

# **FLORIDA DEPARTMENT OF LAW ENFORCEMENT**

## **CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION**



**Fiscal Year 2023 – 2024**  
**Proposed Rules and Forms for Rule 11B**  
**Prepared for Commission Business Meeting**  
**August 10, 2023**

**RULE SUMMARY DOCUMENT**

| Page No. | Rule Number          | Rule Name   | Description of Rule Revision and Reason for the Revision   | Summary of the Rule Revision  |
|----------|----------------------|---|--|---|
| 22       | 11B-20.001(2)(a)     | Definitions and Minimum Requirements for General Certification of Instructors     | Incorporates the revised Instructor Certification Application, form CJSTC-71, to add Breath Test-9000 to the instructor certification categories, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.                     | Incorporates the revised Instructor Certification Application, form CJSTC-71.   |
| 23       | 11B-20.001(3)(a)3.a. | Definitions and Minimum Requirements for General Certification of Instructors     | Incorporates the revised Instructor Competency Checklist, form CJSTC-81, to add Breath Test-9000 to the instructor certification categories, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.                          | Incorporates the revised Instructor Competency Checklist, form CJSTC-81.  |
| 28       | 11B-20.0013(3)(e)    | Commission Instructor Certification Categories                                    | Adds Breath Test Instructor Certification-Intoxilyzer 9000 to the list of Commission-approved Specialized Instructor Certification, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.                                   | Adds Breath Test Instructor Certification-Intoxilyzer 9000 as a Commission-approved Specialized Instructor Certification. |
| 29       | 11B-20.0014(1)(d)    | Minimum Requirements for High-Liability and Specialized Instructor Certifications | Incorporates the revised Instructor Competency Checklist, form CJSTC-81, to add Breath Test-9000 to the instructor certification categories, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.                          | Incorporates the revised Instructor Competency Checklist, form CJSTC-81.  |
| 29       | 11B-20.0014(2)(a)2.  | Minimum Requirements for High-Liability and Specialized Instructor Certifications | Removes Vehicle Operations Instructor Course retirement date.  | Removes Vehicle Operations Instructor Course retirement date.   |
| 29       | 11B-20.0014(2)(b)2.  | Minimum Requirements for High-Liability and Specialized Instructor Certifications | Removes Firearms Instructor Course retirement date.  | Removes Firearms Instructor Course retirement date.   |
| 30       | 11B-20.0014(2)(d)3.  | Minimum Requirements for High-Liability and Specialized Instructor Certifications | Removes First Responder Instructor Course retirement date.   | Removes First Responder Instructor Course retirement date.  |
| 32       | 11B-20.0014(3)(d)3.  | Minimum Requirements for High-Liability and Specialized Instructor Certifications | Revises the Breath Test Instructor Certification terminology to reflect that instructor applicants may have a minimum of three years' experience as a "permitted" breath test operator and agency inspector rather than "certified". | Changes the rule text from "certified" to "permitted".  |

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| <b>Page No.</b> | <b>Rule Number</b> | <b>Rule Name</b>  | <b>Description of Rule Revision and Reason for the Revision</b>   | <b>Summary of the Rule Revision</b>  |
|-----------------|--------------------|---|---|--|
| 33              | 11B-20.0014(3)(e)  | Minimum Requirements for High-Liability and Specialized Instructor Certifications | Adds Breath Test Instructor Certification-Intoxilyzer 9000 as a Commission-approved Specialized Instructor Certification course, pursuant to CMI Inc., Intoxilyzer 9000, and includes certification requirements for Intoxilyzer 9000 Breath Test Operator, Agency Inspector, Breath Test Instructor, and associated renewal courses. | Adds certification requirements for the Intoxilyzer 9000 Breath Test Operator, Agency Inspector, Breath Test Instructor, and associated renewal courses. |
| 34              | 11B-20.0016(2)     | Inspection of Instructor Certification Applications                               | Incorporates the revised Instructor Certification Deficiency Notification, form CJSTC-271, to add Breath Test-Intoxilyzer 9000 to the instructor certification categories, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.  | Incorporates the revised Instructor Certification Deficiency Notification, form CJSTC-271.   |
| 35              | 11B-20.0017        | Maintenance and Duration of Instructor Certifications                             | Incorporates the revised Instructor Compliance Application, form CJSTC-84, to add Breath Test-Intoxilyzer 9000 to the list of specialized topics and continuing training and education categories, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.  | Incorporates the revised Instructor Compliance Application, form CJSTC-84.   |
| 35              | 11B-20.0017(5)(b)  | Maintenance and Duration of Instructor Certifications                             | Updates the rule reference and rule language, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.   | Updates the rule reference and rule language.  |
| 36              | 11B-20.0017(8)     | Maintenance and Duration of Instructor Certifications                             | Updates the rule reference and rule language, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.   | Updates the rule reference and rule language.  |
| 36              | 11B-20.0017(9)     | Maintenance and Duration of Instructor Certifications                             | Updates the rule reference and rule language to include Breath Test Instructor Renewal Course-Intoxilyzer 9000, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.   | Updates the rule reference and rule language.  |

**RULE SUMMARY DOCUMENT**

| Page No. | Rule Number         | Rule Name                            | Description of Rule Revision and Reason for the Revision   | Summary of the Rule Revision   |
|----------|---------------------|--------------------------------------|--|--|
| 47       | 11B-27.0011(4)(b)1. | Moral Character                      | Amends current rule language to add the charge of “introduction of contraband” to the list of misdemeanor moral character violations and associated penalty guideline because statutory changes were made in 2019 and 2020 to reclassify the introduction of written communication, currency or coins, food or clothing, tobacco products, cigarettes, cigars, and any intoxicating beverage from third-degree felonies to first-degree misdemeanors, including the “introduction of a vapor-generating electronic device” into a state correctional facility. | Adds the violations of “introduction of contraband” and “introduction of a vapor-generating electronic device” to the list of enumerated misdemeanor moral character violations. |
| 59       | 11B-27.00212(14)    | Maintenance of Officer Certification | Incorporates the revised Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A, to ensure more uniformity with the remaining high liability forms and reflect the updated requirement of demonstrating proficiency to comply with the firearms standard.   | Incorporates the revised Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A.  |
| 60       | 11B-27.00212(16)(a) | Maintenance of Officer Certification | Updates the training requirements to “Identifying and Investigating Human Trafficking Training” which resulted from the Florida Legislature’s change to the underlying statute during the 2023 Legislative Session.  | Incorporates legislative changes to human trafficking training requirements.   |
| 60       | 11B-27.00212(16)(b) | Maintenance of Officer Certification | Updates the training requirements to “Identifying and Investigating Human Trafficking Training” which resulted from the Florida Legislature’s change to the underlying statute during the 2023 Legislative Session.  | Incorporates legislative changes to human trafficking training requirements.   |
| 60       | 11B-27.00212(16)(c) | Maintenance of Officer Certification | Amends the rule language because the word “officers” was inadvertently omitted previously.   | Adds “officers” to the rule language.  |

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| <b>Page No.</b> | <b>Rule Number</b>     | <b>Rule Name</b>  | <b>Description of Rule Revision and Reason for the Revision</b>   | <b>Summary of the Rule Revision</b>  |
|-----------------|------------------------|---|---|--|
| 71              | 11B-27.005(5)(a)6.-21. | Revocation or Disciplinary Actions; Disciplinary Guidelines; Range of Penalties; Aggravating and Mitigating Circumstances               | Modifies and renames the list of violations and penalties that constitute felony offenses by removing the felony charge of “other introduction of contraband” into both state prisons and county correctional facilities.   | Renames the modified list of violations and penalties that constitute felony offenses by removing the felony charge of “other introduction of contraband” into a jail or prison”.                      |
| 71              | 11B-27.005(5)(a)6.     | Revocation or Disciplinary Actions; Disciplinary Guidelines; Range of Penalties; Aggravating and Mitigating Circumstances               | Amends the enumerated penalty guidelines to remove felony charges of “other introduction of contraband” for both state prisons and county correctional facilities.  | Removes the enumerated penalty guidelines for felony charges of “other introduction of contraband” for both state prisons and county correctional facilities.  |
| 72              | 11B-27.005(5)(b)22.    | Revocation or Disciplinary Actions; Disciplinary Guidelines; Range of Penalties; Aggravating and Mitigating Circumstances               | Adds the enumerated penalty guideline for the misdemeanor moral character violation of “introduction of contraband”.  | Adds the enumerated penalty guideline for the misdemeanor moral character violation of “introduction of contraband”.   |
| 107             | 11B-35.0021(4)         | Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration | Reformats Rule 11B-35.0021(4), F.A.C., to add Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, to the list of specialized instructor courses.                                      | Reformats Rule 11B-35.0021(4), F.A.C., to add Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.                    |
| 107             | 11B-35.0021(4)(c)-(e)  | Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration | Adds the Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and the Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, as Commission-approved specialized instructor courses, pursuant to the implementation of CMI Inc., Intoxilyzer 9000. | Adds Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.   |
| 107             | 11B-35.0021(6)         | Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration | Reformats Rule 11B-35.0021(6), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, and the addition of Intoxilyzer 9000 courses and Intoxilyzer 8000 courses.  | Reformats Rule 11B-35.0021(6), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, and the addition of Intoxilyzer 9000 courses and Intoxilyzer 8000 courses. |

**RULE SUMMARY DOCUMENT**

| Page No. | Rule Number           | Rule Name  | Description of Rule Revision and Reason for the Revision  | Summary of the Rule Revision  |
|----------|-----------------------|--|---|---|
| 107      | 11B-35.0021(6)(a)-(i) | Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration  | Updates the list of Specialized Training Program Courses by adding the following Intoxilyzer 9000 courses and Intoxilyzer 8000 courses, pursuant to the implementation of CMI Inc., Intoxilyzer 9000: Breath Test Operator Course, number 851; Breath Test Operator Course-Intoxilyzer 9000, number 852; Breath Test Operator Renewal Course, number 951; Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952; Agency Inspector Course, number 850; Agency Inspector Course-Intoxilyzer 9000, number 853; Agency Inspector Renewal Course, number 950; and Agency Inspector Renewal Course-Intoxilyzer 9000, number 953. | Adds Intoxilyzer 9000 courses and Intoxilyzer 8000 courses to the list of Specialized Training Program Courses. |
| 107      | 11B-35.0021(6)(b)     | Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration  | Retires and removes the Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum.   | Retires and removes the Safe Handling of Firearms course, number 2007.  |
| 108      | 11B-35.0021(8)(a)     | Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration  | Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum.   | Removes the retired Safe Handling of Firearms course, number 2007.  |
| 111      | 11B-35.0024(3)        | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum.   | Removes the retired Safe Handling of Firearms course, number 2007.  |

**RULE SUMMARY DOCUMENT**

| Page No. | Rule Number           | Rule Name  | Description of Rule Revision and Reason for the Revision  | Summary of the Rule Revision   |
|----------|-----------------------|--|---|--|
| 112      | 11B-35.0024(3)(e)     | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum; and repeals the Firearms Handling Performance Evaluation, form CJSTC-21, because it is only used with the Safe Handling of Firearms Course, number 2007.  | Removes the retired Safe Handling of Firearms course, number 2007; and repeals the Firearms Handling Performance Evaluation, form CJSTC-21.          |
| 112-113  | 11B-35.0024(3)(e)-(i) | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Reformats Rule 11B-35.0024(3)(e)-(i), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, in paragraph (e).  | Reformats Rule 11B-35.0024(3)(e)-(i), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, in paragraph (e). |
| 114      | 11B-35.0024(4)        | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Adds the following Breath Intoxilyzer 9000 courses in which individuals are required to demonstrate proficiency skills in basic recruit, advanced, specialized instructor, or specialized training program courses: Breath Test Instructor Course-Intoxilyzer 9000, Breath Test Instructor Renewal Course-Intoxilyzer 9000, Breath Test Operator Course-Intoxilyzer 9000, Breath Test Operator Renewal Course-Intoxilyzer 9000, Agency Inspector Course-Intoxilyzer 9000, and Agency Inspector Renewal Course-Intoxilyzer 9000. | Adds Breath Intoxilyzer 9000 courses.  |
| 114      | 11B-35.0024(4)(d)2.   | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Incorporates the Breath Test Instructor Performance, form CJSTC-17, to add Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, pursuant to the implementation of the CMI Inc., Intoxilyzer 9000.  | Incorporates the Breath Test Instructor Performance, form CJSTC-17.  |

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| <b>Page No.</b> | <b>Rule Number</b>    | <b>Rule Name</b>   | <b>Description of Rule Revision and Reason for the Revision</b>   | <b>Summary of the Rule Revision</b>  |
|-----------------|-----------------------|--|---|--|
| <b>115-117</b>  | 11B-35.0024(4)(e)-(s) | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Reformats Rule 11B-35.0024(4)(e)-(s), F.A.C., to add Breath Test Intoxilyzer 9000 courses, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.  | Reformats Rule 11B-35.0024(4)(e)-(s), F.A.C., to add Breath Test Intoxilyzer 9000 courses.             |
| <b>115</b>      | 11B-35.0024(4)(e)     | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Adds Breath Test Instructor Course-Intoxilyzer 9000, number 1117, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.   | Adds Breath Test Instructor Course-Intoxilyzer 9000.   |
| <b>115</b>      | 11B-35.0024(4)(g)     | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Adds Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.   | Adds Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.                              |
| <b>115</b>      | 11B-35.0024(4)(h)     | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Incorporates the revised Breath Testing Course Performance, form CJSTC-14, to update rule reference and add Breath Test Operator Course-Intoxilyzer 9000, number 852; Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952; Agency Inspector Course-Intoxilyzer 9000, number 853; and Agency Inspector Renewal Course-Intoxilyzer 9000, number 953, pursuant to the implementation of CMI Inc., Intoxilyzer 9000. | Incorporates the revised Breath Testing Course Performance, form CJSTC-14, and updates rule reference. |

**RULE SUMMARY DOCUMENT**

| <b>Page No.</b> | <b>Rule Number</b> | <b>Rule Name</b>   | <b>Description of Rule Revision and Reason for the Revision</b>  | <b>Summary of the Rule Revision</b>                                    |
|-----------------|--------------------|--|--|--|
| <b>116</b>      | 11B-35.0024(4)(i)  | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Adds Breath Test Operator Course-Intoxilyzer 9000, number 852, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.         | Adds Breath Test Operator Course-Intoxilyzer 9000, number 852.         |
| <b>116</b>      | 11B-35.0024(4)(k)  | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Adds Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952, pursuant to the implementation of CMI Inc., Intoxilyzer 9000. | Adds Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952. |
| <b>116</b>      | 11B-35.0024(4)(m)  | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Adds Agency Inspector Course-Intoxilyzer 9000, number 853, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.             | Adds Agency Inspector Course-Intoxilyzer 9000, number 853.             |
| <b>116</b>      | 11B-35.0024(4)(o)  | Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration | Adds Agency Inspector Course-Intoxilyzer 9000, number 853, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.             | Adds Agency Inspector Renewal Course-Intoxilyzer 9000, number 953.     |

**RULE SUMMARY DOCUMENT**

| <b>Page No.</b> | <b>Rule Number</b> | <b>Rule Name</b>                      | <b>Description of Rule Revision and Reason for the Revision</b>  | <b>Summary of the Rule Revision</b>   |
|-----------------|--------------------|---------------------------------------|--|---|
| 127             | 11B-35.009(7)      | Exemption from Basic Recruit Training | Updates the High-Liability Basic Recruit Training proficiency skills requirements to include “identifying and investigating human trafficking” pursuant to the Florida Legislature’s change to the underlying statute during the 2023 Legislative Session as it relates to Equivalency of Training applicants. | Incorporates legislative changes to the training requirements for Equivalency of Training applicants. |



## CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

RULES AND FORMS EFFECTIVE: 7/2024 ~~7/2023~~

### 2023-2024 ~~2022-2023~~ PROPOSED RULE REVISIONS

The 2023-2024 Proposed Rules are indicated with ~~strike-throughs~~ and underlining in **RED** with Comment boxes in **BLACK** text, effective 7/2024.

The Link to: [RULES INDEX](#)

Rule Chapter

#### SALARY INCENTIVE PROGRAM

State Website: <https://www.flrules.org/gateway/RuleNo.asp?ID=11B-14>

11B-14

#### CRIMINAL JUSTICE STANDARDS AND TRAINING TRUST FUND

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-18>

11B-18

#### CERTIFICATION OF CRIMINAL JUSTICE TRAINING INSTRUCTORS

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-20>

11B-20

#### CERTIFICATION OF CRIMINAL JUSTICE TRAINING SCHOOLS

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-21>

11B-21

#### CERTIFICATION AND EMPLOYMENT OR APPOINTMENT

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-27>

11B-27

#### STATE OFFICER CERTIFICATION EXAMINATION

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-30>

11B-30

#### TRAINING PROGRAMS

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-35>

11B-35

#### CJSTC FORMS ON FDLE WEBSITE

<http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>

#### Bureau of Administrative Code Website

<https://www.flrules.org/gateway/Division.asp?DivID=20>

Note: In March 2020, JAPC approved the removal of "cms" throughout specific areas of the rule text and CJSTC forms.

|     |   |                       |
|-----|---|-----------------------|
| 736 | <b>Certification of Criminal Justice Training Instructors</b>   | <b>Chapter 11B-20</b> |
| 737 | <b>RULE TITLES:</b>   | <b>RULE NOS.:</b>     |
| 738 | 1. Definitions and Minimum Requirements for General Certification of Instructors.   | <u>11B-20.001</u>     |
| 739 | 2. Denial and Discipline of Instructor Certification.   | <u>11B-20.0012</u>    |
| 740 | 3. Commission Instructor Certification Categories.  | <u>11B-20.0013</u>    |
| 741 | 4. Minimum Requirements for High-Liability and Specialized Instructor Certifications.   | <u>11B-20.0014</u>    |
| 742 | 5. Inspection of Instructor Certification Applications.   | <u>11B-20.0016</u>    |
| 743 | 6. Maintenance and Duration of Instructor Certifications.   | <u>11B-20.0017</u>    |
| 744 | <b>11B-20.001 Definitions and Minimum Requirements for General Certification of Instructors.</b>  |                       |
| 745 | (1) Definitions:  |                       |
| 746 | (a) "Successful completion" of a course is documented as a "Pass" on the completed Training Report, form CJSTC-67, revised November 5, 2015, effective 9/2016, hereby incorporated by reference <a href="http://www.flrules.org/Gateway/reference.asp?No=Ref-07374">http://www.flrules.org/Gateway/reference.asp?No=Ref-07374</a> . Form CJSTC-67 can be obtained at the following FDLE Internet address: <a href="http://www.fdl.state.fl.us/CJSTC/Publications/Forms.aspx">http://www.fdl.state.fl.us/CJSTC/Publications/Forms.aspx</a> , or by contacting Commission staff at (850)410-8615. |                       |
| 751 | (b) "Training school" means those training academies and training schools that are certified by the Criminal Justice Standards and Training Commission.   |                       |
| 753 | (c) "Instructor" means an individual certified by the Criminal Justice Standards and Training Commission, hereafter referred to as "Commission" or "CJSTC," and is affiliated with a Commission-certified criminal justice training school or criminal justice employing agency and is authorized to instruct Basic Recruit Training Programs, Advanced Training Programs, or Specialized Training Programs.  |                       |
| 757 | (d) "Affiliated" means an instructor who is currently employed by a Commission-certified criminal justice training school or criminal justice agency, whether or not the instructor receives compensation.  |                       |
| 759 | (e) "Active certification" means a certification held by an instructor who is affiliated with a Commission-certified criminal justice training school or criminal justice agency.   |                       |
| 761 | (f) "Inactive certification" means a certification held by an instructor who is not affiliated with a Commission-certified training school or criminal justice agency.  |                       |
| 763 | (g) "ATMS" means the Commission's Automated Training Management System.   |                       |
| 764 | (h) "Basic Recruit Training Programs," "Advanced Training Programs," and "Specialized Training Programs" means training administered by training schools pursuant to Rule Chapter 11B-35, F.A.C.  |                       |
| 766 | (i) "Agency" means criminal justice employing agency.   |                       |
| 767 | (j) "Romantic or sexual relationship" means a relationship that may be evidenced by one or more of the following: kissing; fondling of the genital area, buttocks, or breasts; oral, anal, or vaginal penetration by, or union with, the sexual organ of another or the anal or vaginal penetration of another by any other object.   |                       |
| 770 | (2) Instructor applicants applying for instructor certification shall:  |                       |
| 771 | (a) Complete the Instructor Certification Application, form CJSTC-71, revised <del>August 12, 2021 effective 6/2022</del> , hereby incorporated by reference <a href="https://www.flrules.org/Gateway/reference.asp?No=Ref-14219">https://www.flrules.org/Gateway/reference.asp?No=Ref-14219</a> . Form CJSTC-71 can be obtained at the following FDLE Internet address: <a href="http://www.fdl.state.fl.us/CJSTC/Publications/Forms.aspx">http://www.fdl.state.fl.us/CJSTC/Publications/Forms.aspx</a> , or by contacting Commission staff at (850)410-8615;                                  |                       |
| 777 | (b) Be affiliated with a training school or agency;   |                       |

**Commented [GJ1]:**

11B-20.001(2)(a):

Description of the Revision: Incorporates the revised Instructor Certification Application, form CJSTC-71.

Why the rule is being revised: Incorporates the revised Instructor Certification Application, form CJSTC-71, to add Breath Test-9000 to the instructor certification categories, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.

Revised by: Shayla Platt

778 (c) Possess good moral character pursuant to subsection 11B-27.0011(4), F.A.C., as applied to instructor  
779 applicants and certified instructors;

780 1. Not have been convicted of a felony or of a misdemeanor involving perjury or false statement, or received a  
781 dishonorable discharge from any of the Armed Forces of the United States; and

782 2. After July 1, 1981, any person who has pled guilty or nolo contendere to any felony or of a misdemeanor  
783 involving perjury or a false statement is not eligible for instructor certification, notwithstanding suspension of  
784 sentence or withholding of adjudication; and

785 3. Notwithstanding subsections (3)-(4) of this rule section, any person who has pled nolo contendere to a  
786 misdemeanor involving a false statement, prior to December 1, 1985, and has had such record sealed or expunged  
787 shall not be deemed ineligible for instructor certification.

788 (3) General Instructor Certification.

789 (a) Instructor applicants shall comply with the following requirements to obtain General Instructor  
790 Certification:

791 1. Instructor applicants shall successfully complete the Traditional Instructor Techniques Course (Retired  
792 6/30/04), CMS Instructor Techniques Course (Retired 11/14/08), or Florida General Instructor Techniques Course  
793 delivered through a training school or complete equivalent instructor training. The training center director is  
794 authorized to have instructor applicants complete only those portions of the Instructor Techniques Course for which  
795 the instructor applicant is deficient.

796 2. Instructor applicants who apply for General Instructor Certification shall have completed the required  
797 instructor training within four years of the date the instructor applicant applies for certification. Instructor applicants  
798 who apply more than four years from the date training was completed shall be required to complete the General  
799 Instructor Refresher Course.

800 3. After successful completion of the mandatory instructor training, instructor applicants shall complete an  
801 internship.

802 a. The instructor applicant shall be supervised by and have his or her instructional abilities evaluated by a  
803 training center director or agency administrator, who is currently an instructor, or a designee who is currently an  
804 instructor. The training center director, agency administrator, or designee shall complete the Instructor Competency  
805 Checklist, form CJSTC-81, revised \_\_\_\_\_, effective \_\_\_\_\_, hereby  
806 incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-14222>. Form CJSTC-81 can be obtained at the following  
807 FDLE Internet address: <http://www.fdl.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission  
808 staff at (850)410-8615.

809 b. The instructor applicant shall demonstrate the applicable competencies listed on form CJSTC-81, which  
810 shall be maintained in the instructor's file at the training school or agency.

811 c. The instructor applicant shall be evaluated by his or her students. Student evaluations shall be reviewed  
812 with the instructor applicant by a training center director, agency administrator, or an instructor designated by the  
813 training center director or agency administrator, and documented on form CJSTC-81.

814 4. Instructor applicants shall complete the Instructor Certification Application form CJSTC-71 and attach all  
815 required documentation prior to submitting the application for approval. The training center director, agency  
816 administrator, or designee is required to submit form CJSTC-71 to Commission staff or electronically transmit  
817 through the Commission's ATMS. Form CJSTC-71 and supporting documentation on each affiliated instructor  
818 shall be maintained in the instructor's file.

819 5. Instructor Separation or Change of Affiliation.

820 a. When an instructor requests a change of affiliation, the training center director, agency administrator, or  
821 designee shall complete an Affidavit of Separation, form CJSTC-61, revised August 18, 2022, effective 7/2023,  
822 hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-15515>, and submit to  
823 Commission staff, or immediately transmit through the Commission's ATMS. Form CJSTC-61 can be obtained at  
824

**Commented [GJ2]:**

11B-20.001(3)(a)3.a.:

Description of the Revision: Incorporates the revised Instructor Competency Checklist, form CJSTC-81.

Why the rule is being revised: Incorporates the revised Instructor Competency Checklist, form CJSTC-81, to add Breath Test-9000 to the instructor certification categories, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.

Revised by: Shayla Pratt

**976 11B-20.0013 Commission Instructor Certification Categories.**

977 Except as otherwise provided in this rule section or by law, individuals who instruct training courses pursuant to  
978 Rule Chapter 11B-35, F.A.C., at or through a training school, shall be certified by the Criminal Justice Standards  
979 and Training Commission. The Commission offers the following categories of certification to instructor applicants:

- (1) General Instructor Certification.
- (2) High-Liability Instructor Certifications.
- (a) Vehicle Operations Instructor Certification.
- (b) Firearms Instructor Certification.
- (c) Defensive Tactics Instructor Certification.
- (d) First Aid Instructor Certification.
- (3) Specialized Instructor Certifications.
  - (a) Criminal Justice Diving Instructor Certification.
  - (b) Speed Measurement Instructor Certification.
  - (c) Canine Team Instructor Certification.
  - (d) Breath Test Instructor Certification.
  - (e) Breath Test Instructor Certification – Intoxilyzer

993 Rulemaking Authority 943.03(4), 943.12(1), 943.14(3) FS. Law Implemented 943.12(3), (9), 943.14(3), 943.17 FS.  
994 History—New 7-29-01, Amended 11-5-02, 11-30-04, 3-21-07, 6-9-08, 5-29-14, \_\_\_\_\_.

### Commented [GJ3]:

**11B-20.0013(3)(e):**

**Description of the Revision:** Adds Breath Test Instructor Certification-Intoxilyzer 9000 as a Commission-approved Specialized Instructor Certification.

**Why the rule is being revised:** Adds Breath Test Instructor Certification-Intoxilyzer 9000 to the list of Commission-approved Specialized Instructor Certification, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.

Revised by: Shayla Platt



1040 1. Comply with the requirements for General Instructor Certification pursuant to subsection 11B-20.001(3),  
1041 F.A.C.; and

1042 2. Have successfully completed through a training school the Defensive Tactics Instructor Course which  
1043 began on or after October 31, 2019 or completed through a training school the Defensive Tactics Instructor Course  
1044 which began prior to October 31, 2019 and the Defensive Tactics Instructor Update course; and

1045 3. Following successful completion of the Defensive Tactics Instructor Course, have successfully completed a  
1046 high-liability internship documented on the Instructor Competency Checklist form CJSTC-81 that is supervised by a  
1047 certified defensive tactics instructor.

1048 (d) First Aid Instructor Certification. Instructor applicants who request to obtain certification to instruct in first  
1049 aid shall:

1050 1. Have three years' experience as a criminal justice officer; and

1051 2. Comply with the requirements for General Instructor Certification pursuant to subsection 11B-20.001(3),  
1052 F.A.C.; and

1053 3. Have successfully completed through a training school the First Responder Instructor Course ~~retired~~  
1054 ~~6/30/04~~ or First Aid Instructor Course or complete a U.S. Department of Transportation recognized first responder  
1055 instructor course; and

1056 4. Following successful completion of the First Aid Instructor Course, if required, have successfully  
1057 completed a high-liability internship documented on the Instructor Competency Checklist form CJSTC-81 that is  
1058 supervised by a certified first aid instructor; and

1059 5. Possess and maintain an active CPR Instructor Certification from the American Heart Association (AHA),  
1060 American Red Cross (ARC), American Safety & Health Institute (ASHI), or other entity referenced in the  
1061 Department of Health Rule 64J-1.022, F.A.C. The instructor shall not let the CPR Instructor Certification lapse and  
1062 shall provide documentation of renewal to the certifying agency or training school. If the CPR Instructor  
1063 Certification expires during the instructor certification period, the instructor shall not instruct in first responder or  
1064 first aid until the CPR Instructor Certification is renewed; or

1065 6. Certain individuals, based on their education and training experience in the United States or its territories,  
1066 are eligible for First Aid Instructor Certification without completing additional Commission-approved training and  
1067 shall comply with subparagraphs (2)(d)4.-5. of this rule section:

1068 a. Qualifying professional certifications or licenses:

1069 1. Certified emergency medical technicians.

1070 2. Certified paramedics.

1071 3. Licensed physicians, who are actively involved in emergency care and have three years' experience in  
1072 emergency medical care.

1073 4. Licensed physician's assistants, who are actively involved in emergency care and have three years'  
1074 experience in emergency medical care.

1075 5. Registered nurses or licensed practical nurses, who are actively involved in emergency care and have three  
1076 years' experience in emergency medical care.

1077 6. Members of the Armed Forces of the United States on active duty entitled to practice as an Emergency  
1078 Medical Technician (EMT) or a Florida paramedic set forth in Chapter 401, Part III, F.S.

1079 7. Full-time instructors at a vocational technical institution or an accredited college or university, who instruct  
1080 medical topics in EMT, paramedic, nursing, physician, or physician assistance programs.

1081 b. To obtain a First Aid Instructor Certification, the instructor applicant shall provide a copy of the current  
1082 qualifying professional's certification or license and shall not allow the qualifying professional's certification or  
1083 license to lapse. The instructor applicant shall provide documentation of renewal to the certifying agency or training

**Commented [GJ7]:**

11B-20.0014(2)(d)3.:

**Description of the Revision:** Removes First Responder Instructor Course retirement date.

**Why the rule is being revised:** Removes First Responder Instructor Course retirement date.

**Revised by:** Terry Baker

1084 school. If the qualifying professional's certification or license expires during the certification period, the instructor  
1085 shall not instruct in first aid until the professional's certification or license is renewed.

1086 (3) Specialized Instructor Certifications. Instructor applicants who apply for a Specialized Instructor  
1087 Certification shall have completed the applicable specialized instructor course within four years of the date the  
1088 instructor applicant applies for certification. Instructor applicants who apply for a Specialized Instructor  
1089 Certification more than four years from the date training was completed shall meet the requirements for completing  
1090 an internship and demonstration of proficiency skills if applicable to the specialized topic. Instructor applicants  
1091 shall meet the following requirements for each Specialized Instructor Certification requested:

1092 (a) Criminal Justice Diving Instructor Certification to instruct the Underwater Police Science and Technology  
1093 course number 077, pursuant to Rule 11B-35.006, F.A.C., shall:

1094 1. Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for a  
1095 General Instructor Certification at the same time the applicant requests a Criminal Justice Diving Instructor  
1096 Certification; and

1097 2. Possess and maintain a current Scuba Instructor Certification from a nationally recognized organization that  
1098 meets the standards of the World Recreational Scuba Training Council (WRSTC) and have two years of experience  
1099 as a public safety diver, or possess and maintain a Dive Master Certification from a nationally recognized  
1100 organization that meets the standards of the WRSTC and have five years of experience as a public safety diver; and

1101 3. Have been employed in the capacity of a public safety diver within the past four years, or have instructed  
1102 the Underwater Police Science and Technology course within the past four years.

1103 (b) Speed Measurement Instructor Certification. Instructor applicants who request certification to instruct  
1104 speed measurement training courses shall:

1105 1. Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for  
1106 General Instructor Certification at the same time the applicant is requesting Speed Measurement Instructor  
1107 Certification; and

1108 2. Possess three years' experience as a speed measurement device operator; and

1109 3. Successfully complete at a training school, the Speed Measurement Instructor Course for Law Enforcement  
1110 Officers, course number 1159 or the Radar Speed Measurement Instructor Course for Law Enforcement Officers,  
1111 course number 1108, retired December 31, 2006, and the Laser Speed Measurement Device (LSMD) Instructor  
1112 Transition Course for Radar Instructors, course number 1109, retired December 31, 2008; and

1113 4. Complete the Speed Measurement Device Instructor Field Evaluation, form CJSTC-10, revised August 13,  
1114 2020, effective 5/2021, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-13126>. Form CJSTC-10 can be obtained at the following FDLE Internet address:  
1115 http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx, or by contacting Commission staff at (850)410-8615

1116 5. Following successful completion of the Speed Measurement Instructor Course, successfully complete a  
1117 speed measurement internship supervised by a certified Speed Measurement Instructor and document on the  
1118 Instructor Competency Checklist form CJSTC-81.

1119 6. Be evaluated by his or her students. Student evaluations shall be reviewed with the instructor applicant by  
1120 a training center director, agency administrator, or an instructor designated by the training center director or agency  
1121 administrator, and documented on form CJSTC-81.

1122 (c) Canine Team Instructor Certification. Instructor applicants who request to obtain certification to instruct  
1123 Commission-approved canine team training courses shall:

1124 1. Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for a  
1125 General Instructor Certification at the same time the applicant requests Canine Team Instructor Certification.

1126 2. Possess a minimum of five years' criminal justice canine team experience documented in the instructor  
1127 applicant's file at the training school or agency. This does not include canines used by certified officers exclusively  
1128 for tracking and trailing or specific detection, which are excluded from the certification process.

1130        3. Successfully complete the Canine Team Training Course number 1112 (retired 11/6/2013) or Canine Team  
1131 Training Course number 1198 or an equivalent course approved by a Commission-approved evaluator.

1132        4. Successfully complete the Canine Team Training Instructor Course number 1199 or Canine Team Training  
1133 Instructor Course number 1107 (retired 11/6/2013), through a training school.

1134        5. Complete the Canine Team Instructor Performance Evaluation, form CJSTC-20, revised August 13, 2020,  
1135 effective 5/2021, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-13127>.  
1136 Form CJSTC-20 can be obtained at the following FDLE Internet address:  
1137 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

1138        6. Following successful completion of the Canine Team Training Instructor Course, successfully complete a  
1139 Canine Team internship supervised by a certified Canine Team Instructor and document on the Instructor  
1140 Competency form CJSTC-81. An instructor applicant shall instruct any topic of the Canine Team Training or  
1141 Canine Team Training Instructor Course.

1142        7. Be evaluated by his or her students. Student evaluations shall be reviewed with the instructor applicant by  
1143 a training center director, agency administrator, or an instructor designated by the training center director or agency  
1144 administrator, and documented on form CJSTC-81.

1145        8. Provide verification that there is not a sustained “excessive use-of-force” complaint against the instructor  
1146 applicant, involving the use of the canine at the time a canine was under his or her command, at the agency(s) where  
1147 the instructor applicant obtained experience as a canine officer. The verification shall be documented on agency  
1148 letterhead and signed by the agency administrator or designee.

1149        (d) Breath Test Instructor Certification. Instructor applicants who request certification to instruct the Breath  
1150 Test Operator Course, Breath Test Operator Renewal Course, Agency Inspector Course, and the Agency Inspector  
1151 Renewal Course, pursuant to Rule 11B-35.007, F.A.C., shall:

1152        1. Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for a  
1153 General Instructor Certification at the same time the applicant requests a Breath Test Instructor Certification.

1154        2. Successfully complete the Breath Test Instructor Course and proficiency requirements outlined in Rule  
1155 11B-35.0024(4)(d), F.A.C., through a training school.

1156        3. Have a minimum of three years’ experience as a permitted certified breath test operator and agency  
1157 inspector.

1158        4. Possess a valid Breath Test Operator Permit and a valid Agency Inspector Permit at the time the application  
1159 for breath test instructor certification is submitted.

1160        5. Following successful completion of the Breath Test Instructor Course, successfully complete a Breath Test  
1161 internship supervised by a certified Breath Test Instructor and document on the Instructor Competency Checklist  
1162 form CJSTC-81. An instructor applicant shall instruct in one topic from any of the following courses: Breath Test  
1163 Operator Course, Breath Test Operator Renewal Course, Agency Inspector Course, or Agency Inspector Renewal  
1164 Course.

1165        6. Be evaluated by his or her students. Student evaluations shall be reviewed with the instructor applicant by  
1166 a training center director, agency administer, or an instructor designated by the training center director or agency  
1167 administrator, and shall be documented on form CJSTC-81, which shall be maintained in the instructor’s file at the  
1168 training school or agency.

1169        7. Alcohol Testing Program staff shall possess a General Instructor Certification pursuant to subparagraph  
1170 (3)(d)1 of this rule section, and shall be exempt from the requirements of subparagraph (3)(d)2.-6. of this rule  
1171 section.

1172

**Commented [GJ8]:**

11B-20.0014(3)(d):

**Description of the Revision:** Changes the rule text from “certified” to “permitted”.

**Why the rule is being revised:** Revises the Breath Test Instructor Certification terminology to reflect that instructor applicants may have a minimum of three years’ experience as a “permitted” breath test operator and agency inspector rather than “certified”.

**Revised by:** Shayla Platt

**(c) Breath Test Instructor Certification-Intoxilyzer 9000.** Instructor applicants who request certification to instruct the Breath Test Operator Course-Intoxilyzer 9000, Breath Test Operator Renewal Course-Intoxilyzer 9000, Agency Inspector Course-Intoxilyzer 9000, and the Agency Inspector Renewal Course-Intoxilyzer 9000, pursuant to Rule 11B-35.007, F.A.C., shall:

1. Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for a General Instructor Certification at the same time the applicant requests a Breath Test Instructor Certification-Intoxilyzer 9000.

2. Successfully complete the Breath Test Instructor Course-Intoxilyzer 9000 and proficiency requirements outlined in paragraph 11B-35.0024(4)(d), F.A.C., through a training school.

3. Have a minimum of three years' experience as a permitted Breath Test Operator-Intoxilyzer 9000 and Agency Inspector-Intoxilyzer 9000.

4. Possess a valid Breath Test Operator-Intoxilyzer 9000 Permit and a valid Agency Inspector-Intoxilyzer 9000 Permit at the time the application for breath test instructor certification is submitted.

5. Successfully complete a Breath Test internship supervised by a certified Breath Test Instructor and document on the Instructor Competency Checklist, form CJSTC-81. An instructor applicant shall instruct in one

topic from any of the following courses: Breath Test Operator Course-Intoxilyzer 9000, Breath Test Operator Renewal Course-Intoxilyzer 9000, Agency Inspector Course-Intoxilyzer 9000, or Agency Inspector Renewal Course-Intoxilyzer 9000.

6. Be evaluated by his or her students. Student evaluations shall be reviewed with the instructor applicant by a training center director, agency administrator, or an instructor designated by the training center director or agency administrator, and shall be documented on form CJSTC-81, which shall be maintained in the instructor's file at the training school or agency.

7. Alcohol Testing Program staff shall possess a General Instructor Certification pursuant to subparagraph (3)(e)1. of this rule section, and shall be exempt from the requirements of subparagraphs (3)(e)2.-6. of this rule section.

8. Breath Test Instructors who possess a valid certification prior to December 31, 2023 pursuant to subparagraph (3)(d)1.-6. of this rule section shall be exempt from the requirements of subparagraphs (3)(c).3.-6. of this rule section and shall be granted Breath Test Instructor-Intoxilyzer 9000 certification as well as Breath Test Operator and Agency Inspector Permits upon successful completion of Breath Test Instructor-Intoxilyzer 9000 course outlined in paragraph 11B-35.0024(4)(c).

**Rule 11B-20.0014** 3  
**Certification of Criminal Justice Training Instructors:**  
**Minimum Requirements for High-Liability and**  
**Specialized Instructor Certifications**

**2023-2024 PENDING Effective 7-23-23**

18

### Agenda Item 3 - Attachment 1 of 2

1207        **11B-20.0016 Inspection of Instructor Certification Applications.**

1208        (1) For instructor applicants who have not been certified by the Commission and who have met the  
1209        certification requirements set forth in Rules 11B-20.001 and 11B-20.0014, F.A.C., the employing training center  
1210        director, agency administrator, or designee shall:

1211        (a) Collect the Instructor Certification Application form CJSTC-71 and verify the instructor meets the  
1212        requirements of paragraph 11B-20.001(2)(c), F.A.C. Verify the instructor's professional expertise, pursuant with  
1213        Rules 11B-20.001 and 11B-20.0014, F.A.C., for the specific certification being requested. Form CJSTC-71 and  
1214        required documentation shall be maintained in the instructor's training file at the training school or agency.

1215        (b) Sign the instructor application after the instructor applicant has completed a satisfactory internship.

1216        (c) Electronically transmit the information to Commission staff on form CJSTC-71, through the Commission's  
1217        ATMS.

1218        (2) If the instructor applicant's file at the training school or agency is missing documentation or contains  
1219        deficient documentation, the instructor applicant and the training school or agency shall be notified of such  
1220        documentation on the Instructor Certification Deficiency Notification, form CJSTC-271, revised \_\_\_\_\_,  
1221        effective \_\_\_\_\_ November 5, 2015, effective 9-2016, hereby incorporated by reference  
1222        <https://www.flrules.org/Gateway/reference.asp?No=Ref-07390>. Form CJSTC-271 can be obtained at the following  
1223        FDLE Internet address: <http://www.fdlle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission  
1224        staff at (850)410-8615.

1225        (3) The effective date of the instructor certification shall be the date the application is approved by  
1226        Commission staff. Application for additional instructor certification topics shall be made pursuant to Rules 11B-  
1227        20.001 and 11B-20.0014, F.A.C. An instructor's renewal date shall not change with the addition of instructor  
1228        certification topics. Any additional instructor certification topics applied for within six months of the instructor's  
1229        renewal deadline shall automatically renew on the renewal deadline.

1230        (4) The instructor applicant shall satisfy the deficiency(s) by submitting the required documentation to  
1231        Commission staff within 90 days of the receipt of the Instructor Certification Deficiency Notification form  
1232        CJSTC-271. The Commission has the authority to grant or deny the instructor applicant's certification for failure to  
1233        meet the 90-day requirement. Upon denial of the application, the instructor applicant may reapply for certification.

1234        Rulemaking Authority 120.60(1), 943.03(4), 943.12(1), 943.14(3) FS. Law Implemented 120.60(1), 943.12(3), (9),  
1235        943.14(3) FS. History—New 7-29-01, Amended 11-5-02, 11-30-04, 3-27-06, 6-9-08, 3-13-13, 7-29-15, 9-4-16.  
1236  
1237 \_\_\_\_\_.

**Commented [GJ10]:**

11B-20.0016(2):

**Description of the Revision:** Incorporates the revised Instructor Certification Deficiency Notification, form CJSTC-271.

**Why the rule is being revised:** Incorporates the revised Instructor Certification Deficiency Notification, form CJSTC-271, to add Breath Test-Intoxilyzer 9000 to the instructor certification categories.

**Revised by:** Shayla Platt

1238       **11B-20.0017 Maintenance and Duration of Instructor Certifications.** Documentation for instructors shall be  
1239 maintained in the instructor's file at the respective training school or agency. Additionally, the training school or  
1240 agency shall submit or transmit to Commission staff, through the Commission's ATMS, an Instructor Compliance  
1241 Application, form CJSTC-84, revised \_\_\_\_\_, effective \_\_\_\_\_ November 5, 2015, effective 9/2016, hereby  
1242 incorporated by reference \_\_\_\_\_ <https://www.flrules.org/Gateway/reference.asp?No=Ref->  
1243 <https://www.flrules.org/Gateway/reference.asp?No=Ref-07287>, to verify compliance with the mandatory retraining  
1244 requirements. Form CJSTC-84 can be obtained at the following FDLE Internet address:  
1245 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

**Commented [GJ11]:**

11B-20.0017:

**Description of the Revision:** Incorporates the revised Instructor Compliance Application, form CJSTC-84.

**Why the rule is being revised:** Incorporates the revised Instructor Compliance Application, form CJSTC-84, to add Breath Test-Intoxilyzer 9000 to the list of specialized topics and continuing training and education categories, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.

**Revised by:** Shayla Platt

1246       (1) Instructors shall successfully complete the instructional and continuing education requirements outlined  
1247 below every four years. The expiration of an instructor's certification shall be March 31<sup>st</sup> of the fourth year  
1248 following the instructor's initial certification.

1249       Example:

|   |                   |
|---|-------------------|
| 1250       Original Instructor Certification Date | November 21, 2009 |
| 1251       Instructor Four-year Anniversary Date  | November 21, 2013 |
| 1252       Instructor Renewal Deadline            | March 31, 2014    |

1253       (2) Instructors shall maintain Good Moral Character Standards pursuant to paragraph 11B-20.001(2)(c), F.A.C.

1254       (3) General Instructor Certification. Instructors who possess a General Instructor Certification shall instruct in  
1255 a Commission-approved Basic Recruit Training Program Course, Advanced Training Program Course, or  
1256 Specialized Training Program Course delivered at a training school, or in-service training course delivered at an  
1257 agency, once during their four-year cycle.

1258       (4) High-Liability Instructor Certification. Commission-certified Instructors who possess a High-Liability  
1259 Instructor Certification shall comply with the following requirements, once during their four-year cycle, to maintain  
1260 an active certificate for each high-liability topic:

1261       (a) Instruction of a Commission-approved Basic Recruit Training Program Course, Advanced Training  
1262 Program Course, or Specialized Training Program Course delivered at a training school, or in-service training course  
1263 delivered at an agency for each high-liability certification.

1264       (b) Successfully complete continuing education or training approved by the training center director, agency  
1265 administrator, or designee.

1266       (5) Specialized Instructor Certification. Instructors who possess a Specialized Instructor Certification shall  
1267 comply with the following requirements, once during their four-year cycle, to maintain certification:

1268       (a) Instruct in a Commission-approved Basic Recruit Training Program Course, Advanced Training Program  
1269 Course, or Specialized Training Program Course delivered at a training school, or in-service training course  
1270 delivered at an agency for each specialized topic certification.

1271       (b) Successfully complete continuing education or training approved by the training center director, agency  
1272 administrator, or designee. Breath Test Instructors shall successfully complete the corresponding Breath Test  
1273 Instructor Renewal Course and proficiency requirements outlined in Rule 11B-35.0024(4)(f) or (g)(e), F.A.C.

1274       (6) Commission staff and Alcohol Testing Program staff responsible for the oversight of training schools are  
1275 exempt from the instructor maintenance requirements for Commission certification.

1276       (7) Lapse of Instructor Certifications.

1277       (a) Instructors who do not comply with subsections (3), (4), or (5) of this rule section shall complete the  
1278 Instructor Certification Application form CJSTC-71, and attach all required documentation pursuant to paragraphs  
1279 (7)(b)-(e) of this rule section, to request approval for reactivation of instructor certification.

1280       (b) General Instructor Certification. Instructors whose General Instructor Certification has lapsed shall  
1281 complete the General Instructor Refresher Course and an internship documented on the Instructor Competency  
1282 Checklist, form CJSTC-81.

**Commented [GJ12]:**

11B-20.0017(5)(b):

**Description of the Revision:** Updates the rule reference and language.

**Why the rule is being revised:** Updates the rule reference and language, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.

**Revised by:** Shayla Platt

1284 (c) High-Liability Instructor Certification. Instructors whose High-Liability Instructor Certification has lapsed  
1285 for a period of four years or fewer shall:

1286 1. Demonstrate proficiency skills in the applicable high-liability topic pursuant to Rule 11B-35.0024, F.A.C.;  
1287 and

1288 2. Complete continuing education or training approved by the training center director, agency administrator,  
1289 or designee; and

1290 3. Complete a high-liability internship documented on the Instructor Competency Checklist, form CJSTC-81,  
1291 that is supervised by an instructor who is certified in the high-liability topic area.

1292 (d) High-Liability Instructor Certification. Instructors whose High-Liability Instructor Certification has lapsed  
1293 for a period of more than four years shall comply with Rule 11B-20.0014(1), F.A.C.

1294 (e) Specialized Instructor Certification. Instructors whose Specialized Instructor Certification has lapsed shall  
1295 complete an internship in the applicable specialized topic documented on form CJSTC-81.

1296 (8) Breath Test Instructors who have not met the continuing education requirement required pursuant to  
1297 paragraph (5)(b) in this rule section, shall successfully complete the corresponding Breath Test Instructor Renewal  
1298 Course prior to submitting a request for reactivation of their Breath Test Instructor Certification.

1299 (9) Breath Test Instructors who fail the Breath Test Instructor Renewal Course or Breath Test Instructor  
1300 Renewal Course-Intoxilyzer 9000 shall successfully complete the corresponding Breath Test Instructor Course and  
1301 proficiency requirements outlined in paragraph 11B-35.0024(4)(d) or (e), F.A.C., through a Commission-certified  
1302 training school, complete a Breath Test internship, and apply for Breath Test Instructor certification.

1303 Rulemaking Authority 943.03(4), 943.12(1), 943.14(3) FS. Law Implemented 943.12(3), 943.14(3) FS. History—  
1304 New 7-29-01, Amended 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 3-13-13, 5-29-14, 7-29-15, 9-4-16,  
1305 7-19-17, 8-15-18, 6-23-22.

**Commented [GJ13]:**

11B-20.0017(8):

**Description of the Revision:** Updates the rule reference and rule language.

**Why the rule is being revised:** Updates the rule reference and rule language, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.

**Revised by:** Shayla Platt

**Commented [GJ14]:**

11B-20.0017(9):

**Description of the Revision:** Updates the rule reference and rule language.

**Why the rule is being revised:** Updates the rule reference and rule language to include Breath Test Instructor Renewal Course-Intoxilyzer 9000, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.

**Revised by:** Shayla Platt

| 1619 | <b>Certification and Employment or Appointment</b>   | <b>Chapter 11B-27</b> |
|------|--|-----------------------|
| 1620 | <b>RULE TITLES:</b>  | <b>RULE NOS.:</b>     |
| 1621 | 1. Moral Character.  | <u>11B-27.0011</u>    |
| 1622 | 2. Certification, Employment or Appointment, Reactivation, and   | <u>11B-27.002</u>     |
| 1623 | Terminating Employment or Appointment of Officers.   |                       |
| 1624 | 3. High School Graduation or Equivalent.   | <u>11B-27.0021</u>    |
| 1625 | 4. Fingerprint Processing and Criminal Record Results.   | <u>11B-27.00211</u>   |
| 1626 | 5. Maintenance of Officer Certification.   | <u>11B-27.00212</u>   |
| 1627 | 6. Temporary Employment Authorization.   | <u>11B-27.00213</u>   |
| 1628 | 7. Background Investigations.  | <u>11B-27.0022</u>    |
| 1629 | 8. Controlled Substance Testing Procedures.  | <u>11B-27.00225</u>   |
| 1630 | 9. Duty to Report, Investigations, Procedures  | <u>11B-27.003</u>     |
| 1631 | 10. Probable Cause Determination.  | <u>11B-27.004</u>     |
| 1632 | 11. Revocation or Disciplinary Actions; Disciplinary Guidelines; Range   | <u>11B-27.005</u>     |
| 1633 | of Penalties; Aggravating and Mitigating Circumstances.  |                       |
| 1634 | 12. Denial of Certification.   | <u>11B-27.007</u>     |
| 1635 | 13. Canine Team Certification.   | <u>11B-27.013</u>     |
| 1636 | 14. Implementation of the Law Enforcement Officers Safety Act of 2004.   | <u>11B-27.014</u>     |
| 1637 | <b>11B-27.0011 Moral Character.</b>  |                       |
| 1638 | (1) For the purpose of certification, employment, or appointment, pursuant to procedures established by              |                       |
| 1639 | paragraph 11B-27.002(1)(g) and Rule 11B-27.00225, F.A.C., the employing agency is responsible for conducting a       |                       |
| 1640 | thorough background investigation to determine the moral character of an applicant, pursuant to Section 943.13(7),   |                       |
| 1641 | F.S.   |                       |
| 1642 | (2) The unlawful use of any controlled substances pursuant to Rule 11B-27.00225, F.A.C., by an applicant for         |                       |
| 1643 | certification, employment, or appointment, at any time proximate to the submission of application for certification, |                       |
| 1644 | employment, or appointment, conclusively establishes that the applicant is not of good moral character pursuant to   |                       |
| 1645 | Section 943.13(7), F.S. The unlawful use of any controlled substances specified in Rule 11B-27.00225, F.A.C., by     |                       |
| 1646 | an applicant may or may not conclusively establish that the applicant is not of good moral character pursuant to     |                       |
| 1647 | Section 943.13(7), F.S., depending upon the type of controlled substance used, the frequency of use, and the age of  |                       |
| 1648 | the applicant at the time of use. Nothing in this rule chapter is intended to restrict the requirements of Section   |                       |
| 1649 | 943.13(7), F.S., to controlled substance use only.   |                       |
| 1650 | (3) Upon written request and submission of materials, the Commission shall evaluate the qualification of an          |                       |
| 1651 | applicant to determine compliance with "good moral character" pursuant to this rule section. Written materials       |                       |
| 1652 | submitted to the Commission upon request for reinstatement of certification shall include, if available, all prior   |                       |
| 1653 | Commission disciplinary records, agency disciplinary records, victim statement(s), or citizen input. The Notice of   |                       |
| 1654 | Petition for reinstatement shall be published in the Florida Administrative Register or in the jurisdiction of the   |                       |
| 1655 | petitioning agency.  |                       |
| 1656 | (4) For the purposes of the Criminal Justice Standards and Training Commission's implementation of any of            |                       |
| 1657 | the penalties specified in Section 943.1395(6) or (7), F.S., a certified officer's failure to maintain good moral    |                       |
| 1658 | character required by Section 943.13(7), F.S., is defined as:  |                       |
| 1659 | (a) The perpetration by an officer of an act that would constitute any felony offense, whether criminally            |                       |
| 1660 | prosecuted or not.   |                       |

1661 (b) Except as otherwise provided in Section 943.13(4), F.S., a plea of guilty, an adjudication of guilt, or a  
1662 verdict of guilty after a criminal trial for any of the following misdemeanor or criminal offenses, notwithstanding  
1663 any suspension of sentence or withholding of adjudication, or the perpetration by an officer of an act that would  
1664 constitute any of the following misdemeanor or criminal offenses whether criminally prosecuted or not:

1665 1. Sections 316.193, 316.1939, 327.35, 365.16(1)(c),(d), 414.39, 499.03, 741.31, 784.011, 784.03, 784.047,  
1666 784.048, 784.05, 784.049(3)(a), 784.046(15), 790.01, 790.10, 790.15, 790.27, 794.027, 796.07, 800.02, 800.03,  
1667 806.101, 806.13, 810.08, 810.14, 812.014, 810.145, 812.015, 812.14, 817.235, 817.49, 817.563, 817.565, 817.61,  
1668 817.64, 827.04, 828.12, 831.30, 831.31(1)(b), 832.05, 836.12(2), 837.012, 837.05, 837.055, 837.06, 839.13, 839.20,  
1669 843.02, 843.03, 843.06, 843.085, 847.011, 856.021, 870.01, 893.13, 893.147, 901.36 914.22, 934.03, 934.425,  
1670 944.35, 944.37, **and** 944.39, **944.47, and 951.22**, F.S.

1671 2. Any principal, accessory, attempt, solicitation, or conspiracy, pursuant to Chapter 777, F.S., which had the  
1672 crime been committed or completed would have been a felony offense; or

1673 3. The perpetration of an act in any jurisdiction other than the State of Florida, which if committed in the State  
1674 of Florida would constitute any offense listed in this rule section.

1675 (c) The perpetration by an officer of acts or conduct that constitute the following offenses:

1676 1. Excessive use of force, defined as a use of force on a person by any officer that is not justified under  
1677 Sections 776.05 or 776.07, F.S., or a use of force on an inmate or prisoner by any correctional officer that would not  
1678 be authorized under Section 944.35(1)(a), F.S.

1679 2. Misuse of official position, defined by Section 112.313(6), F.S.

1680 3. Having an unprofessional relationship with an inmate, detainee, probationer or parolee, or community  
1681 controllee. An unprofessional relationship is defined as:

1682 a. Having written or oral communication with an inmate, detainee, probationer or parolee, or community  
1683 controllee that is intended to facilitate conduct prohibited by this rule section; or

1684 b. Engaging in physical contact not required in the performance of official duties, and is defined as kissing,  
1685 fondling of the genital area, buttocks, or breasts, massaging or similar touching, holding hands, any other physical  
1686 contact normally associated with the demonstration of affection or sexual misconduct as applied to all certifications,  
1687 which is defined in Section 944.35(3), F.S.

1688 c. Engaging in a romantic association with an inmate, detainee, probationer, parolee, or community controelee.  
1689 "Romantic association" is defined as the exchange of telephone calls, pictures, letters, greeting cards, or any other  
1690 form of oral or written communication which expresses feelings or thoughts of affection or the desire to engage in a  
1691 romantic relationship whether emotional or physical. This subsection shall not apply to an officer who is legally  
1692 married to an inmate, detainee, probationer or parolee, or community controelee in the community, nor does it apply  
1693 to any officer who has no knowledge, or reason to believe, that the person with whom the officer has engaged in a  
1694 romantic association is an inmate, detainee, probationer or parolee, or community controelee.

1695 4. Sexual harassment pursuant to and consistent with decisions interpreting 29 C.F.R. 1604.11, including  
1696 unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature,  
1697 when the harassment involves physical contact or misuse of official position and when:

1698 a. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's  
1699 employment; or

1700 b. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions  
1701 affecting such individual; or

1702 c. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance  
1703 or creating an intimidating, hostile, or offensive working environment.

1704 5. Engaging in oral, anal, or vaginal penetration by, or union with, the sexual organ of another person or  
1705 engaging in anal or vaginal penetration by any other object while on duty, or at any time the officer is acting under  
1706 the color of authority as a Commission-certified criminal justice officer, and not done for a bona fide medical  
1707 purpose or in the lawful performance of the officer's duty.

**Commented [GJ15]:**

11B-27.0011(4)(b)1.:

**Description of the Revision:** Adds the violations of "introduction of contraband" and "introduction of a vapor-generating electronic device" to the list of enumerated misdemeanor moral character violations.

**Why the rule is being revised:** Amends current rule language to add the charge of "introduction of contraband" to the list of misdemeanor moral character violations and associated penalty guideline because statutory changes were made in 2019 and 2020 to reclassify the introduction of written communication, currency or coins, food or clothing, tobacco products, cigarettes, cigars, and any intoxicating beverage from third-degree felonies to first-degree misdemeanors, including the "introduction of a vapor-generating electronic device" into a state correctional facility.

**Revised by:** Stacy Lehman/Erica Gaines

2116 (f) Officer Health and Wellness Principles pursuant to Section 943.1745(2), F.S., for law enforcement officers  
2117 whose mandatory retraining cycle ends after July 1, 2023. Certified law enforcement officers who elect to instruct  
2118 Officer Health and Wellness Principles training may substitute instruction for completion of this training to satisfy  
2119 the officer's continuing training requirement.

2120 (6) Failure to comply with statutorily required continuing education or training. In the event that an officer  
2121 fails to meet the continuing education or training requirements of Section 943.135, F.S., the officer's certificate shall  
2122 become inactive until the employing agency provides documentation to Commission staff establishing that the  
2123 continuing education or training requirements have been satisfied. The Commission's ATMS shall separate an  
2124 officer from employment if the Mandatory Retraining Report form CJSTC-74, is not received by the June 30<sup>th</sup>  
2125 deadline pursuant to subsection (1) of this rule section. Officers who have not satisfied their mandatory retraining  
2126 requirement within six months of separation shall comply with the requirement of subsection 11B-27.002(1),  
2127 F.A.C., prior to reemployment.

2128 (7) Individuals who have been separated from an employing agency as an officer for less than four years, and  
2129 whose certification is inactive for failing to complete the required hours for mandatory training, shall complete the  
2130 continuing education and training requirements prior to resuming active service with an agency. An officer who  
2131 requests to claim continuing education and training that was completed during a period when the officer's  
2132 certification was inactive, shall request approval from the agency administrator of the prospective employing agency  
2133 and provide proof that the required continuing education and training was completed. The employing agency shall  
2134 determine if the education or training requirements have been satisfied pursuant to Section 943.135, F.S., and shall  
2135 submit to Commission staff, or electronically transmit through the Commission's ATMS, a completed Mandatory  
2136 Retraining Report form CJSTC-74.

2137 (8) Continuing education or training completed pursuant to subsection (1) of this rule section shall not be  
2138 eligible for salary incentive payments pursuant to Section 943.135(2), F.S.

2139 (9) Documentation supporting the required training shall be attached to the Mandatory Retraining Report form  
2140 CJSTC-74, and maintained in the officer's file.

2141 (10) A certified officer who has not completed the required continuing education or training on or before the  
2142 officer's mandatory training deadline, pursuant to subsection (1) of this rule section, shall not perform the duties of a  
2143 sworn officer.

2144 (11) Inactive Certificate Status. The certificate of any certified officer who has separated from employment or  
2145 appointment as an officer, and who is not re-employed or re-appointed as an officer by an employing agency in the  
2146 same discipline within four years after the date of separation, shall become inactive.

2147 (12) Prerequisites for certificate reactivation and reemployment as an officer. To become eligible for  
2148 reactivation of certification and reemployment in the discipline for which the officer has experienced a break-in-  
2149 service, pursuant to subsection (11) of this rule section, the officer shall, on or after July 1, 1993, meet the following  
2150 conditions:

2151 (a) If the break-in-service is between four years and eight years the officer shall:

2152 1. Successfully demonstrate proficiency in the High-Liability Basic Recruit Training Courses pursuant to  
2153 Rule 11B-35.0024, F.A.C.

2154 2. Achieve a passing score on the applicable State Officer Certification Examination pursuant to procedures in  
2155 Rule Chapter 11B-30, F.A.C., State Officer Certification Examination.

2156 3. Meet the minimum qualifications described in Rules 11B-27.002, 11B-27.0021, 11B-27.0022, and  
2157 11B-27.00225, F.A.C., as evidenced by an employing agency's compliance with Section 943.133(2), F.S.

2158 (b) If the break-in-service is more than eight years, the officer shall:

2159 1. As a condition of employment or appointment, successfully complete a Commission-approved Basic  
2160 Recruit Training Program pursuant to Rule 11B-35.002, F.A.C.

2161 2. Achieve a passing score on the applicable State Officer Certification Examination pursuant to Rule Chapter  
2162 11B-30, F.A.C.

2163       3. Meet the minimum qualifications described in Rules 11B-27.002, 11B-27.0021, 11B-27.0022, and  
2164       11B-27.00225, F.A.C., as evidenced by an employing agency's compliance with Section 943.133(2), F.S.

2165       (13) Use-of-Force training. An officer shall, as a part of the officer's 40-hour continuing education or training  
2166       every four years, be required to complete the following Use-of-Force training.

2167       (a) Use-of-Force training shall include the following topics of instruction:

- 2168       1. Scenario-based Firearms Training.
- 2169       2. Physiological Response Dynamics Training.
- 2170       3. Less-lethal force options available within the agency.
- 2171       4. Agency policies on Use-of-Force training.
- 2172       5. Legal aspects regarding Use-of-Force training.

2173       (b) A law enforcement and correctional officer shall complete Use-of-Force training pursuant to subparagraphs  
2174       (13)(a)1.-5., of this rule section.

2175       (c) A correctional probation officer shall complete Use-of-Force training pursuant to subparagraphs  
2176       (13)(a)2.-5., of this rule section.

2177       (d) An officer's employing agency shall report the completion of Use-of-Force training to Commission staff,  
2178       pursuant to (4) of this rule section.

2179       (e) An officer is permitted to substitute instruction of Use-of-Force training to satisfy the continuing education  
2180       or training requirements for the officer's four-year mandatory retraining cycle.

2181       (14) Law Enforcement Officer Firearms Qualification Standard. Beginning July 1, 2006, a law enforcement  
2182       officer shall be required to qualify on the Commission's approved course of fire with the proficiency skills  
2183       documented on the Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A, revised  
2184       , effective August 8, 2019, effective 4/2020, hereby incorporated by reference  
2185       <http://www.flrules.org/Gateway/reference.asp?No=Ref->  
2186       <http://www.flrules.org/Gateway/reference.asp?No=Ref-11904>, and maintained in the officer's employment file.  
2187       Form CJSTC-86A can be obtained at the following FDLE Internet address:  
2188       http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx, or by contacting Commission staff at (850) 410-8615.

2189       (a) A law enforcement officer who fails to demonstrate proficiency skills on the required firearms qualification  
2190       standard shall not perform the duties of a sworn officer.

2191       (b) Reporting of the compliance with this standard shall be June 30, 2008, and every two years thereafter.  
2192       Documentation supporting the demonstration of proficiency skills shall be reported on the Law Enforcement Officer  
2193       Firearms Qualification Standard, form CJSTC-86A, and maintained in the officer's file. Form CJSTC-86A can be  
2194       obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by  
2195       contacting Commission staff at (850) 410-8615. The employing agency shall submit or electronically transmit to  
2196       Commission staff through the Commission's ATMS, the date of completion.

2197       (c) In the event a law enforcement officer fails to meet this standard by June 30 of each reporting year, the  
2198       officer's certificate shall become inactive until the employing agency provides documentation to Commission staff  
2199       establishing that the firearms qualification standard has been satisfied. Active officers who were separated from  
2200       employment or appointment for not satisfying the firearms qualification standard, and do not meet the standard  
2201       within six months of separation from employment or appointment, shall comply with the certification or reactivation  
2202       of certification requirement(s) of subsection 11B-27.002(1), F.A.C., prior to reemployment.

2203       (d) The certificate of a law enforcement officer shall become inactive if the officer has separated from  
2204       employment or appointment and is not reemployed or reappointed within the two-year reporting cycle. The officer  
2205       will be required to comply with the firearms qualification standard upon employment or appointment.

2206

**Commented [GJ16]:**

11B-27.00212(14):

**Description of the Revision:** Incorporates the revised Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A.

**Why the rule is being revised:** Incorporates the revised Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A, to ensure more uniformity with the remaining high liability forms and reflect the updated requirement of demonstrating proficiency to comply with the firearms standard.

**Revised by:** Terry Baker

2207 (e) In the event a law enforcement officer is injured in the line of duty or has a chronic illness and fails to meet  
2208 this standard by June 30 of a reporting year, the agency administrator or designee shall complete the Injury or Illness  
2209 Exemption for the Firearms Law Enforcement Officer Qualification Standard form CJSTC-86B, revised August 13,  
2210 2020, effective 5/2021, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-13135>. Form CJSTC-86B can be obtained at the following FDLE Internet address:  
2211 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.  
2212 The agency shall submit form CJSTC-86B and the supporting medical documentation to Commission staff prior to  
2213 the June 30 deadline to ensure the officer's certificate does not become inactive on the reporting deadline for that  
2214 two-year reporting cycle. An additional form CJSTC-86B shall be submitted for each subsequent reporting cycle.  
2215

2216 (15) Elder Abuse Training. As a part of basic recruit training or the officer's continuing education or training, a  
2217 law enforcement officer shall be required to complete training on identifying and investigating elder abuse and  
2218 neglect.

2219 (a) Certified law enforcement officers shall complete Elder Abuse Training on or before June 30, 2011  
2220 pursuant to Section 943.17296, F.S.

2221 (b) The training shall include instruction on the identification of and appropriate responses for persons  
2222 suffering from dementia and on identifying and investigating elder abuse and neglect.

2223 (c) Law enforcement officers who have successfully completed one of the following programs will have  
2224 satisfied this training requirement:

2225 1. Any CJSTC approved law enforcement basic recruit training program entered into on or after 4/1/08.

2226 2. Any CJSTC Advanced Training Program course on elder abuse or investigation of crimes against the  
2227 elderly entered into on or after 4/1/06.

2228 3. Elder Abuse Training for Law Enforcement course by the Department of Elder Affairs (Effective  
2229 10/30/08).

2230 4. Any CJSTC Specialized Training Program course on elder abuse or investigation of crimes against the  
2231 elderly entered into on or after 8/1/12.

2232 (d) An officer who fails to comply with the elder abuse and neglect training requirements pursuant to Section  
2233 943.17296, F.S., shall become an inactive Florida officer. The officer's certification shall become reactivated when  
2234 the officer's employing agency provides Commission staff with verification that the officer has met the continuing  
2235 education or training requirement.

2236 (e) Upon an officer's completion of the required training the employing agency shall submit, or electronically  
2237 transmit to Commission staff through the Commission's ATMS, the date of completion.

2238 (16) Identifying and Investigating Human Trafficking Training. As a part of an officer's continuing education or  
2239 training, a law enforcement officer shall be required to complete four (4) hours of training on identifying and  
2240 investigating human trafficking.

2241 (a) All law enforcement officers ~~who were certified on or before July 1, 2021~~, shall complete the ~~Commission~~  
2242 approved four (4) hour course developed pursuant to s. 943.17297, F.S., on or before July 1, 2022 pursuant to s.  
2243 943.17297, F.S. The course is published pursuant to Rule 11B-35.001(8), F.A.C.

2244 (b) All law enforcement officers who ~~complete a law enforcement basic recruit training program which began~~  
2245 ~~were certified~~ on or after July 1, 2021, shall ~~have met this requirement, complete the Commission approved four (4)~~  
2246 ~~hour course developed pursuant to s. 943.17297, F.S., within one (1) year after beginning employment pursuant to s.~~  
2247 ~~943.17297, F.S. The course is published pursuant to Rule 11B-35.001(8), F.A.C.~~

2248 (c) Law enforcement ~~officers~~ who complete any Commission-approved course, which is developed ~~in~~  
2249 compliance with s. 943.17297, F.S., shall have satisfied this training requirement.

2250 (d) The certification of an officer who fails to comply with the requirements pursuant to Section 943.17297.  
2251 F.S., shall become inactive and shall remain inactive until the officer completes the required training and the  
2252 officer's employing agency provides Commission staff with verification that the officer has completed the required  
2253 training.

**Commented [GJ17]:**

11B-27.00212(16)(a):

**Description of the Revision:** Incorporates legislative changes to human trafficking training requirements.

**Why the rule is being revised:** Updates the training requirements to "Identifying and Investigating Human Trafficking Training" which resulted from the Florida Legislature's change to the underlying statute during the 2023 Legislative Session.

**Revised by:** Terry Baker

**Commented [GJ18]:**

11B-27.00212(16)(b):

**Description of the Revision:** Incorporates legislative changes to human trafficking training requirements.

**Why the rule is being revised:** Updates the training requirements to "Identifying and Investigating Human Trafficking Training" which resulted from the Florida Legislature's change to the underlying statute during the 2023 Legislative Session.

**Revised by:** Terry Baker

**Commented [GJ19]:**

11B-27.00212(16)(c):

**Description of the Revision:** Adds "officers" to the rule language.

**Why the rule is being revised:** Amends the rule language because the word "officers" was inadvertently omitted previously.

**Revised by:** Terry Baker

2542                   **11B-27.005 Revocation or Disciplinary Actions; Disciplinary Guidelines; Range of Penalties; Aggravating**  
2543                   **and Mitigating Circumstances.**

2544                   (1) For the purpose of implementing the provisions of Rule 11B-27.004, F.A.C., “significant agency action” is  
2545                   defined as follows:

2546                   (a) For an offense that would be sanctioned by suspension of certification under these guidelines herein:  
2547                   Suspension from duty without pay for at least one day, or any change in assignment or duties that results in  
2548                   reduction in compensation.

2549                   (b) For an offense that would be sanctioned by probation of certification under these guidelines herein: Any  
2550                   documented or written formal action, any change in assignment or duties that results in reduction in compensation.

2551                   (2) Additionally, for an offense that requires retraining, in addition to suspension or probation, “significant  
2552                   agency action” shall include agency certification of in-service retraining by a qualified instructor. For an offense  
2553                   that requires counseling, in addition to suspension or probation, there shall be agency certification of counseling by a  
2554                   qualified counselor.

2555                   (3) Pursuant to the provisions of Section 943.1395(8), F.S., disciplinary proceedings shall be conducted as  
2556                   prescribed in Chapter 120, F.S., Administrative Procedures Act, and Rule Chapter 28 F.A.C., Uniform Rules of  
2557                   Procedures, when there is a determination of probable cause that a certificate holder, hereinafter referred to as a  
2558                   “certified officer,” has failed to maintain compliance with:

2559                   (a) Sections 943.13(4) or (7), F.S.; or

2560                   (b) An order of the Commission previously issued during a disciplinary hearing; or

2561                   (c) The Temporary Employment Authorization (TEA) requirements pursuant to Section 943.131, F.S.

2562                   (4)(a) The Commission sets forth in paragraphs (5)(a)-(d) of this rule section, a range of disciplinary guidelines  
2563                   from which disciplinary penalties shall be imposed upon certified officers who have been found by the Commission  
2564                   to have violated Section 943.13(7), F.S. The purpose of the disciplinary guidelines is to give notice to certified  
2565                   officers of the range of penalties or prescribed penalties that shall be imposed for particular violations of Section  
2566                   943.13(7), F.S., absent aggravating or mitigating circumstances, as provided in subsection (6) of this rule section.  
2567                   The disciplinary guidelines are based upon a “single count violation” of each provision listed. All penalties at the  
2568                   upper range of the sanctions set forth in the guidelines (i.e., suspension or revocation), include lesser penalties (i.e.,  
2569                   reprimand, remedial training, or probation), that may be included in the final penalty at the Commission’s discretion.

2570                   (b) In determining a penalty that may be imposed by the Commission, when a penalty guideline  
2571                   recommendation includes “suspension,” the Commission is authorized to consider the number of days of  
2572                   employment suspension imposed upon the officer by the employing agency for retroactive or parallel inclusion in  
2573                   the length of a certification suspension imposed by the Commission. When a penalty guideline recommendation  
2574                   includes “prospective suspension,” no such inclusion is authorized.

2575                   (5) When the Commission finds that a certified officer has committed an act that violates Section 943.13(7),  
2576                   F.S., the Commission shall issue a final order imposing penalties within the ranges recommended in the following  
2577                   disciplinary guidelines:

2578                   (a) For the perpetration by the officer of an act that would constitute any felony offense, pursuant to paragraph  
2579                   11B-27.0011(4)(a), F.A.C., but where there was not a violation of Section 943.13(4), F.S., the action of the  
2580                   Commission shall be to impose a penalty ranging from suspension of certification to revocation. Specific violations  
2581                   and penalties that shall be imposed, absent mitigating circumstances, include the following:

|    | <b>Violation</b>  | <b>Recommended Penalty Range</b>     |
|----|---|--------------------------------------|
| 1. | Felony assault (Sections 784.021, 784.07, F.S.)                 | Prospective suspension to revocation |
| 2. | Felony battery (Sections 784.041, 784.045, 784.07, F.S.)        | Prospective suspension to revocation |
| 3. | Possession, sale of controlled substance (Section 893.13, F.S.) | Revocation                           |
| 4. | Tampering with evidence (Section 918.13, F.S.)                  | Revocation                           |

|        |  |  |
|--------|--|--|
| 5.     | Introduction of contraband into a jail or prison involving a firearm, concealed weapon, controlled substance, currency, or a tool or implement useful in an attempt to escape from custody (Sections 843.11, 944.47, 951.22, F.S.) | Revocation   |
| 6.     | <b>Other introduction of contraband into a jail or prison (Sections 944.47, 951.22, F.S.)</b>  | <b>Suspension to revocation</b>                                    |
| 6.7.   | False Statements (Sections 837.02, 837.021, 837.05(2), 838.022, 839.13(2), F.S.)   | Prospective Suspension to revocation                               |
| 7.8.   | Felony stalking, Sexual Cyberharassment (Section 784.048, 784.049(3)(b), F.S.)   | Revocation   |
| 8.9.   | Sexual battery, unlawful sexual activity with a minor (Sections 794.011, 794.05, F.S.)   | Revocation   |
| 9.10.  | Lewd or lascivious offense, child under 16 (Section 800.04, F.S.)  | Revocation   |
| 10.11. | Child abuse (Section 827.03, 827.071, F.S.)  | Prospective suspension to revocation                               |
| 11.12. | Aggravated child abuse with violence (Section 827.03, F.S.)  | Revocation   |
| 12.13. | Resisting an officer with violence (Section 843.01, F.S.)  | Prospective suspension to revocation                               |
| 13.14. | Felony controlled substance violation (Sections 893.13, 893.135, 893.147, 893.149, F.S.)   | Revocation   |
| 14.15. | Bribery (Section 838.015, F.S.)  | Revocation   |
| 15.16. | Unlawful compensation or reward for official behavior (Section 838.016, F.S.)  | Revocation   |
| 16.17. | Video Voyeurism  | Prospective suspension and probation with counseling to revocation |
| 17.18. | Felony threats (Section 836.12(3), F.S.)   | Revocation   |
| 18.19. | Sexual Misconduct (944.35(3)(b)(2) F.S.)   | Revocation   |
| 19.20. | Possession of Certain Drugs without Prescriptions with the intent to sell, dispense, or deliver (Section 499.03, F.S.)   | Prospective suspension to revocation                               |
| 20.21. | Obscenity (Section 847.011(1)(c), 847.011(5), 847.0135, 847.0145, F.S.)  | Prospective suspension to revocation                               |

**Commented [GJ17]:**

11B-27.005(5)(a)6.-21.:

**Description of the Revision:** Renumbers the modified list of violations and penalties that constitute felony offenses by removing the felony charge of "other introduction of contraband" into a jail or prison".

**Why the rule is being revised:** Modifies and renumbers the list of violations and penalties that constitute felony offenses by removing the felony charge of "other introduction of contraband" into both state prisons and county correctional facilities.

**Revised by:** Stacy Lehman/Erica Gaines

**Commented [GJ18]:**

11B-27.005(5)(a)6.:

**Description of the Revision:** Removes the enumerated penalty guidelines for felony charges of "other introduction of contraband" for both state prisons and county correctional facilities.

**Why the rule is being revised:** Amends the enumerated penalty guidelines to remove felony charges of "other introduction of contraband" for both state prisons and county correctional facilities.

**Revised by:** Stacy Lehman/Erica Gaines

2582 (b) For the perpetration by the officer of an act that would constitute any of the misdemeanor offenses,  
 2583 pursuant to paragraph 11B-27.0011(4)(b), F.A.C., but where there was not a violation of Section 943.13(4), F.S.,  
 2584 the action of the Commission shall be to impose a penalty ranging from probation of certification to suspension of  
 2585 certification. Specific violations and penalties that shall be imposed, absent aggravating or mitigating  
 2586 circumstances, include the following:

|    | Violation  | Recommended Penalty Range |
|----|--|---------------------------|
| 1. | Assault (Section 784.011, F.S.)                                    | Suspension                |
| 2. | Battery; Malicious Battery (Section 784.03, 944.35(3)(a)(1), F.S.) | Suspension                |
| 3. | Petit Theft (Section 812.014, F.S.)                                | Suspension to revocation  |

2587

|     |   |  |
|-----|---|--|
| 4.  | False reports and statements (Sections 817.49, 837.012, 837.05(1), 837.055, 837.06, 839.13(1), 901.36, 944.35(4)(b), F.S.). | Prospective suspension to revocation                                 |
| 5.  | Improper exhibition of a weapon (Section 790.10, F.S.)  | Probation with training  |
| 6.  | Discharging a firearm in public (Section 790.15, F.S.)  | Suspension   |
| 7.  | Passing a worthless check (Section 832.05, F.S.)  | Probation  |
| 8.  | Prostitution or lewdness; voyeurism; video voyeurism (Sections 796.07, 810.14, 810.145, F.S.)                               | Prospective suspension, and probation with counseling to revocation  |
| 9.  | Indecent exposure (Section 800.03, F.S.)  | Suspension, and probation with counseling to revocation              |
| 10. | Driving or boating under the influence-(Sections 316.193 and 327.35, F.S.)  | Probation with substance abuse counseling                            |
|     | Driving or boating under the influence-Second Offense   | Prospective suspension with substance abuse counseling to revocation |
|     | Driving or boating under the influence with property damage or injury   | Prospective suspension with substance abuse counseling to revocation |
|     | Driving or boating under the influence -blood-alcohol level or breath-alcohol level of 0.15 or higher                       | Prospective suspension with substance abuse counseling to revocation |
|     | Driving or boating under the influence while accompanied in the vehicle by a person under the age of 18 years               | Prospective suspension with substance abuse counseling to revocation |
| 11. | Possess or delivery without consideration, and not more than 20 grams of Cannabis (Section 893.13, F.S.)                    | Revocation   |
| 12. | Neglect or refusal to aid (Section 843.06, F.S.)  | Suspension to revocation   |
| 13. | Second violation of domestic violence or other protective injunction (Sections 741.31, 784.047, F.S.)                       | Prospective suspension to revocation                                 |
| 14. | Stalking (Section 784.048, F.S.)  | Prospective suspension to revocation                                 |
| 15. | Battery involving domestic violence with slight or moderate victim physical injury (Sections 741.28, 784.03, F.S.)          | Prospective suspension to revocation                                 |
| 16. | Threats (836.12(2), F.S.)   | Prospective suspension to revocation                                 |
| 17. | Sexual Cyberharassment, (Section 784.049(3)(a), F.S.)   | Prospective suspension and probation with counseling to revocation   |
| 18. | Second refusal to submit to a physical test of breath, blood, or urine ( 316.1939, F.S.)                                    | Prospective suspension with substance abuse counseling to revocation |
| 19. | Installation of tracking devices or applications (Section 934.425, F.S.)  | Suspension to revocation   |
| 20. | Possession of certain drugs without prescriptions (Section 499.03, F.S.)  | Suspension to revocation   |
| 21. | Obscenity ( 847.011(5), F.S.)   | Prospective suspension to revocation                                 |
| 22. | Introduction of Contraband (Sections 944.47 and 951.22, F.S.)   | Suspension to revocation   |

**Commented [GJ19]:**

11B-27.005(5)(b)22.:

Description of the Revision: Adds the enumerated penalty guideline for the misdemeanor moral character violation of "introduction of contraband".

Why the rule is being revised: Adds the enumerated penalty guideline for the misdemeanor moral character violation of "introduction of contraband".

Revised by: Stacy Lehman/Erica Gaines



3651 (7) Applicants shall complete the training requirements set forth in subsections 11B-20.0014(2)-(3), F.A.C., to  
3652 become certified by the Commission to instruct in the topics of firearms, vehicle operations, defensive tactics, first  
3653 aid, speed measurement, canine, diving, and breath test.

3654 (8) Instructor to student ratios for instruction of proficiency skills in High-Liability Basic Recruit Training  
3655 Program Courses, DUI Traffic Stops, High-Liability Instructor Training Courses, Specialized Instructor Courses,  
3656 Advanced Training Program Courses, and Specialized Training Program Courses, requiring proficiency  
3657 demonstration.

3658 (a) For instruction of the Criminal Justice Firearms Course and ~~Firearms Instructor Course, or Safe Handling~~  
3659 ~~of Firearms course~~, there shall be no more than six students actively engaged on a firearms range for each  
3660 Commission-certified firearms instructor. One rangemaster shall supervise all range activity while training is  
3661 actively engaged. The rangemaster shall be a Commission-certified firearms instructor and shall not be included as  
3662 an instructor to comply with the instructor to student ratio requirements. Discretionary course of fire shall be  
3663 conducted with a one-to-one instructor to student ratio. Actively engaged is defined as "a student on the firing range  
3664 handling a weapon."

3665 (b) For instruction of the Law Enforcement Vehicle Operations Course or Vehicle Operations Instructor  
3666 Course, there shall be at least one Commission-certified vehicle operations instructor for each vehicle actively  
3667 engaged on a driving range. One rangemaster shall supervise all range activity while training is actively engaged.  
3668 Actively engaged is defined as "a vehicle that is at the point between the start and end of an exercise." Returning  
3669 from or being in route to a driving range or course shall not be considered as actively engaged. The rangemaster  
3670 shall be a Commission-certified vehicle operations instructor and shall not be included as an instructor to comply  
3671 with the instructor to vehicle ratio requirements.

3672 (c) For instruction of the Criminal Justice Defensive Tactics Course or Defensive Tactics Instructor Course,  
3673 there shall be one lead defensive tactics instructor that shall be counted in the instructor to student ratio of one  
3674 Commission-certified defensive tactics instructor for every eight students actively engaged in defensive tactics.  
3675 Actively engaged is defined as "a student engaged in the practical performance of any one of the approved defensive  
3676 tactics techniques."

3677 (d) For instruction of the First Aid for Criminal Justice Officers Course and First Aid Instructor Course, at least  
3678 one Commission-certified First Aid Instructor shall be required for every ten students actively engaged in the  
3679 practical and performance areas of the training. Actively engaged is defined as "a student involved in the practical  
3680 performance of any first aid skills training." CPR instructors, who possess an active CPR instructor certification  
3681 from the American Heart Association (AHA), American Red Cross (ARC), American Safety & Health Institute  
3682 (ASHI), or other entity referenced in Rule 64J-1.022, F.A.C., are permitted to instruct CPR only in the First Aid for  
3683 Criminal Justice Officers Course and may be used to meet the required instructor to student ratio for demonstration  
3684 of CPR proficiency skills only in the First Aid for Criminal Justice Officers Course. A copy of the Instructor  
3685 Exemption Application form CJSTC-82 and a copy of the CPR instructor's active CPR Instructor Certification shall  
3686 be maintained in the course file. Form CJSTC-82 can be obtained by contacting Commission staff at (850) 410-  
3687 8615 or at the following FDLE Internet address <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>.

3688 (e) For instruction of the Speed Measurement Course or the Speed Measurement Instructor Course, there shall  
3689 be one Commission-certified Speed Measurement Instructor for each class. Speed Measurement Device Operators  
3690 are authorized to instruct the practical exercises in the Speed Measurement Course or the Speed Measurement  
3691 Instructor Course under the supervision of a certified Speed Measurement Instructor. A copy of the Instructor  
3692 Exemption form CJSTC-82 shall be maintained in the course file.

3693 (f) For instruction of the Breath Test Instructor Course, there shall be at least one Commission-certified Breath  
3694 Test Instructor, who shall also be Alcohol Testing Program staff, for each class. An individual, who has a  
3695 professional or technical certification or three years of experience in the specified subject matter to be instructed,  
3696 shall be authorized to instruct the relevant topic under the supervision of the FDLE Alcohol Testing Program  
3697 Commission-certified instructor. A copy of the Instructor Exemption form CJSTC-82 shall be maintained in the  
3698 course file.

3699

**Commented [GJ25]:**

11B-35.0021(8)(a):

**Description of the Revision:** Removes the retired Safe Handling of Firearms course, number 2007.

**Why the rule is being revised:** Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum.

**Revised by:** Terry Baker

3778                   **11B-35.0024 Student Performance in Commission-approved High-Liability Basic Recruit Training**  
3779                   **Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring**  
3780                   **Proficiency Demonstration.**

3781                   (1) Students enrolled in a Commission-approved Basic Recruit Training Program, Instructor Training Course,  
3782                   or Specialized or Advanced Training Course shall qualify through demonstration of proficiency skill(s) in the  
3783                   applicable course(s) and pass a written end-of-course examination.

3784                   (2)(a) A basic recruit student shall be given the opportunity for one additional attempt at the required  
3785                   demonstration of proficiency skill(s), or one re-examination of required written end-of-course examination in DUI  
3786                   Traffic Stops and each of the four high-liability topics of firearms, vehicle operations, defensive tactics, and first aid.  
3787                   A basic recruit student, who has failed to pass the written end-of-course examination or the required demonstration  
3788                   of the proficiency skill(s) after a second attempt, shall be deemed to have failed the training course.

3789                   (b) An instructor student shall pass a written end-of-course examination and demonstrate proficiency skill(s)  
3790                   during the first attempt. An instructor student, who has failed to pass the written end-of-course examination or  
3791                   successfully demonstrated the proficiency skill(s) during the first attempt, shall be deemed to have failed the  
3792                   instructor training course. An instructor student who has failed a written end-of-course examination or the  
3793                   proficiency skill(s) during the first attempt, shall be granted a reexamination by the training center director if:

- 3794                   1. There is technical difficulty in the administration of the test, such as a power failure or evacuation of the  
3795                   building; or
- 3796                   2. A condition of the student adversely impacts the student's ability to achieve a passing score on an end-of-  
3797                   course examination. A condition of the student that adversely impacts the student's ability could include illness or  
3798                   death of a family member; or
- 3799                   3. The end-of-course testing instrument is determined to be invalid by the training school.

3800                   (3) Successful completion and demonstration of proficiency skills is required for each of the following high-  
3801                   liability courses: Criminal Justice Defensive Tactics Course, Defensive Tactics Instructor Course, Criminal Justice  
3802                   Firearms Course, Firearms Instructor Course, ~~Safe Handling of Firearms~~—course, Law Enforcement Vehicle  
3803                   Operations Course, Vehicle Operations Instructor Course, First Aid for Criminal Justice Officers Course, and First  
3804                   Aid Instructor Course.

3805                   (a) Criminal Justice Defensive Tactics Course.

3806                   1. The Criminal Justice Defensive Tactics Course shall be delivered to students enrolled in a Commission-  
3807                   approved Basic Recruit Training Program.

3808                   2. A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course  
3809                   examination and demonstrate at 100% proficiency, defensive tactics skills taught by a training school, with the  
3810                   results recorded on the required Defensive Tactics Performance Evaluation, form CJSTC-6, revised August 18,  
3811                   2022, effective 7/2023, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-15513>. Form CJSTC-6 can be obtained at the following FDLE Internet address:  
3812                   http://www.fdlc.state.fl.us/CJSTC/Publications/Forms.aspx, or by contacting Commission staff at (850) 410-8615.  
3813                   Form CJSTC-6 shall be maintained in the student or course file.

3815                   3. A basic recruit student shall be subject to chemical agent contamination as described in the Criminal Justice  
3816                   Defensive Tactics Course. Prior to beginning a Law Enforcement, Correctional, or Correctional Probation Basic  
3817                   Recruit Training Program, a student shall complete the Physician's Assessment, form CJSTC-75. This form verifies  
3818                   that there are no known medical conditions that would prevent a student from participating in chemical agent  
3819                   contamination.

3820

**Commented [GJ26]:**

**11B-35.0024(3):**

**Description of the Revision:** Removes the retired Safe Handling of Firearms course, number 2007.

**Why the rule is being revised:** Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum.

**Revised by:** Terry Baker

3821 (b) Defensive Tactics Instructor Course.

3822 1. An instructor student shall complete the Defensive Tactics Instructor requirements pursuant to Rule  
3823 11B-20.0014, F.A.C., to instruct the following courses: The Criminal Justice Defensive Tactics Course in a  
3824 Commission-approved Basic Recruit Training Program or the Defensive Tactics Instructor Course.

3825 2. A defensive tactics instructor student shall achieve a score of no less than 85% on the required written end-  
3826 of-course examination and demonstrate all Defensive Tactics High-Liability Proficiency Skills, at 100% for all  
3827 proficiency skills, with the results recorded on the required CJSTC-6 form. A copy of the completed form CJSTC-6  
3828 shall be provided to the student and the original form CJSTC-6 shall be maintained in the student or course file.

3829 (c) Criminal Justice Firearms Course.

3830 1. The Criminal Justice Firearms Course shall be delivered to students enrolled in a Commission-approved  
3831 Basic Recruit Training Program.

3832 2. A basic recruit student shall achieve a score of 80% on the required written end-of-course examination and  
3833 demonstrate the required Handgun Proficiency Skills with a semi-automatic pistol, using a commercially produced  
3834 B-21E or equivalent target. The results shall be recorded on the required Handgun Performance Evaluation form  
3835 CJSTC-4, revised August 18, 2022, effective 7/2023, hereby incorporated by reference  
3836 <https://www.flrules.org/Gateway/reference.asp?No=Ref-15510>. Form CJSTC-4 can be obtained at the following  
3837 FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission  
3838 staff at (850)410-8615. Form CJSTC-4 shall be maintained in the student or course file.

3839 (d) Firearms Instructor Course.

3840 1. An instructor student shall complete the Firearms Instructor requirements pursuant to Rule 11B-20.0014,  
3841 F.A.C., to instruct the following courses: The Criminal Justice Firearms Course in a Commission-approved Basic  
3842 Recruit Training Program or Firearms Instructor Course.

3843 2. A firearms instructor student shall achieve a score of no less than 85% on the required written end-of-  
3844 course examination and demonstrate the required Handgun Proficiency Skills with a semi-automatic pistol, using a  
3845 commercially produced B-21E or equivalent target. The results shall be recorded on the required Firearms Instructor  
3846 Performance Evaluation form CJSTC-4I, created August 18, 2022, effective 7/2023, hereby incorporated by  
3847 reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-15511>. Form CJSTC-4I can be obtained at the  
3848 following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting  
3849 Commission staff at (850) 410-8615. A copy of the completed form CJSTC-4I shall be provided to the student and  
3850 the original form CJSTC-4I shall be maintained in the student or course file.

3851 (e) ~~Safe Handling of Firearms course. A student enrolled in the Safe Handling of Firearms course shall achieve  
3852 a score of 80% on the required written end-of-course examination. Students shall demonstrate all Firearms Handling  
3853 Proficiency Skills for the safe handling of handguns (both revolver and semiautomatic pistol) and long guns (both  
3854 shotgun and semiautomatic rifle/carbine) at 100%. The results shall be recorded on the required Firearms Handling  
3855 Performance Evaluation form CJSTC-21, created November 6, 2014, effective 7/2015, hereby incorporated by  
3856 reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-05627>. Form CJSTC-21 can be obtained at the  
3857 following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting  
3858 Commission staff at (850) 410-8615. Form CJSTC-21 shall be maintained in the student or course file.~~

**Commented [GJ27]:**

11B-35.0024(3)(e):

**Description of the Revision:** Removes the retired Safe Handling of Firearms course, number 2007; and repeals the Firearms Handling Performance Evaluation, form CJSTC-21.

**Why the rule is being revised:** Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum; and repeals the Firearms Handling Performance Evaluation, form CJSTC-21, because it is only used with the Safe Handling of Firearms Course, number 2007.

**Revised by:** Terry Baker

3860 **(e)(4)** First Aid for Criminal Justice Officers Course.

3861 1. The First Aid for Criminal Justice Officers Course shall be delivered to students enrolled in a Commission-  
3862 approved Basic Recruit Training Program.

3863 2. A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course  
3864 examination and demonstrate the required First Aid High-Liability Proficiency Skills at 100%, with the results  
3865 recorded on the required First Aid Performance Evaluation, form CJSTC-5, revised August 18, 2022, effective  
3866 7/2023, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-15512>. Form  
3867 CJSTC-5 can be obtained at the following FDLE Internet address:  
3868 http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx, or by contacting Commission staff at (850) 410-8615.  
3869 Form CJSTC-5 shall be maintained in the student or course file.

3870 **(f)(4)** First Aid Instructor Course.

3871 1. An instructor student shall complete the First Aid Instructor Course pursuant to Rule 11B-20.0014, F.A.C.,  
3872 to instruct the following courses: The First Aid for Criminal Justice Officers Course in a Commission-approved  
3873 Basic Recruit Training Program or the First Aid Instructor Course.

3874 2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course  
3875 examination and demonstrate the required First Aid High-Liability Proficiency Skills, at 100% for all proficiency  
3876 skills, with the results recorded on the required CJSTC-5 form. A copy of the completed form CJSTC-5 shall be  
3877 provided to the student and the original form CJSTC-5 shall be maintained in the student or course file.

3878 **(g)(4)** Law Enforcement Vehicle Operations Course.

3879 1. The Law Enforcement Vehicle Operations Course shall be delivered to students enrolled in a Commission-  
3880 approved Basic Recruit Training Program.

3881 2. A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course  
3882 examination and demonstrate the required Vehicle Operations High-Liability Proficiency Skills, with four out of  
3883 five runs (80%) for each exercise, with the results recorded on the required Vehicle Operations Performance  
3884 Evaluation, form CJSTC-7, revised August 18, 2022, effective 7/2023, hereby incorporated by reference  
3885 <https://www.flrules.org/Gateway/reference.asp?No=Ref-15514>. Form CJSTC-7 can be obtained at the following  
3886 FDLE Internet address: http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx, or by contacting Commission  
3887 staff at (850) 410-8615. Form CJSTC-7 shall be maintained in the student or course file.

3888 **(h)(4)** Vehicle Operations Instructor Course.

3889 1. An instructor student shall complete the Vehicle Operations Instructor requirements pursuant to Rule  
3890 11B-20.0014, F.A.C., to instruct the following courses: The Law Enforcement Vehicle Operations Course in a  
3891 Commission-approved Basic Recruit Training Program or the Vehicle Operations Instructor Course.

3892 2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course  
3893 examination and demonstrate the required Vehicle Operations High-Liability Proficiency Skills, with four out of  
3894 five runs (80%) for each exercise, with the results recorded on the required CJSTC-7 form. A copy of the completed  
3895 form CJSTC-7 shall be provided to the student and the original form CJSTC-7 shall be maintained in the student or  
3896 course file.

3897

**Commented [GJ28]:**

**11B-35.0024(3)(e)-(i):**

**Description of the Revision:** Reforms Rule 11B-35.0024(3)(e)-(i), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, in paragraph (e).

**Why the rule is being revised:** Reforms Rule 11B-35.0024(3)(e)-(i), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, in paragraph (e).

**Revised by:** Terry Baker

3898 (4) Successful completion and demonstration of proficiency skills is required for each of the following ~~basic~~  
3899 recruit, advanced, specialized instructor, or specialized training program courses: DUI Traffic Stops, Speed  
3900 Measurement Course, Speed Measurement Instructor Course, Breath Test Instructor Course, Breath Test Instructor  
3901 Renewal Course, Breath Test Instructor Course-Intoxilyzer 9000, Breath Test Instructor Renewal Course-Intoxilyzer  
3902 9000, Breath Test Operator Course, Breath Test Operator Renewal Course, Breath Test Operator Course-Intoxilyzer  
3903 9000, Breath Test Operator Renewal Course-Intoxilyzer 9000, Agency Inspector Course, Agency Inspector Renewal  
3904 Course, Agency Inspector Course-Intoxilyzer 9000, Agency Inspector Renewal Course-Intoxilyzer 9000,  
3905 Underwater Police Science and Technology course, Canine Team Training Course, and Canine Team Training  
3906 Instructor Course.

3907 (a) DUI Traffic Stops Course.

3908 1. The DUI Traffic Stops Course shall be delivered to students enrolled in a Commission-approved Law  
3909 Enforcement Basic Recruit Training Program.

3910 2. A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course  
3911 examination and demonstrate the required DUI Traffic Stops proficiency skills at 100% proficiency, with the results  
3912 recorded on the required DUI Traffic Stops Performance Evaluation, form CJSTC-13, created October 30, 2008,  
3913 revised November 7, 2013, effective 5/2014, hereby incorporated by reference  
<http://www.flrules.org/Gateway/reference.asp?No=Ref-03929>. Form CJSTC-13 can be obtained at the following  
3914 FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission  
3915 staff at (850) 410-8615. Form CJSTC-13 shall be maintained in the student or course file.

3917 (b) Speed Measurement Course, number 1158. A student shall achieve a score of no less than 80% on the required  
3918 written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results  
3919 recorded on the required Speed Measurement Operator Performance Report form CJSTC-11, revised November 7,  
3920 2013, effective 5/2014, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-02323>. Form CJSTC-11 can be obtained at the following FDLE Internet address:  
3921 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.  
3922 Form CJSTC-11 shall be maintained in the student or course file.

3924 (c) Speed Measurement Instructor Course, number 1159.

3925 1. An instructor student shall complete the Speed Measurement Instructor requirements, pursuant to Rule  
3926 11B-20.0014, F.A.C., to instruct speed measurement courses and the speed measurement instructor course.

3927 2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course  
3928 examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required  
3929 Speed Measurement Device Instructor Field Evaluation form CJSTC-10, revised August 13, 2020, effective 5/2021,  
3930 hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-13142>. Form CJSTC-10  
3931 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.  
3932 A copy of the completed form CJSTC-10 shall be provided to the student and the original form CJSTC-10 shall be  
3933 maintained in the student or course file.

3935 (d) Breath Test Instructor Course, number 1110.

3936 1. An instructor student shall complete the Breath Test Instructor Course requirements pursuant to Rule  
3937 11B-20.0014, F.A.C., to instruct the Breath Test Operator Course, Breath Test Operator Renewal Course, Agency  
3938 Inspector Course, and Agency Inspector Renewal Course.

3939 2. An instructor applicant shall achieve a score of no less than 85% on the required written end-of-course  
3940 examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required  
3941 Breath Test Instructor Performance form CJSTC-17, ~~revised \_\_\_\_\_, effective \_\_\_\_\_ created and~~  
3942 ~~Commission approved December 16, 2010 (effective 3/2013)~~, hereby incorporated by reference  
<http://www.flrules.org/Gateway/reference.asp?No=Ref-02325>. Form CJSTC-17 can be obtained at the following  
3943 FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission  
3944

3945 Rule 11B-35.0024

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2023-2024 PENDING Effective 7-23-23

Training Programs: Student Performance in  
Commission-approved High-Liability Basic  
Recruit Training Courses, Instructor Training  
Courses, and Specialized and Advanced Training  
Program Courses Requiring Proficiency Demonstration

**Commented [GJ29]:**

11B-35.0024(4):

**Description of the Revision:** Adds Breath Intoxilyzer 9000 courses.

**Why the rule is being revised:** Adds the following Breath Intoxilyzer 9000 courses in which individuals are required to demonstrate proficiency skills in basic recruit, advanced, specialized instructor, or specialized training program courses: Breath Test Instructor Course-Intoxilyzer 9000, Breath Test Instructor Renewal Course-Intoxilyzer 9000, Breath Test Operator Course-Intoxilyzer 9000, Breath Test Operator Renewal Course-Intoxilyzer 9000, Agency Inspector Course-Intoxilyzer 9000, and Agency Inspector Renewal Course-Intoxilyzer 9000.

**Revised by:** Shayla Platt

**Commented [GJ30]:**

11B-35.0024(4)(d)2.:

**Description of the Revision:** Incorporates the Breath Test Instructor Performance, form CJSTC-17.

**Why the rule is being revised:** Incorporates the Breath Test Instructor Performance, form CJSTC-17, to add Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, pursuant to the implementation of the CMI Inc., Intoxilyzer 9000.

**Revised by:** Brett Kirkland

3946 staff at (850) 410-8615. A copy of the completed form shall be provided to the student and the original shall be  
3947 maintained in the course file.

3948 (e) Breath Test Instructor Course-Intoxilyzer 9000, number 1117.

3949 1. An instructor student shall complete the Breath Test Instructor Course-Intoxilyzer 9000 requirements  
3950 pursuant to Rule 11B-20.0014, F.A.C., to instruct the Breath Test Operator Course-Intoxilyzer 9000, Breath Test  
3951 Operator Renewal Course-Intoxilyzer 9000, Agency Inspector Course-Intoxilyzer 9000, and Agency Inspector  
3952 Renewal Course-Intoxilyzer 9000.

3953 2. An instructor applicant shall achieve a score of no less than 85% on the required written end-of-course  
3954 examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form  
3955 CJSTC-17. A copy of the completed form shall be provided to the student and the original shall be maintained in the  
3956 course file.

3957 (f)(e) Breath Test Instructor Renewal Course, number 1111.

3958 1. An instructor student shall complete the Breath Test Instructor Renewal Course requirements pursuant to  
3959 Rule 11B-20.0017, F.A.C., to satisfy the continuing education requirements for a Breath Test Instructor  
3960 Certification.

3961 2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course  
3962 examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form  
3963 CJSTC-17. A copy of the completed form shall be provided to the student and the original shall be maintained in  
3964 the course file.

3965 (g) Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.

3966 1. An instructor student shall complete the Breath Test Instructor Renewal Course-Intoxilyzer 9000  
3967 requirements pursuant to rule 11B-20.0017, F.A.C., to satisfy the continuing education requirements for a Breath  
3968 Test Instructor Certification.

3969 2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course  
3970 examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form  
3971 CJSTC-17. A copy of the completed form shall be provided to the student and the original shall be maintained in the  
3972 course file.

3973 (h)(f) Breath Test Operator Course, number 851. A student shall achieve a score of no less than 80% on the required  
3974 written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results  
3975 recorded on the required Breath Testing Course Performance form CJSTC-14, revised \_\_\_\_\_, effective  
3976 \_\_\_\_\_ created and Commission approved December 16, 2010 (effective 3/2013), hereby incorporated by  
3977 reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-02224>. Form CJSTC-14 can be obtained at the following  
3978 FDLE Internet address: <http://www.fdlc.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission  
3979 staff at (850) 410-8615. A copy of the completed form shall be provided to the student and the original shall be  
3980 maintained in the course file.  
3981

3982

Rule 11B-35.0024  
Training Programs: Student Performance in  
Commission-approved High-Liability Basic  
Recruit Training Courses, Instructor Training  
Courses, and Specialized and Advanced Training  
Program Courses Requiring Proficiency Demonstration

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**Commented [GJ31]:**

11B-35.0024(4)(e)-(s):

**Description of the Revision:** Reforms Rule 11B-35.0024(4)(e)-(s), F.A.C., to add Breath Test Intoxilyzer 9000 courses.

**Why the rule is being revised:** Reforms Rule 11B-35.0024(4)(e)-(s), F.A.C., to add Breath Test Intoxilyzer 9000 courses, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

**Revised by:** Brett Kirkland

**Commented [GJ32]:**

11B-35.0024(4)(e):

**Description of the Revision:** Adds the Breath Test Instructor Course-Intoxilyzer 9000, number 1117.

**Why the rule is being revised:** Adds the Breath Test Instructor Course-Intoxilyzer 9000, number 1117, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

**Revised by:** Brett Kirkland

**Commented [GJ33]:**

11B-35.0024(4)(g):

**Description of the Revision:** Adds the Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.

**Why the rule is being revised:** Adds the Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

**Revised by:** Brett Kirkland

**Commented [GJ34]:**

11B-35.0024(4)(h):

**Description of the Revision:** Incorporates the revised Breath Testing Course Performance, form CJSTC-14, and updates rule reference.

**Why the rule is being revised:** Incorporates the revised Breath Testing Course Performance, form CJSTC-14, to update rule reference and add Breath Test Operator Course-Intoxilyzer 9000, number 852; Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952; Agency Inspector Course-Intoxilyzer 9000, number 853; and Agency Inspector Renewal Course-Intoxilyzer 9000, number 953, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

**Revised by:** Brett Kirkland

3983 (i) Breath Test Operator Course-Intoxilyzer 9000, number 852. A student shall achieve a score of no less than  
3984 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%,  
3985 with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the  
3986 student and the original shall be maintained in the course file.

**Commented [GJ35]:**

11B-35.0024(4)(i):

Description of the Revision: Adds Breath Test Operator Course-Intoxilyzer 9000, number 852.

Why the rule is being revised: Adds Breath Test Operator Course-Intoxilyzer 9000, number 852, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

3987 (j)(g) Breath Test Operator Renewal Course, number 951. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the  
3988 student and the original shall be maintained in the course file.

**Commented [GJ36]:**

11B-35.0024(4)(j):

Description of the Revision: Adds Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952.

Why the rule is being revised: Adds Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

3991 (k) Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the  
3992 student and the original shall be maintained in the course file

**Commented [GJ37]:**

11B-35.0024(4)(k):

Description of the Revision: Adds Agency Inspector Course-Intoxilyzer 9000, number 853.

Why the rule is being revised: Adds Agency Inspector Course-Intoxilyzer 9000, number 853, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

3995 (l)(h) Agency Inspector Course, number 850. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the student and the original shall be maintained in the course file.

3999 (m) Agency Inspector Course-Intoxilyzer 9000, number 853. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the  
4000 student and the original shall be maintained in the course file

4003 (n)(i) Agency Inspector Renewal Course, number 950. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the  
4004 student and the original shall be maintained in the course file.

4007 (o) Agency Inspector Renewal Course-Intoxilyzer 9000, number 953. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the  
4008 student and the original shall be maintained in the course file.

4011 (p)(i) Underwater Police Science and Technology course number 077. A student shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required Criminal Justice Diver Performance Evaluation form CJSTC-19, revised November 6, 2014, effective 7/2015, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-05623>. Form CJSTC-19 can be obtained at the following FDLE Internet Address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615. A copy of the completed form shall be provided to the student and the original shall be maintained in the course file.

4019 (q)(k) Canine Team Training Course number 1198. A handler shall achieve a score of no less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required Canine Team Performance Evaluation form CJSTC-83, revised November 5, 2015, effective 9/2016, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-07386>. Form CJSTC-83 can be obtained at the following FDLE Internet Address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615. A copy of the completed form shall be provided to the student and the original maintained in the course file.

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Rule 11B-35.0024

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Commission-approved High-Liability Basic

Recruit Training Courses, Instructor Training

Courses, and Specialized and Advanced Training

Program Courses Requiring Proficiency Demonstration

4027      **(r)(4)**    Canine Team Training Instructor Course number 1199.

4028      1. An instructor student shall complete the Canine Team Training Instructor Course requirements pursuant to  
4029      Rule 11B-20.0014, F.A.C., to instruct the Canine Team Training Course number 1198 and Canine Team Training  
4030      Instructor Course number 1199.

4031      2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course  
4032      examination, demonstrate instruction of one classroom topic from the Canine Team Training Course number 1198,  
4033      and demonstrate instructing field exercises in obedience, criminal apprehension, building search, area search, and  
4034      tracking and trailing from the Canine Team Training Course number 1198, with the results recorded on the required  
4035      performance evaluation form. A copy of the completed Canine Team Instructor Performance Evaluation form  
4036      CJSTC-20, revised August 13, 2020, effective 5/2021, hereby incorporated by reference  
4037      <http://www.flrules.org/Gateway/reference.asp?No=Ref-13143>, shall be provided to the student and the original form  
4038      CJSTC-20 maintained in the instructor student course file. Form CJSTC-20 can be obtained at the following FDLE  
4039      Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at  
4040      (850) 410-8615. A copy of the completed form shall be provided to the student and the original maintained in the  
4041      course file.

4042      **(s)(m)**    Role-play Scenarios for Facilitative Learning course number 2001. An instructor student shall achieve  
4043      a score of no less than 85% on the required written end-of-course examination.

4044      Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12, 943.17 FS. History—New 2-17-93,  
4045      Amended 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 6-3-10, 3-13-13,  
4046      5-29-14, 7-29-15, 9-4-16, 7-19-17, 5-5-20, 5-20-21, 6-23-22, 7-23-23, \_\_\_\_\_.

4328 (a) Verify that the applicant has served at least five years in special operations forces; and  
4329 (b) Verify that the applicant has not been separated from special operations forces for more than four years;  
4330 and  
4331 (c) Document the specific training and experience the applicant received during his or her special operations  
4332 forces service.

4333 (6) Documentation requirements for out-of-state, federal, and inactive Florida Officers and special operations  
4334 forces members. Upon verification of an individual's request for exemption of training, pursuant to this rule section,  
4335 an employing agency, training center, or Criminal Justice Selection Center shall submit to Commission staff a  
4336 completed Exemption-From-Training, form CJSTC-76, revised August 2, 2018, effective 7/2019, hereby  
4337 incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-10754>, for out-of-state, federal,  
4338 and inactive Florida Officers and special operations forces members. Form CJSTC-76 can be obtained at the  
4339 following FDLE Internet address: <http://www.fdl.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting  
4340 Commission staff at (850) 410-8615. Supporting documentation verifying the individual's compliance as a special  
4341 operations forces member or with comparable basic recruit training and sworn criminal justice experience pursuant  
4342 to this rule section shall be maintained on file by the employing agency, training center, or Criminal Justice  
4343 Selection Center and submitted to Commission staff for review upon request. The agency shall be notified of the  
4344 approval or denial of the requested exemption of certification in writing within 30 working days. Any appeal of  
4345 denial of exemption is governed by Section 120.57, F.S.

4346 (7) High-Liability Basic Recruit Training proficiency skills requirements for out-of-state, federal, or inactive  
4347 Florida officers. Prior to applying for certification, an out-of-state or federal officer, or inactive Florida officer, who  
4348 is exempt from completing a Commission-approved Basic Recruit Training Program, pursuant to Section  
4349 943.131(2), F.S., shall demonstrate proficiency in the required High-Liability Basic Recruit Training Proficiency  
4350 Skills of vehicle operations, firearms, defensive tactics, and first aid, pursuant to Rule 11B-35.0024, F.A.C., for the  
4351 discipline for which certification is sought and for the law enforcement discipline, complete Commission-approved  
4352 training in recognition of and response to head trauma and brain injury in a child under 6 years of age; identifying  
4353 and investigating human trafficking; sexual assault investigations; and elder abuse investigations. Such officers  
4354 shall achieve a passing score on the State Officer Certification Examination, pursuant to Rule 11B-30.0062, F.A.C.,  
4355 and paragraph 11B-30.008, F.A.C. Demonstration of proficiency in the required High-Liability Basic Recruit  
4356 Training Proficiency Skills and passing the State Officer Certification Examination shall be completed within one  
4357 year after notification of approval of the Exemption-From-Training form CJSTC-76. Individuals who do not  
4358 complete the required demonstration of proficiency in the High-Liability Basic Recruit Training Proficiency Skills  
4359 and achieve a passing score on the State Officer Certification Examination within one year, are permitted to apply  
4360 for another exemption from training, pursuant to Section 943.131(2), F.S., provided they meet the eligibility  
4361 requirements outlined in Section 943.131(2), F.S. Upon demonstration of proficiency in the required High-Liability  
4362 Basic Recruit Training Proficiency Skills, the training school shall complete an Exemption-From-Training  
4363 Proficiency Demonstration, form CJSTC-76A, revised August 2, 2018, effective 7/2019, hereby incorporated by  
4364 reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-10755>, and provide a copy to the officer of form  
4365 CJSTC-76A. Form CJSTC-76A can be obtained at the following FDLE Internet address:  
4366 <http://www.fdl.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.  
4367 The training center director or designee shall, within thirty days of course completion, electronically transmit a  
4368 completed Training Report form CJSTC-67 through the Commission's ATMS, or submit an updated form CJSTC-  
4369 67.

4370 (8) Training requirements for special forces operations members. Prior to applying for certification as a law  
4371 enforcement, corrections, or correctional probation officer, a special forces operations member who is exempt from  
4372 completing a Commission-approved Basic Recruit Training Program, pursuant to Section 943.131(2), F.S., shall  
4373 complete the Commission-approved Special Operations Forces Training Program for the discipline for which  
4374 certification is sought and demonstrate proficiency in the required High-Liability Basic Recruit Training Proficiency  
4375 Skills of firearms, defensive tactics, and first aid, pursuant to Rule 11B-35.0024, F.A.C., at a Commission-certified  
4376 training center. Such individuals shall achieve a passing score on the State Officer Certification Examination,  
4377 pursuant to Rules 11B-30.0062, F.A.C., and 11B-30.008, F.A.C. Completion of the Special Operations Forces  
4378 Training Program, demonstration of proficiency in the required High-Liability Basic Recruit Training Proficiency  
4379 Skills, and passing the State Officer Certification Examination shall be completed within one year after notification  
4380 of approval of the Exemption-From-Training form CJSTC-76. Individuals who do not complete the Special

**Commented [GJ42]:**

11B-35.009(7):

**Description of the Revision:** Incorporates legislative changes to the training requirements for Equivalency of Training applicants.

**Why the rule is being revised:** Updates the High-Liability Basic Recruit Training proficiency skills requirements to include "identifying and investigating human trafficking" pursuant to the Florida Legislature's change to the underlying statute during the 2023 Legislative Session as it relates to Equivalency of Training applicants.

**Revised by:** Terry Baker

## **CJSTC Forms**

# BREATH TESTING COURSE PERFORMANCE REPORT

Incorporated by Reference in Rules 11B-35.0024(4)(h)(f), F.A.C.


 CJSTC  
14

1. TRAINING SCHOOL NAME: \_\_\_\_\_

2. CLASS NUMBER: \_\_\_\_\_

3. STUDENT'S PRINTED NAME: \_\_\_\_\_

4. STUDENT'S IDENTIFICATION NUMBER: \_\_\_\_\_

5. NAME OF COURSE:  BREATH TEST OPERATOR COURSE # 851  BREATH TEST OPERATOR RENEWAL COURSE # 951  
 AGENCY INSPECTOR COURSE # 850  AGENCY INSPECTOR RENEWAL COURSE # 950  
 BREATH TEST OPERATOR COURSE-INTOXILYZER 9000 # 852  BREATH TEST OPERATOR RENEWAL COURSE-INTOXILYZER 9000 # 952  
 AGENCY INSPECTOR COURSE-INTOXILYZER 9000 # 853  AGENCY INSPECTOR RENEWAL COURSE-INTOXILYZER 9000 # 953

6. STUDENT PERFORMANCE REQUIREMENTS:

- DEMONSTRATION OF PROFICIENCY: A student shall demonstrate the required proficiency skills at 100%, with the results recorded in the applicable section of this form. One retest is allowed.
- WRITTEN END-OF-COURSE EXAMINATION: A student shall achieve a minimum score of no less than 80% on the written end-of-course examination. One retest is allowed pursuant to Rule 11B-35.001(14), F.A.C.
- A student who fails either the required demonstration of proficiency skills or the written end-of-course examination shall be deemed to have failed the applicable Breath Test Operator Course, Breath Test Operator Renewal Course Agency Inspector Course, or Agency Inspector Renewal Course.

7. PROFICIENCY SKILLS EVALUATION: Complete the section for the applicable course only. For each skill the student successfully completes, place a mark in the PASS column. For each skill the student does not successfully complete, place a mark in the FAIL column. The student shall PASS the demonstration of proficiency when all skills for the proficiency skills evaluation are marked PASS. The student shall FAIL the demonstration of proficiency if any section of the proficiency skills evaluation is marked FAIL.

**BREATH TEST OPERATOR COURSE (NUMBER 851 OR 852) OR BREATH TEST OPERATOR RENEWAL COURSE (NUMBER 951 OR 952):**

| SKILL   | PASS | FAIL | COMMENTS |
|---|------|------|----------|
| 1) Demonstrate the ability to explain messages received during a breath test.                           |      |      |          |
| 2) Demonstrate the ability to explain the corrective action to be taken when a message is received.     |      |      |          |
| 3) Conduct a breath test in accordance with Chapter 11D-8, F.A.C.                                       |      |      |          |
| 4) Review and complete the report associated with breath test, in accordance with Chapter 11D-8, F.A.C. |      |      |          |

**AGENCY INSPECTOR COURSE (NUMBER 850 OR 853) OR AGENCY INSPECTOR RENEWAL COURSE (NUMBER 950 OR 953):**

| SKILL   | PASS | FAIL | COMMENTS |
|---|------|------|----------|
| 1) Demonstrate the ability to explain the scientific principle(s) of how the instrument operates.             |      |      |          |
| 2) Demonstrate the ability to explain messages received during a breath test or inspection.                   |      |      |          |
| 3) Demonstrate the ability to explain the corrective action to be taken when a message is received.           |      |      |          |
| 4) Conduct an agency inspection in accordance with Chapter 11D-8, F.A.C.                                      |      |      |          |
| 5) Review and complete the report associated with agency inspection, in accordance with Chapter 11D-8, F.A.C. |      |      |          |
| 6) Conduct a breath test in accordance with Chapter 11D-8, F.A.C.   |      |      |          |
| 7) Review and complete the report associated with breath test, in accordance with Chapter 11D-8, F.A.C.       |      |      |          |

8. DEMONSTRATION OF PROFICIENCY: PASS  OR FAIL

9. WRITTEN END-OF-COURSE EXAMINATION: PASS  OR FAIL

10. COMPLETION OF COURSE REQUIREMENTS – OVERALL DETERMINATION:

- The student has successfully completed the Course referenced in Number 5.
- The student has failed the Course referenced in Number 5.

11. STUDENT'S SIGNATURE: \_\_\_\_\_ 12. DATE: \_\_\_\_\_

13. COURSE INSTRUCTOR'S PRINTED NAME: \_\_\_\_\_ 14. DATE: \_\_\_\_\_

I HEREBY CERTIFY THAT I HOLD A VALID BREATH TEST INSTRUCTOR CERTIFICATION, AND THAT THE INFORMATION PROVIDED HEREIN ACCURATELY REFLECTS THE PERFORMANCE OF THE ABOVE LISTED STUDENT.

15. COURSE INSTRUCTOR'S SIGNATURE: \_\_\_\_\_

# BREATH TEST INSTRUCTOR PERFORMANCE REPORT

Incorporated by Reference in Rule 11B-35.0024(4)(d)2., F.A.C.


**CJSTC**
**17**

1. TRAINING SCHOOL NAME: \_\_\_\_\_

2. CLASS NUMBER: \_\_\_\_\_

3. STUDENT'S PRINTED NAME: \_\_\_\_\_

4. STUDENT'S IDENTIFICATION NUMBER: \_\_\_\_\_

 5. NAME OF COURSE:  BREATH TEST INSTRUCTOR COURSE # 1110  BREATH TEST INSTRUCTOR RENEWAL COURSE # 1111

 BREATH TEST INSTRUCTOR COURSE-INTOXILYZER 9000 # 1117  BREATH TEST INSTRUCTOR RENEWAL COURSE-INTOXILYZER 9000 # 1118

**6. BREATH TEST INSTRUCTOR COURSE – STUDENT PERFORMANCE REQUIREMENTS:**

- An instructor student shall successfully complete the Breath Test Instructor Course pursuant to Rule 11B-20.0014, F.A.C., to instruct the Breath Test Operator Course, Breath Test Operator Renewal Course, Agency Inspector Course and Agency Inspector Renewal Course.
- **DEMONSTRATION OF PROFICIENCY:** An instructor student shall demonstrate the required proficiency skills at 100%, with the results recorded in the applicable section of this form. No retest is allowed.
- **WRITTEN END-OF-COURSE EXAMINATION:** An instructor student shall achieve a minimum score of no less than 85% on the written end-of-course examination. No retest is only allowed pursuant to Rule 11B-35.0024(2)(b), F.A.C.
- An instructor student who fails either the required demonstration of proficiency skills or the written end-of-course examination shall be deemed to have failed the Breath Test Instructor Course.

**7. BREATH TEST INSTRUCTOR RENEWAL COURSE – STUDENT PERFORMANCE REQUIREMENTS:**

- An instructor student shall successfully complete the Breath Test Instructor Renewal Course pursuant to Rule 11B-20.017, F.A.C., in order to satisfy the continuing education requirements of their Breath Test Instructor Certification.
- **DEMONSTRATION OF PROFICIENCY:** An instructor student shall demonstrate the required proficiency skills at 100%, with the results recorded in the applicable section of this form. No retest is allowed.
- **WRITTEN END-OF-COURSE EXAMINATION:** An instructor student shall achieve a minimum score of no less than 85% on the written end-of-course examination. No retest is allowed.
- An instructor student who fails either the required demonstration of proficiency skills or the written end-of-course examination shall be deemed to have failed the Breath Test Instructor Renewal Course.

 8. **PROFICIENCY SKILLS EVALUATION:** For each skill the instructor student successfully completes, place a mark in the PASS column. For each skill the instructor student does not successfully complete, place a mark in the FAIL column. The instructor student shall PASS the demonstration of proficiency when all skills for the proficiency skills evaluation are marked PASS. The instructor student shall FAIL the demonstration of proficiency if any section of the proficiency skills evaluation is marked FAIL.

**BREATH TEST INSTRUCTOR COURSE (NUMBER 1110 OR 1117) OR BREATH TEST INSTRUCTOR RENEWAL COURSE (NUMBER 1111 OR 1118):**

| SKILL   | PASS | FAIL | COMMENTS |
|---|------|------|----------|
| 1) Demonstrate the ability to explain the scientific principle(s) of how the instrument operates.                   |      |      |          |
| 2) Demonstrate the ability to explain messages received during a breath test or inspection.                         |      |      |          |
| 3) Demonstrate the ability to explain the corrective action to be taken when a message is received.                 |      |      |          |
| 4) Demonstrate the ability to explain how to conduct a breath test, in accordance with Chapter 11D-8, F.A.C.        |      |      |          |
| 5) Demonstrate the ability to explain how to conduct an agency inspection, in accordance with Chapter 11D-8, F.A.C. |      |      |          |
| 6) Conduct a Breath Test in accordance with Chapter 11D-8, F.A.C.   |      |      |          |
| 7) Review and complete the report associated with breath test, in accordance with Chapter 11D-8, F.A.C.             |      |      |          |
| 8) Conduct an Agency Inspection in accordance with Chapter 11D-8, F.A.C.  |      |      |          |
| 9) Review and complete the report associated with agency inspection, in accordance with Chapter 11D-8, F.A.C.       |      |      |          |

 9. **DEMONSTRATION OF PROFICIENCY:** PASS  OR FAIL 

 10. **WRITTEN END-OF-COURSE EXAMINATION:** PASS  OR FAIL 
**11. COMPLETION OF COURSE REQUIREMENTS – OVERALL DETERMINATION:**

The instructor student has successfully completed the Course referenced in Number 5.  
 The instructor student has failed the Course referenced in Number 5.

 12. **INSTRUCTOR STUDENT'S SIGNATURE:** \_\_\_\_\_

 13. **DATE:** \_\_\_\_\_

 14. **COURSE INSTRUCTOR'S PRINTED NAME:** \_\_\_\_\_

 15. **DATE:** \_\_\_\_\_

I HEREBY CERTIFY THAT I HOLD A VALID BREATH TEST INSTRUCTOR CERTIFICATION, AND THAT THE INFORMATION PROVIDED HEREIN ACCURATELY REFLECTS THE PERFORMANCE OF THE ABOVE LISTED STUDENT.

 16. **COURSE INSTRUCTOR'S SIGNATURE:** \_\_\_\_\_

Created 12/16/2010

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 Created and Commission Approved Revisions: 42/16/2010

 Form Effective Date: 3/2013



Florida Department of  
Law Enforcement

## FIREARMS HANDLING PERFORMANCE EVALUATION

Incorporated by Reference in Rule 11B-35.0024(3)(e), F.A.C.



CJSTC

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1. TRAINING SCHOOL NAME: \_\_\_\_\_ 2. CLASS NUMBER: \_\_\_\_\_

3. STUDENT'S PRINTED NAME: \_\_\_\_\_ 4. STUDENT'S IDENTIFICATION NUMBER: \_\_\_\_\_

5. PROFICIENCY DEMONSTRATION NUMBER: FIRST ATTEMPT  OR SECOND ATTEMPT

6. THE STUDENT IS A: CORRECTIONAL PROBATION OFFICER  CORRECTIONAL OFFICER  LAW ENFORCEMENT OFFICER

7. PROFICIENCY REQUIREMENTS: Once testing on a proficiency has begun, no additional training, assistance, or practice is allowed on that proficiency skill.

- FIREARMS HANDLING PROFICIENCY SKILLS (REVOLVER, SEMIAUTOMATIC PISTOL, SHOTGUN, AND SEMIAUTOMATIC RIFLE/CARBINE)

8. STUDENT PERFORMANCE REQUIREMENTS AND RE-TEST:

- DEMONSTRATION OF PROFICIENCY: A student shall demonstrate the required Firearms Handling Proficiency Skills at 100% or higher using a revolver, semiautomatic pistol, shotgun, and semiautomatic rifle/carbine.

- WRITTEN END-OF-COURSE EXAMINATION: A student shall achieve a score of no less than 80% on the required end-of-course examination.

- RE-TEST: A student shall be given the opportunity for one additional attempt at the required demonstration of Firearms Handling Proficiency Skills or one re-examination of the required written end-of-course examination for the Safe Handling of Firearms course. A student shall be deemed to have failed the Safe Handling of Firearms course if he/she has failed to pass the required written end-of-course examination or the required demonstration of Firearms Handling Proficiency Skills after a second attempt.

- REMEDIATION PLAN ATTACHED: YES

If a student was not successful in the first attempt to demonstrate the required Firearms Handling Proficiency Skills, attach a remediation plan. Retesting requires a new CJSTC-21 form with the second attempt box checked in item number 5 above.

9. FIREARMS HANDLING PROFICIENCY SKILLS: PASS  OR FAIL  Comments: \_\_\_\_\_

10. INSTRUCTOR TO STUDENT RATIO: For instruction of the Criminal Justice Firearms Course, Cross-Over Handgun Transition Course, Firearms Instructor Course, or Safe Handling of Firearms course, there shall be no more than six students actively engaged on a firearms range for each Commission-certified firearms instructor. One rangemaster shall supervise all range activity while training is actively engaged. The rangemaster shall be a Commission-certified firearms instructor and shall not be included as an instructor to comply with the instructor to student ratio requirements. Discretionary course of fire shall be conducted with a one-to-one instructor to student ratio. Actively engaged is defined as "a student on the firing range handling a weapon."

11. WRITTEN END-OF-COURSE EXAMINATION:

- WRITTEN EXAMINATION: PASS  OR FAIL

- WRITTEN EXAMINATION RETEST: PASS  OR FAIL

12. FAILURE OF COURSE:  The student has failed the Safe Handling of Firearms course.

| FIREARMS HANDLING PROFICIENCY  |              |                |                     |
|--|--------------|----------------|---------------------|
| SAFE HANDLING  | SATISFACTORY | UNSATISFACTORY | EVALUATION/COMMENTS |
| Checked if firearm is loaded   |              |                |                     |
| Demonstrated proper muzzle control                                     |              |                |                     |
| Kept finger off trigger  |              |                |                     |
| LOADING AND UNLOADING  | SATISFACTORY | UNSATISFACTORY | EVALUATION/COMMENTS |
| Loaded the revolver safely and correctly                               |              |                |                     |
| Unloaded the revolver safely and correctly                             |              |                |                     |
| Loaded the semiautomatic pistol safely and correctly                   |              |                |                     |
| Unloaded the semiautomatic pistol safely and correctly                 |              |                |                     |
| Loaded the shotgun safely and correctly                                |              |                |                     |
| Unloaded the shotgun safely and correctly                              |              |                |                     |
| Loaded the semiautomatic rifle/carbine safely and correctly            |              |                |                     |
| Unloaded the semiautomatic rifle/carbine safely and correctly          |              |                |                     |
| CORRECTING MALFUNCTIONS  | SATISFACTORY | UNSATISFACTORY | EVALUATION/COMMENTS |
| Cleared a revolver malfunction safely and correctly                    |              |                |                     |
| Cleared a semiautomatic pistol malfunction safely and correctly        |              |                |                     |
| Cleared a shotgun malfunction safely and correctly                     |              |                |                     |
| Cleared a semiautomatic rifle/carbine malfunction safely and correctly |              |                |                     |

The student DID  or DID NOT  successfully demonstrate firearms handling proficiency during the course.

INSTRUCTOR'S PRINTED NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

INSTRUCTOR'S SIGNATURE: \_\_\_\_\_

13. STUDENT'S SIGNATURE: \_\_\_\_\_ 14. DATE: \_\_\_\_\_

15. TRAINING CENTER DIRECTOR OR DESIGNEE'S NAME: \_\_\_\_\_

16. TRAINING CENTER DIRECTOR OR DESIGNEE'S SIGNATURE: \_\_\_\_\_ 17. DATE: \_\_\_\_\_

18. DATE EVALUATION COMPLETED: \_\_\_\_\_

Created: 11/6/2014 Original – FDLE

Copy – Agency

1 of 1

Commission-Approved: 11/6/2014

Repealed: \_\_\_\_\_

Form Effective Date: 7/2015

INSTRUCTOR CERTIFICATION  
APPLICATION

Incorporated by Reference in Rule 11B-20.001(2)(a), F.A.C.



CJSTC

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Please type or print in black or blue ink and use capital and small letters to write names, titles, and addresses

1. Last Four Digits of Applicant's Social Security Number: \_\_\_\_\_

2. Instructor's Name: \_\_\_\_\_  
Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_

4. Ethnic Group or Race: White  Asian  Black American Indian or Native Alaskan  Other 5. Sex: Male  Female 

6. Enter "X" in the box that indicates the instructor's current status:

Officer  \*Non-Officer or Civilian 

\*For non-sworn applicants the training center director, agency administrator, or designee shall ensure the applicant meets the requirements of Rule 11B-20.001(2)(b)-(c), F.A.C., regarding felony convictions.

7. Employer: \_\_\_\_\_  
(Do not abbreviate employer name)

8. Employer Address: (Street) \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

9. Instructor Applicant's Contact Information:

Office or Mobile Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

10. Enter "X" in one of the following boxes to apply for:

New  Add Subjects  Change of Affiliation 

A. The following documentation shall be attached for new applications, if applicable:

1. Resume' for non-sworn applicants or ATMS Global Profile for officers; and
2. Copies of instructor course completion certificate(s) or ATMS Global Profile indicating course completion; and
3. Completed performance or field evaluation form(s); and
4. Professional licenses or certifications; and
5. Student evaluations of the instructor applicant; and
6. Completed Instructor Competency Checklist form CJSTC-81 and ATMS Global Profile of the instructor completing form CJSTC-81.

B. The following documentation shall be attached to add subjects if applicable:

1. Copies of the instructor course completion certificate(s) or ATMS Global Profile indicating course completion; and
2. Completed performance or field evaluation form(s); and
3. Professional licenses or certifications; and

4. Student evaluations of the instructor applicant; and

5. Completed Instructor Competency Checklist form CJSTC-81 and ATMS Global Profile of the instructor completing form CJSTC-81.

C. For Change of Affiliation:

a. ATMS Global Profile.

b. The applicant requests to be affiliated with:

## Training School or Agency Name

11. Enter "X" by each subject for the requested certification:

|   |  |
|---|--|
| <input type="checkbox"/> General            | <input type="checkbox"/> Speed Measurement       |
| <input type="checkbox"/> Vehicle Operations | <input type="checkbox"/> Canine Team             |
| <input type="checkbox"/> Firearms           | <input type="checkbox"/> Breath Test             |
| <input type="checkbox"/> Defensive Tactics  | <input type="checkbox"/> Breath Test-9000 Diving |
| <input type="checkbox"/> First Aid          | <input type="checkbox"/> Diving                  |

12. The applicant agrees that he or she has not been convicted of a felony or misdemeanor involving perjury or a false statement; has not received a dishonorable discharge from any of the Armed Forces of the United States; and has not after July 1, 1981, pled guilty or nolo contendere or have been found guilty of any felony or of a misdemeanor involving perjury or a false statement, notwithstanding suspension of sentence or withholding of adjudication; and has not had a certification issued by the Criminal Justice Standards and Training Commission relinquished or revoked.

Signature \_\_\_\_\_

Date Signed \_\_\_\_\_

I hereby affirm that the above information is true and can be verified by documents on file. **Training school or agency staff:** Verify all requirements are met and applicable documentation is attached and apply for certification through the Commission's ATMS or by submitting to Commission staff.

13. **Training Center Director, Agency Administrator, or Designee's Signature**  
Date signed: \_\_\_\_\_14. **Training School or Employing Agency's Printed Name**15. **Two-digit Training School Number or Employing Agency's ORI Number:** \_\_\_\_\_

## CJSTC USE ONLY

|   |  |
|---|--|
| <input type="checkbox"/> General            | <input type="checkbox"/> Speed Measurement       |
| <input type="checkbox"/> Vehicle Operations | <input type="checkbox"/> Canine Team             |
| <input type="checkbox"/> Firearms           | <input type="checkbox"/> Breath Test             |
| <input type="checkbox"/> Defensive Tactics  | <input type="checkbox"/> Breath Test-9000 Diving |
| <input type="checkbox"/> First Aid          | <input type="checkbox"/> Diving                  |

Criminal Justice Standards and Training Commission Signature

Review date

Expiration date

|                                      |                 |                            |                            |                      |                      |
|--------------------------------------|-----------------|----------------------------|----------------------------|----------------------|----------------------|
| Effective 1/1/1992                   | Original – FDLE | 1st Copy – Training School | 1 of 2                     | 2nd Copy – Applicant | 3rd Copy – Field Rep |
| Commission-Approved Revisions: _____ |                 | 8/12/2024                  | Form Effective Date: _____ | 6/2022               |                      |

**Instructor applicants applying for instructor certification shall:**

1. Be affiliated with a training school or agency.
2. Possess good moral character pursuant to Rule 11B-27.0011(4), F.A.C., as applied to instructor applicants and certified instructors.
3. Not have been convicted of a felony or of a misdemeanor involving perjury or false statement, or have received a dishonorable discharge from any of the Armed Forces of the United States; and
4. After July 1, 1981, any person who has pled guilty or nolo contendere to any felony or of a misdemeanor involving perjury or a false statement is not eligible for instructor certification, notwithstanding suspension of sentence or withholding of adjudication; and
5. Notwithstanding subsections (3) and (4) of Rule 20.001(2)(c)3., F.A.C., any person who has pled nolo contendere to a misdemeanor involving a false statement, prior to December 1, 1985, and has had such record sealed or expunged shall not be deemed ineligible for instructor certification.
6. Meet the requirements of Rule Chapter 11B-20, F.A.C.

**Instructions for Completing Form CJSTC-71:**

1. This form is required by the Criminal Justice Standards and Training Commission (CJSTC) to apply for instructor certification, add subject(s), or change the instructor's affiliation.
2. Instructor applicants shall complete items 1 - 12 and submit to a Commission-certified criminal justice training school or the instructor applicant's employing agency. The training school or agency shall assist in providing the required ATMS Global Profiles.
3. The training center director, agency administrator, or designee shall review the instructor's background, credentials, and abilities and shall approve and sign the instructor certification application upon finding that the instructor's credentials and abilities are satisfactory.
4. Upon approval, the training school or employing agency shall submit the approved application through the Commission's ATMS and shall make the documentation available for review by Commission staff.

**How to Complete Each Item:**

1. **Social Security Number.** Enter the last four digits of the instructor's nine-digit social security number.
2. **Name.** Enter the instructor's legal name. Enter the instructor's last and first name. If the instructor has a middle initial, enter it above "MI."
3. **Date of birth.** Enter the instructor's date of birth as in this example: 08-21-1962.
4. **Ethnic group or race.** Enter X in the box beside the instructor's ethnic group or race. Read how ethnic groups and races are defined before placing an X in one of the boxes.
  - ◆ **Hispanic:** All persons of Mexican, Puerto Rican, Central or South American, or other Spanish culture or origin, regardless of race. May be either white or black.
  - ◆ **Asian or Pacific Islander:** Originated from the original peoples of Far East, Southeast Asia, Indian Subcontinent, or Pacific Islands. (Examples are: China, Japan, Korea, Philippine Islands, and Samoa.)

- ◆ **American Indian or Native Alaskan:** Originated from the original peoples of North America and maintain cultural identification through tribal affiliation or community recognition.
- ◆ **Black:** Originated from the Black racial groups of Africa, but not of Hispanic origin or culture.
- ◆ **White:** Originated from the original peoples of Europe, North Africa or Middle East, but not of Hispanic origin or culture.
- ◆ **Other:** Individuals who are not Hispanic, Asian, Pacific Islander, American Indian, Native Alaskan, Black or White.

5. **Sex.** Enter X in the appropriate box.
6. **Current Status.** Enter X in the box that indicates the instructor's current status. If the instructor is non-sworn or not currently employed as a sworn officer, the training school shall ensure that the instructor meets the requirements of Rule 11B-27.0011, F.A.C.
7. **Employer.** Enter the name of the training school, agency, school, or business where the instructor is employed. Enter N/A if unemployed.
8. **Employer's address.** Enter the instructor's employment address. Enter the street address, including the apartment or P.O. Box number, on the first line. Enter the city on the second line. Enter the state and nine-digit zip code on the third line. Enter the employer's telephone number including the area code.
9. **Instructor Applicant's Contact Information.** Enter the instructor applicant's contact information.
10. **Applying For New Certification, Adding Subjects, or Changing Affiliation.** Attach the required documentation. Enter X in the box beside "New" if applying for new certification. If the instructor has a certification in one or more subjects and is applying for certification in additional subjects, enter X in the box beside "Add Subjects." If the instructor is currently a certified instructor and requests to change his or her affiliation, enter "X" in the box beside "Change of Affiliation."
11. **Subject(s) for which you are applying for certification.** Enter X in the box beside each subject for which the instructor is requesting CJSTC certification.
12. **Applicant's Signature.** The applicant shall indicate the name of the affiliating agency or training school and shall read and sign this form. Instructor applications are not valid unless signed by the applicant.

**Upon completion of items 1 – 12, the instructor shall submit this application to a Commission-certified criminal justice training school or employing agency.**

13. **Training Center Director, Agency Administrator, or designee's signature.** After verifying the applicant's credentials and abilities, the training center director, agency administrator, or designee shall sign this form.
14. **Enter the training center director, agency administrator, or designee's printed name.**
15. **Enter the Training School or Employing Agency's Name and Number or Agency ORI Number.** Enter the affiliating training school's name and two-digit training school number, or the employing agency's name and ORI number. Example: FL0370000.

**Upon completion of items 1-12, submit this application to a Commission-certified criminal justice training school or employing agency.**

# INSTRUCTOR COMPETENCY CHECKLIST

Incorporated by Reference in Rules  
11B-20.001(3)(a)3.a., and 11B-20.0014(1)(d), F.A.C.



CJSTC  
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Instructor applicants shall also be evaluated by their students.

Instructor Applicant's Name: \_\_\_\_\_

Last

First

MI

Last Four Digits of Instructor Applicant's Social Security Number: \_\_\_\_\_ Evaluator's Instructor Certification Expiration Date: \_\_\_\_\_

Evaluator's Name: \_\_\_\_\_

Last

First

MI

Last Four Digits of Evaluator's Social Security Number: \_\_\_\_\_

For certification in general topics, the evaluator shall hold a General Instructor Certification. For Certification in high-liability, speed measurement, breath test, and canine topics, the evaluator shall hold a Commission-certification in the same topic being evaluated.

## INSTRUCTOR CERTIFICATION CATEGORIES

General

Firearms

Vehicle Operations

Defensive Tactics

First Aid

Canine Team

Breath Test

**Breath Test-9000**

Speed Measurement

Diving

TOPIC TAUGHT: \_\_\_\_\_

1. **Internship:** The instructor applicant shall be required to complete an internship that permits the applicant to demonstrate his or her skills as an instructor in each of the competency areas, with the exception of Diving. Instructor applicants shall be evaluated by his or her students.
2. Instructor applicants seeking a General Instructor Certification shall demonstrate competency by instructing in a lecture setting. Instructor applicants seeking certification in high-liability, speed measurement, and canine topics shall also demonstrate competency in instructing the proficiency areas of the course. Instructor applicants seeking certification in a high-liability or specialized topic cannot be a rangersmaster or safety officer during the internship.
3. The evaluator observed the instructor applicant:

|  |  |
|--|--|
| <p><b>A. Managing the classroom or range environment:</b> Ensured the classroom or range is set up for the course topic being instructed.</p> <p>Comments: _____<br/>_____<br/>_____</p>                       | <p><b>Date Observed:</b><br/>_____</p> |
| <p><b>B. Demonstrating communication skills:</b> Used verbal and non-verbal skills and maintained enthusiasm.</p> <p>Comments: _____<br/>_____<br/>_____</p>   | <p><b>Date Observed:</b><br/>_____</p> |
| <p><b>C. Using learning aids, printed materials, audiovisual aids, and/or other instructional aids, equipment used in high-liability or specialized topics.</b></p> <p>Comments: _____<br/>_____<br/>_____</p> | <p><b>Date Observed:</b><br/>_____</p> |

|   |                             |
|---|-----------------------------|
| <p><b>D. Preparing to teach the assigned block of instruction:</b> Had lesson plans, handouts, and equipment available that had been inspected to ensure the equipment is functioning.</p> <p>Comments: _____<br/>_____<br/>_____</p> | <p>Date Observed: _____</p> |
| <p><b>E. Teaching the assigned block of instruction:</b> Demonstrated a working knowledge and command of the subject matter being instructed.</p> <p>Comments: _____<br/>_____<br/>_____</p>  | <p>Date Observed: _____</p> |
| <p><b>F. Involving students through discussion, class activities, group exercises, or proficiency demonstrations.</b></p> <p>Comments: _____<br/>_____<br/>_____</p>  | <p>Date Observed: _____</p> |
| <p><b>G. Assessing the effectiveness of the instruction provided through feedback, practice exercises, written examinations, or proficiency demonstration(s).</b></p> <p>Comments: _____<br/>_____<br/>_____</p>                      | <p>Date Observed: _____</p> |

4. I have observed the instructor applicant during his or her internship based on observations documented in items A – G above, and attest that all competencies were completed as documented.

I recommend  or I do not recommend  the instructor applicant for certification.

Evaluator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

5. The competency checklist has been reviewed with the instructor applicant: Date: \_\_\_\_\_

Reviewed with the instructor applicant by: \_\_\_\_\_ Training Center Director, Agency Administrator, or Designee Signature

6. The student evaluations have been reviewed with the instructor applicant and are attached: Date: \_\_\_\_\_

Reviewed with the instructor applicant by: \_\_\_\_\_ Training Center Director, Agency Administrator, or Designee Signature

7. The competency checklist and student evaluations have been reviewed with me and I understand that my instructor certification will not be activated for this topic area until all required documentation is reviewed and approved by Commission staff.

Instructor Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# INSTRUCTOR COMPLIANCE APPLICATION

Incorporated by Reference in Rule 11B-20.0017, F.A.C.



CJSTC

84

Type or print in black or blue ink and use capital and small letters to write names, addresses, and titles

Documentation for Commission-certified instructors shall be maintained in the instructor's file at the respective training school or employing agency. The training school or employing agency shall transmit form CJSTC-84 to Commission staff through the Commission's Automated Management Training System (ATMS) upon completion and compliance of the required training.

The FDLE Field Specialist is permitted to audit the instructor applicant's training file for accuracy and completeness.

1. Last Four Digits of Instructor Applicant's Social Security Number: \_\_\_\_\_

2. Instructor Applicant's Name: \_\_\_\_\_  
Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_

4. Enter "X" in the appropriate box that indicates your current status: Officer:  Non-officer or Civilian

5. Instructor Applicant's Employing Agency Name: \_\_\_\_\_

6. Commission-certified instructors shall be required to satisfy the following requirements, every four years, to maintain certification as a commission-certified instructor:

A. **GENERAL INSTRUCTORS.** Commission-certified instructors who possess a General Instructor Certification shall instruct in one of the Commission's basic recruit training program courses, advanced training program courses, specialized training program courses or agency in-service courses. Enter the name of the course the instructor applicant instructed and enter the date instructed.

| Name of Course   | Date        |
|--|-------------|
| <b>B. MAINTENANCE OF HIGH-LIABILITY CERTIFICATION.</b> Commission-certified instructors who possess a High-Liability Instructor Certification shall instruct in a basic recruit training program course, advanced training program course, specialized training program course, or agency in-service course for each high-liability topic, every four years, to maintain an active certificate for each high-liability certification, pursuant to Rule 11B-20.0017(4), F.A.C. First aid instructors shall attach current professional licenses/certifications and CPR Instructor Card. |             |
| Mark an "X" in the box(es) to indicate which <b>high-liability topic(s)</b> was instructed and enter the date of instruction   |             |
| <input type="checkbox"/> FIREARMS  | Date: _____ |
| <input type="checkbox"/> DEFENSIVE TACTICS   | Date: _____ |
| <input type="checkbox"/> VEHICLE OPERATIONS  | Date: _____ |
| <input type="checkbox"/> FIRST AID   | Date: _____ |

#### CONTINUING TRAINING AND EDUCATION PURSUANT TO RULE 11B-20.0017(5), F.A.C.

|  |             |
|--|-------------|
| Mark an "X" in the box(es) to indicate completed <b>continuing training or education</b> and enter the date of completion. |             |
| <input type="checkbox"/> FIREARMS  | Date: _____ |
| <input type="checkbox"/> DEFENSIVE TACTICS   | Date: _____ |
| <input type="checkbox"/> VEHICLE OPERATIONS  | Date: _____ |
| <input type="checkbox"/> FIRST AID   | Date: _____ |

**C. SPECIALIZED TOPICS CERTIFICATION.** Commission-certified instructors who possess a Specialized Topics Certification shall Instruct in a basic recruit training program course, advanced training program course, specialized training program course, or agency in-service course for each specialized topic, pursuant to Rule 11B-20.0017(5), F.A.C., every four years, to maintain an active certificate.

|   |   |
|---|---|
| Mark an "X" in the box(es) to indicate the <b>specialized topic(s)</b> instructed and enter the date of instruction |   |
| <input type="checkbox"/>  | DIVING      Date: _____                         |
| <input type="checkbox"/>  | CANINE      Date: _____                         |
| <input type="checkbox"/>  | SPEED MEASUREMENT      Date: _____              |
| <input type="checkbox"/>  | BREATH TEST      Date: _____                    |
| <input checked="" type="checkbox"/>   | <b>BREATH TEST-INTOXILYZER 9000</b> Date: _____ |

**CONTINUING TRAINING AND EDUCATION PURSUANT To RULE 11B-20.0017(5), F.A.C.**

|  |   |
|--|---|
| Mark an "X" in the box(es) to indicate completed <b>continuing training or education</b> and enter the date of completion. |   |
| <input type="checkbox"/>   | DIVING      Date: _____                         |
| <input type="checkbox"/>   | CANINE      Date: _____                         |
| <input type="checkbox"/>   | SPEED MEASUREMENT      Date: _____              |
| <input type="checkbox"/>   | BREATH TEST      Date: _____                    |
| <input checked="" type="checkbox"/>  | <b>BREATH TEST-INTOXILYZER 9000</b> Date: _____ |

7.

Training Center Director, Agency Administrator, or Designee's Signature

Date signed

**INSTRUCTIONS FOR  
COMPLETING FORM CJSTC-84**

- Complete items 1 – 7 and submit to the Commission-certified training school or employing agency.
- The training center director, agency administrator, or designee shall review the retraining proficiencies. Upon finding the proficiencies satisfactory, the training center director, agency administrator, or designee shall approve and sign this form.
- Please attach a valid CPR Instructor card for First Aid Instructor maintenance and a valid Breath Test Operator's permit for Breath Test Instructor maintenance.

**HOW TO COMPLETE EACH ITEM**

1. **Social Security Number.** Enter the last four digits of the instructor applicant's social security number as in this example: 000-00-1234.
2. **Name.** Enter the instructor applicant's legal last and first name and middle initial.
3. **Date of Birth.** Enter the instructor applicant's date birth as in this Example: 08-21-1962.
4. **Officer or Civilian.** Enter "X" to indicate if the instructor applicant is an officer, non-officer, or a civilian.
5. **Agency Name.** Enter the name of the instructor applicant's employing agency.
6. **Instructor Certification Maintenance.** Enter the name of the Commission-approved basic recruit training program courses,

advanced training courses, specialized training program courses, or agency in-service course.

**A. General Instructors.** Commission-certified instructors who possess a General Instructor Certification shall instruct in one of the Commission's basic recruit training program courses, advanced training program courses, specialized training program courses or agency in-service courses. Enter the name of the course and the date instructed.

**B. Maintenance of High Liability Certification.** Mark an "X" by the high-liability course(s) that has been instructed and enter the date instructed.

**Continuing Training.** Mark "X" in the box to indicate which course was completed for the required continuing training or education and enter the date completed.

**C. Specialized Topics Certification.** Mark an "X" in the box to indicate the specialized topic instructed and enter the date instructed.

**Continuing Training.** Mark "X" in the box to indicate which course was completed for the required continuing training or education and enter the date completed.

**7. Signature of Training Center Director, Agency Administrator, or Designee.** The training center director, agency administrator, or designee shall sign this form and enter the date signed.

**Agency or Training School Requirements**

This form shall be maintained in the instructor's file at the training school or agency.

**LAW ENFORCEMENT OFFICER  
FIREARMS QUALIFICATION STANDARD**Incorporated by Reference in Rules  
11B-27.00212(14) ~~and 11B-27.00212(14)(b)~~, F.A.C.**CJSTC****86A**

OFFICER'S NAME: \_\_\_\_\_ DATE PERFORMED: \_\_\_\_\_

OFFICER ID: \_\_\_\_\_ LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER: \_\_\_\_\_

AGENCY'S NAME: \_\_\_\_\_ AGENCY'S ORI: FL \_\_\_\_\_

OFFICER EMPLOYMENT TYPE:  LAW ENFORCEMENT  SPECIAL ELECTED OR APPOINTED

MAKE/MODEL FIREARM # 1: \_\_\_\_\_ SERIAL NUMBER: \_\_\_\_\_

MAKE/MODEL FIREARM # 2: \_\_\_\_\_ SERIAL NUMBER: \_\_\_\_\_

(Firearm #2 Space For Agency Use Only)

Officer's Name: \_\_\_\_\_ Date Performed: \_\_\_\_\_

Officer ID: \_\_\_\_\_ Last Four Digits of Social Security Number: \_\_\_\_\_

Agency's Name: \_\_\_\_\_ Agency's ORI: FL \_\_\_\_\_

Officer Employment Type:  Law Enforcement  Special Elected or Appointed  Railroad Police

Make/Model Firearm # 1: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Make/Model Firearm # 2: \_\_\_\_\_ Serial Number: \_\_\_\_\_

(Firearm #2 Space For Agency Use Only)

**COMMISSION'S APPROVED COURSE OF FIRE FOR THE FIREARMS QUALIFICATION STANDARD****Commission's Approved Course of Fire for the Firearms Qualification Standard**

| <u>STAGE</u> <u>stage</u> 1 <u>HIP AND TWO-HAND HIGH POINT FROM THE DRAW HOLSTER</u>  | <u>STAGE</u> <u>stage</u> 2 <u>TWO-HAND HIGH POINT FROM THE COMPRESSED READY GUN</u>  |
|---|---|
| <p>Using a single target from the 1- to 3-yard line shoot:</p> <ul style="list-style-type: none"> <li>▪ Draw and fire 3 rounds from the hip; then create distance and fire 3 rounds from the two-hand high point in 6 seconds.</li> <li>▪ Assume the compressed ready.</li> <li>▪ 2 rounds in 4 seconds</li> <li>▪ Repeat one time for a total of 4 rounds</li> </ul> | <p>Using a single target from the 3-yard line shoot:</p> <ul style="list-style-type: none"> <li>▪ Step left, fire 2 rounds in 3 seconds, and return to the compressed ready.</li> <li>▪ Realign on target.</li> <li>▪ Step right, fire 2 rounds in 3 seconds, and holster.</li> <li>▪ 2 rounds in 1 second</li> <li>▪ Repeat two times for a total of 6 rounds</li> </ul> |

LAW ENFORCEMENT OFFICER  
FIREARMS QUALIFICATION STANDARD

 Incorporated by Reference in Rules  
11B-27.00212(14) and 11B-27.00212(14)(b), F.A.C.

 CJSTC  
86A

|  |   |
|--|---|
| <b>STAGE</b> <u>stage</u> 3 <b>PRIMARY AND SUPPORT TWO-HAND EXTENDED HIGH POINT FROM THE DRAW HOLSTER</b>  | <b>STAGE</b> <u>stage</u> 4 <b>TWO-HAND HIGH POINT FROM THE DRAW HOLSTER</b>  |
| <p>Using a single target from the 3-7-yard line sheet:</p> <ul style="list-style-type: none"> <li>▪ Draw with the primary hand only while stepping left, and fire 3 rounds in 5 seconds.</li> <li>▪ Reload, safely transition weapon to support hand, and assume the compressed ready.</li> <li>▪ Realign on target.</li> <li>▪ Step right and fire 3 rounds in 5 seconds with support hand only.</li> <li>▪ Safely transition to the primary hand and holster.</li> <li>▪ 2 rounds in 4 seconds from the holster</li> <li>▪ 2 rounds in 4 seconds from ready gun position</li> <li>▪ 2 rounds in 4 seconds from ready gun position</li> </ul> | <p>Using a single target from the 7-yard line sheet:</p> <ul style="list-style-type: none"> <li>▪ Draw, step right, fire 2 rounds in 5 seconds, and holster.</li> <li>▪ Realign on target.</li> <li>▪ Draw, step left, fire 2 rounds in 5 seconds, and holster.</li> <li>▪ 3 rounds in 5 seconds.</li> <li>▪ Repeat one time for a total of 6 rounds</li> </ul> |
| <b>STAGE</b> <u>stage</u> 5 <b>TWO-HAND HIGH POINT FROM THE DRAW WITH A MANDATORY RELOAD HOLSTER</b>   | <b>STAGE</b> <u>stage</u> 6 <b>TWO-HAND HIGH POINT FROM THE DRAW HOLSTER</b>  |
| <p>Using a single target from the 7-yard line sheet:</p> <ul style="list-style-type: none"> <li>▪ Draw, step right, fire 12 rounds in 20 seconds, and holster.</li> <li>▪ 12 rounds in 45 seconds. (Mandatory Reload)</li> </ul>   | <p>Using a single target from the 15-yard line sheet:</p> <ul style="list-style-type: none"> <li>▪ Draw, step right, fire 6 rounds in 15 seconds, and holster.</li> <li>▪ 6 rounds in 30 seconds.</li> </ul>  |

 WEAPON: 1 PASS  FAIL 

 WEAPON: 2 PASS  FAIL 

 Weapon: 1 Pass  Fail 

 Weapon: 2 Pass  Fail 

(For Agency Use Only)

 COMMENTS Comments: \_\_\_\_\_

Passing Score. A passing score is a minimum score of 80%, which is 32 of 40 rounds in the scoring area.

Scoring. The scoring shall be any hit that is inside or touches the exterior scoring line of the 4 and 5 zone of a commercially produced B-21E target or equivalent Pride Enterprises (P.R.I.D.E.) target. The course of fire shall begin at Stage 1 and follow the order sequence through Stage 6.

OFFICER'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

INSTRUCTOR'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

INSTRUCTOR'S PRINTED NAME: \_\_\_\_\_

EXPIRATION YEAR: \_\_\_\_\_

AGENCY ADMINISTRATOR/DESIGNEE'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Instructor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Instructor's Printed Name: \_\_\_\_\_

Expiration Year: \_\_\_\_\_

Agency Administrator/Designee's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **OFFICER TO INSTRUCTOR RATIO OFFICER TO INSTRUCTOR RATIO**

For instruction of the Firearms Qualification Course, it is recommended there be no more than six officers actively engaged on a firearms range for each Commission-certified firearms instructor.

### **ACTIVELY ENGAGED ACTIVELY ENGAGED**

Actively engaged is defined in Rule 11B-35.0021(8-4)(a), F.A.C., as "an officer on the firing range handling a weapon."

### **FIREARMS QUALIFICATION COURSE REQUIREMENTS**

### **FIREARMS QUALIFICATION COURSE REQUIREMENTS**

1. An officer shall, at minimum, be required to demonstrate proficiency with a score of 33 of 38 rounds at 80% or higher in the scoring area with the type of weapon that the officer carries. The minimum score is calculated at 32 of 40 rounds in the scoring area. The scoring area shall be any hit that is inside or touches the exterior scoring line, for example, the 4 and 5 zone of the a commercially produced B-21E or equivalent Pride Enterprises (P.R.I.D.E.) target.
2. An officer shall use a commercially produced B-21E or equivalent Pride Enterprises (P.R.I.D.E.) target.
3. The Firearms Qualification Standard shall be administered by a currently certified Commission-approved firearms instructor.
4. The Firearms Qualification Standard shall be conducted at a Commission-certified training school range, agency range, or private range.
5. A certified Law Enforcement Officer who fails to demonstrate proficiency skills on the required Firearms Qualification Standard shall not perform the duties of a sworn officer.
6. Any remedial training and subsequent qualification attempts are the responsibility of the employing agency and the officer must meet the Firearms Qualification Standard prior to the officer working in the capacity as a sworn officer.

### **USE OF REDUCED SIZED TARGETS FOR HANDGUN QUALIFICATION**

### **USE OF REDUCED-SIZED TARGETS FOR HANDGUN QUALIFICATION**

1. An employing agency is authorized to use a reduced sized target when a firing range with full qualification distance is not available and using the reduced sized target will allow an officer to satisfy the required Firearms Qualification Standard and comply with Rule 11B-27.00212(14), F.A.C. 7
2. Use of a reduced sized target is limited to the Firearms Course of Fire Stage 6 (15-yard line: Two-hand High Point from Holster) handgun qualification. An officer is permitted to fire the 15-yard line handgun qualification at the 10-yard line using the Commission-approved CJSTC B-21E R33 target.

### **INSTRUCTIONS FOR COMPLETING FORM CJSTC-86A**

### **INSTRUCTIONS FOR COMPLETING FORM CJSTC-86A**

1. Complete Form CJSTC-86A for each officer.
2. Enter the officer's name, ID, last four digits of the officer's social security number, agency name, agency ORI, employment type, and weapon information and enter the date the officer completed the performance objectives.
3. Place a check in the boxes provided for either PASS or FAIL to signify the officer's overall proficiency performance.
4. The officer shall sign his or her name and enter the date signed.
5. The instructor shall print and sign his or her name and the date signed. The instructor shall enter the expiration date of his or her firearms instructor certification.
6. The agency administrator or designee shall sign his or her name and enter the date signed.
7. The agency shall enter the qualification information on-line through Automated Training Management System (ATM).
8. The agency shall retain this original form in the officer's file at the employing agency.

## INSTRUCTOR CERTIFICATION DEFICIENCY NOTIFICATION

Incorporated by Reference in Rule 11B-20.0016(2), F.A.C.



**CJSTC**  
**271**

Applicant's Name: \_\_\_\_\_

Enter Last Four Digits of Applicant's Social Security Number: \_\_\_\_\_

Applicant's home address: \_\_\_\_\_

Applicant's phone number: \_\_\_\_\_ Applicant's Cell Phone/Pager number: \_\_\_\_\_

Pursuant to Chapter 943.13 and Chapter 120 of Florida Statutes, an inspection was conducted of your application for instructor certification file by Field Services staff of the Criminal Justice Standards and Training Commission (CJSTC). Your application was found to be deficient in the following areas:

|   |   |  |
|---|---|--|
| <input type="checkbox"/> No documentation of successful completion of Instructor Techniques course or equivalent.                     | <input type="checkbox"/> No documentation of successful completion of the approved instructor course for the specialized or high liability topics of instruction. | <input type="checkbox"/> No copy of a valid breath test operator and valid agency inspector permit at the time of application.   |
| <input type="checkbox"/> No documentation of serving an internship (documented on the Instructor Competency Checklist form CJSTC-81). | <input type="checkbox"/> Did not complete the instructor course within four years of the date of application.   | <input type="checkbox"/> The applicant did not complete, sign, and date the Instructor Certification Application form CJSTC-71.  |
| <input type="checkbox"/> No documentation of related experience in the topic for which certification is sought.                       | <input type="checkbox"/> No copies of high-liability or specialized proficiency forms.  | <input type="checkbox"/> The training center director, agency administrator, or designee did not sign and date the Instructor Certification Application form CJSTC-71. |
| <input type="checkbox"/> No documentation of successful completion of Human Diversity requirements.                                   | <input type="checkbox"/> Instructor Competency Checklist form CJSTC-81 is incomplete.   | <input type="checkbox"/> Other _____   |
| <input type="checkbox"/> No documentation of required professional licenses or certifications.  | <input type="checkbox"/> No documentation of successful completion of a Commission-approved Breath Test Instructor Certification Course.                          |  |

The following categories are approved for instructor certification pursuant to Rule 11B-20.0013, F.A.C.:

|   |   |  |
|---|---|--|
| <input type="checkbox"/> General            | <input type="checkbox"/> First Aid                    | <input type="checkbox"/> Speed Measurement       |
| <input type="checkbox"/> Defensive Tactics  | <input type="checkbox"/> Canine Team                  | <input type="checkbox"/> Criminal Justice Diving |
| <input type="checkbox"/> Firearms           | <input type="checkbox"/> Breath Test                  |  |
| <input type="checkbox"/> Vehicle Operations | <input type="checkbox"/> Breath Test-Intoxilyzer 9000 |  |
| <br>  | <br>  | <br>   |
| <input type="checkbox"/> General            | <input type="checkbox"/> Vehicle Operations           | <input type="checkbox"/> Breath Test             |
| <input type="checkbox"/> Defensive Tactics  | <input type="checkbox"/> First Aid                    | <input type="checkbox"/> Speed Measurement       |
| <input type="checkbox"/> Firearms           | <input type="checkbox"/> Canine Team                  | <input type="checkbox"/> Criminal Justice Diving |

Deficiency Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

A copy of this notice has been provided to the administrator or designee at: \_\_\_\_\_  
Training school or Agency \_\_\_\_\_

Training Center Director, Administrator, or Designee's Signature

Training Center Director, Administrator or Designee's Printed Name

FDLE Field Specialist's Signature

Date Signed

### TRAINING SCHOOL OR EMPLOYING AGENCY REQUIREMENTS FOR INSTRUCTOR CERTIFICATION

1. The documentation noted above shall be received by the Florida Department of Law Enforcement within 90 calendar days of the above date. Failure to meet all requirements will result in denial of your application for instructor certification.
2. **The applicant, agency, or training school shall submit or fax this form with all required documentation attached:** Florida Department of Law Enforcement, Criminal Justice Professionalism Program, Post Office Box 1489, Tallahassee, Florida 32302-1489. Fax Number: 850-410-8605.



Florida Department of  
Law Enforcement

## INSTRUCTOR CERTIFICATION DEFICIENCY NOTIFICATION

Incorporated by Reference in Rule 11B-20.0016(2), F.A.C.



**CJSTC  
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The applicant shall check the box and sign this form if withdrawing the application.

I withdraw my application for instructor certification due to my inability to comply with statutory requirements.

Applicant's Signature

Applicant's Printed Name

Date