Administrative Complaint alleging each committed misconduct and thereby failed to maintain good moral character as required by Section 943.13(4), F.S. Each Respondent filed an Election of Rights stating he or she did not dispute the allegations of fact but wish to be heard in an informal hearing. Each Respondent was given notice of the scheduled informal hearing. The Respondents were either present and did not wish to address the commission or failed to appear.

**The following cases are tabs:** C-1, Hetrick, Joshua Raymond C.; C-2, Socarras, Armando B.

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby requested the Commission find each respondent in violation of officer standards and revoke certification.

**COMMISSION ACTION:** *Commissioner Nebbeling moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Riedl; motion carried.*

### INFORMAL– VIOLATION OF PROBATION CONSENT AGENDA

Commission staff Erica Gaines stated that Tab D-1 was a matter which the Respondent was served an Administrative Complaint alleging that the Respondent violated Commission ordered probation. The Respondent filed an Election of Rights stating that he did not dispute the allegations of fact but wish to be heard in an informal hearing. The Respondent was given notice of today's scheduled informal hearing. The Respondent was either present and did not wish to address the Commission or failed to appear.

**The following cases are tabs:** D-1, Clement, Emanuel

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby requested the Commission find the respondent in violation of Commission ordered probation and REVOKE the Respondent's certification

**COMMISSION ACTION:** *Commissioner Bage moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion carried.*

### VOLUNTARY RELINQUISHMENT CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs E-1 through E-29 were matters in which each of the Respondents was served an Administrative Complaint alleging a violation of officer standards. Each Respondent filed an election of rights stating he or she wished to voluntarily relinquish their certifications.

**The following cases are tabs:** E-1, Alexander, Dawn C.; E-2, Bradley, Caitlyn A.; E-3, Bradley, Caitlyn A.; E-4, Bradley, Caitlyn A.; E-5, Brooks, Breeann; E-6, Calabro, Jody; E-7, Caldwell, Joshua M.; E-8, Clegg, Elizabeth M.; E-9, Daniel, Cody D.; E-10, Glenn, Tatyana L.; E-11, Jones, Connor W.; E-12, Laster, Christy L.; E-13, Lee, Zachary Z.; E-14, Lovett, Ottawa F.; E-16, Maracle, Matthew D.; E-17, Massiah, Plenio V.; E-18, Munoz, Andrew; E-19, Noboa, Stephanie C.; E-20, Petit, Austin N.; E-21, Rodriguez, Artie D.; E-22, Rodriguez, Jeff; E-23, Rojas Ontiveros, Yenifer; E-24, Stachelsky, Melissa A.; E-25, Starling, Joel L.; E-26, Stege, Thomas E.; E-27, Suggs, Justin D.; E-28, Yates, Chris L.; E-29, Nealy, Candice N.

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben requested the Commission to accept each of the Respondent's voluntary relinquishment of certification in these cases.

**COMMISSION ACTION:** *Commissioner Pearson moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion carried.*



## DEFAULT – MORAL CHARACTER CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs F-1 through F-130 were matters in which each of the Respondents was served an Administrative Complaint alleging that each had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13(7), F.S. Each Respondent was served an Administrative Complaint by certified mail, return receipt requested, by personal service or by publication in compliance with Section 120.60(5), F.S. Each Respondent failed to file an Election of Rights form or otherwise establish a disputed issue of material fact in response to the Administrative Complaint within 21 days of receipt of the agency pleading as required by Rule 11B-28.106.111, F.A.C. By failing to request a hearing, the Respondents waived their right to any hearing where there was a disputed issue of material fact.

**The following cases are tabs:** F-1, Ackerman, Jonathan T.; F-2, Adams, Queeniesha M.; F-3, Angilella, Anthony; F-4, Barcia, Dalton P.; F-5, Battle, Nathaniel T.; F-6, Bauer, Christopher J.; F-7, Bence, Michael W.; F-8, Bennett, Edward S.; F-9, Bessent, Aaron; F-10, Blow, Christopher A.; F-12, Bostick, Steve C.; F-13, Boston, Karisia S.; F-14, Bowden, Stephenae J.; F-15, Brideau, Charles A.; F-16, Brown, Aundrey; F-17, Brown, Ty'tiara H.; F-18, Burkins, Jacob A.; F-19, Butler, Murray D.; F-20, Cady, Rhett W.; F-21, Campbell, Marc; F-22, Chambers, Christop; F-23, Chavez, Manuel A.; F-24, Chavez, Rachel M.; F-25, Choute, Lamont; F-26, Christian, Cristal R.; F-27, Cline, Jeffrey D.; F-28, Crew, Joshua L.; F-29, Crosby, Justin L.; F-30, Cruz, Alberto; F-31, Cruz, Nelson E.; F-32, Dor, Kateria; F-33, Dupree, Kyle D.; F-34, Eddins, Shannan M.; F-35, Feagle, Byron J.; F-36, Fleet, Brenton J.; F-37, Fowler, Shaqujan; F-38, Francis, Shenika A.; F-39, Geribon, Joshua M.; F-40, Gilbert, Russell D.; F-41, Hart, Peter E.; F-42, Hawkins, Kade G.; F-43, Hicens, Joshua A.; F-44, Hoffman, Keith R.; F-45, House, Steven D.; F-46, Howell, Casey J.; F-47, Jackson, Alexis N.; F-48, Jackson, Cherish J.; F-49, Jackson, Darryl; F-51, Jackson, Kartriana N.; F-52, James, John; F-53, Jenkins, Mercedes L.; F-54, Johns, Scott E.; F-55, Johnson, Brian C.; F-57, Johnson, Sean J.; F-58, Jones, Corey M.; F-59, Jones, Gavionne L.; F-60, Jones, James R.; F-61, Jordan, Nicole L.; F-62, Justice, Katrina R.; F-64, Kuhl, Joshua; F-65, Landrum, Christopher; F-67, Lee, Trenton D.; F-68, Lee, Whitney L.; F-69, Lewis, Matthew R.; F-70, Lightsey, Jeffrey L.; F-71, Luna Uribe, Soranyi A.; F-72, Lyons, Louis F.; F-73, Mcnutt, Kevin W.; F-74, Mcpherson, Cameron D.; F-75, Merritt, Danielle; F-77, Morton, Amani T.; F-79, O'leary, William J.; F-80, O'neal, Jordan; F-81, Owens, Joseph J.; F-82, Palma, Antonio G.; F-83, Parker, Hentavious Z.; F-84, Pearson, Sharyl; F-85, Perez, Catherine; F-86, Perez, Eugene A.; F-87, Perez, Evelio; F-88, Pierre, Jergens; F-89, Richardson, Brian; F-90, Richardson, Ronald D.; F-91, Romain, Guerlot; F-92, Roper, Valencia; F-93, Scott, Aaryn; F-94, Seffern, Jon R.; F-96, Simpkins, John; F-97, Sinclair, Dirio D.; F-98, Slatte, James A.; F-99, Smith, Jamie; F-100, Smith, Ray'jeen M.; F-101, Smith, Tiffany A.; F-102, Stellabotte, Allen M.; F-103, Stone, Justin N.; F-105, Sullivan, Al T.; F-106, Taylor, Jeremiah; F-107, Taylor, Ryan C.; F-108, Teehan, Sean; F-109, Thomas, Amanda M.; F-110, Thomas, Tiffany M.; F-111, Thompson, Johnny D.; F-112, Tibbs, Raymond; F-113, Tibbs, Raymond; F-114, Tomas, Ruth N.; F-115, Tucker, Amy J.; F-116, Tucker, Luke J.; F-117, Tucker, Luke J.; F-118, Vines, Noah D.; F-119, Walker, Michael A.; F-120, Wallace, Kayleigh A.; F-121, Wallace, Malcolm D.; F-122, Watkins, Jasmine M.; F-123, Watson, Michael V.; F-124, Williams, Diamond N.; F-125, Williams, Richard M.; F-126, Williams, Shante Y.; F-127, Willis, Christopher R.; F-128, Wiser, Austin L.; F-129, Woloszyn, Josiah; F-130, Wren, Timothy

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben requested the chair entertain a motion finding that each Respondent received proper notice of the Administrative Complaint and have waived their right to a hearing.

**COMMISSION ACTION:** *Commissioner Bevan moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Hill; motion carried.*

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben requested the chair entertain a motion that the Commission admit into evidence the case materials set forth in each of these cases as prima facie evidence in support of the allegations set forth, adopt the findings of fact and law contained in the Administrative Complaint as those of the Commission and find each respondent in violation of officer standards based upon the evidence and impose the disciplinary action as advocated by FDLE Counsel for each case.

## DEFAULT – MORAL CHARACTER CONSENT AGENDA, continued.

**COMMISSION ACTION:** *Commissioner Lofton moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Pearson; motion carried.*

**Recused:** Commissioner Ford, F-45.

## DEFAULT – FELONY CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs G-1 through G-52 were matters in which each of the Respondents was served an Administrative Complaint alleging that each violated Section 943.13(4), F.S., and have pled guilty, nolo contendere, or have been found guilty of a felony. Each Respondent was served by certified mail, return receipt requested, by personal service, or by publication, in compliance with Section 120.60(5), F.S. Each Respondent failed to file an Election of Rights form or otherwise establish a disputed issue of material fact in response to the Administrative Complaint within 21 days of receipt of the agency pleading as required by Rule 11B-28.106.111, F.A.C. By failing to request a hearing, the Respondents waived their right to a hearing in which there was a disputed issue of material fact.

**The following case was tab:** G-1, Baker, David R.; G-2, Barr, Christopher R.; G-3, Burke, Deonna D.; G-4, Burrow, Zeppelin; G-5, Caldwell, James R.; G-6, Campbell, Ashley N.; G-7, Cenat, Frenel; G-8, Chappell, Christopher J.; G-9, Cheshire, Nathaniel V.; G-10, Conner, James M.; G-11, Cook, Rochelle; G-12, Cowans, Verol B.; G-13, Cruz, Victor M.; G-14, Cyril, Enly R.; G-15, Dickens, Demarco D.; G-16, Dubuisson, Ritchie; G-17, Dunkley, Keith M.; G-18, Eargle, Odell; G-19, Edwards, Keith M.; G-20, Faison, Aaron; G-21, Farnsworth, Eric J.; G-22, Feliciano, Luis R.; G-23, Gelin, Rudd R.; G-24, Hartley, Franklin H.; G-25, Herren, Joshua R.; G-26, Jean, Anderson; G-27, Johnson, Braxton J.; G-28, Johnson, Jewell T.; G-29, Johnson-Cabrera, Jacqueline; G-30, Jordan, Jade-Alexis; G-31, Lamoreaux, Terry L.; G-32, Lawhorn, La'keitha; G-33, Lipari, Michael; G-34, Livingston, Kerria L.; G-35, Mauricio, Paulo S.; G-36, Milner, Jessica L.; G-37, Perez, Sergio; G-38, Pierre-Toussant, Jean M.; G-39, Powell, Marcus E.; G-40, Preston, Herneshia L.; G-41, Register, Eric D.; G-42, Rich, Shawn R.; G-43, Robertson, Richard A.; G-44, Robinson, Brian L.; G-45, Rogers, Christian J.; G-46, Shores, Ronald P.; G-47, Toussaint, Ignacio G.; G-48, Whittle, Zachary H.; G-49, Wilson, Steven A.; G-50, Wilson, Steven A.; G-51, Wilson, Steven A.; G-52, Ryan, John M.

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben requested the chair entertain a motion finding that the respondents received proper notice of the Administrative Complaint and waived their right to a hearing.

**COMMISSION ACTION:** *Commissioner Bevan moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Pearson; motion carried.*

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben requested the chair to entertain a motion that the Commission admits into evidence the case materials set forth in each of these cases as prima facie evidence in support of the allegations set forth, adopt the findings of fact and law contained in the Administrative Complaint as those of the Commission, and find each respondent in violation of officer standards based upon the evidence and revoke certification.

**COMMISSION ACTION:** *Vice-Chairman Lofton moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion carried.*

**Recused:** Commissioner Reaves G-2 and G-3

## DEFAULT – VIOLATION OF PROBATION CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs H-1 through H-6 were matters in which each Respondent was served an Administrative Complaint alleging a violation of the commission-ordered probation. Each Respondent was served by certified mail; return receipt requested, by personal service or by publication, in compliance with Section 160.0(5), F. S. Each Respondent failed to file an Election of Rights form or otherwise establish a disputed issue of material fact

## DEFAULT – VIOLATION OF PROBATION CONSENT AGENDA, continued

in response to the Administrative Complaint within 21 days of receipt of the agency pleading as required by Rule 11B-28.106.111, F.A.C. By failing to request a hearing, the Respondent waived their right to a hearing in which there was a disputed issue of material fact.

**The following cases are tabs:** H-1, Bliss, Jeffrey; H-2, Cabeza, Leidy; H-3, Demello, Jesse J.; H-4, Eastman, Kyle R.; H-5, Novoa, Jose A.; H-6, Oder, Kenneth S.

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby requested Chairman Ford entertain a motion finding that each Respondent received proper notice of the Administrative Complaint and waived their right to a hearing.

**COMMISSION ACTION:** *Commissioner Pearson moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Bevan; motion carried.*

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby requested Chairman Ford entertain a motion finding that the Commission admit into evidence the case materials set forth in this case as prima facie evidence in support of the allegations set for, adopt the findings of fact and law contained in the Administrative Complaint as those of the Commission, and find each respondent in violation of probation based upon the evidence and revoke certification.

**COMMISSION ACTION:** *Commissioner Hill moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion passed.*

## MOTION TO VACATE/SET ASIDE CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs I-1 through I-6 were matters in which staff or FDLE Counsel determined that the Final Order should be vacated or set aside, or the Respondent requested that the Final Order should be vacated or set aside, or the Respondent has filed a motion to vacate the Final Order.

**The following cases are tabs:** I-1, Dominguez-Cabrera, Asiel; I-2, Fonseca, Wilfred R.; I-3, Jones, Stacey T.; I-4, Phillips, Nicholas P.; I-6, Llano, Daniel A.

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben requested that the Commission to impose the position as advocated by FDLE counsel for the aforementioned cases.

**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission adopt FDLE Counsel's recommendation; seconded by Vice-Chairman Lofton; motion carried.*

## VOLUNTARY DISMISSAL CONSENT AGENDA

Commission staff Erica Gaines stated that Tab J-1 through J-12 were matters in which FDLE staff or FDLE Counsel determined that the case should be dismissed.

**The following case was tab:** J-2, Diaz, Julian K.; J-3, Foster, James D.; J-4, Guffey, Bobby J.; J-5, Kuczka, Jacob C.; J-6, Mathis, Earnest; J-8, Richburgh, Trevon J.; J-9, Schuchmann, Katie R.; J-10, Stubbs, Thomas O.; J-11, Williams, Andrew J.; J-12, Tyler, Nicole D.

**RECOMMENDATION:** FDLE Assistant General Counsel Andy Digby requested that the Commission DISMISS the administrative complaints.

**COMMISSION ACTION:** *Commissioner Bevan moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Rosa; motion carried.*

### BASIC ABILITIES TEST ADMINISTRATIVE PENALTY CONSENT AGENDA

Commission staff Erica Gaines stated that Tab K-1 and K-2 were matters in which the Respondents were served with a Notice of Intent to Deny Basic Abilities Test results and impose a prohibition against retesting for 5-years alleging that they had committed conduct that had subverts the Basic Abilities Test process. The notice informed each Respondent of the Commission's intention to take disciplinary action.

**The following case was tab:** K-1, Calderon, Ivannia D.; K-2, Holder, Darion

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben requested that the Chair entertain a motion to accept the recommended penalty of nullification of Basic Abilities Test scores and prohibit each Respondent from taking the Basic Abilities Test for a period of five years.

**COMMISSION ACTION:** *Commissioner Bage moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Bevan; motion carried.*

### STATE OFFICER CERTIFICATION EXAM ADMINISTRATIVE PENALTY CONSENT AGENDA

Commission staff Erica Gaines stated that Tab L-1 and L-2 were matters in which each Respondent was served a Notice of Intent to DENY State Officer Certification Exam results an impose prohibition against retesting for 5 years alleging that each Respondent committed conduct that subverted the State Officer Certification Exam process. The notice informed each Respondent of the Commission's intention to take disciplinary action.

**The following case was tab:** L-1, Cox, Cae-Shay; L-2, Hawkins, Steven

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben requested the chair entertain a motion to accept the recommended penalty of nullification of State Officer Certification Exam scores and prohibit each Respondent from taking the State Officer Certification Exam for a period of five years.

**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Pearson; motion carried.*

### TEA CERTIFICATION DENIAL CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs M-1 through M-34 were matters in which each Respondent was served a notice of denial certification alleging that each had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13 (7), F.S. The notice informed each Respondent of the Commission's intention to take disciplinary action.

**The following cases are tabs:** M-1, Allen, Del'kendrick J.; M-2, Bejinez, Lisvet M.; M-3, Bell, Jadarious T.; M-4, Boles, Terrance J.; M-5, Boynton, Rashe; M-6, Breegle, Sarah C.; M-7, Broussard, Marshelia M.; M-8, Brown, Ashley M.; M-9, Burgess, Victoria E.; M-10, Butkiewicz, Damian O.; M-11, Butler, Kameryn E.; M-12, Cage, Nikayla K.; M-13, Campbell, Ki'unshay Q.; M-14, Case, Brandon S.; M-15, Chappel, Mauriel; M-16, Cheatum, Les'leigh R.; M-17, Cole, Isaac S.; M-18, Desrosiers, Val-Charming; M-19, Jackson, Khadija A.; M-20, Jones, Jeremy T.; M-21, Lanoue, Jordan J.; M-22, Lombardi, Jr.; M-23, Nordyke, Carly K.; M-24, Palenzuela, Juan A.; M-25, Patterson, Brittany I.; M-26, Pierre-Louis, Diante; M-27, Prather, Markia; M-28, Proffitt, Cynthia A.; M-29, Pryor, Shanti; M-30, Przybylski, Patrick D.; M-31, Santana Villanueva, Autumn M.; M-32, Thompson, Ta Keya S.; M-33, Tyus, Trever M.; M-34, Varner, Corneshia S.

**RECOMMENDATION:** FDLE Assistant General Counsel Amanda McKibben requested the chair entertain a motion to accept the recommended denial of certification for a period of two years for these cases.

**COMMISSION ACTION:** *Commissioner Pearson moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion carried.*

#### UNAGENDAED ITEM

Chairman Ford stated that a recent goal of the commission has been to make discipline cases more consistent. He requested the help of Bureau Chief Glen Hopkins to assist the Commission by reviewing cases that were presented to the commission from 2022 to 2024. The data was completed and shared with the Commission members in April. Chairman Ford opened the floor for discussion. This information did not require Commission action.

Chairman Ford welcomed Government Analyst II, Renee Strickland and thanked her for the significant effort she put into gathering the data. In conclusion, Chairman Ford stated that he believed this information will be helpful to the commission when making decisions on disciplinary cases.

#### OFFICER DISCIPLINE PROCEEDINGS ADJOURNED

*Chairman Ford requested a motion to adjourn, and Commissioner Bevan moved to adjourn the Officer Discipline Proceedings; seconded by Commissioner Ford; motion carried.*

The minutes were prepared by Commission Secretary Kim Rowell of the Florida Department of Law Enforcement, Criminal Justice Professionalism, Post Office Box 1489, Tallahassee, Florida 32302.

## AGENDA ITEM: 1

Criminal Justice Professionalism, Standards & Training Services Updates

### ISSUE

This agenda item is presented to provide the Commission with information regarding Division and legislative initiatives.

### EXECUTIVE SUMMARY

Director Chad Brown will give an update on Division and legislative initiatives.

RECOMMENDATION(S): This agenda item does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

## AGENDA ITEM: 2

Criminal Justice Standards and Training Trust Fund Officer Training Monies: Trust Fund Audit Recommendations for Regions III and XV for FY 2023-2024.

### ISSUE

The final audits for Regions III and XV for FY 2023-2024 are only included in the Commission and Commission staff's Commission packet and are presented to the Commission for approval of the final audit recommendations.

### EXECUTIVE SUMMARY

1. Section 943.25(4), F.S., requires that the Commission establish, implement, supervise, and evaluate the expenditures of the Criminal Justice Standards and Training Trust Fund for Commission-approved advanced and specialized training program courses.
2. Rule 11B-18.010, F.A.C., requires that the Commission audit any training facility or program and fiscal agent's accounting records and procedures for compliance with laws, rules, budget provisions, and contractual agreements.
3. Perfect Audits: FY 2023-2024

#### Region III:

- Tallahassee State College, Florida Public Safety Institute, Pat Thomas Law Enforcement Academy

#### Region XV:

- Department of Financial Services Criminal Investigations Division Training Center
- Florida Department of Law Enforcement Bureau of Professional Development
- Florida Fish & Wildlife Conservation Commission Training Center Law Enforcement Training Center

**RECOMMENDATION(S):** Commission staff recommends that the Commission approve the audit findings and recommended corrective actions for Regions III and XV for FY 2023-2024 as presented to the Commission.

### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** The training school and region has 60 days to respond favorably to the audits. Failure to respond within 60 days after Commission action would result in the Commission writing a letter of concern to the administrative head of the training school requesting a written response to the audits. Continued failure to comply with the aforementioned authority shall result in the Commission writing a letter of censure to the administrative head of the training school requesting a written plan for compliance with applicable statutes and rules.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** The Commission would continue the audits to a future Commission meeting and direct Commission staff to work with the region to ensure that the audits are in compliance with Chapter 943, F.S., and Rule Chapter 11B-18, F.A.C.

## SUPPORTING INFORMATION

The supporting information for this agenda item is only provided to the Commission and Commission staff and is not available to the public.

- FY 2023 – 2024 for Region III, **pages 1 – 8.**
- FY 2023 – 2024 for Region XV, **pages 1 – 10.**



## AGENDA ITEM: 3

### Criminal Justice Standards and Training Commission Proposed Rules and Forms Revisions

#### ISSUE

This agenda item is presented to the Commission to request approval of 2025 – 2026 proposed changes to the Criminal Justice Standards and Training Commission's Rule Chapters 11B-14, 11B-20, 11B-21, 11B-27, 11B-30, and 11B-35, F.A.C.

#### EXECUTIVE SUMMARY

1. The **"Justification for Proposed Rules"** for the following Rule Chapters (*Rule Summary Document*) is included in **Attachment 1**:
  - 11B-14: Salary Incentive Program
  - 11B-20: Certification of Criminal Justice Training Instructors
  - 11B-21: Certification of Criminal Justice Training Schools
  - 11B-27: Certification and Employment or Appointment
  - 11B-30: State Officer Certification Examination
  - 11B-35: Training Programs
2. The **"Proposed Rule Language"** for the following Rule Chapters (*Revised Rule Language Only*) is included in **Attachment 1**:
  - 11B-14: Salary Incentive Program
  - 11B-20: Certification of Criminal Justice Training Instructors
  - 11B-21: Certification of Criminal Justice Training Schools
  - 11B-27: Certification and Employment or Appointment
  - 11B-30: State Officer Certification Examination
  - 11B-35: Training Programs

**Note:** The Complete CJSTC Rule Packet (*Master Rule Document*) that contains all rule language and the proposed rule revisions is **Attachment 2**.

3. The “**Revised CJSTC forms**” are included in **Attachment 1**:

Form Number	Form Name
CJSTC-5	Registration of Employment Affidavit of Compliance
CJSTC-60	Registration of Employment Affidavit of Compliance
CJSTC-67	Training Report
CJSTC-71	Instructor Certification Application
CJSTC-79	Name Change Application
CJSTC-86A	Law Enforcement Officer Firearms Qualification Standard
CJSTC-201	Firing Range Facility and Equipment Requirements
FDLE-DVLA-001	State of Florida Domestic Violence Lethality Assessment

RECOMMENDATION(S): Commission staff recommends the Commission: **1)** approve the rule revisions as presented; **2)** approve Commission staff to begin the rule promulgation process; and **3)** approve Commission staff to make non-substantive revisions as requested by the Joint Administrative Procedures Committee (JAPC) and FDLE Legal Counsel.

VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON FDLE CRIMINAL JUSTICE PROFESSIONALISM STAFF:** A yes vote will approve Commission staff’s recommended revisions to the rules and forms.

**CONSEQUENCES OF A “NO” VOTE ON FDLE CRIMINAL JUSTICE PROFESSIONALISM STAFF:** A no vote will not approve Commission staff’s recommended revisions to the rules and forms.

SUPPORTING INFORMATION

The supporting information for this agenda item is only available using the below links.

**Attachment 1:**

- Justification for Proposed Rules (*Rule Summary Document*);
- Rule Chapters 11B – Revised Rule Language Only; and
- Revised CJSTC forms and Domestic Violence Lethality Assessment Workgroup/Committee form.

**Attachment 2:** Complete CJSTC Rule Packet (*Master Rule Document*) that contains all rule language and the proposed rule revisions.

**Note:** The 2025 – 2026 Proposed Rules are indicated with ~~strike-throughs~~ and underlining in **RED** with Comment boxes in **BLACK** text, effective summer 2026.

## AGENDA ITEM: 4

### Officer Discipline Penalty Guidelines Task Force Report

#### ISSUE

This agenda item is presented to the Commission to provide an overview of proposed Criminal Justice Standards and Training Commission rule revisions to Rule Chapters 11B-27, F.A.C. The proposed rule revisions were discussed during the Officer Discipline Penalty Guidelines Task Force meeting on June 4, 2025. Where rule amendments are recommended, proposed deletions are indicated with ~~strikethroughs~~ and proposed new language is indicated by underlining.

#### EXECUTIVE SUMMARY

1. Pursuant to Florida Statute 943.1395(8)(b)2., on or before July 1 of each odd-numbered year, the Commission shall conduct a workshop to receive public comment and evaluate disciplinary guidelines and penalties. The Commission chair shall appoint a 12-member advisory panel, composed of six officers and six representatives of criminal justice management positions, to make recommendations to the Commission concerning disciplinary guidelines.
2. On June 4, 2025, the Task Force convened virtually to take action (vote) on the proposed CJSTC rule amendments.

**RECOMMENDATION(s):** Commission staff recommends the Commission approve the Officer Discipline Penalty Guidelines Task Force Report as presented to the Commission.

#### SUPPORTING INFORMATION

- Officer Discipline Penalty Guidelines Task Force Membership and Commission Staff, **page 2**.
- Proposed Amendments and Task Force Votes (Task Force Agenda Item 1 and Agenda Item 2), **pages 3 - 5**.

## 2025 Officer Discipline Penalty Guidelines Task Force

### **CJST Commission Chair Tommy Ford**

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### **Commission Attorney Brian Fernandes**

Office of the Attorney General

Chief Assistant Statewide Prosecutor

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850-414-3488

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Officer Discipline Penalty Guidelines Task Force Membership	
Task Force Member	Agency
Chief Sean Brammer	Florida Atlantic University Police Department
Chief Jamie Cruse	Perry Police Department
Chief Jennifer Michaux	St. Augustine Police Department
Director Ricardo "Ricky" Wright	Clay County Sheriff's Office
Undersheriff Brett Beauchamp	Levy County Sheriff's Office
Chief Chris Brown	Jacksonville Sheriff's Office
John Kanzanjian, Chairman	President, Police Benevolent Association
Steadman Stahl	Treasurer, Police Benevolent Association
Brandon Barclay	Tampa Police Benevolent Association
Officer Adam Krudo	Orlando Police Lodge 25 FOP
Deputy Jeff Stinson	Orange County Sheriff's FOP
Corey Logan	Coral Springs Police Dept.

COMMISSION STAFF	
Criminal Justice Professionalism Management	
Division Director Chad Brown	<a href="mailto:ChadBrown@fdle.state.fl.us">ChadBrown@fdle.state.fl.us</a> (850) 410-8611
Deputy Director Melissa Bujeda	<a href="mailto:MelissaBujeda@fdle.state.fl.us">MelissaBujeda@fdle.state.fl.us</a> (850) 410-8629
Bureau Chief Glen Hopkins	<a href="mailto:GlenHopkins@fdle.state.fl.us">GlenHopkins@fdle.state.fl.us</a> (850) 410-8660
Professional Compliance Manager Erica Gaines	<a href="mailto:EricaGaines@fdle.state.fl.us">EricaGaines@fdle.state.fl.us</a> (850) 410-8645
Commission Secretary Kim Rowell	<a href="mailto:KimberlyRowell@fdle.state.fl.us">KimberlyRowell@fdle.state.fl.us</a> (850) 410-8662

Office of Executive Director – General Counsel	
Deputy General Counsel Jeff Dambly	<a href="mailto:JeffDambly@fdle.state.fl.us">JeffDambly@fdle.state.fl.us</a> (850) 410-7683
Attorney Supervisor Natalie Bielby	<a href="mailto:NatalieBielby@fdle.state.fl.us">NatalieBielby@fdle.state.fl.us</a> (850) 410-7681
Assistant General Counsel Andy Digby	<a href="mailto:AndyDigby@fdle.state.fl.us">AndyDigby@fdle.state.fl.us</a> (850) 410-7020
Assistant General Counsel Amanda McKibben	<a href="mailto:AmandaMcKibben@fdle.state.fl.us">AmandaMcKibben@fdle.state.fl.us</a> (850) 410-7261

**TASK FORCE AGENDA ITEM 1: Amends Rule 11B-27.0011(4)(c)4, F.A.C., Moral Character; and Rule 11B-27.005(5)(c)2, F.A.C., Range of Penalties Moral Character**

Professional Compliance Manager Erica Gaines presented this agenda item to the Task Force to amend the current Commission rule for the moral character violation of Sexual Harassment to make it consistent with the language contained in the Federal Law, 29 C.F.R. 1604.11.

**Amended Rule 11B-27.0011, F.A.C., Moral Character**

(4) For the purposes of the Criminal Justice Standards and Training Commission's implementation of any of the penalties specified in Section 943.1395 (6) or (7), F.S., a certified officer's failure to maintain good moral character required by Section 943.13(7), F.S., is defined as:

(c) The perpetration by an officer of acts or conduct that constitute the following offenses:

4. Sexual harassment pursuant to and consistent with decisions interpreting 29 C.F.R. 1604.11, including unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when: ~~the harassment involves physical contact or misuse of official position and when:~~

a. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; or

b. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or

c. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

**Amended Rule 11B-27.005(5), F.A.C., Range of Penalties-Moral Character Violations**

(c) For the perpetration by the officer of an act or conduct, as described in paragraph 11B-27.0011(4)(c), F.A.C., if such act or conduct does not constitute a crime described in paragraphs (5)(a)-(b) of this rule section, the action of the Commission shall be to impose the following penalties, absent aggravating or mitigating circumstances:

	<b>Violation</b>	<b>Recommended Penalty Range</b>
2.	Sexual harassment <del>involving physical contact or misuse of position</del>	Probation with training to suspension with training

**TASK FORCE VOTE: Discussion was held, and Sergeant Steadman Stahl moved that the Task Force adopt Commission staff's recommendation; seconded by Deputy Jeff Stinson; motion carried.**

**TASK FORCE AGENDA ITEM 2: Amends Rule 11B-27.005(5)(b)10, F.A.C. – Range of Penalties – Misdemeanor Violations**

Professional Compliance Manager Erica Gaines presented this agenda item to the Task Force to amend the current Commission rule to add a separate penalty guideline for driving or boating under the influence with a breath or urine test refusal. This rule will provide the penalty guideline of prospective suspension with substance abuse counseling to revocation. Any aggravators or mitigating circumstances as outlined in Rule 11B-27.005(6)(a)(b), F.A.C. may be considered when determining the appropriate final disciplinary action by the Commission.

**Amended Rule 11B-27.0011, F.A.C., Moral Character**

(b) For the perpetration by the officer of an act that would constitute any of the misdemeanor offenses, pursuant to paragraph 11B-27.0011(4)(b), F.A.C., but where there was not a violation of section 943.13(4), F.S., the action of the Commission shall be to impose a penalty ranging from probation of certification to suspension of certification. Specific violations and penalties that shall be imposed, absent aggravating or mitigating circumstances, include the following:

	<b>Violation</b>	<b>Recommended Penalty Range</b>
10	Driving or boating under the influence (Sections 316.193 and 327.35, F.S.)	Probation with substance abuse counseling
	<u>Driving or boating under the influence with refusal of breath test or urine test</u>	<u>Prospective suspension with substance abuse counseling to revocation</u>
	Driving or boating under the influence-Second Offense	Prospective suspension with substance abuse counseling to revocation
	Driving or boating under the influence with property damage or injury	Prospective suspension with substance abuse counseling to revocation
	Driving or boating under the influence –blood-alcohol level or breath-alcohol level of 0.15 or higher	Prospective suspension with substance abuse counseling to revocation
	Driving or boating under the influence while accompanied in the vehicle by a person under the age of 18 years	Prospective suspension with substance abuse counseling to revocation
	Driving or boating under the influence (Sections 316.193 and 327.35, F.S.)	Probation with substance abuse counseling

**TASK FORCE VOTE:** Discussion was held, and Sergeant Steadman Stahl moved that the Task Force adopt Commission staff's recommendation; seconded by Chief Jamie Cruise; motion tied with a vote of 6/6. Further discussion was held, and this agenda item will be presented at the August 14, 2025, commission meeting for a final decision by the Commission.

### **TASK FORCE AGENDA ITEM 3: Amends Rule 11B-27.005(5)(b)10, F.A.C. – Range of Penalties – Misdemeanor Violations**

Professional Compliance Manager Erica Gaines presented this agenda item to the Task Force to amend the current Commission rule language of the penalty guideline for Unprofessional Relationship to delete unnecessary or repetitive language. This rule will provide a penalty guideline of prospective suspension with training to revocation. Any aggravators or mitigating circumstances as outlined in Rule 11B-27.005(6)(a)(b), F.A.C. may be considered when determining the appropriate final disciplinary action by the Commission.

#### **Amended Rule 11B-27.005(5), F.A.C., Range of Penalties-Moral Character Violations**

(c) For the perpetration by the officer of an act or conduct, as described in paragraph 11B-27.0011(4)(c), F.A.C., if such act or conduct does not constitute a crime described in paragraphs (5)(a)-(b) of this rule section, the action of the Commission shall be to impose the following penalties, absent aggravating or mitigating circumstances:

	<b>Violation</b>	<b>Recommended Penalty Range</b>
1.	Excessive use of force under the color of authority	Suspension to revocation
2.	Sexual harassment involving physical contact or misuse of position	Probation with training to suspension with training
3.	Misuse of official position	Suspension to revocation
4.	Engaging in sex while on duty, or at any time the officer is acting under the color of authority as a Commission-certified officer	Suspension to revocation
5.	Unprofessional relationship with an inmate, detainee, probationer, <del>or Revocation</del> parolee, or community controlee <del>that subsequently impairs the officer's ability to perform necessary duties and responsibilities fairly and objectively or that jeopardizes the security of the correctional institution</del>	<del>Revocation</del> <u>Prospective suspension with training to revocation</u>
<del>6.</del>	<del>Other unprofessional relationship with an inmate, detainee, probationer or parolee, or community controlee</del>	<del>Probation of certification with training to suspension with training</del>

<u>6.</u>	False statements during the employment application process	Suspension to revocation
<u>7.</u>	Conduct that subverts or attempts to subvert the State Officer Certification Examination process pursuant to subsection 11B-30.009(1), F.A.C.	Revocation
<u>8.</u>	Subverting Commission-approved training or employing agency promotional examination process	Suspension to revocation
<u>9.</u>	Any overt, conspicuous, or public act of a sexual or simulated sexual nature which is likely to be observed by others	Suspension to revocation
<u>10.</u>	Willful failure of the agency administrator to comply with Chapter 943, F.S., as it pertains to the Commission or Commission rules	Suspension to revocation
<u>11.</u>	Conduct that subverts or attempts to subvert the Basic Abilities Test process pursuant to subsection 11B-35.0011(1), F.A.C.	Revocation
<u>12.</u>	Misuse of Electronic Database	Probation to suspension
<u>13.</u>	Intentional Abuse of a Temporary Employment Authorization	Suspension to revocation
<u>14.</u>	Any willful and offensive exposure or exhibition of his or her sexual organs in public or on the private premises of another or so near thereto as to likely be seen except in any place provided or set apart for that purpose.	Suspension to revocation
<u>15.</u>	Discriminatory conduct specified in sub-subparagraph 11B-27.0011(4)(c)15.a., F.A.C.	Written reprimand to revocation
<u>16.</u>	Discriminatory conduct specified in sub-subparagraph 11B-27.0011(4)(c)15.b., F.A.C.	Revocation

**TASK FORCE VOTE:** Discussion was held, and Sergeant Steadman Stahl moved that the Task Force adopt Commission staff's recommendation; seconded by Deputy Jeff Stinson; motion carried.



## AGENDA ITEM: 5

### Florida Criminal Justice Executive Institute (FCJEI) Policy Board Membership

#### ISSUE

This agenda item is presented to the Commission to request approval for the reappointment of Lt. Colonel Mark Brown and the appointment of Major Shaun Klucznik to the Florida Criminal Justice Executive Institute Policy Board.

#### EXECUTIVE SUMMARY

1. Section 943.1755(3), F.S., requires that “an individual shall be nominated by the entities and shall become members of the board upon approval of the Criminal Justice Standards and Training Commission. Members appointed under this paragraph shall serve a 2-year term.
2. President Rachel Bryant of the State Law Enforcement Chiefs’ Association has made the following recommendation to the Florida Criminal Justice Executive Institute Policy Board (FCJEI Policy Board): **a)** the reappointment of Lt. Colonel Mark Brown of the Florida Highway Patrol.
3. Executive Director Matt Dunagan of the Florida Sheriffs Association has made the following recommendation to the Florida Criminal Justice Executive Institute Policy Board (FCJEI Policy Board): **a)** the appointment of Major Shaun Klucznik of the Hernando County Sheriff’s Office.

**RECOMMENDATION(S):** Commission staff recommends the Commission: **1)** Adopt the State Law Enforcement Chiefs’ Association recommendation to reappoint Lt. Colonel Mark Brown, effective August 14, 2025, to the FCJEI Policy Board. **2)** Adopt the Florida Sheriff’s Association recommendation to appoint Major Shaun Klucznik, effective August 14, 2025, to the FCJEI Policy Board.

#### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** Lt. Colonel Mark Brown shall be reappointed to the FCJEI Policy Board, and Major Shaun Klucznik shall be appointed to the FCJEI Policy Board.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** Lt. Colonel Mark Brown shall not be reappointed to the FCJEI Policy Board and Major Shaun Klucznik shall not be appointed to the FCJEI Policy Board.

## SUPPORTING INFORMATION

1. Section 943.1755(3), F.S., Florida Criminal Justice Executive Institute, **page 2**.
2. Letter dated June 9, 2025, from the State Law Enforcement Chiefs' Association, **page 3**.
3. Letter dated June 9, 2025, from the Florida Sheriffs Association, **page 4**.
4. Florida Criminal Justice Executive Institute (FCJEI) Policy Board Membership, **page 5**.

### **Section 943.1755(3), F.S., Florida Criminal Justice Executive Institute**

(3) The institute shall cooperate with the Criminal Justice Standards and Training Commission, and shall be guided and directed by a policy board composed of the following members:

(a) The following persons shall serve on the policy board:

1. The executive director of the Department of Law Enforcement or a designee.
2. The Secretary of Corrections or a designee.
3. The Commissioner of Education or a designee.
4. The Secretary of Juvenile Justice or a designee.

(b) The following persons shall be nominated by the entities referred to in this paragraph and shall become members of the board upon approval of the Criminal Justice Standards and Training Commission. Members appointed under this paragraph shall serve 2-year terms:

1. Three chiefs of municipal police departments nominated by the Florida Police Chiefs Association.
2. Three sheriffs nominated by the Florida Sheriffs Association.
3. A county jail administrator nominated by the Florida Sheriffs Association and the Florida Association of Counties.
4. A representative nominated by the State Law Enforcement Chiefs Association.

(4) The policy board shall establish administrative procedures and operational guidelines necessary to ensure that criminal justice executive training needs are identified and met through the delivery of quality instruction.

(5) Members of the policy board are entitled to reimbursement for per diem and travel expenses pursuant to s. [112.061](#) to the extent such expenses are associated with meetings or training activities, appropriate to the Department of Law Enforcement, and deemed necessary by the board.

(6) Seven members constitute a quorum of the board.

History.—s. 1, ch. 90-157; ss. 9, 13, ch. 91-74; s. 31, ch. 91-201; s. 5, ch. 91-429; s. 4, ch. 95-161; s. 9, ch. 97-225; s. 63, ch. 2007-217; s. 31, ch. 2013-116.



# STATE LAW ENFORCEMENT CHIEFS' ASSOCIATION

POST OFFICE BOX 13852, TALLAHASSEE, FLORIDA 32317

## EXECUTIVE BOARD

June 9, 2025

PRESIDENT

**RACHEL BRYANT**

Chris Johnson

Bureau Chief

1<sup>ST</sup> VICE PRESIDENT

**CORY HARRISON**

Bureau of Professional Development

Florida Department of Law Enforcement

2<sup>ND</sup> VICE PRESIDENT

**LOREN LOWERS**

3<sup>RD</sup> VICE PRESIDENT

**DANA RUSSELL**

Mr. Johnson,

TREASURER

**EVANGELINA BROOKS**

On behalf of the State Law Enforcement Chiefs' Association, I would like to recommend reappointment of Lieutenant Colonel Mark Brown of the Florida Highway Patrol to the FCJEI Policy Board. If approved, Lieutenant Colonel Brown would continue his role on the board when his current appointment term is up in August. Thank you and if you need any additional information, please let me know!

SECRETARY

**BURT HIMMER**

IMMEDIATE PAST

PRESIDENT

**LARRY BOURDEAU**

## COMMITTEE CHAIRS

MEMBERSHIP

**GINNY WORLEY**

TECHNOLOGY

**VACANT**

Rachel Bryant

SLECA President

NOMINATING AND

AWARDS

**LT. HERBERT BROWN**

GOVERNMENTAL AFFAIRS

**VACANT**

EDUCATION AND TRAINING

**BILL BIERBAUM**

STATE ACCREDITATION

**VACANT**

CORPORATE LIAISON

**VACANT**

LEGAL ADVISOR

**DANE DUNSON**

FLORIDA CRIMINAL JUSTICE

EXECUTIVE INSTITUTE

POLICY BOARD

**MARK BROWN**

COMMISSION FOR FLORIDA

LAW ENFORCEMENT

ACCREDITATION



PROTECTING, LEADING & UNITING SINCE 1893

# FLORIDA SHERIFFS ASSOCIATION

2617 Mahan Drive  
Tallahassee, Florida 32308

p: (850) 877-2165 f: (850) 878-8665  
[flsheriffs.org](http://flsheriffs.org)    

June 9, 2025

Chris Johnson, Chief  
Florida Department of Law Enforcement  
Bureau of Professional Development  
PO Box 1489  
Tallahassee, FL 32302

Dear Mr. Johnson:

On behalf of FSA President Sheriff Bill Prummell and the Florida Sheriffs Association, I am pleased to nominate Major Shaun Klucznik for appointment as a Jail Administrator Representative to the Florida Criminal Justice Executive Institute Policy Board.

Major Klucznik is well qualified for this position and has indicated a willingness to serve.

Please contact me if you need additional information.

Sincerely,



Matt Dunagan  
Executive Director



## Florida Criminal Justice Executive Institute Policy Board Members

### **Honorable Gordon Smith – Chair**

Sheriff, Bradford County  
Bradford County Sheriff's Office  
945-B North Temple Avenue  
Starke, FL 32091  
Telephone: 904-966-2276  
Gordon\_Smith@bradfordsheriff.org  
Term Expiration: February 2027

### **Dep. Chief of Staff Christopher Goodman**

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Knight Building  
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Telephone: 850-717-2706  
christopher.goodman@fldjj.gov

### **Chief John Barkley**

Treasure Island Police Department  
180 108<sup>th</sup> Avenue  
Treasure Island, FL 33706  
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jbarkley@mytreasureisland.org  
Term Expiration: February 2027

### **Chief Tracy Frazzano**

Chief of Police  
Marco Island Police Department  
51 Bald Eagle Drive  
Marco Island, FL 34145  
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tfrazzano@cityofmarcoisland.com  
Term Expiration: May 2025

### **Honorable Dennis Lemma**

Sheriff, Seminole County  
Seminole County Sheriff's Office  
100 Eslinger Way  
Sanford, FL 32773  
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dennislemma@seminolesheriff.org  
Term Expiration: February 2027

### **Honorable Michael A. Adkinson**

Sheriff, Walton County  
752 Triple G Road  
DeFuniak Springs, FL 32433  
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sheriffadkinson@waltonso.org  
Term Expiration: February 2027

### **Lt. Colonel Mark Brown – Vice Chair**

Florida Highway Patrol  
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Tallahassee, FL 32399  
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MarkBrown@flhsmv.gov  
Term Expiration: August 2025

### **Secretary Ricky Dixon**

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### **Chief Laura Bedard**

Seminole County Sheriff's Office  
211 Eslinger Boulevard  
Sanford, FL 32773  
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Term Expiration: August 2025

### **Commissioner Mark Glass**

Florida Department of Law Enforcement  
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markglass@fdle.state.fl.us

### **Chief Charles Broadway**

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Term Expiration: August 2026

### **Executive Director Shannon Mercer**

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Florida Department of Law Enforcement

[www.fdle.state.fl.us](http://www.fdle.state.fl.us)

P.O. Box 1489 \* Tallahassee, Florida 32302-1489 \* Phone: (850) 410-7373 \* Fax: (850) 410-7345

## AGENDA ITEM: 6A

Request for Variance or Waiver: Request for a Waiver of Rule 11B-35.009(2)(b), F.A.C., by Justin D. Vincent

### ISSUE

This agenda item is presented to the Commission by Justin D. Vincent to request a permanent waiver of Rule 11B-35.009(2)(b), F.A.C.

### EXECUTIVE SUMMARY

1. Petitioner, Justin D. Vincent, is seeking a permanent waiver of Rule 11B-35.009(2)(b) and wishes to waive that portion of the rule that states: "An individual who applies for certification as a Florida officer shall qualify for exemption from completing a Commission-approved Basic Recruit Training Program if the applicant has...[p]rior service as a full-time sworn officer in another state or the Federal Government for at least one year, pursuant to paragraph (1)(g) of this rule section, in the criminal justice discipline for which the individual is requesting an exemption. There shall be no more than an 8-year break in employment, which is measured from the separation date of the most recent qualifying employment to the time a complete application is submitted for an exemption under this rule section. The twelve months sworn experience shall have occurred at no more than two criminal justice agencies over a period not to exceed eighteen months as a full-time sworn officer in the discipline for which an exemption is being requested."
2. Petitioner was employed as a sworn Military Police Officer 31b for the United States Army from January 26, 2021, through November 19, 2021, and has been employed as a sworn Federal Police Officer for the National Aeronautics and Space Administration (NASA) Security Police since February 28, 2025.
3. Petitioner cites to substantial hardships in his life that led to working at two criminal justice agencies over a period exceeding eighteen months, such as receiving a 517 Military Discharge due to medical conditions and caring for his ailing mother for 4 years.
4. Petitioner has not previously requested a similar waiver

**RECOMMENDATION(S):** Commission staff recommends that the Commission GRANT the petition for a waiver of Rule 11B-35.009(2)(b).

### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** Mr. Vincent's request for a permanent waiver of Rule 11B-35.009(2)(b), F.A.C., shall be granted and he shall be exempt from the eighteen-month Equivalency of Training requirement.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** Mr. Vincent's request for a permanent waiver of Rule 11B-35.009(2)(b), F.A.C. shall not be granted and he will not be eligible to become a certified law enforcement officer.

## SUPPORTING INFORMATION

1. Rule 11B-35.009(2)(b), F.A.C., Exemption from Basic Recruit Training, **page 2**.
2. Section 120.542, F.S., Variances and Waivers, **page 2**.
3. Petition for Waiver of Rule 11B-35.009(2)(b), F.A.C., by Justin D. Vincent, **page 3**.
4. Florida Administrative Registry Notice, **page 4**.
5. Notice of Hearing, **page 5**.

### **11B-35.009 Exemption from Basic Recruit Training.**

(2) An individual who applies for certification as a Florida officer shall qualify for exemption from completing a Commission-approved Basic Recruit Training Program if the applicant has:

(b) Prior service as a full-time sworn officer in another state or the Federal Government for at least one year, pursuant to paragraph (1)(g) of this rule section, in the criminal justice discipline for which the individual is requesting an exemption. There shall be no more than an 8-year break in employment, which is measured from the separation date of the most recent qualifying employment to the time a complete application is submitted for an exemption under this rule section. The twelve months sworn experience shall have occurred at no more than two criminal justice agencies over a period not to exceed eighteen months as a full-time sworn officer in the discipline for which an exemption is being requested.

*Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.131(2) FS. History—New 1-2-97, Amended 7-7-99, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 5-21-12, 3-13-13, 5-29-14, 7-29-15, 9-4-16, 7-19-17, 8-15-18, 7-9-19, 5-5-20.*

**Section 120.542, F.S.,** Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, “substantial hardship” means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, “principles of fairness” are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

*History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102; s. 5, ch. 2013-14.*



***Petitioner:***

***Justin D. Vincent***

***Home Address: 3213 Rosebud Lane Apartment, 14202, Winter Park, Florida, 32792***

***E-mail Address: jv33283106@gmail.com***

***Cell Number: 239-313-1461***

***Petition for Waiver of Fla. Admin. Code Ann. R. 11B-35.009(2)(b)***

***June 12th 2025***

**To the Office of General Counsel Florida Department of Law Enforcement,**

I, Justin D. Vincent, am petitioning for a permanent waiver under Fla. Admin. Code Ann. R. 11B-35.009(2)(b), “‘At least one year’ means a time period of twelve months sworn experience that shall have occurred at no more than two criminal justice agencies over a period not to exceed eighteen months as a full-time sworn officer in a specified discipline, excluding periods during which an individual was enrolled in or attending basic recruit training”, under the exemption of “substantial hardship” due to the following life events:

On 11/19/21, I received a 517 Military Discharge as a result of medical conditions. Soon after, I divorced my wife due to her infidelity, and immediately began taking care of my mother who suffered a stroke in her seventies, rendering her unable to care for herself. She required both my physical and financial assistance for nearly four years. During this time, I took whatever work I could in order to keep my mother and myself afloat until being able to finally return to law enforcement in January of this year, 2025, working for NASA Security Police. Due to these hardships, I am requesting an exemption from the two agency 18 month rule for Equivalency of Training in order to gain my Florida Law Enforcement Certification. I worked as a sworn Military Police Officer 31b for the United States Army from 1/26/2021 through 11/19/2021, and now have worked as a sworn Federal Police Officer for NASA Security Police as of 02/28/2025 through the present date. In total, I have worked more than the required 12 months as a sworn police officer per the requirements for EOT and have the proper training standards through the CJSTC 76 form in all areas other than having a break in service beyond the 18 month period in which I am requesting an exemption for. Thank you for your consideration.

Very respectfully,

***Justin D. Vincent***

## Notice of Variances and Waivers

### DEPARTMENT OF LAW ENFORCEMENT

Criminal Justice Standards and Training Commission RULE NO.: 11B-35.009(2)(b), F.A.C. RULE TITLE: Exemption from Basic Recruit Training

NOTICE IS HEREBY GIVEN that on June 23, 2025, the Department of Law Enforcement received a petition for permanent waiver of rule 11B-35.009(2)(b), F.A.C., by Justin D. Vincent. Petitioner is seeking a permanent waiver of Rule 11B-35.009(2)(b) and wishes to waive that portion of the rule that states: "An individual who applies for certification as a Florida officer shall qualify for exemption from completing a Commission-approved Basic Recruit Training Program if the applicant has...[p]rior service as a full-time sworn officer in another state or the Federal Government for at least one year, pursuant to paragraph (1)(g) of this rule section, in the criminal justice discipline for which the individual is requesting an exemption. There shall be no more than an 8-year break in employment, which is measured from the separation date of the most recent qualifying employment to the time a complete application is submitted for an exemption under this rule section. The twelve months sworn experience shall have occurred at no more than two criminal justice agencies over a period not to exceed eighteen months as a full-time sworn officer in the discipline for which an exemption is being requested."

A copy of the Petition for Variance or Waiver may be obtained by contacting: Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489 Tallahassee, FL, 32302 or by telephone at (850) 410-7676.

The petition will be heard by the Criminal Justice Standards and Training Commission at its business meeting scheduled for August 14, 2025, at 8:30 a.m. The meeting will be held at the Sawgrass Marriott Golf Resort & Spa, 1000 TPC Boulevard, Ponte Vedra Beach, Florida 32082.

STATE OF FLORIDA  
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

CASE NO. VAR-2025-06

Justin D. Vincent,

**Petitioner.**

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**NOTICE OF HEARING**

**NOTICE IS HEREBY GIVEN** that on June 23, 2025, the Department of Law Enforcement, received a petition for a permanent waiver of Rule 11B-35.009, F.A.C., by Justin D. Vincent. Petitioner wishes to waive that portion of the rule that states: (2)(b) An individual who applies for certification as a Florida officer shall qualify for exemption from completing a Commission-approved Basic Recruit Training Program if the applicant has...[p]rior service as a full-time sworn officer in another state or the Federal Government for at least one year, pursuant to paragraph (1)(g) of this rule section, in the criminal justice discipline for which the individual is requesting an exemption. There shall be no more than an 8-year break in employment, which is measured from the separation date of the most recent qualifying employment to the time a complete application is submitted for an exemption under this rule section. The twelve months sworn experience shall have occurred at no more than two criminal justice agencies over a period not to exceed eighteen months as a full-time sworn officer in the discipline for which an exemption is being requested.

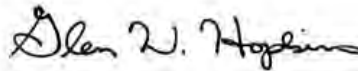
**The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, August 14, 2025, at the Sawgrass Marriott Golf Resort & Spa, 1000 TPC Boulevard, Ponte Vedra Beach, Florida 32082.**

**If you plan to attend the hearing, please call Bureau Chief Glen Hopkins at (850) 410-8660 or email [GlenHopkins@fdle.state.fl.us](mailto:GlenHopkins@fdle.state.fl.us), upon receipt of this Notice. Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.**

**NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.**

**CERTIFICATE OF SERVICE**

**I HEREBY CERTIFY** that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to Justin D. Vincent at [jv33283106@gmail.com](mailto:jv33283106@gmail.com), on this 8th day of July 2025.



Glen W. Hopkins, Bureau Chief  
Criminal Justice Professionalism

**NOTE TO EMPLOYING AGENCY:** You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Attorney Supervisor Natalie Bielby.

## AGENDA ITEM: A

### General Information Agenda Item: Criminal Justice Trust Fund Status Report

#### ISSUE

The following information is a status report on the Criminal Justice Standards and Training Trust Fund Officer Training Monies:

#### EXECUTIVE SUMMARY

1. **FY 2025–2026 Quarterly Trust Fund Activity** Since the May Commission meeting, the trust fund analysts have initiated extensive audits of trust fund expenditures, class records, and instructor records for Regions III and XV FY 2023-2024. Trust fund warrants for the 1<sup>st</sup> quarter of FY 2025-2026 have been forwarded to the regions' fiscal agents for disbursement to the training schools.
2. **Budget Amendments/Programmatic Changes.** Rule 11B-18.0071(2)(b), F.A.C., requires training schools and regions to obtain approval from Commission staff prior to the transfer of Officer Training Monies between budget categories. These budget amendments do not alter the Commission's approved trust fund expenditure formula. Commission staff has approved Budget Amendments and/or Programmatic Changes for the following:

#### **FY 2024-2025**

Region IV: Florida Gateway College  
North Florida College

Region VI: Withlacoochee Technical College/Citrus County Public Safety Training Center  
College of Central Florida

Region VII: Criminal Justice Center of Osceola  
Daytona State College

Region VIII: Polk State College  
South Florida State College

Region IX: Hillsborough Community College  
Manatee Technical College  
St. Petersburg College

Region X: Suncoast Technical College

Region XI: Indian River State College

Region XII: Palm Beach State College

Region XVI: Florida Department of Corrections

3. **Interest Budgets.** Rule 11B-18.0071(5), F.A.C., allows criminal justice training schools to place their annual trust fund allocation into interest bearing accounts. Interest earned may be expended on trust fund related needs, subject to the following conditions:
  - A. Commission staff shall request and be granted appropriate authority from the State Comptroller.
  - B. Regional Training Councils shall submit to Commission staff for approval, a separate operating budget for accrued interest.
  - C. Expenditure of accrued interest is restricted to training costs and purchase of operating capital outlay items.
  - D. The interest shall be expended on or before June 30 of the subsequent year in which it is earned.
  - E. **Note: There are no interest budgets for August 2025.**

- 4. Property Disposals.** Rule 11B-18.0053(4)(e), F.A.C., requires training schools to obtain approval from Commission staff prior to the disposal or transfer of property purchased with trust fund monies.

**Note:** There are no property disposals for August 2025.

RECOMMENDATION(s): This agenda item is presented for information only and does not require Commission action.

#### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

#### SUPPORTING INFORMATION

1. 1<sup>st</sup> Quarter Disbursement chart reflects the total amount of Officer Training Monies forwarded to each fiscal agent in each region.

REGION I		
Escambia County School Board	Pensacola	\$26,612.20
Northwest Florida State College	Niceville	\$16,556.52
REGION II		
Gulf Coast State College	Panama City	\$13,492.68
Chipola College	Marianna	\$3,456.64
Washington County School Board	Chipley	\$2,769.24
REGION III		
Tallahassee State College (Local)	Havana	\$28,026.28
REGION IV		
Santa Fe College	Gainesville	\$18,068.80
Florida Gateway College	Lake City	\$8,720.16
North Florida College	Madison	\$6,402.64
REGION V		
City of Jacksonville, Jacksonville Sheriff's Office	Jacksonville	\$59,273.52
St. Johns River State College	Palatka	\$27,044.28
REGION VI		
College of Central Florida	Ocala	\$22,781.22
Withlacoochee Technical College	Inverness	\$15,831.02
REGION VII		
Seminole State College	Sanford	\$21,918.24
Lake Technical College	Tavares	\$16,301.20
Daytona State College	Daytona Beach	\$22,409.24
Eastern Florida State College	Cocoa	\$27,594.20
Valencia College	Orlando	\$77,303.04
Volusia Sheriff's Office	Daytona Beach	\$8,680.88
Osceola County School Board	Kissimmee	\$18,049.16
REGION VIII		
Polk State College	Winter Haven	\$43,443.68

REGION IX		
St. Petersburg College	St. Petersburg	\$53,185.12
Hillsborough Community College	Tampa	\$66,383.20
Pasco-Hernando State College	Dade City	\$22,036.08
Manatee County School Board	Bradenton	\$7,050.76
Manatee County Sheriff's Office	Bradenton	\$13,119.52
REGION X		
Sarasota County School Board	Sarasota	\$22,546.72
Lee County School Board	Ft. Myers	\$66,402.84
REGION XI		
Indian River State College	Ft. Pierce	\$41,735.00
REGION XII		
Palm Beach State College	Lake Worth	\$79,463.44
REGION XIII		
Broward College	Ft. Lauderdale	\$108,098.56
REGION XIV		
Miami-Dade College-North Campus	Miami	\$197,165.98
REGION XV		
Tallahassee State College (State)	Havana	\$75,280.12
REGION XVI		
Florida Department of Corrections	Tallahassee	\$372,433.32
<b>TOTAL ALL REGIONS</b>		<b>\$1,609,635.50</b>

## 2. Budget Amendments/Programmatic Changes

FY 2024-2025				
REGION	SCHOOL	FROM BUDGET CATEGORY	TO BUDGET CATEGORY	PURPOSE FOR CHANGE
IV	Florida Gateway College	<u>Administrative/Travel</u> \$570.41	<u>Training</u> \$570.41	<u>Training</u> Advanced/Specialized Training
IV	North Florida College	<u>Training</u> \$336.98	<u>Administrative/Travel</u> \$336.98	<u>Administrative</u> CJSTC Director travel
VI	Withlacoochee Technical College/Citrus County Public Safety Training Center	<u>Administrative</u> \$600.00  <u>Administrative/Travel</u> \$688.06  <b>TOTAL \$1,288.06</b>	<u>Training</u> \$1,288.06	<u>Training</u> Advanced/Specialized Training

REGION	SCHOOL	FROM BUDGET CATEGORY	TO BUDGET CATEGORY	PURPOSE FOR CHANGE
VI	College of Central Florida	<u>Administrative/Travel</u> \$36.72  <u>Operating Capital Outlay (OCO)</u> \$1,000.00  <u>Total \$1,036.72</u>	<u>Training</u> \$1,036.72	<u>Training</u> Advanced/Specialized Training
VII	Criminal Justice Center of Osceola	<u>Operating Capital Outlay (OCO)</u> \$4,519.80	<u>Operating Capital Outlay (OCO)</u> \$4,519.80	<u>Training</u> (5) Point Blank HiLite BII, NUJ'06 Level II armor concealable carriers  (5) Point Blank Duty Carrier
VII	Criminal Justice Center of Osceola	<u>Administrative</u> \$3,752.00  <u>Operating Capital Outlay (OCO)</u> \$11,256.00  <u>Total \$15,008.00</u>	<u>Administrative/Travel</u> \$592.00  <u>Administrative</u> \$3,146.65 (Fiscal Agent Salary)  <u>Training</u> \$11,269.35	<u>Administrative</u> CJSTC Director travel and Fiscal Agent Support  <u>Training</u> Advanced/Specialized Training
VII	Daytona State College	<u>Administrative/Travel</u> \$864.80	<u>Administrative</u> \$864.80 (Fiscal Agent Salary)	<u>Administrative</u> Fiscal Agent Support
VII	Daytona State College	<u>Training</u> \$2,999.48  <u>Operating Capital Outlay (OCO)</u> \$1,729.60  <u>Total \$4,729.08</u>	<u>Administrative</u> \$4,729.08 (Fiscal Agent Salary)	<u>Administrative</u> Fiscal Agent Support
VIII	Polk State College	<u>Administrative</u> \$5,359.00  <u>Operating Capital Outlay (OCO)</u> \$18,972.00  <u>TOTAL \$24,331.00</u>	<u>Training</u> \$24,331.00	<u>Training</u> Advanced/Specialized Training



REGION	SCHOOL	FROM BUDGET CATEGORY	TO BUDGET CATEGORY	PURPOSE FOR CHANGE
VIII	South Florida State College	<u>Administrative</u> \$643.52  <u>Operating Capital Outlay (OCO)</u> \$5,556.00  <b>TOTAL</b> \$6,199.52	<u>Training</u> \$6,199.52	<u>Training</u> Advanced/Specialized Training
IX	Hillsborough Community College	<u>Administrative/Travel</u> \$1,083.64	<u>Training</u> \$1,083.64	<u>Training</u> Advanced/Specialized Training
IX	Manatee Technical College	<u>Administrative/Travel</u> \$335.88  <u>Training</u> \$233.37  <b>TOTAL</b> \$569.25	<u>Administrative</u> \$569.25	<u>Administrative</u> Indirect Costs
IX	Manatee Technical College	<u>Administrative/Travel</u> \$61.95	<u>Administrative</u> \$2.80  <u>Training</u> \$59.15  <b>TOTAL</b> \$61.95	<u>Administrative</u> Indirect Costs  <u>Training</u> Advanced/Specialized Training
IX	St. Petersburg College	<u>Administrative</u> \$2,845.36 (Fiscal Agent Salary) \$1,978.55 (Travel)  <b>TOTAL</b> \$4,823.91	<u>Training</u> \$4,823.91	<u>Training</u> Advanced/Specialized Training
IX	St. Petersburg College	<u>Training</u> \$176.40	<u>Administrative</u> \$176.40 (Fiscal Agent Salary)	<u>Administrative</u> Fiscal Agent Support
X	Suncoast Technical College	<u>Training</u> \$781.27	<u>Administrative</u> \$781.27	<u>Administrative</u> CJSTC Director travel
X	Suncoast Technical College	<u>Administrative</u> \$.30	<u>Training</u> \$.30	<u>Training</u> Advanced/Specialized Training
XI	Indian River State College	<u>Administrative/Travel</u> \$1,000.00	<u>Training</u> \$1,000.00	<u>Training</u> Advanced/Specialized Training
XII	Palm Beach State College	<u>Operating Capital Outlay (OCO)</u> \$47,436.00	<u>Training</u> \$47,436.00	<u>Training</u> Advanced/Specialized Training

REGION	SCHOOL	FROM BUDGET CATEGORY	TO BUDGET CATEGORY	PURPOSE FOR CHANGE
<b>XVI</b>	Florida Department of Corrections	<u><b>Administrative</b></u> \$600.00  <u><b>Operating Capital Outlay (OCO)</b></u> \$10.92  <b>TOTAL</b> \$610.92	<u><b>Training</b></u> \$610.92	<u><b>Administrative</b></u> Advanced/Specialized Training
<b>XVI</b>	Florida Department of Corrections	<u><b>Training</b></u> \$600.00	<u><b>Administrative</b></u> \$600.00	<u><b>Administrative</b></u> Fiscal Agent Support

## AGENDA ITEM: B

General Information Agenda Items: Officer Records Statistics

### ISSUE

This agenda item is to report the total officer count; the total number of active officers who were required to meet their June 30, 2025, mandatory retraining; the total number of active officers who are required to meet their June 30, 2026, mandatory retraining; and the number of those officers who have met their mandatory retraining. It is also to report the total number of law enforcement officers who are required to meet their June 30, 2026, firearms qualification and the number of those officers who have met their firearms qualification requirement.

### EXECUTIVE SUMMARY

1. **Total officer count.** As of July 2, 2025, the total officer count is 90,888. Of these officers, the total officer employment count for law enforcement is 50,812, for correctional is 33,179, for correctional probation is 2,334 and for concurrent is 4,563.
2. **June 30, 2025, mandatory requirement date.** The total number of active officers who were required to meet their mandatory retraining requirement by June 30, 2025, was 18,647. Of these officers, 11,862\* are law enforcement, 6,408\* are correctional, and 377\* are correctional probation.
3. **Officers who met the June 30, 2025, mandatory retraining date.** The number of officers who met the June 30, 2025, mandatory retraining requirement date is 18,537.
4. **June 30, 2026, mandatory requirement date.** The total number of active officers who are required to meet their mandatory retraining requirement by June 30, 2026, is 18,633. Of these officers, 12,226\* are law enforcement, 6,081\* are correctional, and 326\* are correctional probation.
5. **Officers who have met the June 30, 2026, mandatory retraining date.** The number of officers who have met the June 30, 2026, mandatory retraining requirement date is 807.
6. **June 30, 2026, firearms qualification date.** The total number of active law enforcement officers\* who are required to qualify with their handgun by June 30, 2026, is 54,937.
7. **Officers who have met the June 30, 2026, firearms qualification date.** The number of officers who have met the June 30, 2026, firearms qualification date is 35,809.
8. **ATMS reports.** Criminal justice employing agencies connected to the Automated Training Management System (ATMS) may access the agency mandatory retraining reports and the firearms qualification reports.

**Notes:** \*Active Officers and Concurrent Certifications

**RECOMMENDATION(S):** This agenda item is presented for information only and does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

## AGENDA ITEM: C

### General Information Agenda Item: Automated Training Management System Statistics (ATMS)

#### ISSUE

This agenda item is presented to report the information maintained by ATMS, the number of agencies and training schools that access ATMS, and the available agency reports provided by ATMS.

#### EXECUTIVE SUMMARY

- 1. Automated Training Management System.** ATMS maintains information of officers' employment history, statewide officer certification examinations, certifications earned, and training attended for the basic recruit training academy, advanced training courses, and salary incentive purposes. ATMS can be used by employing agencies to manage employment registrations and separations, and entry of mandatory retraining data. Commission-certified training schools enter information about classes scheduled at their facility. Reports are available on-line to print or view an officer's status.
- 2. Agencies and training schools using ATMS as of July 2, 2025,** are 494 agencies. Of these agencies, 248 are police departments; 67 are sheriff's offices; 31 are correctional agencies; 48 are school or port police departments; 37 are state agencies; 48 are training schools; and 15 are selection centers. The number of individual ATMS user accounts at all agencies is 4,680.
- 3. Available Agency ATMS Reports.** Current Employment; Fingerprints Not Submitted; Mandatory Retraining Due Dates; New Hire Detail; Salary Incentive; Termination Detail; ATMS User Accounts; Agency Certificate Applications; Agency Disciplinary Cases; Instructors by Topic; Agency Signature Designees; Annual Report; Certification Requirements Met; Reviewed Certificate Applications; Agency Summary Page of Employment Demographics; State Summary Page of Employment Demographics; WMD/ICS Training; Elder Abuse Training; Use of Force Training; Firearms Qualification; Human Trafficking; Child Welfare; Sexual Assault Investigations; ATP Mandatory Retraining Due Dates; Instructor Mandatory Due Dates; Canine Teams; and Canine Mandatory Retraining Due Dates.

**RECOMMENDATION(S):** This agenda item is presented for information only and does not require Commission action.

#### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** A vote is not required.

## AGENDA ITEM: D

General Information Agenda Item: Field Services Statistics for April 2025 thru June 2025 and for Fiscal Year 2024/2025.

### ISSUE

This agenda item contains statistics for the number of activities performed by the field specialists for the second quarter in the areas of Criminal Justice Agencies contacted, Criminal Justice Training Schools contacted, classes monitored, certified instructor applications, and phone calls/workshops and contains the fiscal year to date activities.

### EXECUTIVE SUMMARY

#### 1. **Criminal Justice Agencies Contacted:**

- **Agency [Officer] New Hires:** A total of 585 officers were registered in ATMS as New Hires. During the audit process, field specialists found 192 non-compliance problems.
- **Agency [Officer] New Hires for Fiscal Year 2024/2025:** A total of 2,879 officers were registered in ATMS as New Hires. During the audit process, field specialists found 678 non-compliance problems.
- **Agency [Officer] New Certifications:** A total of 1,870 officers were registered in ATMS as New Certifications. During the audit process, field specialists found 421 non-compliance problems.
- **Agency [Officer] New Certifications for Fiscal Year 2024/2025:** A total of 7,184 officers were registered in ATMS as New Certifications. During the audit process, field specialists found 1,371 non-compliance problems.
- **Agency Contacts & Assists:** A total of 8,168 agency contacts and assists were completed during this reporting period.
- **Agency Contacts & Assists for Fiscal Year 2024/2025:** A total of 30,104 agency contacts and assists were completed.

#### 2. **Criminal Justice Training School's Contacted and Classes Monitored:**

- **Basic High-Liability Training Classes Monitored:** One basic high-liability class was monitored, and one non-compliance issue was noted.
- **Basic High-Liability Training Classes Monitored for Fiscal Year 2024/2025:** Six basic high-liability training class were monitored, and one non-compliance issue was noted.
- **Basic Recruit Training Classes Monitored:** Zero basic classes were monitored, and zero non-compliance issues were noted.
- **Basic Recruit Training Classes Monitored for Fiscal Year 2024/2025:** Seven basic recruit training classes were monitored, and one non-compliance issue was noted.
- **Advanced and Specialized Classes Monitored:** Zero advanced/specialized training class were monitored, and zero non-compliance issues were noted.
- **Advanced and Specialized Classes Monitored for Fiscal Year 2024/2025:** Two advanced/specialized training classes were monitored, and zero non-compliance issues were noted.
- **Training School Contacts and Assists:** A total of 1,195 training school contacts and assists were completed during this reporting period.
- **Training School Contacts and Assists for Fiscal Year 2024/2025:** A total of 5,557 training school contacts and assists were completed.

3. **Instructor Applications:** A total of **697** Criminal Justice Instructor applications were reviewed. During the audit process, field specialists noted **153** non-compliance problems.
4. **Instructor Applications for Fiscal Year 2024/2025:** The field specialists reviewed **2,617** Criminal Justice Instructor applications. During the audit process, field specialists noted **517** non-compliance problems.
5. **Phone Calls/Workshops:**
  - **2,515** Incoming/Outgoing phone calls were handled during this reporting period.
  - **68** Workshops and trainings were conducted during this reporting period.
6. **Phone Calls/Workshops for Fiscal Year 2024/2025:**
  - **9,030** Incoming/Outgoing phone calls were handled.
  - **236** Workshops and trainings were conducted.

RECOMMENDATION(S): This agenda item is presented for informational purposes and does not require Commission action.

#### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

## AGENDA ITEM: E

General Information Agenda Item: Basic Abilities Test (BAT) Statistics

### ISSUE

This agenda item is presented to the Commission to give statistical data for the fourth quarter of Fiscal Year 2024 – 2025 (April 2025 through June 2025) pass/fail rates for I/O Solutions.

### EXECUTIVE SUMMARY

Discipline	Fail				Pass				Total	
	N		%		N		%		N	
Fiscal Year	Q4	YTD	Q4	YTD	Q4	YTD	Q4	YTD	Q4	YTD
Law Enforcement	180	790	11.7%	13.2%	1,354	5,195	88.3%	86.8%	1,534	5,985
Correctional	366	1,472	13.9%	13.9%	2,264	9,090	86.1%	86.1%	2,630	10,562
Total	546	2,262	13.1%	13.7%	3,618	14,285	86.9%	86.3%	4,164	16,547

RECOMMENDATION(S): This agenda item does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.



## AGENDA ITEM: F

General Information Agenda Item: State Officer Certification Examination Quarterly Statistics

### ISSUE

The following data are presented to the Commission to provide statistics for law enforcement, correctional, and correctional probation examinee performance on the State Officer Certification Examination (SOCE) for the fourth quarter (April 2025 through June 2025) of Fiscal Year 2024 – 2025.

### EXECUTIVE SUMMARY

STATE OFFICER CERTIFICATION EXAMINATION FOR BASIC RECRUIT TRAINING PROGRAMS	NUMBER OF APPLICANTS	PASSED	% PASSED
Florida Law Enforcement Academy B RTP	1,039	864	83%
Florida CMS Correctional B RTP	1,609	1,234	76%
Florida Correctional Probation B RTP	93	79	84%

STATE OFFICER CERTIFICATION EXAMINATION FOR EQUIVALENCY-OF-TRAINING PROGRAMS	NUMBER OF APPLICANTS	PASSED	% PASSED
Florida Law Enforcement Academy	300	202	67%
Florida CMS Correctional	30	22	73%
Florida Correctional Probation	0	N/A	N/A

RECOMMENDATION(S): This agenda item does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

### SUPPORTING INFORMATION

1. SOCE results for the Florida Law Enforcement Academy (FLEA) Basic Recruit Training Program, **pages 2 - 3**.
2. SOCE results for the Florida Law Enforcement Academy (FLEA) Equivalency-of-Training Examinees, **pages 3 - 4**.
3. SOCE results for the Florida CMS Correctional Basic Recruit Training Program, **pages 4 - 5**.
4. SOCE results for the Correctional Equivalency-of-Training Examinees, **pages 5 - 6**.
5. SOCE results for the Florida Correctional Probation Basic Recruit Training Program, **page 6**.

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) BASIC RECRUIT TRAINING PROGRAM  
CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE FOURTH QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Broward College, Institute For Public Safety	38	92%	232	93%	5	100%	23	78%	0	NA	5	100%
Chipola College	5	40%	17	70%	1	100%	4	50%	0	NA	2	50%
Citrus County Public Safety Training Center	44	59%	67	68%	14	50%	17	41%	3	33%	6	16%
College Of Central Florida	16	87%	113	88%	2	0%	13	69%	1	0%	3	33%
Criminal Justice Academy Of Osceola	0	NA	46	84%	0	NA	9	88%	0	NA	1	100%
Daytona State College, School Of Emergency Services	25	92%	83	90%	1	0%	8	62%	1	100%	2	100%
Eastern Florida State College, Public Safety Institute	31	90%	123	95%	1	0%	7	71%	1	0%	2	0%
Escambia County Sheriff's Office Training Academy	10	100%	29	96%	0	NA	2	50%	0	NA	1	0%
Fl Public Safety Institute Pat Thomas Law Enforcement	60	88%	155	88%	5	60%	17	41%	2	50%	8	62%
Florida Gateway College, Public Service Training Center	27	77%	50	78%	7	57%	12	50%	2	50%	4	50%
Florida Highway Patrol Training Academy	21	95%	24	95%	0	NA	2	100%	1	100%	0	NA
Florida Panhandle Technical College Public Safety Institute	9	44%	18	61%	2	0%	6	0%	1	100%	4	50%
George Stone Technical College	1	100%	22	81%	0	NA	3	66%	0	NA	1	0%
Gulf Coast State College	27	81%	47	80%	4	50%	7	57%	0	NA	1	0%
Hillsborough Community College	34	97%	74	97%	1	100%	3	100%	0	NA	0	NA
Hillsborough County Sheriff's Office Training Academy	28	96%	74	94%	1	0%	4	50%	1	0%	2	0%
Indian River State College	26	96%	133	88%	3	100%	14	78%	0	NA	3	66%
Lake Technical College Criminal Justice Academy	20	60%	96	79%	4	75%	19	52%	1	0%	6	33%
Manatee Technical College	16	93%	35	97%	1	100%	1	100%	0	NA	0	NA
Miami Police Training Center	0	NA	82	93%	0	NA	7	85%	0	NA	1	0%
Miami-Dade College	41	90%	190	87%	6	66%	23	60%	2	0%	8	75%
Miami-Dade Sheriff's Training Center	0	NA	48	93%	0	NA	7	100%	0	NA	0	NA
North Florida College Public Safety Academy	3	66%	22	68%	0	NA	4	25%	0	NA	1	0%
Northeast Florida Criminal Justice Center	49	97%	154	93%	3	100%	13	76%	0	NA	3	0%
Northwest Florida State College	0	NA	57	92%	0	NA	3	33%	0	NA	0	NA
Palm Beach State College, Criminal Justice Training Center	5	40%	103	86%	3	66%	14	57%	0	NA	6	83%
Pasco-Hernando State College	41	87%	66	89%	6	83%	7	71%	2	50%	2	50%
Polk State College-K. C. Thompson Institute Of Public	40	90%	162	95%	4	100%	12	91%	0	NA	2	100%
Santa Fe College Institute Of Public Safety	24	87%	66	92%	3	66%	6	66%	1	0%	3	66%
Seminole State College Center For Public Safety	49	83%	97	84%	8	62%	18	44%	1	100%	11	72%
Southwest Florida Public Service Academy	38	86%	150	90%	5	80%	14	85%	1	100%	2	100%
St. Johns River State College	41	95%	72	93%	2	100%	4	75%	0	NA	1	0%

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) BASIC RECRUIT TRAINING PROGRAM (CONTINUED)  
CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE FOURTH QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
St. Petersburg College Southeastern Public Safety Institute	27	88%	95	90%	3	66%	12	75%	0	NA	3	100%
Suncoast Technical College	24	95%	56	98%	3	66%	4	75%	0	NA	0	NA
The College Of The Florida Keys	12	83%	65	70%	2	50%	20	60%	0	NA	7	42%
Valencia College, Criminal Justice Institute	38	89%	178	94%	3	100%	11	81%	0	NA	3	100%
Volusia Sheriff's Office Training Academy	0	NA	7	100%	1	100%	1	100%	0	NA	0	NA
<b>Statewide</b>	<b>870</b>	<b>87%</b>	<b>3108</b>	<b>89%</b>	<b>104</b>	<b>67%</b>	<b>351</b>	<b>64%</b>	<b>21</b>	<b>42%</b>	<b>104</b>	<b>56%</b>

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) EQUIVALENCY-OF-TRAINING EXAMINEES  
CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE FOURTH QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Chipola College	9	66%	26	65%	0	NA	7	57%	0	NA	1	100%
Citrus County Public Safety Training Center	1	100%	1	100%	0	NA	0	NA	0	NA	0	NA
Criminal Justice Academy Of Osceola	3	66%	5	60%	1	0%	2	50%	0	NA	0	NA
Eastern Florida State College, Public Safety Institute	15	80%	45	73%	0	NA	9	44%	0	NA	4	100%
Fl Public Safety Institute Pat Thomas Law Enforcement	3	100%	17	76%	0	NA	3	33%	0	NA	2	50%
Florida Highway Patrol Training Academy	0	NA	2	50%	0	NA	1	100%	0	NA	0	NA
George Stone Technical College	3	100%	14	92%	0	NA	1	100%	0	NA	0	NA
Gulf Coast State College	20	75%	70	64%	5	20%	23	52%	1	0%	7	57%
Hillsborough County Sheriff's Office Training Academy	0	NA	2	100%	0	NA	0	NA	0	NA	0	NA
Indian River State College	1	100%	8	62%	0	NA	2	100%	0	NA	0	NA
Lake Technical College Criminal Justice Academy	20	75%	51	72%	1	0%	13	61%	1	100%	3	66%
Manatee Technical College	6	100%	14	78%	0	NA	3	66%	0	NA	0	NA
Miami-Dade College	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Northeast Florida Criminal Justice Center	14	78%	46	73%	4	75%	11	54%	1	0%	3	66%
Northwest Florida State College	2	0%	12	58%	0	NA	2	100%	0	NA	0	NA
Palm Beach State College, Criminal Justice Training	55	70%	125	72%	6	33%	24	41%	1	0%	10	60%
Pasco-Hernando State College	6	66%	11	72%	1	0%	2	50%	0	NA	0	NA
Polk State College-K. C. Thompson Institute Of Public	4	75%	10	90%	1	0%	1	0%	0	NA	0	NA
Seminole State College Center For Public Safety	3	100%	10	70%	0	NA	2	50%	0	NA	1	0%

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) EQUIVALENCY-OF-TRAINING EXAMINEES *(CONTINUED)*  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE FOURTH QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Southwest Florida Public Service Academy	23	69%	89	79%	5	40%	18	50%	1	100%	4	50%
St. Johns River State College	1	0%	4	75%	0	NA	1	0%	0	NA	0	NA
St. Petersburg College Southeastern Public Safety Institute	42	69%	133	75%	11	54%	29	48%	1	0%	8	87%
Suncoast Technical College	6	100%	6	100%	0	NA	0	NA	0	NA	0	NA
Valencia College, Criminal Justice Institute	7	57%	31	64%	2	0%	7	42%	0	NA	1	100%
Volusia Sheriff's Office Training Academy	0	NA	3	100%	0	NA	0	NA	0	NA	0	NA
<b>Statewide</b>	<b>244</b>	<b>73%</b>	<b>736</b>	<b>73%</b>	<b>37</b>	<b>37%</b>	<b>161</b>	<b>50%</b>	<b>6</b>	<b>33%</b>	<b>44</b>	<b>68%</b>

FLORIDA CMS CORRECTIONAL BASIC RECRUIT TRAINING PROGRAM  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE FOURTH QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Broward College, Institute For Public Safety	1	100%	38	97%	0	NA	1	0%	0	NA	2	100%
Chipola College	22	86%	114	85%	2	50%	16	68%	0	NA	4	50%
Citrus County Public Safety Training Center	27	92%	70	91%	3	33%	9	44%	1	100%	3	66%
College Of Central Florida	11	100%	34	100%	0	NA	2	100%	0	NA	0	NA
Daytona State College, School Of Emergency Services	27	92%	63	92%	1	0%	7	57%	0	NA	2	0%
Eastern Florida State College, Public Safety Institute	0	NA	21	90%	0	NA	2	50%	0	NA	1	0%
Fl Public Safety Institute Pat Thomas Law Enforcement Aca	13	84%	53	92%	1	0%	6	50%	0	NA	2	50%
Florida Department Of Corrections	804	79%	2699	79%	157	47%	651	49%	62	46%	283	40%
Florida Gateway College, Public Service Training Center	39	89%	103	84%	11	63%	13	53%	1	100%	11	54%
Florida Panhandle Technical College Public Safety Institute	15	86%	93	88%	3	66%	11	54%	1	0%	7	42%
George Stone Technical College	22	100%	55	98%	5	100%	5	100%	0	NA	0	NA
Gulf Coast State College	10	90%	49	97%	2	0%	4	50%	0	NA	1	100%
Hillsborough County Sheriff's Office Training Academy	45	100%	103	99%	0	NA	5	80%	0	NA	2	50%
Indian River State College	2	100%	43	95%	0	NA	2	50%	0	NA	1	0%
Lake Technical College Criminal Justice Academy	0	NA	23	95%	0	NA	1	100%	0	NA	0	NA
Manatee Sheriff's Office Training Center	10	100%	27	100%	0	NA	3	100%	0	NA	0	NA
Miami-Dade College	17	70%	40	72%	6	66%	11	72%	2	100%	2	100%

FLORIDA CMS CORRECTIONAL BASIC RECRUIT TRAINING PROGRAM *(CONTINUED)*  
CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE FOURTH QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Miami-Dade Sheriff's Training Center	30	80%	129	87%	8	50%	27	70%	4	25%	8	37%
North Florida College Public Safety Academy	4	50%	23	73%	1	100%	9	44%	0	NA	5	60%
Northeast Florida Criminal Justice Center	19	100%	73	95%	1	100%	5	60%	0	NA	2	100%
Northwest Florida State College	17	100%	55	92%	2	50%	6	100%	1	100%	0	NA
Palm Beach State College, Criminal Justice Training	13	76%	46	73%	5	40%	13	46%	0	NA	6	50%
Pasco-Hernando State College	15	100%	39	97%	0	NA	1	100%	0	NA	0	NA
Polk State College-K. C. Thompson Institute Of Public	17	94%	42	95%	1	100%	4	100%	0	NA	0	NA
Santa Fe College Institute Of Public Safety	7	100%	20	100%	2	50%	2	50%	0	NA	1	0%
Seminole State College Center For Public Safety	0	NA	12	100%	0	NA	0	NA	0	NA	0	NA
South Florida State College Criminal Justice Academy	10	80%	40	92%	5	60%	6	33%	0	NA	4	25%
Southwest Florida Public Service Academy	7	100%	39	100%	0	NA	1	100%	0	NA	0	NA
St. Johns River State College	8	100%	11	100%	0	NA	0	NA	0	NA	0	NA
St. Petersburg College Southeastern Public Safety Institute	15	100%	57	96%	0	NA	2	50%	0	NA	1	100%
Suncoast Technical College	0	NA	0	NA	0	NA	1	100%	0	NA	0	NA
The College Of The Florida Keys	0	NA	5	100%	0	NA	0	NA	0	NA	0	NA
Valencia College, Criminal Justice Institute	16	87%	50	84%	2	100%	9	55%	0	NA	5	80%
<b>Statewide</b>	<b>1243</b>	<b>83%</b>	<b>4269</b>	<b>84%</b>	<b>218</b>	<b>50%</b>	<b>835</b>	<b>52%</b>	<b>72</b>	<b>48%</b>	<b>353</b>	<b>43%</b>

CORRECTIONAL EQUIVALENCY-OF-TRAINING EXAMINEES  
CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE FOURTH QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Chipola College	1	100%	8	87%	0	NA	0	NA	0	NA	0	NA
Citrus County Public Safety Training Center	2	100%	2	100%	0	NA	0	NA	0	NA	0	NA
Eastern Florida State College, Public Safety Institute	3	66%	7	71%	0	NA	4	100%	0	NA	0	NA
Fl Public Safety Institute Pat Thomas Law Enforcement Aca	0	NA	2	100%	0	NA	0	NA	0	NA	0	NA
Florida Department Of Corrections	0	NA	5	100%	0	NA	0	NA	0	NA	0	NA
Florida Panhandle Technical College Public Safety Institute	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
George Stone Technical College	1	100%	4	100%	0	NA	0	NA	0	NA	0	NA
Gulf Coast State College	0	NA	4	100%	0	NA	0	NA	0	NA	0	NA
Lake Technical College Criminal Justice Academy	0	NA	7	85%	0	NA	1	0%	0	NA	1	100%
Northeast Florida Criminal Justice Center	2	50%	6	83%	2	50%	1	0%	1	100%	1	100%

CORRECTIONAL EQUIVALENCY-OF-TRAINING EXAMINEES *(CONTINUED)*  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE FOURTH QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1 <sup>st</sup> Retake				2 <sup>nd</sup> Retake			
	4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Palm Beach State College, Criminal Justice Training Center	4	75%	13	53%	0	NA	6	50%	0	NA	2	50%
Pasco-Hernando State College	1	100%	1	100%	0	NA	0	NA	0	NA	0	NA
Seminole State College Center For Public Safety	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Southwest Florida Public Service Academy	2	100%	9	100%	0	NA	1	100%	0	NA	0	NA
St. Johns River State College	1	100%	3	100%	0	NA	0	NA	0	NA	0	NA
St. Petersburg College Southeastern Public Safety Institute	6	50%	16	62%	3	66%	6	83%	0	NA	1	0%
<b>Statewide</b>	<b>23</b>	<b>73%</b>	<b>89</b>	<b>80%</b>	<b>5</b>	<b>60%</b>	<b>19</b>	<b>68%</b>	<b>1</b>	<b>100%</b>	<b>5</b>	<b>60%</b>

FLORIDA CORRECTIONAL PROBATION BASIC RECRUIT TRAINING PROGRAM  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE FOURTH QUARTER OF FY 2024 – 2025

	Initial Exams				1 <sup>st</sup> Retake				2 <sup>nd</sup> Retake			
	4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results		4th Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Fl Public Safety Institute Pat Thomas Law Enforcement Aca	32	87%	103	79%	3	33%	19	31%	0	NA	11	54%
Florida Department Of Corrections	49	91%	110	91%	3	66%	11	63%	2	0%	4	50%
Southwest Florida Public Service Academy	1	100%	17	100%	0	NA	0	NA	0	NA	0	NA
<b>Statewide</b>	<b>82</b>	<b>90%</b>	<b>230</b>	<b>86%</b>	<b>6</b>	<b>50%</b>	<b>30</b>	<b>43%</b>	<b>2</b>	<b>0%</b>	<b>15</b>	<b>53%</b>

## AGENDA ITEM: G

General Information Agenda Item: State Officer Certification Examination Quarterly Content Area Report

### ISSUE

The following data is presented to the Commission to provide statistics for law enforcement, correctional, and correctional probation examinee performance by content area on the State Officer Certification Examination (SOCE) for the fourth quarter (April 2025 through June 2025) of Fiscal Year 2024 – 2025.

The data includes performance for first-time examinees only. Data for both Basic Recruit Training Programs (BRTP) and Equivalency-of-Training (EOT) are included. At this time, Pearson VUE does not have the capability to distinguish between BRTP and EOT recruits.

**RECOMMENDATION(S):** This agenda item does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

### SUPPORTING INFORMATION

1. Florida CMS Correctional Content Area Report, **page 2**.
2. Florida CMS Correctional Course Codes, **page 3**.
3. Florida Law Enforcement Academy Content Area Report, **pages 4-5**.
4. Florida Law Enforcement Academy Course Codes, **page 5**.
5. Florida Correctional Probation Content Area Report, **page 6**.
6. Florida Correctional Probation Course Codes, **page 6**.

**Florida State Officer Certification Examination**  
**Content Area Report**  
**April—June 2025**

FDLE-FC-300 FCMS Corrections Exam	Tested	Passed	Courses										
			IN	CM	OS	FE	IR	SC	SP	IE	FR	FA	DT
<b>Training Centers</b>													
Eastern Florida State College (603)	3	2	89.58%	83.33%	80.95%	82.46%	89.47%	86.67%	90.00%	79.37%	83.33%	83.33%	86.67%
College of Central Florida (604)	10	10	91.25%	97.50%	91.43%	87.89%	92.63%	89.33%	97.00%	94.76%	87.00%	94.17%	88.80%
Valencia College (605)	16	14	87.89%	88.02%	85.12%	82.57%	81.25%	86.25%	85.63%	87.20%	89.69%	90.63%	85.25%
Chipola College (606)	20	19	90.94%	90.42%	87.62%	87.11%	88.68%	86.00%	84.50%	92.62%	86.25%	88.33%	89.20%
Daytona State College (608)	26	25	91.11%	88.14%	86.08%	92.91%	89.68%	87.95%	91.92%	90.48%	89.62%	88.78%	87.54%
Broward College (609)	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
NE Florida (610)	19	19	94.74%	89.04%	90.98%	92.24%	92.52%	89.47%	91.05%	90.98%	92.63%	92.98%	89.47%
FL Department of Corrections (613)	735	613	88.47%	87.43%	86.05%	86.33%	87.00%	85.14%	83.56%	86.00%	86.50%	86.75%	87.49%
George Stone State College (617)	23	23	89.95%	85.51%	92.55%	90.62%	90.39%	89.86%	92.17%	87.99%	90.87%	94.57%	90.61%
Gulf Coast State College (618)	11	9	90.91%	90.91%	90.48%	89.95%	88.04%	88.48%	88.18%	86.58%	87.73%	87.12%	89.45%
Indian River State College (620)	2	2	93.75%	95.83%	83.33%	84.21%	76.32%	83.33%	60.00%	85.71%	90.00%	83.33%	84.00%
Florida Gateway College (621)	41	37	90.70%	87.20%	86.30%	86.26%	88.19%	84.07%	87.07%	88.04%	88.90%	89.23%	88.88%
Lake Tech. Center (622)	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Southwest Florida (623)	9	9	95.14%	94.44%	90.48%	90.06%	93.57%	88.15%	90.00%	89.95%	92.22%	86.11%	94.67%
Miami-Dade Public Safety (626)	29	23	92.03%	86.49%	87.36%	88.57%	87.11%	85.52%	89.66%	85.22%	83.97%	85.63%	85.10%
Miami-Dade College (628)	15	12	85.83%	81.67%	85.71%	86.32%	83.86%	83.11%	84.00%	85.08%	85.33%	76.11%	82.93%
North Florida College Public Safety Academy (629)	1	1	93.75%	91.67%	95.24%	89.47%	89.47%	100.00%	90.00%	85.71%	90.00%	75.00%	100.00%
Northwest Florida State College (630)	18	17	92.71%	91.67%	92.06%	88.01%	88.89%	89.63%	90.00%	92.86%	92.50%	90.28%	93.33%
Pasco-Hernando State College (631)	16	16	92.19%	92.71%	93.15%	92.43%	92.76%	90.83%	96.88%	94.05%	90.31%	95.83%	88.75%
Polk State College (632)	17	16	93.75%	95.10%	92.72%	86.07%	87.93%	86.67%	88.24%	86.27%	85.00%	86.27%	89.18%
Palm Beach State College (633)	13	11	91.83%	89.10%	86.81%	87.04%	87.04%	85.64%	86.92%	84.25%	85.00%	87.82%	84.92%
Santa Fe College (634)	8	8	90.63%	89.58%	91.07%	91.45%	86.18%	90.83%	91.25%	94.05%	93.13%	92.71%	90.00%
Suncoast Tech. College (635)	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Seminole State College (636)	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
South Florida State College (637)	10	9	89.38%	82.50%	83.33%	84.74%	80.00%	82.00%	90.00%	90.48%	86.50%	82.50%	85.60%
St. Petersburg College (639)	20	18	91.56%	88.33%	91.67%	88.95%	89.74%	89.00%	90.00%	91.43%	90.50%	94.17%	90.40%
Florida Panhandle Tech. (641)	15	13	90.00%	88.33%	89.52%	83.86%	86.67%	85.33%	91.33%	88.25%	92.00%	88.33%	87.73%
Citrus County Public Safety (642)	29	27	90.09%	89.94%	91.13%	91.29%	89.11%	90.34%	93.10%	88.34%	91.03%	92.24%	89.10%
St. Johns River State (654)	9	9	93.06%	93.52%	90.48%	92.98%	90.64%	86.67%	97.78%	93.65%	91.67%	95.37%	93.33%
FL Public Safety Institute (668)	12	11	86.98%	86.81%	85.32%	88.16%	84.21%	85.56%	90.83%	88.10%	89.58%	86.11%	84.67%
Manatee Sheriff's Office (730)	10	10	90.63%	89.17%	91.90%	85.79%	86.84%	92.67%	92.00%	89.52%	87.00%	92.50%	92.40%
Hillsborough County S.O. (880)	45	45	92.36%	88.70%	89.84%	92.28%	91.93%	89.63%	90.67%	88.47%	91.56%	91.30%	93.87%
Sarasota County SO Corrections Training Academy (893)	7	7	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Lee County S.O. (894)	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Seminole County LE & Corrections Academy (895)	14	14	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>All Schools</b>	<b>1,203</b>	<b>1,049</b>	<b>89.6%</b>	<b>88.1%</b>	<b>87.2%</b>	<b>87.3%</b>	<b>87.7%</b>	<b>86.0%</b>	<b>86.1%</b>	<b>87.2%</b>	<b>87.6%</b>	<b>88.0%</b>	<b>88.2%</b>



Course Codes:

IN	Introduction to Corrections
CM	Communications
OS	Officer Safety
FE	Facility and Equipment
IR	Intake/Reception and Release
SC	Supervising in a Correctional Facility
SP	Supervising Special Populations
IE	Responding to Incidents and Emergencies
FR	CMS First Aid for Criminal Justice Officers
FA	CMS Criminal Justice Firearms
DT	CMS Criminal Justice Defensive Tactics

**Florida State Officer Certification Examination**  
**Content Area Report**  
**April—June 2025**

FDLE-LE-501 FLEA Law Enforcement Exam	Total Tested	Total Passed	Courses																		
			IN	LG	SYC	IRW	FOP	COM	CAP	CIPS	CSFI	TI	CI	TS	DUI	TC	VO	FR	FA	DT	SG
Training Centers																					
Eastern Florida State College (603)	3	2	85.6%	84.1%	84.5%	85.1%	89.9%	81.1%	88.6%	83.6%	89.4%	86.7%	85.0%	86.1%	83.7%	87.5%	87.1%	87.9%	89.9%	87.0%	83.9%
College of Central Florida (604)	15	14	81.1%	88.6%	92.7%	88.6%	86.7%	88.7%	83.6%	88.7%	86.7%	88.7%	89.3%	90.7%	85.6%	86.0%	89.8%	89.2%	90.8%	89.5%	89.3%
Valencia College (605)	50	42	90.0%	84.0%	85.6%	88.6%	86.6%	86.0%	85.3%	86.8%	88.3%	84.6%	85.6%	88.2%	86.5%	87.2%	90.5%	86.6%	85.5%	91.4%	87.0%
Chipola College (606)	12	6	83.3%	76.2%	75.0%	60.7%	83.3%	70.8%	77.3%	77.5%	81.9%	80.8%	71.7%	83.3%	79.4%	84.2%	78.3%	78.8%	82.1%	79.8%	80.8%
Criminal Justice Academy of Osceola (607)	3	2	88.9%	81.0%	69.7%	85.7%	71.4%	76.7%	81.8%	76.7%	72.2%	69.2%	66.7%	80.0%	77.2%	90.0%	82.2%	87.2%	71.8%	90.5%	83.3%
Daytona State College (608)	25	23	88.7%	85.7%	88.4%	82.3%	86.9%	89.6%	92.0%	88.8%	95.3%	90.2%	84.0%	85.6%	82.7%	88.8%	85.1%	86.5%	89.5%	88.0%	89.2%
Broward College (609)	37	34	89.2%	84.9%	90.2%	91.9%	86.5%	91.6%	91.4%	90.0%	95.9%	90.0%	89.7%	90.5%	84.2%	87.8%	88.3%	85.2%	86.9%	89.6%	87.8%
NE Florida Criminal Justice Training & Edu. Ctr. (610)	62	58	90.3%	87.3%	87.5%	86.4%	87.8%	90.0%	88.6%	88.5%	90.3%	88.5%	87.7%	89.0%	85.3%	89.5%	88.1%	91.1%	89.5%	87.6%	88.9%
Florida Highway Patrol Training Academy (614)	20	20	91.7%	90.0%	89.5%	92.9%	96.4%	93.5%	94.5%	89.5%	97.5%	94.2%	90.0%	94.0%	88.7%	91.5%	92.7%	91.2%	91.5%	92.9%	92.5%
College of the Florida Keys (616)	10	9	86.7%	82.9%	81.8%	85.7%	81.4%	86.0%	86.4%	89.0%	88.3%	90.0%	86.0%	86.0%	79.5%	86.0%	88.7%	84.6%	82.3%	87.1%	81.0%
George Stone Technical College (617)	4	4	100.0%	85.7%	95.5%	82.1%	85.7%	85.0%	88.6%	95.0%	95.8%	80.8%	80.0%	87.5%	86.8%	87.5%	86.7%	69.2%	90.4%	82.1%	82.5%
Gulf Coast State College (618)	44	36	86.0%	79.2%	86.0%	84.4%	83.8%	83.4%	87.0%	82.0%	91.7%	86.4%	85.5%	89.5%	81.0%	89.1%	85.5%	86.4%	89.3%	89.3%	84.3%
Hillsborough Community College (619)	34	33	90.2%	91.6%	91.4%	92.9%	96.2%	88.5%	88.2%	90.3%	84.8%	93.7%	87.1%	93.8%	89.0%	92.9%	92.5%	90.5%	89.4%	89.9%	87.6%
Indian River State College (620)	26	25	87.8%	81.9%	87.1%	91.2%	87.4%	82.3%	90.2%	93.1%	97.4%	89.6%	90.8%	89.6%	85.6%	88.8%	87.9%	88.5%	88.5%	89.0%	89.6%
Florida Gateway College (621)	24	19	88.2%	82.7%	89.0%	86.9%	88.7%	85.8%	87.9%	84.6%	91.0%	86.2%	85.0%	82.5%	84.2%	84.6%	82.5%	86.2%	85.9%	88.1%	80.4%
Lake Technical Center (622)	35	25	81.4%	76.7%	81.0%	81.6%	80.4%	78.3%	77.9%	77.4%	84.8%	81.8%	79.4%	80.3%	79.4%	81.7%	83.4%	84.6%	81.3%	82.0%	78.3%
Southwest Florida Public Service Academy (623)	56	47	90.2%	82.1%	87.2%	88.3%	91.1%	87.9%	87.8%	90.7%	90.2%	90.2%	86.8%	87.7%	86.2%	85.2%	88.7%	87.5%	86.5%	89.8%	86.4%
Manatee Technical Institute (625)	21	20	89.7%	87.1%	90.0%	89.1%	90.5%	89.5%	95.2%	87.1%	92.1%	90.5%	85.7%	91.9%	87.5%	89.5%	91.4%	91.2%	90.1%	87.8%	93.3%
Miami Police Training Center (627)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Miami-Dade College (628)	40	36	87.9%	85.0%	85.5%	85.7%	85.4%	84.8%	90.7%	89.8%	92.9%	91.2%	91.5%	87.5%	88.0%	84.8%	89.7%	87.3%	91.0%	87.1%	85.8%
North Florida College Public Safety Academy (629)	2	2	100.0%	85.7%	90.9%	92.9%	85.7%	75.0%	77.3%	90.0%	100.0%	88.5%	90.0%	95.0%	92.1%	95.0%	93.3%	88.5%	92.3%	92.9%	75.0%
Northwest Florida State College (630)	1	0	33.3%	28.6%	63.6%	100.0%	71.4%	60.0%	45.5%	40.0%	50.0%	61.5%	60.0%	70.0%	68.4%	80.0%	53.3%	61.5%	61.5%	42.9%	80.0%
Pasco-Hernando State College (631)	45	39	87.8%	87.6%	87.5%	85.4%	87.3%	92.4%	89.5%	88.4%	88.5%	87.9%	89.0%	86.4%	83.3%	88.2%	87.4%	83.9%	89.1%	87.6%	84.9%
Polk State College (632)	44	39	92.0%	86.7%	86.8%	90.6%	89.3%	88.6%	90.7%	89.5%	90.2%	85.7%	85.9%	92.0%	87.3%	88.4%	86.7%	89.7%	88.8%	86.7%	88.2%
Palm Beach State College (633)	50	37	87.0%	81.1%	80.2%	82.3%	86.9%	78.6%	79.8%	81.8%	83.0%	78.9%	86.4%	83.4%	84.0%	85.0%	86.9%	84.3%	85.4%	88.0%	85.6%
Santa Fe College Institute of Public Safety (634)	24	21	90.3%	80.4%	90.9%	91.7%	91.7%	91.7%	87.5%	85.0%	91.7%	87.8%	85.0%	86.3%	82.5%	85.4%	86.1%	89.1%	85.9%	84.5%	90.0%
Suncoast Technical College (635)	31	30	92.5%	81.6%	83.3%	87.6%	88.5%	87.1%	89.7%	90.6%	90.9%	88.1%	90.3%	92.3%	89.8%	90.3%	87.5%	87.6%	91.3%	89.9%	87.4%
Seminole State College (636)	53	43	89.0%	89.5%	88%	85.4%	85.4%	79.2%	86.6%	84.3%	88.4%	85.9%	84.9%	87.4%	86.1%	87.2%	88.8%	85.2%	86.8%	87.3%	84.9%
South Florida State College (637)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
St. Petersburg College (639)	68	52	85.0%	81.1%	83.6%	76.3%	86.3%	81.3%	83.4%	84.3%	85.3%	84.6%	81.2%	86.8%	85.4%	86.5%	86.7%	84.4%	86.7%	88.0%	84.1%
Florida Panhandle Technical College (641)	6	4	80.6%	73.8%	80.3%	81.0%	88.1%	73.3%	86.4%	88.3%	83.3%	83.3%	70.0%	86.7%	82.5%	91.7%	84.4%	78.2%	82.1%	88.1%	73.3%
Citrus County Public Safety Training Center (642)	43	27	78.3%	76.4%	82.0%	82.7%	81.7%	77.0%	78.9%	87.4%	84.9%	82.6%	82.8%	86.7%	83.0%	86.0%	82.0%	80.0%	81.6%	83.4%	80.9%
St. Johns River State College (654)	41	39	95.1%	86.8%	88.7%	88.9%	89.9%	94.4%	88.5%	89.8%	93.1%	92.5%	87.8%	94.9%	87.2%	90.5%	87.3%	90.2%	88.4%	89.2%	88.5%
Florida Public Safety Institute (668)	62	56	87.4%	87.1%	88.0%	90.3%	87.3%	91.0%	87.1%	87.9%	91.9%	86.4%	83.2%	89.0%	86.8%	89.7%	87.1%	89.3%	91.6%	88.7%	87.4%
Volusia County Sheriff's Office Training Academy (878)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

**Florida State Officer Certification Examination**  
**Content Area Report**  
 April—June 2025, continued

FDLE-LE-501 FLEA Law Enforcement Exam	Total Tested	Total Passed	Courses																		
			IN	LG	SYC	IRW	FOP	COM	CAP	CIPS	CSFI	TI	CI	TS	DUI	TC	VO	FR	FA	DT	SG
<b>Training Centers</b>																					
Simpson Technical College (879)	7	6	88.1%	89.8%	93.5%	89.8%	85.7%	85.7%	81.8%	92.9%	88.1%	96.7%	77.1%	81.4%	91.0%	87.1%	87.6%	90.1%	93.4%	89.8%	88.6%
Hillsborough County S.O.(880)	28	27	88.7%	84.2%	90.9%	91.8%	85.2%	92.1%	89.6%	93.9%	93.5%	96.2%	92.1%	91.1%	89.5%	90.7%	91.7%	89.8%	86.3%	89.3%	91.1%
Escambia CO S.O. Training School (885)	10	10	93.3%	95.7%	94.5%	87.1%	92.9%	94.0%	90.9%	87.0%	98.3%	90.0%	96.0%	94.0%	92.1%	95.0%	93.3%	94.6%	95.4%	94.3%	91.0%
Lee County Sheriff's Office (894)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Seminole County LE & Corrections Academy (895)	13	12	85.9%	87.9%	88.1%	91.2%	92.3%	87.7%	83.2%	87.7%	93.6%	89.9%	89.2%	86.2%	91.5%	93.8%	93.8%	91.1%	90.5%	89.0%	87.7%
<b>All Schools</b>	1049	899	88.0%	84.2%	86.5%	86.4%	87.5%	86.0%	87.0%	87.1%	89.8%	87.4%	85.9%	88.2%	85.4%	87.8%	87.6%	87.0%	87.8%	88.0%	86.2%

Course Codes:

IN	Introduction to Law Enforcement
LG	Legal
SYC	Serving Your Community
IRW	Interviewing and Report Writing
FOP	Fundamentals of Patrol
COM	Communication
CAP	Crimes Against Persons
CIPS	Crimes Involving Property & Society
CSFI	Crime Scene Follow-Up Investigations
TI	Traffic Incidents
CI	Critical Incidents
TS	Traffic Stops
DUI	DUI Traffic Stops
TC	Traffic Crash Investigations
VO	Law Enforcement Vehicle Operations
FR	Criminal Justice Firearms
FA	First Aid for Criminal Justice Officers
DT	Criminal Justice Defensive Tactics
SG	Conducted Electrical Weapon/Dart-Firing Stun Gun

**Florida State Officer Certification Examination**  
**Content Area Report**  
 April—June 2025

FDLE-CP-601 Florida Correctional Probation Exam Training Centers	Total Tested	Total Passed	Courses									
			IN	LG	CM	IO	CLM	SO	FS	FR	DT	FA
Florida Department of Corrections (613)	48	45	93.8%	91.4%	85.6%	88.8%	87.1%	88.1%	89.5%	89.7%	90.6%	85.7%
Southwest FL Public Service Academy (623)	1	1	66.7%	100.0%	93.8%	90.0%	93.3%	100.0%	96.9%	87.5%	93.8%	100.0%
Florida Public Safety Institute (668)	32	28	91.1%	90.2%	85.8%	87.5%	85.2%	81.7%	88.8%	88.4%	87.1%	89.5%
<b>All Schools</b>	<b>81</b>	<b>74</b>	<b>92.4%</b>	<b>91.0%</b>	<b>85.8%</b>	<b>88.3%</b>	<b>86.4%</b>	<b>85.7%</b>	<b>89.3%</b>	<b>89.2%</b>	<b>89.3%</b>	<b>87.3%</b>

Course Codes:

IN	Introduction to Correctional Probation
LG	Legal
CM	Communications
IO	Intake and Orientation
CLM	Caseload Management
SO	Supervision of Offenders
FS	Field Supervision
FR	Firearms for Criminal Justice Officers
DT	CMS Criminal Justice Defensive Tactics
FA	First Aid for Criminal Justice Officers

## AGENDA ITEM: H

General Information Agenda Item: Commission Basic Recruit Training Programs and Advanced and Specialized Training Program Courses (Update)

### ISSUE

This agenda item is presented to inform the Commission of the most current Commission-approved basic recruit training programs, advanced training program courses, and specialized training program courses.

### EXECUTIVE SUMMARY

1. Pursuant to section 943.17, F.S., the Commission is responsible for the development and maintenance of basic recruit, advanced, and specialized training programs for Florida law enforcement, correctional, and correctional probation officers.
2. Basic recruit, advanced, and specialized training programs approved by the Commission and their effective dates are on **pages 2–6**.

RECOMMENDATION(S): This agenda item does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

### SUPPORTING INFORMATION

1. Commission Basic Recruit Training Programs: Full Basic Recruit Training Programs, **page 2**.
2. Commission Basic Recruit Training Programs: Cross-Over Basic Recruit Training Programs, **page 2**.
3. Commission Basic Recruit Training Programs: Auxiliary Basic Recruit Training Programs, **page 2**.
4. Commission Basic Recruit Training Programs for Special Operations Forces Basic Recruit Training Programs, **page 2**.
5. Commission Advanced Training Program Courses, **pages 2–4**.
6. Commission Specialized Instructor Training Program Courses, **pages 4–5**.
7. Commission Specialized Training Program Courses, **pages 5–6**.

ATMS Program Number	Commission Basic Recruit Training Programs Full Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
2010	Florida Basic Recruit Training Program: Law Enforcement (Version 2025.07)	770	E-07/01/21 U-07/01/25
3016	Florida Basic Recruit Training Program: Corrections (Version 2025.07)	445	E-07/01/25
2011	Florida Correctional Probation Basic Recruit Training Program (Version 2025.07)	562	E-07/01/21 U-07/01/25

ATMS Program Number	Commission Basic Recruit Training Programs Cross-Over Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
3019	Crossover Training Program for Florida Law Enforcement Officer to Correctional Officer (Version 2025.07)	223	E-07/01/25
3010	Correctional Officer Crossover Training to Florida Law Enforcement Academy (Version 2025.07)	518	E-07/01/22 U-07/01/25
3017	Crossover Training Program for Florida Correctional Officer to Correctional Probation Officer, (Version 2025.07)	336	E-07/01/25
3018	Crossover Training Program for Florida Correctional Probation Officer to Correctional Officer (Version 2025.07)	223	E-07/01/25
3021	Crossover Training Program for Florida Correctional Probation Officer to Law Enforcement Officer (Version 2025.07)	520	E-07/01/25

ATMS Program Number	Commission Basic Recruit Training Programs Auxiliary Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
3015	Florida Basic Recruit Training Program: Florida Law Enforcement Auxiliary Academy (Version 2025.07)	360	E-07/01/21 U-07/01/25

ATMS Program Number	Basic Recruit Training Programs For Special Operations Forces Recruits	Course Hours	Courses E-Effective U-Updated
3013	Law Enforcement Basic Recruit Training for Special Operations Forces Recruits (Version 2025.07)	490	E-07/01/21 U-07/01/25
3020	Correctional Officer Basic Recruit Training for Special Operations Forces (Version 2025.07)	214	E-07/01/25
3014	Correctional Probation Basic Recruit Training for Special Operations Forces Recruits (Version 2025.07)	352	E -07/01/21 U-07/01/25

Scores are shown for courses that require an end-of-course exam and have an established passing score. [11B-35.001\(10\)\(d\)](#)

ATMS Course Number	Commission Advanced Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
006	Line Supervision (Version 2021.05)	80%	80	E-05/14/21 U-06/16/21
011	Developing and Maintaining a Sound Organization (Version 2011.04)	80%	40	E-04/01/11 U-02/18/21
012	Planning the Effective Use of Financial Resources (Version 2010.10)	80%	40	E-10/01/10 U-02/18/21
013	Building and Maintaining a Sound Behavioral Climate (Version 2011.04)	80%	40	E-04/01/11 U-02/18/21

<b>ATMS Course Number</b>	<b>Commission Advanced Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
016	Narcotics and Dangerous Drugs (Version 2012.04)	80%	40	E-04/01/12 U-06/13/22
020	Case Preparation and Court Presentation (Version 2010.10)	80%	40	E-10/01/10 U-06/04/21
032	Special Tactical Problems (Version 2010.10)	80%	40	E-10/01/10 U-02/24/21
036	Injury and Death Investigations (Version 2010.04)	80%	40	E-04/04/10 U-03/02/21
047	Interviews and Interrogations (Version 2010.04)	80%	40	E-04/01/10 U-03/03/21
050	Stress Management Techniques (Version 2006.04)	80%	40	E-04/01/06 U-01/19/21
057	Discipline and Special Confinement Techniques (Version 2010.01)	80%	40	E-01/01/10 U-03/01/19
068	Advanced Report Writing and Review (Version 2010.04)	80%	40	E-04/01/10 U-03/10/21
074	Substance Abuse and Awareness and Education (Version 2012.04)	80%	40	E-04/01/12 U-03/17/21
077	Underwater Police Science and Technology (Version 2013.05)	80%	80	E-05/09/13 U-02/16/21
085	Emergency Preparedness for Correctional Officers (Version 2006.11)	80%	40	E-01/01/06 U-03/10/21
087	Advanced Traffic Homicide Investigations (Version 2011.04)	80%	80	E-04/01/11 U-03/05/21
088	Traffic Crash Reconstruction (Version 2011.04)	80%	80	E-04/01/11 U-02/19/21
090	School Resource Officer (Version 2019.05)	80%	40	E-05/02/19 U-07/27/21
091	Domestic Intervention & Investigations (Version 2021.08)	80%	40	E-08/19/21
094	Drug Abuse Resistance Education (D.A.R.E.) – FDLE Instructed Only	80%	80	NA
094 & 097	Drug Abuse Resistance Education (D.A.R.E.)	80%	40	NA
096	Drug Abuse Resistance Education (D.A.R.E.)	80%	40	NA
098	Basic Traffic Homicide Investigations (Version 2011.04)	80%	80	E-04/01/11 U-02/06/21
100	Crimes Against the Elderly (Version 2012.10)	80%	40	E-10/01/12 U-02/24/21
107	Middle Management (Version 2024.08)	80%	40	E-08/15/24
809	Field Training Officer Course for Law Enforcement Officers (Version 2010.04)	80%	40	E-04/01/10 U-05/20/21
1100	Field Training Officer Course for Correctional Officers (Version 2010.10)	80%	40	E-10/01/10 U-03/12/21
1138	Violent Crime Investigator Training Course (Version 1995.07)	80%	40	E-07/01/95 U-02/05/21
1151	Conducting Background Investigations (Version 2014.12)	80%	40	E-12/01/14 U-02/05/21
1152	Investigation and Supervision of Officer- Involved Deadly Force Incidents (Version 2012.07)	80%	40	E-08/09/12 U-02/05/21
1158	Speed Measurement Course (Version 2008.08)	80%	40	E-08/07/08 U-02/17/21

<b>ATMS Course Number</b>	<b>Commission Advanced Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
1163	Gangs and Security Threat Groups (Version 2012.10)	80%	40	E-10/01/12 U-02/05/21
1165	Spanish for Criminal Justice Professionals (Version 2011.04)	80%	40	E-04/01/11 U-04/01/25
1166	Advanced Investigative Techniques of Human Trafficking Crimes (Version 2024.05)	80%	40	E-05/16/24
1170	Adult Sex Crimes Investigations (Version 2017.01)	80%	40	E-01/26/17 U-02/03/21
1171	Child Sex Crimes Investigations (Version 2017.05)	80%	40	E-05/11/17 U-07/27/21
1172	Child Abuse Investigations (Version 2018.08)	80%	40	E-08/03/18 U-07/27/21
1400	School Resource Officer Fundamentals (Version 2019.05)	80%	80	E-05/02/19
1404	Interventions and Response (Version 2019.05)	80%	40	E-05/02/19
1405	Advanced Defensive Tactics (Version 2019.10)	80%	40	E-10/31/19 U-03/16/21
1416	Behavioral Threat Assessment and Management for Practitioners (Version 2022.02)	80%	40	E-02/17/22
1420	Crisis Response and Management (Version 2022.11)	80%	40	E-11/03/22 U-06/03/25
1423	Economic Crime Investigations (Version 2023.08)	80%	40	E-08/10/23
1424	Hostage and Crisis Negotiations (Version 2023.08)	80%	40	E-08/10/23
3022	Investigating Crimes Against Animals (Version 2024.10)	80%	40	E-10/31/24 U-07/21/25

**Scores are shown for courses that require an end-of-course exam and have an established passing score. [11B-35.001\(10\)\(d\)](#)**

<b>ATMS Course Number</b>	<b>Commission Specialized Instructor Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
800	Vehicle Operations Instructor Course (Version 2015.07)	85%	40	E-07/01/15 U-09/15/22
801	Handgun Instructor Course (Version 2023.07)	85%	44	E-07/01/23 U-05/27/25
802	Defensive Tactics Instructor Course (Version 2019.10)	85%	80	E-10/31/19 U-03/29/21
1110	Breath Test Instructor Course (Version 2015.08)	85%	40	E-08/01/15
1111	Breath Test Instructor Renewal Course (Version 2015.08)	85%	8	E-08/01/15
1114	First Aid Instructor Course (Version 2023.02)	85%	40	E-02/16/23
1115	General Instructor Refresher Course (Version 2021.02)	85%	8	E-02/11/21 U-07/25/25
1159	Speed Measurement Instructor Course (Version 2011.07)	85%	40	E-07/01/11 U-04/09/21
1186	Florida General Instructor Techniques (Version 2020.11)	85%	64	E-11/05/20 U-07/25/25
1199	Canine Team Training Instructor Course (Version 2014.08)	85%	80	E-08/08/14 U-06/26/23
1201	Handgun Instructor Update Course (Version 2022.08)	85%	24	E-08/18/22 U-10/31/24



<b>ATMS Course Number</b>	<b>Commission Specialized Instructor Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
1403	Single Officer Response to Active Threat and Shooter Incidents Instructor (Version 2019.05)	85%	16	E-05/02/19 U-06/25/25
1419	First Aid Instructor Update Course—Online (Version 2022.08)	N/A	4	E-08/18/22
2001	Role-play Scenarios for Facilitative Learning—Blended (Version 2016.08)	85%	10 (2 online/ 8 classroom)	E-08/04/16 U-2/15/21
3024	Patrol Rifle Instructor Course (Version 2025.07)	85%	32	E-07/01/25
3025	Shotgun Instructor Course (Version 2025.07)	85%	24	E-07/01/25

**Scores are shown for courses that require an end-of-course exam and have an established passing score. 11B-35.001(10)(d)**

<b>ATMS Course Number</b>	<b>Commission Specialized Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
021	Criminal Law (Version 2016.09)	N/A	40	E-09/04/16 U-02/09/21
022	Autism Spectrum Disorder Awareness (Version 2017.10)	N/A	4	E-10/05/17 U-12/09/24
023	Eyewitness Identification—Online (Version 2017.11)	N/A	1	E-11/09/17 U-02/09/21
056	Organized Crime (Version 2016.09)	N/A	40	E-09/04/16 U-06/21/22
732	Traffic Control Officer for Civilians (Version 2013.10)	80%	8	E-10/01/13 U-02/10/21
850	Agency Inspector Course (Version 2015.08)	80%	24	E-08/01/15
851	Breath Test Operator Course (Version 2015.08)	80%	16	E-08/01/15
950	Agency Inspector Renewal Course (Version 2015.08)	80%	6	E-08/01/15
951	Breath Test Operator Renewal Course (Version 2015.08)	80%	4	E-08/01/15
1131	Human Diversity In-service Training for Discriminatory Profiling and Professional Traffic Stops (Version 2001.10)	N/A	4	E-10/01/01 U-06/13/22
1132	Parking Enforcement Specialist for Civilians (Version 2014.02)	80%	16	E-02/06/14 U-02/10/21
1133	Selective Traffic Enforcement Program for Civilians (Version 2014.02)	80%	80	E-02/06/14 U-01/19/21
1134	Criminal Justice Officer Ethics (Version 2005.04)	N/A	8	E-04/01/05 U-10/09/20
1149	Special Populations (Version 2012.10)	N/A	32	E-10/01/12 U-02/26/21
1185	Elder Abuse Investigations (Version 2012.10)	N/A	4	E-10/01/12 U-03/01/21
1189	Physical Fitness Trainer Course (Version 2011.05)	N/A	32	E-05/19/11 U-02/23/21
1194	Responding to Veterans (Version 2012.05)	N/A	16	E-05/10/12 U-03/03/21
1196	Contraband Forfeiture (Version 2012.11)	N/A	16	E-11/01/12 U-02/24/21
1197	STEP Course for Red Light Cameras (Version 2012.11)	N/A	40	E-11/01/12 U-07/27/21
1198	Canine Team Training Course (Version 2014.08)	80%	480	E-08/07/14 U-03/02/21

<b>ATMS Course Number</b>	<b>Commission Specialized Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
1401	Crisis Intervention Training for School Resource Officers (Version 2019.05)	N/A	24	E-05/02/19 U-02/12/21
1402	Single Officer Response to Active Threat and Shooter Incidents (Version 2019.05)	N/A	16	E-05/02/19 U-03/06/23
1406	Risk Protection Orders—Online (Version 2019.10)	N/A	1	E-10/31/19 U-02/09/21
1407	Identify and Investigate Human Trafficking for Law Enforcement Officers—Traditional Classroom (Version 2020.05)	N/A	4	E-05/07/20 U-03/25/21
1408	Identify and Investigate Human Trafficking for Law Enforcement Officers—Online (Version 2020.05)	N/A	4	E-05/07/20
1410	Recognizing Head Injuries in Infants and Children—Online (Version 2021.02)	N/A	1	E-02/11/21
1411	De-escalation Techniques for Criminal Justice Officers (Version 2021.05)	N/A	16	E-05/06/21 U-05/18/22
1414	Misuse of Electronic Databases—Online (Version 2021.11)	N/A	1	E-11/04/21
1415	Duty to Intervene (Version 2022.02)	N/A	8	E-02/17/22
1417	Behavioral Threat Assessment for Officers—Online (Version 2022.02)	N/A	1	E-02/17/22
1418	Victims of Sexual Offenses—Online (Version 2022.05)	N/A	2	E-05/12/22
1421	Recognize & Respond to Mental Health & Substance Abuse Emergencies (Version 2023.08)	N/A	8	E-08/10/23
1422	Mental Health and Wellness for Criminal Justice Officers—Online (Version 2023.05)	N/A	2	E-05/18/23
2002	Property Repossession Processes—Online (Version 2014.11)	N/A	2	E-11/06/14 U-02/17/21
2008	District Courts of Appeal Marshal Minimum Standards Training Program (Version 2014.11)	80%	40	E-11/06/14 U-06/10/22
2009	Diabetic Emergency and Officer Response—Online (Version 2015.10)	N/A	2	E-10/01/15 U-02/16/21
3023	Recognizing Crimes Against Animals (Version 2024.10)	N/A	16	E-10/31/24 U-07/21/25
3026	Patrol Rifle Operator Course (Version 2025.07)	N/A	32	E-07/01/25
3027	Shotgun Operator Course (Version 2025.07)	N/A	24	E-07/01/25
3028	Lethality Assessment Training for Law Enforcement Officers (Version 2025.06)	N/A	1	E-06/09/25
3029	Alzheimer's Disease and Related Dementia's Training for Criminal Justice Officers—Online (Version 2025.05)	N/A	2	E-05/15/25

## AGENDA ITEM: I

General Information Agenda Item: Officer Discipline Statistics

### ISSUE

This agenda item is presented to advise the Commission of the statistics for July 2024 – June 2025: Fiscal Year 2024 – 2025 (4th Quarter) for the Probable Cause Cases; Active Open Cases; Commission Disciplinary Case Report, Commission Case Dispositions, and Violations Report.

### EXECUTIVE SUMMARY

1. **Probable Cause Cases:** As of June 30, 2025, 708 probable cause cases have been presented during FY 2024 – 2025:
  - July – 0 cases
  - August – **69** cases
  - September – **82** cases
  - October – **74** cases
  - November – 0 cases
  - December – **103** cases
  - January – 0 cases
  - February – **111** cases
  - March – **90** cases
  - April – 0 cases
  - May – **96** cases
  - June – **83** cases
2. **Active open cases:** As of June 30, 2025, 2,299 cases are open in the following categories:
  - Awaiting information: 1,279 cases (55.63%).
  - Pending probable cause: 80 cases (3.48%).
  - Pending final Commission action: 560 cases (24.36%).
  - Pending formal hearing: 177 cases (7.70%).
  - Probation/Suspension: 203 cases (8.83%).
3. July 2024 – June 2025, Commission Disciplinary Case Report: Commission Case Dispositions. See supporting information on **page 2**.
4. Violations Report: Most Frequent Violations presented to Commission and the Most Frequent Violations Resulting in Revocation or Relinquishment are on **page 3**.
5. Respondents who have completed probation or suspension are on **page 4**.
6. Officer discipline cases added to the National Decertification Index for the period July 2024 – June 2025: 362 **Revocations**; and 133 **Voluntary Relinquishments**.

RECOMMENDATION(S): This agenda item does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

## CJS&T COMMISSION DISCIPLINARY CASE REPORT FOR JULY 2024 TO JUNE 2025

### Cases Presented to CJS&T Commission

CERTIFICATION TYPE	TOTAL NUMBER OF OFFICERS STATEWIDE	NUMBER OF CASES TAKEN TO FULL COMMISSION	NUMBER OF DISCIPLINARY CHARGES (VIOLATIONS)	NUMBER OF CASES DISMISSED/ NO CAUSED	NUMBER OF CASES DISCIPLINED	PERCENT OF STATEWIDE OFFICERS DISCIPLINED
Law Enforcement	50875	261	373	8	253	0.278
Correctional	33237	492	632	32	460	0.505
Correctional Probation	2336	10	11	0	10	0.011
Concurrent	4586	25	36	3	22	0.024
<b>TOTAL</b>	<b>91,034</b>	<b>788</b>	<b>1,052</b>	<b>43</b>	<b>745</b>	<b>0.818</b>

### Case Dispositions by the CJS&T Commission

Certification Type	No Caused Dismissed Withdrew Application	Letter of Acknowledgment	Letter of Guidance	Probation	Suspended	Reprimand	Denied	Voluntary Relinquished	Revoked	TOTAL
Law Enforcement	8	29	15	11	36	1	2	55	104	<b>261</b>
Correctional	32	44	22	19	53	0	5	70	247	<b>492</b>
Correctional Probation	0	0	0	1	1	0	0	4	4	<b>10</b>
Concurrent	3	4	2	1	4	0	0	4	7	<b>25</b>
<b>TOTAL</b>	<b>43</b>	<b>77</b>	<b>39</b>	<b>32</b>	<b>94</b>	<b>1</b>	<b>7</b>	<b>133</b>	<b>362</b>	<b>788</b>

## CJS&T COMMISSION VIOLATIONS REPORT FROM JULY 2024 TO JUNE 2025

### Most Frequent Violations Presented to the CJS&T Commission (All Violations)

Law Enforcement Number of Violations	Correctional Number of Violations	Correctional Probation/ Number of Violations	Concurrent Number of Violations
85-DUI	184-DUI	8-Unprofessional Relationship	13-DUI
55-False Statement	89-Battery	4-Welfare Fraud	5-Perjury
54-Battery	86-Excess Force by Corr.	2-DUI	3-Criminal Mischief
37-Misuse of Electronic Database	46-False Statement	2-Falsifying Records	3-False Statement
34-Battery – Domestic Violence	14-Marijuana – Possession	2-Sex Offense	2-Excess Force by LEO

### Most Frequent Violations Presented to the CJS&T Commission Resulting in REVOCATION or RELINQUISHMENT

Law Enforcement Number of Violations	Correctional Number of Violations	Correctional Probation Number of Violations	Concurrent Number of Violations
38-DUI	61-DUI	6-Unprofessional Relationship	10-Official Misconduct
27-Battery	49-Battery	3-Welfare Fraud	6-Petit Theft
21-Official Misconduct	26-Smuggle Contraband	2-Sex Offense	5-Battery
19-Sex on Duty	19-Excess Force by Corr.		2-Misuse of Public Position
19-Battery – Domestic Violence	15-Failure to Report		

RESPONDENTS WHO HAVE COMPLETED  
THEIR PROBATION OR SUSPENSION

Respondent's Name	Case Number	Date Probation/Suspension Completed
Causey, Nicholas	48775	6/17/2025
Csendom, Cody	48814	6/17/2025
Fortt McMillion, Vaughn Steven	47287	5/1/2025
Frost, Darren	49317	4/10/2025
Guillaume, Enide	49899	6/10/2025
Halpin, Michael John	49244	4/9/2025
Hilaire, Fred	50120	5/25/2025
Jones, Joshua	49448	4/16/2025
King Tiosha	46500	6/3/2025
Mitchell, James	49350	6/10/2025
Mitchem, Donnell, Jr	48726	4/2/2025
Patterson, Hannah	50711	6/10/2025
Phillips, Adam	51138	6/10/2025
Rodriguez, Paul	51061	6/17/2025
Soucek, Craig A	50368	6/19/2025
Swindeil, Christopher	47780	4/1/2025
Tompkins, Daniel	47480	6/17/2025

## AGENDA ITEM: J

General Information Agenda Item: Curriculum Updates Pursuant to Section 943.17, F.S.

### ISSUE

This agenda item is presented to the Commission in compliance with the statutory requirement for staff to advise the Commission of any revision to approved basic recruit, advanced, and specialized curricula.

### EXECUTIVE SUMMARY

1. Pursuant to section 943.17, F.S., the Commission is responsible for the development and maintenance of basic recruit, advanced, and specialized training programs for Florida law enforcement, correctional, and correctional probation officers. Section 943.17(3), F.S., provides that the Commission is responsible for the accuracy of curriculum content through the identification and revision of typographical or grammatical errors, incorrect statutory citations, or information which can be identified as inaccurate by superior references. The statute states that the Commission shall be advised of any revision, and a copy of revised curricula shall be provided to all criminal justice training schools.
2. Curriculum alerts were created in an ongoing effort to ensure that Florida officers receive accurate and up-to-date information in curricula approved by the Criminal Justice Standards and Training Commission. Curriculum alerts document revisions to approved curricula that are considered critical in nature. Revisions come from several sources including subject matter experts, instructors, officers, agencies, and superior references, such as the legislature and a court of jurisdiction. Curriculum alerts are distributed to training schools and posted on the FDLE website and the Automated Training Management System.
3. To further formalize and document revisions to the Commission's approved curricula under s. 943.17(3), F.S., an issue is included in each quarterly meeting packet to identify the Commission courses that have been revised within the previous quarter.
4. The curriculum changes that are reflective of "legislative action" only will be included in this agenda item. Impacted course curricula will be distributed to the training schools and certified instructors with other Commission-approved curriculum updates.

RECOMMENDATION(S): This agenda item does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** A vote is not required.

## SUPPORTING INFORMATION

**2025-01—April 01, 2025—Advanced Course: Spanish for Criminal Justice Professionals (Version 2011.04):** Updates objectives in Lesson 1 and corrects language and grammatical errors in various tables throughout the course.

**2025-02—May 27, 2025—Specialized Instructor Course: Firearms Instructor (Version 2023.07):** Clarifies the instructor-to-student ratio, pursuant to Rule 11B-35.0021, F.A.C., and the requirement to retain signed copies of the sample General Rules of Firearms Safety form or one provided by the training school.

**2025-03—May 27, 2025—High Liability BRT: Firearms Instructor Guide (Version 2024.07):** Clarifies the instructor-to-student ratio, pursuant to Rule 11B-35.0021, F.A.C., and the requirement to retain signed copies of the sample General Rules of Firearms Safety form or one provided by the training school.

**2025-04—June 2, 2025—Advanced Course: Crisis Response and Management (Version 2022.11):** Updates the definition of mental illness per s. 394.455, F.S., and older terminology no longer used in the field.

**2025-05—June 25, 2025—Specialized Instructor Course: Single Officer Response to Active Threat and Shooter Incidents Instructor Course (Version 2019.05):** Updates the instructor-to-student ratio to comply with Rule 11B-35.0021, F.A.C.

**2025-06—July 14, 2025—High Liability BRT: Criminal Justice Firearms (Version 2025.07):** Corrects statute number.

**2025-07—July 21, 2025—Advanced Course: Investigating Crimes Against Animals (Version 2024.10):** Legislative update to include additional information about wildlife and dangerous animals.

**2025-08—July 21, 2025—Specialized Course: Recognizing Crimes Against Animals (Version 2025.10):** Legislative update to include additional information about wildlife and dangerous animals.

**2025-09—July 25, 2025—Specialized Instructor Course: Florida General Instructor Techniques (Version 2020.11):** Various updates to lessons 1, 4, and 13 to update information about certification requirements, consolidate content, and remove material that was copied and pasted from the Florida Basic Recruit Training Program instructor guides.





## Curriculum Alert

April 1, 2025

### Curriculum Alert 2025-01

**Spanish for Criminal Justice Professionals  
Advanced Course #1165  
Version 2011.04**

Effective immediately, please make the following changes.

<b>REVISIONS</b>
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#### **Lesson #1: Hispanic Culture, pages 6–8**

##### ***~~1.2. Identify the demographics of Hispanic groups in the United States.~~***

The most recent demographic statistics from the U.S. Census Bureau (or other sites) can be found at <http://www.census.gov/>.

Most Hispanics in the U.S. come from:

- ~~Mexico~~
- ~~Central America~~
- ~~South America~~
- ~~Caribbean~~

The U.S. Census Bureau provides the following statistics:

- ~~In 2010 there were an estimated 50.4 million Hispanics in the U.S. That is approximately 16.3% of the U.S. population.~~
- ~~By 2040, census estimates predict that Hispanics will make up 25% of the U.S. population.~~

The Hispanic community is the fastest growing ethnic group in the U.S. The 2010 Census distributes the Hispanic population as follows:

- ~~Mexican 63%~~
- ~~Central/South American 7.9%~~
- ~~Puerto Rican 9.2%~~
- ~~Cuban 3.5%~~
- ~~Other Hispanics 28.4%~~



## **Curriculum Alert**

### ***1.32 Identify the population of Hispanics in Florida.***

The U.S. Census Bureau provides the following statistics about Florida's population in 2010:

- ~~• The total population for Florida was approximately 18.8 million.~~
- ~~• The total Florida Hispanic population was approximately 4.2 million or about 22.5%.~~
- ~~• This represents an increase of 57.4% since 2000.~~

With the overall increase in the general and Hispanic populations in some Florida counties, there is an increasing need for intervention by the criminal justice community, particularly in the following areas:

- crimes such as batteries, domestic violence, burglaries, drug-related activities, and other felony crimes
- crimes related to gang activities
- traffic violations and DUIs

As the Hispanic population increases, criminal justice officers will be required to use better communication skills to handle calls effectively and serve their communities. Depending on where you work in the state of Florida, you may encounter different Hispanic groups. For example, the Panhandle has a larger Mexican population while central and south Florida have more Cubans, Puerto Ricans, and South Americans.

The most recent U.S. Census Bureau information regarding the Hispanic population can be found here: <https://www.census.gov/>

### ***1.43. Identify language differences among Hispanic groups.***

Even though ~~all~~ most Hispanics speak Spanish, there are sometimes differences in language usage among different Hispanic groups. For example, terminology and slang used in Cuban communities may have different meanings in Puerto Rican or Mexican communities.

It is important to know the group being interacted with in order not to use improper words. Using a word or gesture improperly can negatively affect an officer's ability to deal with a situation.

*Examples:* There are several Spanish language words for automobile which vary according to region and/or country:

- carro—Puerto Rico, Cuba
- mueble—Mexico (In Puerto Rico, mueble means furniture or sofa.)
- coche—Mexico Venezuela, Chile
- auto – Argentina, Chile, Spain



## **Curriculum Alert**

The Spanish language word *yerba* means grass, which is a common slang word for marijuana. A Puerto Rican who wants to buy marijuana uses the word *yerba* or *pasto* while a Mexican uses the word *marijuana*.

*1.54 Identify ways in which criminal justice officers are perceived in Hispanic culture.*

*1.65 Define the machismo concept.*

*1.76 Identify body language—posture, hand gestures, and eye contact—and its meanings in Hispanic culture.*

### **Lesson #2: Spanish Language Alphabet, pages 9–11**

~~*2.3. Practice sound repetition of vowels and consonants.*~~

~~*2.43. Practice proper pronunciation.*~~

### **Lessons #3–4 and #6–8**

Minor corrections and updates have been made to the following tables:

- Spanish Language Alphabet, pages 10–11
- Spanish Pronunciation Guide, pages 11–12
- Common Cognates, pages 13–15
- False Cognates, page 16
- Spanish Language Pronouns, page 17
- Requesting Assistance and Giving Directions, pages 22–23
- Days of the Week; and Sample Dates, page 27
- Descriptive Words and Phrases—Colors, page 28
- Descriptive Words and Phrases—Clothing, pages 28–29
- Descriptive Words and Phrases—Body Parts, pages 29–30
- Interviewing/Interrogation Terms and Phrases, pages 30–31
- Aggressive Action Street Language, pages 32–33
- Street Language Insults and Slang, pages 33–34
- Arrest Terms, pages 34–36
- General Investigative Terms; and Homicide Terms, page 37
- Robbery Terms, page 38



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### **Curriculum Alert**

- Domestic Violence Terms, page 39
- Felony Traffic Stops (High Risk), page 40
- Driving Under the Influence, pages 41–42
- Medical Terms and Questions, page 43
- Booking Words and Phrases, pages 44–45
- Correctional Officer Commands, page 45
- Narcotics Terms, pages 46–47

#### **Lesson 8: Criminal Justice Vocabulary in Spanish Language, page 47**

Keep in mind that slang terms are constantly changing and may be unique to a region or state. For a more complete list of slang terms used for drugs, visit the Drug Enforcement Administration website at [www.dea.gov](http://www.dea.gov).

#### **Rob Bates**

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RB/tc



## Criminal Justice Standards and Training Commission

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### Curriculum Alert

May 27, 2025

#### Curriculum Alert 2025-02

**Firearms Instructor Course  
Specialized Instructor #801  
Version 2023.07**

Effective immediately, please make the following changes.

<b>REVISIONS</b>
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#### Front Pages

##### Instructor-to-Student Ratios, page 7

For instruction of the Criminal Justice Firearms course, ~~Firearms Instructor Course and Handgun Instructor course, or Safe Handling of Firearms course,~~ there shall be no more than six students actively engaged on a firearms range for each Commission-certified ~~firearms~~ handgun instructor. ~~One rangemaster shall supervise all range activity while training is actively engaged. The rangemaster shall be a Commission-certified firearms instructor and shall not be included as an instructor to comply with the instructor to student ration requirements. Discretionary course of fire shall be conducted with a one to one instructor to student ratio. Actively engaged is defined as “a student on the firing range handling a weapon.”~~ While training is actively engaged, one rangemaster shall supervise all range activity and shall not be included as an instructor to comply with the instructor-to-student ratio requirements. Actively engaged is defined as “a student on the firing range handling a weapon.” For the Criminal Justice Firearms course and Handgun Instructor course, the rangemaster shall be a Commission-certified handgun instructor. See Rule 11B-35.0021, F.A.C.

#### Lesson 3: Range Setup and Management

##### Range Safety, page 24

##### *3.6. Identify general safety rules while conducting a basic recruit firearms course*

The General Rules of Firearms Safety form records that the firearms safety rules were received and reviewed by each student as a part of the instruction. The signed receipt for the rules ~~may~~ shall be kept as part of the student records. The form covers the rules that need to be followed on and



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### Curriculum Alert

off the range. The safety rules should be posted in the classroom and on the range. If your facility has additional rules, they should also be posted in the classroom and on the range. See Attachment 3-3 for a sample of this form.

**Instructor Note:** Review, discuss, and have instructor-students sign the General Rules of Firearms Safety form. The signed forms must be kept as part of the student records.

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## Criminal Justice Standards and Training Commission

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### Curriculum Alert

May 27, 2025

#### Curriculum Alert 2025-03

**Basic Recruit Training Program  
High Liability Instructor Guide: Firearms (CJK0040)  
Version 2024.07**

Effective immediately, please make the following changes.

<b>REVISIONS</b>
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#### Front Pages

##### Instructor-to-Student Ratio, page 114

Pursuant to Rule 11B-35.0021, F.A.C., instructors must comply with the instructor-to-student ratio:

For instruction of the Criminal Justice Firearms course, ~~Cross-Over and Handgun Transition Course, or Firearms Instructor course~~, there ~~shall~~ must not be ~~no~~ more than six students actively engaged on a firearms range for each Commission-certified ~~firearms~~ handgun instructor. ~~Actively engaged is defined as "a student on the firing range handling a weapon." Discretionary, cover and concealment, and malfunction clearance courses of fire must be conducted with a one-to-one instructor-to-student ratio. While training is actively engaged, One rangemaster shall~~ must supervise all range activity ~~and shall not be included as an instructor to comply with the instructor-to-student ratio requirements. while training is actively engaged. Actively engaged is defined as "a student on the firing range handling a weapon." ~~For the Criminal Justice Firearms course and Handgun Instructor course, The rangemaster shall~~ must be a Commission-certified ~~firearms~~ handgun instructor, ~~and must not be included as an instructor to comply with the instructor-to-student ratio requirements.~~~~

##### Documenting proficiency, page 115

The training school must retain the Form CJSTC-4, the student's signed General Rules of Firearms Safety form, and the Remediation Plan with the student's records.



## Curriculum Alert

### Lesson 1 Firearms Safety Procedures

#### Documenting proficiency, pages 120-121

- ☒ HL311.1. Identify the primary and support hand
- ☒ HL311.2. Identify the common cause of most firearm accidents
- ☒ HL311.3. Identify the general rules of safety that should be applied to all firearms
- ☒ HL311.4. Identify what safety rules to follow on the range
- ☒ HL311.5. Identify the requirements in the Florida Statutes for storing a firearm

Assist students in identifying their primary hand and support hand.

Discuss the importance of firearms safety. ~~The attached optional form, General Rules of Firearms Safety, may guide you in the topics to discuss. Follow the requirements of your training school regarding the use of any such form.~~ The attached form, General Rules of Firearms Safety, is only a sample. Use the firearms safety form provided by your training school and have each student sign the form. The signed form must be retained with the student's records.

Demonstrate how to point a firearm in a safe direction.

Explain to students that "safe direction" is dictated by environment.

Remind students to always refer to the manufacturer's manual for safety recommendations.





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### Curriculum Alert

Review the Florida Statutes relating to the safe storage of firearms, with an emphasis on the requirements under s. 790.174, F.S.

A signed General Rules of Firearms Safety form must be kept for each student. These forms must be kept for auditing purposes.

#### LESSON VOCABULARY

primary hand

safety check

support hand

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## **Curriculum Alert**

June 3, 2025

**Curriculum Alert 2025-04**  
**Crisis Response and Management**  
**Advanced Course #1420**  
**Version 2022.11**

Effective immediately, please make the following changes.

<b>REVISIONS</b>
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**Lesson 5: Mental Illness, Post-Traumatic Stress Disorder (PTSD), Developmental Disabilities, and Aging**

**Mental Illness, Developmental Disabilities, and Aging, pages 24–26**

*5.1. Define mental illness per s. 394.455, F.S., as an impairment of the mental or emotional processes that exercise conscious control of one's actions or of the ability to perceive or understand reality, which impairment substantially interferes with a person's ability to meet the ordinary demands of living, ~~regardless of etiology.~~ For the purposes of this part, the term does not include a developmental disability as defined in chapter 393, intoxication, or conditions manifested only by dementia, traumatic brain injury, antisocial behavior, or substance abuse.*

~~Thought~~ Psychotic Disorders

- Schizophrenia—disorganized thinking and behaviors, paranoia, delusions, hallucinations, lack of insight, flat affect (blank stare, no emotion)
- Schizoaffective disorder—same symptoms as schizophrenia with mood disorders (depression, mania)

~~Pervasive developmental disorders~~ Intellectual and Developmental Disabilities (IDD)

- Autism—demonstrates difficulties in three core areas: communication, social skills, and limited interests

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## Criminal Justice Standards and Training Commission

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### Curriculum Alert

June 25, 2025

#### Curriculum Alert 2025-05

**Single Officer Response to Active Threat and Shooter Incidents Instructor Course**  
**Specialized Instructor #1403**  
**Version 2019.05**

Effective immediately, please make the following changes.

<b>REVISIONS</b>
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#### Front Pages

#### Instructor-to-Student Ratios ~~Safety Considerations~~, page 4

This course is limited to a maximum of 20 instructor students per class. For instruction of the Active Threat and Shooter Incidents Instructor Course, there shall be no more than six students actively engaged on a firearms range for each Commission-certified handgun instructor. While training is actively engaged, one rangemaster shall supervise all range activity and shall not be included as an instructor to comply with the instructor to student ratio requirements. Actively engaged is defined as “a student on the firing range handling a weapon.” For the Active Threat and Shooter Incidents Instructor Course, the rangemaster shall be a Commission-certified handgun instructor. See Rule 11B-35.0021, F.A.C. There is no set instructor to student ratio for this course. However, there are requirements for the minimum number of safety officers needed to run each exercise/scenario. Safety officers must also meet the instructor qualifications for this course (i.e., only course instructors can serve as safety officers). Refer to each lesson in course 1402 Single Officer Response to Active Threat and Shooter Incidents for the minimum number of safety officers required.

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## Criminal Justice Standards and Training Commission

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### Curriculum Alert

July 14, 2025

#### Curriculum Alert 2025-06

##### Basic Recruit Training Program

##### High Liability: Criminal Justice Firearms (CJK0040)

##### Version 2025.07

Effective immediately, please make the following changes.

<b>REVISIONS</b>
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#### Page 156

#### Unit 1 Firearms Safety

#### Lesson 2 Use of Deadly Force

[HL312.3. Identify the essential criteria to determine the justification of the use of deadly force]

Section 776.07, F.S., states:

~~4)~~ 2) *A correctional officer or other law enforcement officer is justified in the use of force, including deadly force, which he or she reasonably believes to be necessary to prevent the escape from a penal institution of a person whom the officer reasonably believes to be lawfully detained in such institution under sentence for an offense or awaiting trial or commitment for an offense.*

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## **Curriculum Alert**

July 21, 2025

### **Curriculum Alert 2025-07**

**Investigating Crimes Against Animals**  
**Advanced Course #3022**  
**Version 2024.10**

Effective immediately, please make the following changes.

<b>REVISIONS</b>
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#### **Instructor Guide**

**Unit 2: Recognizing Crimes Against Animals**  
**Lesson 5: Other Crimes Against Animals**

#### **Wildlife and Dangerous Animals, page 45–46**

##### **2.5.6. Examine the risks associated with dangerous animal calls**

Officers may sometimes be called to a location with a dangerous animal present. These animals generally range from domesticated animals and livestock to *wildlife*, which are non-domesticated animals who live in the wild. Animals that are classified as wildlife include venomous snakes, primates, and various other carnivores. In these situations, there is a great risk of disease, serious injury, and death. For example, an officer or another first responder may be exposed to the rabies virus from an animal bite, resulting in mandatory quarantine. Due to the potential for *zoonotic diseases*, which are diseases that are passed from animal to human, contact local animal control and the Department of Health (DOH) anytime an animal bite occurs. Officers should advise victims of animal bites or scratches to always seek medical care, even if the wound appears minor.

Dogs are the most common dangerous animal an officer will encounter. Section 767.11, F.S., defines a dangerous dog as being an animal that "has aggressively bitten, attacked, or endangered or has inflicted severe injury." Generally, a dog is considered dangerous when they have committed at least two animal bites or one human bite, although some county ordinances are stricter. Note that any dogs subject to a dangerous dog investigation which have killed or bitten a human being to a certain level of severity must be immediately confiscated, placed in quarantine, if necessary, impounded and held by an animal control authority until the completion of certain



## **Curriculum Alert**

actions as outlined in s. 767.12, F.S. Sometimes, the presence of dangerous dogs is an indication of other crimes. For example, narcotics dealers may keep aggressive dogs chained outside of the drug house to help thwart attention from their illegal activity. These dogs also function as an alarm system for the dealers.

When dangerous animals are uncontained, it becomes a public safety concern that needs to be mitigated. For calls concerning dangerous dogs, the officer should contact their local animal control, follow s. 767.12, F.S., and their county ordinances. If a dog owner has knowledge of the dog's dangerous propensities, the owner must securely confine the dog in a proper enclosure as defined in s. 767.11, F.S. A proper enclosure means, while on the owner's property, the dog is securely confined indoors in a securely enclosed or locked pen or structure, suitable to prevent the entry of young children and designed to prevent the dog from escaping. The pen or structure must have secure sides and a secure top to prevent the dog from escaping over, under, or through the structure and must also provide protection from the elements. For cases involving dangerous wildlife, the officer should immediately contact FWC's law enforcement division.

### **Student Guide**

#### **Unit 2: Recognizing Crimes Against Animals**

#### **Lesson 5: Other Crimes Against Animals**

#### **Wildlife and Dangerous Animals, page 42–43**

##### **2.5.6. Examine the risks associated with dangerous animal calls**

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### Curriculum Alert

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## **Curriculum Alert**

July 21, 2025

### **Curriculum Alert 2025-08**

**Recognizing Crimes Against Animals**  
**Specialized Course #3023**  
**Version 2024.10**

Effective immediately, please make the following changes.

<b>REVISIONS</b>
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#### **Instructor Guide**

**Unit 2: Recognizing Crimes Against Animals**  
**Lesson 5: Other Crimes Against Animals**

#### **Wildlife and Dangerous Animals, page 45–46**

##### **2.5.6. Examine the risks associated with dangerous animal calls**

Officers may sometimes be called to a location with a dangerous animal present. These animals generally range from domesticated animals and livestock to *wildlife*, which are non-domesticated animals who live in the wild. Animals that are classified as wildlife include venomous snakes, primates, and various other carnivores. In these situations, there is a great risk of disease, serious injury, and death. For example, an officer or another first responder may be exposed to the rabies virus from an animal bite, resulting in mandatory quarantine. Due to the potential for *zoonotic diseases*, which are diseases that are passed from animal to human, contact local animal control and the Department of Health (DOH) anytime an animal bite occurs. Officers should advise victims of animal bites or scratches to always seek medical care, even if the wound appears minor.

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## **Curriculum Alert**

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### **Student Guide**

#### **Unit 2: Recognizing Crimes Against Animals**

#### **Lesson 5: Other Crimes Against Animals**

#### **Wildlife and Dangerous Animals, page 42**

##### **2.5.6. Examine the risks associated with dangerous animal calls**

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## **Curriculum Alert**

July 25, 2025

### **Curriculum Alert 2025-09**

**Florida General Instructor Techniques  
Specialized Instructor, #1186  
Version 2020.11**

**Effective immediately**, please make the following changes.

<b>REVISIONS</b>
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This curriculum alert includes the following updates:

- Course updated to the current template.
- Lesson 13 combined into lesson 1, for a total of 13 lessons to frontload important information about instructor certification requirements. Lesson 14 is now lesson 13.
- Information removed that was copied and pasted from the basic recruit training program (B RTP), and that is subject to change over time with revisions, such as the Required Basic Recruit Curriculum Components table and Communication and Role Play Exercise Rubric. Instructors can retrieve both of these from the law enforcement and corrections B RTP instructor guides.

### **Instructor Guide**

#### **Lesson 1: Course Introduction and Instructor Certification**

##### **Pages 10-19**

##### **1.3. Describe the role of the instructor guide, student guide, and course outcomes**

The instructor guide provides the basic instructional strategies for delivering this course. ~~The instructor will find that it contains only objectives and instructional strategies.~~ You must teach all objectives in this course; however, do not read it as a text to the students.

You should know the entire curriculum and demonstrate its techniques and mannerisms because students model the behaviors of the instructors. You may use other sound general instructor techniques not listed in this curriculum.

The student guide helps the student study the information covered in this course. The guide contains the informational sections of the instructor guide and space for notes and practice exercises.



## Curriculum Alert

~~The course includes Microsoft PowerPoint presentations for a course introduction and 14 lessons; however, instructors may want to prepare or provide additional aids.~~

### 1.4. List the instructions for required basic recruit curriculum components

**Instructor Note:** Refer the class to the law enforcement and corrections basic recruit training program instructor guides for more information about the required curriculum components.

The basic recruit training program instructor guides contain their own required curriculum components, which may include communication and role-play exercises, vocabulary, objectives, and writing assignments. Refer to each instructor guide for more information about the required curriculum components.

### 1.5. ~~1.4.~~ Describe the types of CJSTC instructor certifications

Florida Administrative Code defines an instructor as an individual who is:

- certified by the Commission
- affiliated with a criminal justice training center or criminal justice employing agency
- authorized to instruct basic ~~Recruit Curriculum~~, advanced, specialized, or specialized instructor training programs
  - Basic recruit training program Curriculum includes a student textbook and instructor guide with ~~lesson plans and~~ required and suggested activities.
  - Advanced, specialized, and specialized instructor training programs, offered through a CJSTC-certified training center by certified instructors, include a student and instructor guide, or one or the other, ~~course guide~~ with more flexibility in how you deliver training. The instructor guide will sometimes provide mandatory or optional activities, but ~~you would~~ may need to develop your own, ~~or use training center, lesson plans and activities.~~
  - Lesson plans and PowerPoint presentations are not provided for any of the training programs listed.



## **Curriculum Alert**

- ~~Specialized Training Programs, offered through a training center or an agency, include a course guide with flexibility in how you deliver training. You would need to develop your own, or use training center or agency, lesson plans and activities.~~

The Commission does not require certification to instruct agency in-service programs with one exception. Instructors conducting the required training under the mandatory retraining requirement for the Commission-approved ~~firearms~~ handgun qualification course must be a Commission-certified ~~firearms~~ handgun instructor.

Types of instructor certifications include the following:

- General Instructor Certification
- High-Liability Instructor Certifications (i.e., Defensive Tactics, Handgun, ~~Firearms~~, First Aid, Patrol Rifle, Shotgun, Vehicle Operations)
- Specialized Topics Instructor Certifications (i.e., Diving, Speed Measurement, Canine Team, Breath Test)

### **1.6. ~~13.2.~~ Describe the requirements for obtaining a General Instructor Certification**

### **1.7. ~~13.3.~~ Describe the requirements for obtaining a High-Liability Topic Instructor Certification**

A person who seeks certification as a High-Liability Instructor must meet the minimum requirements:

- Possess a General Instructor Certification or be eligible and apply for the certification at the same time as the High-Liability Instructor Certification. Multiple high-liability topics may be applied for at the same time.
- Complete the three-year experience requirement as a certified criminal justice officer or the three-year experience requirement in the high-liability topic of instruction for the certification you seek.
- Complete the applicable instructor course through a Commission-certified training school, achieve a score of no less than 85% on a written end-of-course examination, and demonstrate proficiency skills as required in CJSTC rules.
  - ▶ Defensive Tactics Instructor students must demonstrate all defensive tactics techniques specified in the course at 100%.



## **Curriculum Alert**

- ▶ First Aid Instructor students must demonstrate all first aid proficiency skills specified in the course at 100%.
- ▶ Vehicle Operations Instructor students must demonstrate all vehicle operations proficiency skills with four out of five runs (~~80%~~) for each exercise specified in the course at 80%.
- ▶ ~~Firearms~~ Handgun Instructor students must demonstrate all ~~firearms~~ handgun proficiency skills at 85% ~~for the handgun and long gun as specified in the course.~~ as specified in the course in one out of two attempts and complete a series of Active Threat/Shooter Drills.
- ▶ Patrol Rifle Instructor students must demonstrate all rifle proficiency skills as specified in the course in one out of two attempts and a series of Active Threat/Shooter Drills.
- ▶ Shotgun Instructor students must demonstrate all shotgun proficiency skills as specified in the course in one out of two attempts.

**1.8. ~~13.4.~~ Describe the requirements for obtaining a Specialized Topic Instructor Certification**

**1.9. ~~13.5.~~ Describe the expiration cycle for instructor certification**

**1.10. ~~13.6.~~ Describe the requirements for maintaining a General Instructor Certification**

**1.11. ~~13.7.~~— Describe the requirements for maintaining a High-Liability Instructor Certification**

**1.12. ~~13.8.~~ Describe the requirements for maintaining a Specialized Topics Instructor Certification**

**1.13. ~~13.9.~~ Describe the role of the Instructor Certification Deficiency Notification**

**1.14. ~~13.10.~~ Describe instructor behaviors that may result in Commission disciplinary action**

**1.15. ~~13.11.~~ Describe instructor behaviors related to the examination process that may result in Commission disciplinary action**



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### Curriculum Alert

**1.16. 13.12.** List the Commission's disciplinary action and penalties that they may levy against an instructor's certification

**1.17. 13.13.** Describe the requirements for teaching Commission-approved courses at training centers

Training centers are required to have policies regarding student attendance, make-up work requirements, and exam development, administration, and security. Training centers are also required to maintain accurate course documentation of all instruction taught for Commission-approved training programs.

The training center director and instructor are responsible to use the most current Commission-approved curricula, instructional aids, related handout(s), and form(s) when conducting courses. Using outdated curricula could have serious effects on both the training school and students.

To download the latest Commission-approved curricula, to include courses in the basic, advanced, specialized, and specialized instructor training programs, log onto the curriculum materials website, directly, or through ATMS. Contact your training coordinator or [Curriculum@fdle.state.fl.us](mailto:Curriculum@fdle.state.fl.us) for the username and password.

All CJSTC forms, to include performance evaluations, can be found on the forms website.

**Instructor Note:** Show the class where to find the list of CJSTC active courses, the curriculum materials website, and CJSTC forms. Provide the class with the login information to access the curriculum materials website, and encourage them to save the website to their browser bar for quick access.

Basic recruit training program curricula is available online at <http://www.fdle.state.fl.us/CJSTC/Curriculum/Active-Courses.aspx>. CJSTC forms, including performance evaluation, are available online at <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>

Advanced and specialized training program curricula are available by contacting FDLE, Criminal Justice Professionalism Program, Bureau of Training, Curriculum Section. These curricula are also available through ATMS.

If an instructor seeks to add items, such as instructional aids and elective topics to a Commission-approved curriculum, they must have approval from the training center director. Lesson plans and





## **Curriculum Alert**

PowerPoint presentations are not provided by the CJSTC; instructors who wish to have these must develop their own.

Before instructing a Commission-approved course at a training center, an instructor should contact the appropriate personnel to discuss the course requirements and expectations. Be familiar with and follow both the Commission's and the training center's policies and procedures for course instruction. This may include the following:

- requiring students to fill out a roster for attendance
- using training center-established lessons plans before developing your own
- gaining approval for newly developed lesson plans, tests, or quizzes
- providing FDLE notification before teaching specific courses

### **Lesson 2: Classroom Management**

#### **Page 30**

#### **2.15. Describe the role of Communication Exercises**

- ~~Facilitate one of the following Communication Exercises. These Exercises can be conducted at any time during this course until every student has met their requirement to participate.~~

- ~~**Housing Announcement (from CO BRT):**~~

~~Allow the officer to choose from one of the nine types of emergencies in this unit.~~

~~Caution: Maintain control of your classroom.~~

- ~~1. inmate escape~~
- ~~2. medical emergencies~~
- ~~3. riots~~
- ~~4. hostage incidents~~
- ~~5. outside threats to a facility~~
- ~~6. fires~~
- ~~7. hazardous materials~~





## Curriculum Alert

8. ~~bomb threats~~

9. ~~disasters~~

○ ~~Teenager/Parent Conflict (from LE BRT)~~

- ~~Remind students that they can conduct Communication Exercises as often as needed to allow for all students to participate and improve their communication skills.~~

**Instructor Note:** Facilitate a communication exercise from either the law enforcement or corrections instructor guides in the basic recruit training program. Communication exercises can be conducted at any time during the course until every student has met their requirement to participate.

Review the Communication Exercise Instructions and Core Communication Competencies with the class. These can be found in the basic recruit training program instructor guides.

Remind the class that they can conduct communication exercises as often as needed to allow for all students to participate and improve their communication skills.

### Page 31

The following is an example of instructions for the law enforcement basic recruit training program. Instructions will vary among different disciplines.

1. Provide a copy of the Core Communication Competencies to each recruit. These are found in the basic recruit training program instructor guides.
2. Prepare for a communication exercise.
  - ▶ Before you build your lesson plan, read the exercise.
  - ▶ Determine when to conduct the exercise, for example, at the beginning, middle, or end of the unit, lesson, or topic of instruction. You could build the lesson around the exercise. You could also repeat the exercise, changing the instructions for various participants, but not the officer role.
  - ▶ Determine how all recruits will eventually participate in the exercises. You may use, for example, a recruit participation log.



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- Ensure that you have any equipment needed for classroom simulations, for example, chairs, or a door.
3. Facilitate a Communication Exercise.
- Ensure that the recruits have the Core Communication Competencies handout before conducting the exercise, at the beginning of the academy, this can be found in the basic recruit training instructor guide.
  - Provide instructions to the Communication Exercise participant privately. Read the officer instructions to the whole class and to the officer at the same time. Do not tell the class and the officer the title and objective of the exercise. Allow the class and the officer to discover the information themselves.
  - Ensure classroom safety. The exercises do not include physical contact or any use of force. Stop any exercise immediately if the officer responds with physical force. Debrief their use of force by asking them to articulate why they used force, and how they would explain their use of force in court.
  - You can instruct a participant, not the officer role, to escalate the situation without resorting to physical contact or use of force in any of the exercises.
  - Be aware of the time limit. Conduct the exercises within the allotted time of instruction.
4. Facilitate Discussion and consider asking any of the Core Communication Competencies questions.
- Consider using some or all of the Core Communication Competencies as questions to elicit class feedback and discussion.
  - When asking the class a question to gain feedback, make a conscious effort to pause and allow the recruits time to respond to the question.
  - During the feedback session, remind recruits of the importance of officer safety.
  - ~~During the Questions to Consider Asking for Class Discussion segment begin by~~ Discussing the participants' actions and identifying strengths, areas for improvement, and alternative actions. How did the exercise go? What went well for you? What could you have done better? Were there any alternative actions you could have taken?



## **Curriculum Alert**

Consider asking any of the Core Communication Competencies questions:

1. ~~Introduction~~—How did the officer introduce themselves and explain the reason for contact?
2. ~~Appropriate Questions~~—What questions could the officer have asked that might be more clear, concise, and open-ended?
3. ~~Active Listening~~—How did the officer show active listening and check for understanding? Did the officer allow adequate time for the victim, witness, and subject to respond? If not, provide suggestions.
4. ~~Self De-escalation~~—How did the officer pause and reset their response?
5. ~~Non-Verbal Communication~~—What nonverbal communication did the officer, victim, witness, and subject display?
6. ~~Environment and Audience Consideration~~—How did the officer change their communication style based on who they are communicating with?
7. ~~Implicit Bias~~—How did the officer's bias influence the interaction?
8. ~~Self-Awareness~~—How did the victim, witness, and suspect control the officer's behavior?
9. ~~Procedural Justice~~—In what ways did the officer display procedural justice during the interaction?
10. ~~Appropriate Conclusion~~—How did the officer conclude the communication and take appropriate action?

### **Lesson 4: Creating a Lesson Plan**

#### **Page 45**

#### **4.1. Explain the purpose of an instructor guide and how it is used in classroom instruction**

Many of the CJSTC curricula chapters and courses have an accompanying instructor guide. You should always review the current instructor guide before creating your lesson plans. Instructor guides are similar to presenter notes in a PowerPoint presentation, where they serve to remind instructors what material to cover or expound on, and when. Some instructor guides, specifically those in the basic recruit training program, clarify what components of the curriculum are



## **Curriculum Alert**

~~mandatory and when they need to be taught. Each instructor guide~~ has required and suggested components. The required components of the instructor guide are mandatory for an instructor to teach or implement while the suggested components are not. ~~These required components may include:~~

- ~~• Vocabulary~~
- ~~• Think About This~~
- ~~• Objectives~~
- ~~• Communication Exercises~~
- ~~• Role Plays~~
- ~~• Written Exercises~~

~~Instructor guides also contain many suggested activities. Many of these suggested activities include:~~

- ~~• group work~~
- ~~• scenarios~~
- ~~• discussion questions~~

~~These s~~Suggested activities are not required and are only meant to supplement an instructor's lesson plan. Feel free to look through the instructor guides and use only the suggested activities that best fit your lesson. You can adapt them to fit your students' needs. Always ensure you have the most up-to-date instructor guides by visiting the Curriculum portion of the FDLE website.: <http://www.fdle.state.fl.us/atms/home.aspx>.

### **Lesson 13 14: Final Presentation**

#### **Page 105**

**13.1. ~~14.1.~~ Deliver a final presentation according to the course requirements**

**13.2. ~~14.2.~~ Complete end-of-course evaluations**



## **Curriculum Alert**

### **Student Guide**

#### **Lesson 1: Course Introduction and Instructor Certification**

#### **Page 10-18**

##### **1.3. Describe the role of the instructor guide, student guide, and course outcomes**

The instructor guide provides the basic instructional strategies for delivering this course. ~~The instructor will find that it contains only objectives and instructional strategies.~~ You must teach all objectives in this course; however, do not read it as a text to the students.

You should know the entire curriculum and demonstrate its techniques and mannerisms because students model the behaviors of the instructors. You may use other sound general instructor techniques not listed in this curriculum.

The student guide helps the student study the information covered in this course. The guide contains the informational sections of the Instructor Guide and space for notes and practice exercises.

~~The course includes Microsoft PowerPoint presentations for a course introduction and 14 lessons; however, instructors may want to prepare or provide additional aids.~~

##### **1.4. List the instructions for required basic recruit curriculum components**

The basic recruit training program instructor guides contain their own required curriculum components, which may include communication and role-play exercises, vocabulary, objectives, and writing assignments. Refer to each instructor guide for more information about the required curriculum components.

##### **1.5. ~~1.4.~~ Describe the types of CJSTC instructor certifications**

Florida Administrative Code defines an instructor as an individual who is:

- certified by the Commission
- affiliated with a criminal justice training center or criminal justice employing agency
- authorized to instruct basic ~~Recruit Curriculum~~, advanced, specialized, or specialized instructor training programs
  - Basic recruit training program Curriculum includes a student textbook and instructor guide with ~~lesson plans and~~ required and suggested activities.



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- ▶ Advanced, specialized, and specialized instructor training programs, offered through a CJSTC-certified training center by certified instructors, include a student and instructor guide, or one or the other, ~~course guide~~ with more flexibility in how you deliver training. The instructor guide will sometimes provide mandatory or optional activities, but ~~you would~~ may need to develop your own, ~~or use training center, lesson plans and activities.~~
- ▶ Lesson plans and PowerPoint presentations are not provided for any of the training programs listed.
- ▶ ~~Specialized Training Programs, offered through a training center or an agency, include a course guide with flexibility in how you deliver training. You would need to develop your own, or use training center or agency, lesson plans and activities.~~

The Commission does not require certification to instruct agency in-service programs with one exception. Instructors conducting the required training under the mandatory retraining requirement for the Commission-approved ~~firearms-handgun~~ qualification course must be a Commission-certified ~~firearms~~ handgun instructor.

Types of instructor certifications include the following:

- General Instructor Certification
- High-Liability Instructor Certifications (i.e., Defensive Tactics, Handgun, ~~Firearms~~, First Aid, Patrol Rifle, Shotgun, Vehicle Operations)
- Specialized Topics Instructor Certifications (i.e., Diving, Speed Measurement, Canine Team, Breath Test)

### **1.6. ~~13.2.~~ Describe the requirements for obtaining a General Instructor Certification**

### **1.7. ~~13.3.~~ Describe the requirements for obtaining a High-Liability Topic Instructor Certification**

A person who seeks certification as a High-Liability Instructor must meet the minimum requirements:

- Possess a General Instructor Certification or be eligible and apply for the certification at the same time as the High-Liability Instructor Certification. Multiple high-liability topics may be applied for at the same time.



## **Curriculum Alert**

- Complete the three-year experience requirement as a certified criminal justice officer or the three-year experience requirement in the high-liability topic of instruction for the certification you seek.
- Complete the applicable instructor course through a Commission-certified training school, achieve a score of no less than 85% on a written end-of-course examination, and demonstrate proficiency skills as required in CJSTC rules.
  - Defensive Tactics Instructor students must demonstrate all defensive tactics techniques specified in the course at 100%.
  - First Aid Instructor students must demonstrate all first aid proficiency skills specified in the course at 100%.
  - Vehicle Operations Instructor students must demonstrate all vehicle operations proficiency skills with four out of five runs ~~(80%)~~ for each exercise specified in the course at 80%.
  - ~~Firearms~~ Handgun Instructor students must demonstrate all ~~firearms~~ handgun proficiency skills ~~at 85% for the handgun and long gun as specified in the course.~~ as specified in the course in one out of two attempts and complete a series of Active Threat/Shooter Drills.
  - Patrol Rifle Instructor students must demonstrate all rifle proficiency skills as specified in the course in one out of two attempts and a series of Active Threat/Shooter Drills.
  - Shotgun Instructor students must demonstrate all shotgun proficiency skills as specified in the course in one out of two attempts.

**1.8. ~~13.4.~~ Describe the requirements for obtaining a Specialized Topic Instructor Certification**

**1.9. ~~13.5.~~ Describe the expiration cycle for instructor certification**

**1.10. ~~13.6.~~ Describe the requirements for maintaining a General Instructor Certification**

**1.11. ~~13.7.~~ Describe the requirements for maintaining a High-Liability Instructor Certification**





## Criminal Justice Standards and Training Commission

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### Curriculum Alert

**1.12. ~~13.8.~~** Describe the requirements for maintaining a Specialized Topics Instructor Certification

**1.13. ~~13.9.~~** Describe the role of the Instructor Certification Deficiency Notification

**1.14. ~~13.10.~~** Describe instructor behaviors that may result in Commission disciplinary action

**1.15. ~~13.11.~~** Describe instructor behaviors related to the examination process that may result in Commission disciplinary action

**1.16. ~~13.12.~~** List the Commission's disciplinary action and penalties that they may levy against an instructor's certification

**1.17. ~~13.13.~~** Describe the requirements for teaching Commission-approved courses at training centers

Training centers are required to have policies regarding student attendance, make-up work requirements, and exam development, administration, and security. Training centers are also required to maintain accurate course documentation of all instruction taught for Commission-approved training programs.

The training center director and instructor are responsible to use the most current Commission-approved curricula, instructional aids, related handout(s), and form(s) when conducting courses. Using outdated curricula could have serious effects on both the training school and students.

To download the latest Commission-approved curricula, to include courses in the basic, advanced, specialized, and specialized instructor training programs, log onto the curriculum materials website, directly, or through ATMS. Contact your training coordinator or [Curriculum@fdle.state.fl.us](mailto:Curriculum@fdle.state.fl.us) for the username and password.

All CJSTC forms, to include performance evaluations, can be found on the forms website.

Basic recruit training program curricula is available online at <http://www.fdle.state.fl.us/CJSTC/Curriculum/Active-Courses.aspx>. CJSTC forms, including performance evaluation, are available online at <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>





### Curriculum Alert

~~Advanced and specialized training program curricula are available by contacting FDLE, Criminal Justice Professionalism Program, Bureau of Training, Curriculum Section. These curricula are also available through ATMS.~~

If an instructor seeks to add items, such as instructional aids and elective topics to a Commission-approved curriculum, they must have approval from the training center director. Lesson plans and PowerPoint presentations are not provided by the CJSTC; instructors who wish to have these must develop their own.

Before instructing a Commission-approved course at a training center, an instructor should contact the appropriate personnel to discuss the course requirements and expectations. Be familiar with and follow both the Commission's and the training center's policies and procedures for course instruction. This may include the following:

- requiring students to fill out a roster for attendance
- using training center-established lessons plans before developing your own
- gaining approval for newly developed lesson plans, tests, or quizzes
- providing FDLE notification before teaching specific courses

#### Lesson 2: Classroom Management

##### Page 28

The following is an example of instructions for the law enforcement basic recruit training program. Instructions will vary among different disciplines.

1. Provide a copy of the Core Communication Competencies to each recruit. These are found in the basic recruit training program instructor guides.
2. Prepare for a communication exercise.
  - Before you build your lesson plan, read the exercise.
  - Determine when to conduct the exercise, for example, at the beginning, middle, or end of the unit, lesson, or topic of instruction. You could build the lesson around the exercise. You could also repeat the exercise, changing the instructions for various participants, but not the officer role.



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- ▶ Determine how all recruits will eventually participate in the exercises. You may use, for example, a recruit participation log.
  - ▶ Ensure that you have any equipment needed for classroom simulations, for example, chairs, or a door.
3. Facilitate a Communication Exercise.
- ▶ Ensure that the recruits have the Core Communication Competencies handout before conducting the exercise, at the beginning of the academy, this can be found in the basic recruit training instructor guide.
  - ▶ Provide instructions to the Communication Exercise participant privately. Read the officer instructions to the whole class and to the officer at the same time. Do not tell the class and the officer the title and objective of the exercise. Allow the class and the officer to discover the information themselves.
  - ▶ Ensure classroom safety. The exercises do not include physical contact or any use of force. Stop any exercise immediately if the officer responds with physical force. Debrief their use of force by asking them to articulate why they used force, and how they would explain their use of force in court.
  - ▶ You can instruct a participant, not the officer role, to escalate the situation without resorting to physical contact or use of force in any of the exercises.
  - ▶ Be aware of the time limit. Conduct the exercises within the allotted time of instruction.
4. Facilitate Discussion and consider asking any of the Core Communication Competencies questions.
- ▶ Consider using some or all of the Core Communication Competencies as questions to elicit class feedback and discussion.
  - ▶ When asking the class a question to gain feedback, make a conscious effort to pause and allow the recruits time to respond to the question.
  - ▶ During the feedback session, remind recruits of the importance of officer safety.
  - ▶ ~~During the Questions to Consider Asking for Class Discussion segment begin by~~ Discussing the participants' actions and identifying strengths, areas for improvement, and alternative actions. How did the exercise go? What went well for you? What could you have done better? Were there any alternative actions you could have taken?



## **Curriculum Alert**

Consider asking any of the Core Communication Competencies questions:

1. ~~Introduction—How did the officer introduce themselves and explain the reason for contact?~~
2. ~~Appropriate Questions—What questions could the officer have asked that might be more clear, concise, and open ended?~~
3. ~~Active Listening—How did the officer show active listening and check for understanding? Did the officer allow adequate time for the victim, witness, and subject to respond? If not, provide suggestions.~~
4. ~~Self De-escalation—How did the officer pause and reset their response?~~
5. ~~Non-Verbal Communication—What nonverbal communication did the officer, victim, witness, and subject display?~~
6. ~~Environment and Audience Consideration—How did the officer change their communication style based on who they are communicating with?~~
7. ~~Implicit Bias—How did the officer's bias influence the interaction?~~
8. ~~Self-Awareness—How did the victim, witness, and suspect control the officer's behavior?~~
9. ~~Procedural Justice—In what ways did the officer display procedural justice during the interaction?~~
10. ~~Appropriate Conclusion—How did the officer conclude the communication and take appropriate action?~~

### **Lesson 4: Creating a Lesson Plan**

#### **Page 42**

#### **4.1. Explain the purpose of an instructor guide and how it is used in classroom instruction**

Many of the CJSTC curricula chapters and courses have an accompanying instructor guide. You should always review the current instructor guide before creating your lesson plans. Instructor guides are similar to presenter notes in a PowerPoint presentation, where they serve to remind instructors what material to cover or expound on, and when. Some instructor guides, specifically those in the basic recruit training program, clarify what components of the curriculum are mandatory and when they need to be taught. Each instructor guide has required and suggested components. The required components of the instructor guide are mandatory for an instructor to



## **Curriculum Alert**

teach or implement while the suggested components are not. ~~These required components may include:~~

- ~~Vocabulary~~
- ~~Think About This~~
- ~~Objectives~~
- ~~Communication Exercises~~
- ~~Role Plays~~
- ~~Written Exercises~~

~~Instructor guides also contain many suggested activities. Many of these suggested activities include:~~

- ~~group work~~
- ~~scenarios~~
- ~~discussion questions~~

~~These s~~Suggested activities are not required and are only meant to supplement an instructor's lesson plan. Feel free to look through the instructor guides and use only the suggested activities that best fit your lesson. You can adapt them to fit your students' needs. Always ensure you have the most up-to-date instructor guides by visiting the Curriculum portion of the FDLE website.:  
<http://www.fdle.state.fl.us/atms/home.aspx>.

### **Lesson 13 14: Final Presentation**

#### **Page 97**

**13.1, 14.1. Deliver a final presentation according to the course requirements**

**13.2, 14.2. Complete end-of-course evaluations**

#### **Rob Bates**

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RB/rwb

## AGENDA ITEM: K

### Criminal Justice Standards and Training Trust Fund Revenue Report for Fiscal Year 2025 – 2026

#### ISSUE

This agenda item provides information to the Commission about Criminal Justice Standards and Training Trust Fund revenues, officer training disbursements and the trust fund cash balance for Fiscal Year 2025 – 2026.

#### EXECUTIVE SUMMARY

1. For the Fiscal Year 2025 – 2026, the Legislature allotted the Criminal Justice Professionalism Division **\$18.65 million** between general revenue and the Criminal Justice Standards and Training Trust Fund. The trust fund is only providing salary dollars for staff. All other expenditures are from general revenue.
2. The operating budget for officer training in Fiscal Year 2025 – 2026 totals **\$6,438,542.00** which provides **\$78.56** for each of the state's 81,957 officers. Disbursements for the first quarter of the fiscal year will be **\$1,609,635.50**.
3. The beginning cash balance in the trust fund on July 1, 2025, was **\$8,640,097**.

RECOMMENDATION(S): This agenda item does not require Commission action.

#### VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A vote is not required.

