

FLORIDA DEPARTMENT OF LAW ENFORCEMENT

CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION



Fiscal Year 2023 – 2024
Proposed Rules and Forms for Rule 11B
Prepared for Commission Business Meeting
August 10, 2023

RULE SUMMARY DOCUMENT

Page No.	Rule Number	Rule Name	Description of Rule Revision and Reason for the Revision	Summary of the Rule Revision
22	11B-20.001(2)(a)	Definitions and Minimum Requirements for General Certification of Instructors	Incorporates the revised Instructor Certification Application, form CJSTC-71, to add Breath Test-9000 to the instructor certification categories, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.	Incorporates the revised Instructor Certification Application, form CJSTC-71.
23	11B-20.001(3)(a)3.a.	Definitions and Minimum Requirements for General Certification of Instructors	Incorporates the revised Instructor Competency Checklist, form CJSTC-81, to add Breath Test-9000 to the instructor certification categories, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.	Incorporates the revised Instructor Competency Checklist, form CJSTC-81.
28	11B-20.0013(3)(e)	Commission Instructor Certification Categories	Adds Breath Test Instructor Certification-Intoxilyzer 9000 to the list of Commission-approved Specialized Instructor Certification, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.	Adds Breath Test Instructor Certification-Intoxilyzer 9000 as a Commission-approved Specialized Instructor Certification.
29	11B-20.0014(1)(d)	Minimum Requirements for High-Liability and Specialized Instructor Certifications	Incorporates the revised Instructor Competency Checklist, form CJSTC-81, to add Breath Test-9000 to the instructor certification categories, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.	Incorporates the revised Instructor Competency Checklist, form CJSTC-81.
29	11B-20.0014(2)(a)2.	Minimum Requirements for High-Liability and Specialized Instructor Certifications	Removes Vehicle Operations Instructor Course retirement date.	Removes Vehicle Operations Instructor Course retirement date.
29	11B-20.0014(2)(b)2.	Minimum Requirements for High-Liability and Specialized Instructor Certifications	Removes Firearms Instructor Course retirement date.	Removes Firearms Instructor Course retirement date.
30	11B-20.0014(2)(d)3.	Minimum Requirements for High-Liability and Specialized Instructor Certifications	Removes First Responder Instructor Course retirement date.	Removes First Responder Instructor Course retirement date.
32	11B-20.0014(3)(d)3.	Minimum Requirements for High-Liability and Specialized Instructor Certifications	Revises the Breath Test Instructor Certification terminology to reflect that instructor applicants may have a minimum of three years' experience as a "permitted" breath test operator and agency inspector rather than "certified".	Changes the rule text from "certified" to "permitted".

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Page No.	Rule Number	Rule Name	Description of Rule Revision and Reason for the Revision	Summary of the Rule Revision
33	11B-20.0014(3)(e)	Minimum Requirements for High-Liability and Specialized Instructor Certifications	Adds Breath Test Instructor Certification-Intoxilyzer 9000 as a Commission-approved Specialized Instructor Certification course, pursuant to CMI Inc., Intoxilyzer 9000, and includes certification requirements for Intoxilyzer 9000 Breath Test Operator, Agency Inspector, Breath Test Instructor, and associated renewal courses.	Adds certification requirements for the Intoxilyzer 9000 Breath Test Operator, Agency Inspector, Breath Test Instructor, and associated renewal courses.
34	11B-20.0016(2)	Inspection of Instructor Certification Applications	Incorporates the revised Instructor Certification Deficiency Notification, form CJSTC-271, to add Breath Test-Intoxilyzer 9000 to the instructor certification categories, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.	Incorporates the revised Instructor Certification Deficiency Notification, form CJSTC-271.
35	11B-20.0017	Maintenance and Duration of Instructor Certifications	Incorporates the revised Instructor Compliance Application, form CJSTC-84, to add Breath Test-Intoxilyzer 9000 to the list of specialized topics and continuing training and education categories, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.	Incorporates the revised Instructor Compliance Application, form CJSTC-84.
35	11B-20.0017(5)(b)	Maintenance and Duration of Instructor Certifications	Updates the rule reference and rule language, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.	Updates the rule reference and rule language.
36	11B-20.0017(8)	Maintenance and Duration of Instructor Certifications	Updates the rule reference and rule language, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.	Updates the rule reference and rule language.
36	11B-20.0017(9)	Maintenance and Duration of Instructor Certifications	Updates the rule reference and rule language to include Breath Test Instructor Renewal Course-Intoxilyzer 9000, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.	Updates the rule reference and rule language.

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Page No.	Rule Number	Rule Name	Description of Rule Revision and Reason for the Revision	Summary of the Rule Revision
47	11B-27.0011(4)(b)1.	Moral Character	Amends current rule language to add the charge of “introduction of contraband” to the list of misdemeanor moral character violations and associated penalty guideline because statutory changes were made in 2019 and 2020 to reclassify the introduction of written communication, currency or coins, food or clothing, tobacco products, cigarettes, cigars, and any intoxicating beverage from third-degree felonies to first-degree misdemeanors, including the “introduction of a vapor-generating electronic device” into a state correctional facility.	Adds the violations of “introduction of contraband” and “introduction of a vapor-generating electronic device” to the list of enumerated misdemeanor moral character violations.
59	11B-27.00212(14)	Maintenance of Officer Certification	Incorporates the revised Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A, to ensure more uniformity with the remaining high liability forms and reflect the updated requirement of demonstrating proficiency to comply with the firearms standard.	Incorporates the revised Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A.
60	11B-27.00212(16)(a)	Maintenance of Officer Certification	Updates the training requirements to “Identifying and Investigating Human Trafficking Training” which resulted from the Florida Legislature’s change to the underlying statute during the 2023 Legislative Session.	Incorporates legislative changes to human trafficking training requirements.
60	11B-27.00212(16)(b)	Maintenance of Officer Certification	Updates the training requirements to “Identifying and Investigating Human Trafficking Training” which resulted from the Florida Legislature’s change to the underlying statute during the 2023 Legislative Session.	Incorporates legislative changes to human trafficking training requirements.
60	11B-27.00212(16)(c)	Maintenance of Officer Certification	Amends the rule language because the word “officers” was inadvertently omitted previously.	Adds “officers” to the rule language.

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Page No.	Rule Number	Rule Name	Description of Rule Revision and Reason for the Revision	Summary of the Rule Revision
71	11B-27.005(5)(a)6.-21.	Revocation or Disciplinary Actions; Disciplinary Guidelines; Range of Penalties; Aggravating and Mitigating Circumstances	Modifies and renumbers the list of violations and penalties that constitute felony offenses by removing the felony charge of “other introduction of contraband” into both state prisons and county correctional facilities.	Renumbers the modified list of violations and penalties that constitute felony offenses by removing the felony charge of “other introduction of contraband” into a jail or prison”.
71	11B-27.005(5)(a)6.	Revocation or Disciplinary Actions; Disciplinary Guidelines; Range of Penalties; Aggravating and Mitigating Circumstances	Amends the enumerated penalty guidelines to remove felony charges of “other introduction of contraband” for both state prisons and county correctional facilities.	Removes the enumerated penalty guidelines for felony charges of “other introduction of contraband” for both state prisons and county correctional facilities.
72	11B-27.005(5)(b)22.	Revocation or Disciplinary Actions; Disciplinary Guidelines; Range of Penalties; Aggravating and Mitigating Circumstances	Adds the enumerated penalty guideline for the misdemeanor moral character violation of “introduction of contraband”.	Adds the enumerated penalty guideline for the misdemeanor moral character violation of “introduction of contraband”.
107	11B-35.0021(4)	Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration	Reformats Rule 11B-35.0021(4), F.A.C., to add Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, to the list of specialized instructor courses.	Reformats Rule 11B-35.0021(4), F.A.C., to add Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.
107	11B-35.0021(4)(c)-(e)	Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration	Adds the Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and the Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, as Commission-approved specialized instructor courses, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.	Adds Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.
107	11B-35.0021(6)	Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration	Reformats Rule 11B-35.0021(6), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, and the addition of Intoxilyzer 9000 courses and Intoxilyzer 8000 courses.	Reformats Rule 11B-35.0021(6), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, and the addition of Intoxilyzer 9000 courses and Intoxilyzer 8000 courses.

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Page No.	Rule Number	Rule Name	Description of Rule Revision and Reason for the Revision	Summary of the Rule Revision
107	11B-35.0021(6)(a)-(i)	Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration	Updates the list of Specialized Training Program Courses by adding the following Intoxilyzer 9000 courses and Intoxilyzer 8000 courses, pursuant to the implementation of CMI Inc., Intoxilyzer 9000: Breath Test Operator Course, number 851; Breath Test Operator Course-Intoxilyzer 9000, number 852; Breath Test Operator Renewal Course, number 951; Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952; Agency Inspector Course, number 850; Agency Inspector Course-Intoxilyzer 9000, number 853; Agency Inspector Renewal Course, number 950; and Agency Inspector Renewal Course-Intoxilyzer 9000, number 953.	Adds Intoxilyzer 9000 courses and Intoxilyzer 8000 courses to the list of Specialized Training Program Courses.
107	11B-35.0021(6)(b)	Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration	Retires and removes the Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum.	Retires and removes the Safe Handling of Firearms course, number 2007.
108	11B-35.0021(8)(a)	Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration	Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum.	Removes the retired Safe Handling of Firearms course, number 2007.
111	11B-35.0024(3)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum.	Removes the retired Safe Handling of Firearms course, number 2007.

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Page No.	Rule Number	Rule Name	Description of Rule Revision and Reason for the Revision	Summary of the Rule Revision
112	11B-35.0024(3)(e)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum; and repeals the Firearms Handling Performance Evaluation, form CJSTC-21, because it is only used with the Safe Handling of Firearms Course, number 2007.	Removes the retired Safe Handling of Firearms course, number 2007; and repeals the Firearms Handling Performance Evaluation, form CJSTC-21.
112-113	11B-35.0024(3)(e)-(i)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Reformats Rule 11B-35.0024(3)(e)-(i), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, in paragraph (e).	Reformats Rule 11B-35.0024(3)(e)-(i), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, in paragraph (e).
114	11B-35.0024(4)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Adds the following Breath Intoxilyzer 9000 courses in which individuals are required to demonstrate proficiency skills in basic recruit, advanced, specialized instructor, or specialized training program courses: Breath Test Instructor Course-Intoxilyzer 9000, Breath Test Instructor Renewal Course-Intoxilyzer 9000, Breath Test Operator Course-Intoxilyzer 9000, Breath Test Operator Renewal Course-Intoxilyzer 9000, Agency Inspector Course-Intoxilyzer 9000, and Agency Inspector Renewal Course-Intoxilyzer 9000.	Adds Breath Intoxilyzer 9000 courses.
114	11B-35.0024(4)(d)2.	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Incorporates the Breath Test Instructor Performance, form CJSTC-17, to add Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, pursuant to the implementation of the CMI Inc., Intoxilyzer 9000.	Incorporates the Breath Test Instructor Performance, form CJSTC-17.

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Page No.	Rule Number	Rule Name	Description of Rule Revision and Reason for the Revision	Summary of the Rule Revision
115-117	11B-35.0024(4)(e)-(s)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Reformats Rule 11B-35.0024(4)(e)-(s), F.A.C., to add Breath Test Intoxilyzer 9000 courses, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.	Reformats Rule 11B-35.0024(4)(e)-(s), F.A.C., to add Breath Test Intoxilyzer 9000 courses.
115	11B-35.0024(4)(e)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Adds Breath Test Instructor Course-Intoxilyzer 9000, number 1117, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.	Adds Breath Test Instructor Course-Intoxilyzer 9000.
115	11B-35.0024(4)(g)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Adds Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.	Adds Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.
115	11B-35.0024(4)(h)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Incorporates the revised Breath Testing Course Performance, form CJSTC-14, to update rule reference and add Breath Test Operator Course-Intoxilyzer 9000, number 852; Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952; Agency Inspector Course-Intoxilyzer 9000, number 853; and Agency Inspector Renewal Course-Intoxilyzer 9000, number 953, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.	Incorporates the revised Breath Testing Course Performance, form CJSTC-14, and updates rule reference.

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Page No.	Rule Number	Rule Name	Description of Rule Revision and Reason for the Revision	Summary of the Rule Revision
116	11B-35.0024(4)(i)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Adds Breath Test Operator Course-Intoxilyzer 9000, number 852, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.	Adds Breath Test Operator Course-Intoxilyzer 9000, number 852.
116	11B-35.0024(4)(k)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Adds Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.	Adds Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952.
116	11B-35.0024(4)(m)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Adds Agency Inspector Course-Intoxilyzer 9000, number 853, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.	Adds Agency Inspector Course-Intoxilyzer 9000, number 853.
116	11B-35.0024(4)(o)	Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration	Adds Agency Inspector Course-Intoxilyzer 9000, number 853, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.	Adds Agency Inspector Renewal Course-Intoxilyzer 9000, number 953.

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Page No.	Rule Number	Rule Name	Description of Rule Revision and Reason for the Revision	Summary of the Rule Revision
127	11B-35.009(7)	Exemption from Basic Recruit Training	Updates the High-Liability Basic Recruit Training proficiency skills requirements to include “identifying and investigating human trafficking” pursuant to the Florida Legislature’s change to the underlying statute during the 2023 Legislative Session as it relates to Equivalency of Training applicants.	Incorporates legislative changes to the training requirements for Equivalency of Training applicants.



CRIMINAL JUSTICE STANDARDS AND
TRAINING COMMISSION

RULES AND FORMS EFFECTIVE: 7/2024 ~~7/2023~~



2023-2024 ~~2022-2023~~ PROPOSED RULE REVISIONS

The 2023-2024 Proposed Rules are indicated with ~~strike-throughs~~ and underlining in **RED** with
Comment boxes in **BLACK** text, effective 7/2024.

The Link to: **RULES INDEX**

Rule Chapter

SALARY INCENTIVE PROGRAM

11B-14

State Website: <https://www.flrules.org/gateway/RuleNo.asp?ID=11B-14>

CRIMINAL JUSTICE STANDARDS AND TRAINING TRUST FUND

11B-18

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-18>

CERTIFICATION OF CRIMINAL JUSTICE TRAINING INSTRUCTORS

11B-20

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-20>

CERTIFICATION OF CRIMINAL JUSTICE TRAINING SCHOOLS

11B-21

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-21>

CERTIFICATION AND EMPLOYMENT OR APPOINTMENT

11B-27

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-27>

STATE OFFICER CERTIFICATION EXAMINATION

11B-30

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-30>

TRAINING PROGRAMS

11B-35

State Website: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=11B-35>

CJSTC FORMS ON FDLE WEBSITE

<http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>

Bureau of Administrative Code Website

<https://www.flrules.org/gateway/Division.asp?DivID=20>

Note: In March 2020, JAPC approved the removal of “cms” throughout specific areas of the rule text and CJSTC forms.

736	Certification of Criminal Justice Training Instructors	Chapter 11B-20
737	RULE TITLES:	RULE NOS.:
738	1. Definitions and Minimum Requirements for General Certification of Instructors.	<u>11B-20.001</u>
739	2. Denial and Discipline of Instructor Certification.	<u>11B-20.0012</u>
740	3. Commission Instructor Certification Categories.	<u>11B-20.0013</u>
741	4. Minimum Requirements for High-Liability and Specialized Instructor Certifications.	<u>11B-20.0014</u>
742	5. Inspection of Instructor Certification Applications.	<u>11B-20.0016</u>
743	6. Maintenance and Duration of Instructor Certifications.	<u>11B-20.0017</u>
744	11B-20.001 Definitions and Minimum Requirements for General Certification of Instructors.	
745	(1) Definitions:	
746	(a) "Successful completion" of a course is documented as a "Pass" on the completed Training Report, form	
747	CJSTC-67, revised November 5, 2015, effective 9/2016, hereby incorporated by reference	
748	http://www.flrules.org/Gateway/reference.asp?No=Ref-07374 . Form CJSTC-67 can be obtained at the following	
749	FDLE Internet address: http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx , or by contacting Commission	
750	staff at (850)410-8615.	
751	(b) "Training school" means those training academies and training schools that are certified by the Criminal	
752	Justice Standards and Training Commission.	
753	(c) "Instructor" means an individual certified by the Criminal Justice Standards and Training Commission,	
754	hereafter referred to as "Commission" or "CJSTC," and is affiliated with a Commission-certified criminal justice	
755	training school or criminal justice employing agency and is authorized to instruct Basic Recruit Training Programs,	
756	Advanced Training Programs, or Specialized Training Programs.	
757	(d) "Affiliated" means an instructor who is currently employed by a Commission-certified criminal justice	
758	training school or criminal justice agency, whether or not the instructor receives compensation.	
759	(e) "Active certification" means a certification held by an instructor who is affiliated with a Commission-	
760	certified criminal justice training school or criminal justice agency.	
761	(f) "Inactive certification" means a certification held by an instructor who is not affiliated with a Commission-	
762	certified training school or criminal justice agency.	
763	(g) "ATMS" means the Commission's Automated Training Management System.	
764	(h) "Basic Recruit Training Programs," "Advanced Training Programs," and "Specialized Training Programs"	
765	means training administered by training schools pursuant to Rule Chapter 11B-35, F.A.C.	
766	(i) "Agency" means criminal justice employing agency.	
767	(j) "Romantic or sexual relationship" means a relationship that may be evidenced by one or more of the	
768	following: kissing; fondling of the genital area, buttocks, or breasts; oral, anal, or vaginal penetration by, or union	
769	with, the sexual organ of another or the anal or vaginal penetration of another by any other object.	
770	(2) Instructor applicants applying for instructor certification shall:	
771	(a) Complete the Instructor Certification Application, form CJSTC-71, revised <u> </u> , <u>effective</u>	
772	<u>August 12, 2021</u> <u>effective 6/2022</u> , hereby incorporated by reference	
773	https://www.flrules.org/Gateway/reference.asp?No=Ref-	
774	https://www.flrules.org/Gateway/reference.asp?No=Ref-14219 . Form CJSTC-71 can be obtained at the following	
775	FDLE Internet address: http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx , or by contacting Commission	
776	staff at (850)410-8615;	
777	(b) Be affiliated with a training school or agency;	

Commented [GJ1]:
11B-20.001(2)(a):
Description of the Revision: Incorporates the revised Instructor Certification Application, form CJSTC-71.
Why the rule is being revised: Incorporates the revised Instructor Certification Application, form CJSTC-71, to add Breath Test-9000 to the instructor certification categories, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.
Revised by: Shayla Platt

Rule 11B-20.001	22	2023-2024 PENDING Effective 7-23-23
Certification of Criminal Justice Training Instructors:		
Definitions and Minimum Requirements for General		
Certification of Instructors		

778 (c) Possess good moral character pursuant to subsection 11B-27.0011(4), F.A.C., as applied to instructor
779 applicants and certified instructors;

780 1. Not have been convicted of a felony or of a misdemeanor involving perjury or false statement, or received a
781 dishonorable discharge from any of the Armed Forces of the United States; and

782 2. After July 1, 1981, any person who has pled guilty or nolo contendere to any felony or of a misdemeanor
783 involving perjury or a false statement is not eligible for instructor certification, notwithstanding suspension of
784 sentence or withholding of adjudication; and

785 3. Notwithstanding subsections (3)-(4) of this rule section, any person who has pled nolo contendere to a
786 misdemeanor involving a false statement, prior to December 1, 1985, and has had such record sealed or expunged
787 shall not be deemed ineligible for instructor certification.

788 (3) General Instructor Certification.

789 (a) Instructor applicants shall comply with the following requirements to obtain General Instructor
790 Certification:

791 1. Instructor applicants shall successfully complete the Traditional Instructor Techniques Course (Retired
792 6/30/04), CMS Instructor Techniques Course (Retired 11/14/08), or Florida General Instructor Techniques Course
793 delivered through a training school or complete equivalent instructor training. The training center director is
794 authorized to have instructor applicants complete only those portions of the Instructor Techniques Course for which
795 the instructor applicant is deficient.

796 2. Instructor applicants who apply for General Instructor Certification shall have completed the required
797 instructor training within four years of the date the instructor applicant applies for certification. Instructor applicants
798 who apply more than four years from the date training was completed shall be required to complete the General
799 Instructor Refresher Course.

800 3. After successful completion of the mandatory instructor training, instructor applicants shall complete an
801 internship.

802 a. The instructor applicant shall be supervised by and have his or her instructional abilities evaluated by a
803 training center director or agency administrator, who is currently an instructor, or a designee who is currently an
804 instructor. The training center director, agency administrator, or designee shall complete the Instructor Competency
805 Checklist, form CJSTC-81, revised effective August 12, 2021, effective 6/2022, hereby
806 incorporated by reference [https://www.flrules.org/Gateway/reference.asp?No=Ref-](https://www.flrules.org/Gateway/reference.asp?No=Ref-https://www.flrules.org/Gateway/reference.asp?No=Ref-14222)
807 <https://www.flrules.org/Gateway/reference.asp?No=Ref-14222>. Form CJSTC-81 can be obtained at the following
808 FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission
809 staff at (850)410-8615.

810 b. The instructor applicant shall demonstrate the applicable competencies listed on form CJSTC-81, which
811 shall be maintained in the instructor's file at the training school or agency.

812 c. The instructor applicant shall be evaluated by his or her students. Student evaluations shall be reviewed
813 with the instructor applicant by a training center director, agency administrator, or an instructor designated by the
814 training center director or agency administrator, and documented on form CJSTC-81.

815 4. Instructor applicants shall complete the Instructor Certification Application form CJSTC-71 and attach all
816 required documentation prior to submitting the application for approval. The training center director, agency
817 administrator, or designee is required to submit form CJSTC-71 to Commission staff or electronically transmit
818 through the Commission's ATMS. Form CJSTC-71 and supporting documentation on each affiliated instructor
819 shall be maintained in the instructor's file.

820 5. Instructor Separation or Change of Affiliation.

821 a. When an instructor requests a change of affiliation, the training center director, agency administrator, or
822 designee shall complete an Affidavit of Separation, form CJSTC-61, revised August 18, 2022, effective 7/2023,
823 hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-15515>, and submit to
824 Commission staff, or immediately transmit through the Commission's ATMS. Form CJSTC-61 can be obtained at

Commented [G12]:

11B-20.001(3)(a)3.a.:

Description of the Revision: Incorporates the revised Instructor Competency Checklist, form CJSTC-81.

Why the rule is being revised: Incorporates the revised Instructor Competency Checklist, form CJSTC-81, to add Breath Test-9000 to the instructor certification categories, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.

Revised by: Shayla Pratt

Rule 11B-20.001

23

2023-2024 PENDING Effective 7-23-23

Certification of Criminal Justice Training Instructors:
Definitions and Minimum Requirements for General
Certification of Instructors

976 **11B-20.0013 Commission Instructor Certification Categories.**

977 Except as otherwise provided in this rule section or by law, individuals who instruct training courses pursuant to
978 Rule Chapter 11B-35, F.A.C., at or through a training school, shall be certified by the Criminal Justice Standards
979 and Training Commission. The Commission offers the following categories of certification to instructor applicants:

- 980 (1) General Instructor Certification.
- 981 (2) High-Liability Instructor Certifications.
- 982 (a) Vehicle Operations Instructor Certification.
- 983 (b) Firearms Instructor Certification.
- 984 (c) Defensive Tactics Instructor Certification.
- 985 (d) First Aid Instructor Certification.
- 986 (3) Specialized Instructor Certifications.
- 987 (a) Criminal Justice Diving Instructor Certification.
- 988 (b) Speed Measurement Instructor Certification.
- 989 (c) Canine Team Instructor Certification.
- 990 (d) Breath Test Instructor Certification.

991 (e) **Breath Test Instructor Certification – Intoxilyzer 9000.**

992

993 Rulemaking Authority 943.03(4), 943.12(1), 943.14(3) FS. Law Implemented 943.12(3), (9), 943.14(3), 943.17 FS.
994 History—New 7-29-01, Amended 11-5-02, 11-30-04, 3-21-07, 6-9-08, 5-29-14, _____.

Commented [GJ3]:

11B-20.0013(3)(e):

Description of the Revision: Adds Breath Test Instructor Certification-Intoxilyzer 9000 as a Commission-approved Specialized Instructor Certification.

Why the rule is being revised: Adds Breath Test Instructor Certification-Intoxilyzer 9000 to the list of Commission-approved Specialized Instructor Certification, pursuant to the implementation of CMI, Inc., Intoxilyzer 9000.

Revised by: Shayla Platt

995 **11B-20.0014 Minimum Requirements for High-Liability and Specialized Instructor Certifications.**

996 (1) High-Liability Topics Instructor Certification. Instructor applicants shall comply with the following

997 requirements for certification:

998 (a) Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for

999 General Instructor Certification at the same time the applicant is requesting certification in the high-liability topic.

1000 Multiple topics may be applied for at the same time.

1001 (b) Complete three years' experience as a certified criminal justice officer or three years' experience in the

1002 topic of instruction for which certification is sought.

1003 (c) Complete the instructor training requirements set forth in subsection (2) of this rule section, for High-

1004 Liability Instructor Topics for which the instructor applicant is requesting certification. The High-Liability Training

1005 Courses and proficiency requirements are outlined in Rule 11B-35.0024, F.A.C.

1006 (d) Be evaluated by his or her students. Student evaluation shall be reviewed with the instructor applicant by a

1007 training center director, agency administrator, or an instructor designated by the training center director or agency

1008 administrator and documented on the Instructor Competency Checklist form CJSTC-81, revised effective August 12, 2021, effective 6/2022, hereby incorporated by reference

1009 [https://www.flrules.org/Gateway/reference.asp?No=Ref-](https://www.flrules.org/Gateway/reference.asp?No=Ref-14223)

1010 [https://www.flrules.org/Gateway/reference.asp?No=Ref-14223.](https://www.flrules.org/Gateway/reference.asp?No=Ref-14223)

1011

1012 (e) Complete the Instructor Certification Application form CJSTC-71 and attach all documents prior to

1013 submitting the application for approval.

1014 (f) Instructor applicants who apply for a High-Liability Instructor Certification shall have completed the

1015 applicable High-Liability Instructor Course within four years of the date the instructor applicant applies for

1016 certification. Instructor applicants shall meet the requirements for High-Liability Instructor Certification for each

1017 topic requested.

1018 (2) High-Liability Instructor Topics.

1019 (a) Vehicle Operations Instructor Certification. Instructor applicants who request to obtain certification to

1020 instruct vehicle operations topics shall:

1021 1. Comply with the requirements for General Instructor Certification pursuant to subsection 11B-20.001(3),

1022 F.A.C.; and

1023 2. Have successfully completed through a training school the Vehicle Operations Instructor Course ~~(retired~~

1024 ~~6/30/04)~~; and

1025 3. Following successful completion of the Vehicle Operations Instructor Course, have successfully completed

1026 a high-liability internship documented on the Instructor Competency Checklist form CJSTC-81 that is supervised by

1027 a certified vehicle operations instructor.

1028 (b) Firearms Instructor Certification. Instructor applicants who request to obtain certification to instruct

1029 firearms topics shall:

1030 1. Comply with the requirements for General Instructor Certification pursuant to subsection 11B-20.001(3),

1031 F.A.C.; and

1032 2. Have successfully completed through a training school the Firearms Instructor Course ~~(retired 6/30/04)~~;

1033 and

1034 3. Following completion of the Firearms Instructor Course, have successfully completed a high-liability

1035 internship documented on the Instructor Competency Checklist form CJSTC-81 that is supervised by a certified

1036 firearms instructor.

1037 (c) Defensive Tactics Instructor Certification. Instructor applicants who request to obtain certification to

1038 instruct defensive tactics topics shall:

1039

Commented [GJ4]:

11B-20.0014(1)(d):

Description of the Revision: Incorporates the revised Instructor Competency Checklist, form CJSTC-81.

Why the rule is being revised: Incorporates the revised Instructor Competency Checklist, form CJSTC-81, to add Breath Test-9000 to the instructor certification categories.

Revised by: Shayla Platt

Commented [GJ5]:

11B-20.0014(2)(a)2.:

Description of the Revision: Removes Vehicle Operations Instructor Course retirement date.

Why the rule is being revised: Removes Vehicle Operations Instructor Course retirement date.

Revised by: Terry Baker

Commented [GJ6]:

11B-20.0014(2)(b)2.:

Description of the Revision: Removes Firearms Instructor Course retirement date.

Why the rule is being revised: Removes Firearms Instructor Course retirement date.

Revised by: Terry Baker

Rule 11B-20.0014

29

2023-2024 PENDING Effective 7-23-23

**Certification of Criminal Justice Training Instructors:
Minimum Requirements for High-Liability and
Specialized Instructor Certifications**

1040 1. Comply with the requirements for General Instructor Certification pursuant to subsection 11B-20.001(3),
 1041 F.A.C.; and

1042 2. Have successfully completed through a training school the Defensive Tactics Instructor Course which
 1043 began on or after October 31, 2019 or completed through a training school the Defensive Tactics Instructor Course
 1044 which began prior to October 31, 2019 and the Defensive Tactics Instructor Update course; and

1045 3. Following successful completion of the Defensive Tactics Instructor Course, have successfully completed a
 1046 high-liability internship documented on the Instructor Competency Checklist form CJSTC-81 that is supervised by a
 1047 certified defensive tactics instructor.

1048 (d) First Aid Instructor Certification. Instructor applicants who request to obtain certification to instruct in first
 1049 aid shall:

1050 1. Have three years' experience as a criminal justice officer; and

1051 2. Comply with the requirements for General Instructor Certification pursuant to subsection 11B-20.001(3),
 1052 F.A.C.; and

1053 3. Have successfully completed through a training school the First Responder Instructor Course ~~(retired~~
 1054 ~~6/30/04)~~ or First Aid Instructor Course or complete a U.S. Department of Transportation recognized first responder
 1055 instructor course; and

1056 4. Following successful completion of the First Aid Instructor Course, if required, have successfully
 1057 completed a high-liability internship documented on the Instructor Competency Checklist form CJSTC-81 that is
 1058 supervised by a certified first aid instructor; and

1059 5. Possess and maintain an active CPR Instructor Certification from the American Heart Association (AHA),
 1060 American Red Cross (ARC), American Safety & Health Institute (ASHI), or other entity referenced in the
 1061 Department of Health Rule 64J-1.022, F.A.C. The instructor shall not let the CPR Instructor Certification lapse and
 1062 shall provide documentation of renewal to the certifying agency or training school. If the CPR Instructor
 1063 Certification expires during the instructor certification period, the instructor shall not instruct in first responder or
 1064 first aid until the CPR Instructor Certification is renewed; or

1065 6. Certain individuals, based on their education and training experience in the United States or its territories,
 1066 are eligible for First Aid Instructor Certification without completing additional Commission-approved training and
 1067 shall comply with subparagraphs (2)(d)4.-5. of this rule section:

1068 a. Qualifying professional certifications or licenses:

1069 1. Certified emergency medical technicians.

1070 2. Certified paramedics.

1071 3. Licensed physicians, who are actively involved in emergency care and have three years' experience in
 1072 emergency medical care.

1073 4. Licensed physician's assistants, who are actively involved in emergency care and have three years'
 1074 experience in emergency medical care.

1075 5. Registered nurses or licensed practical nurses, who are actively involved in emergency care and have three
 1076 years' experience in emergency medical care.

1077 6. Members of the Armed Forces of the United States on active duty entitled to practice as an Emergency
 1078 Medical Technician (EMT) or a Florida paramedic set forth in Chapter 401, Part III, F.S.

1079 7. Full-time instructors at a vocational technical institution or an accredited college or university, who instruct
 1080 medical topics in EMT, paramedic, nursing, physician, or physician assistance programs.

1081 b. To obtain a First Aid Instructor Certification, the instructor applicant shall provide a copy of the current
 1082 qualifying professional's certification or license and shall not allow the qualifying professional's certification or
 1083 license to lapse. The instructor applicant shall provide documentation of renewal to the certifying agency or training

Commented [GJ7]:

11B-20.0014(2)(d)3.:

Description of the Revision: Removes First Responder Instructor Course retirement date.

Why the rule is being revised: Removes First Responder Instructor Course retirement date.

Revised by: Terry Baker

Rule 11B-20.0014

30

2023-2024 PENDING Effective 7-23-23

**Certification of Criminal Justice Training Instructors:
 Minimum Requirements for High-Liability and
 Specialized Instructor Certifications**

1084 school. If the qualifying professional's certification or license expires during the certification period, the instructor
1085 shall not instruct in first aid until the professional's certification or license is renewed.

1086 (3) Specialized Instructor Certifications. Instructor applicants who apply for a Specialized Instructor
1087 Certification shall have completed the applicable specialized instructor course within four years of the date the
1088 instructor applicant applies for certification. Instructor applicants who apply for a Specialized Instructor
1089 Certification more than four years from the date training was completed shall meet the requirements for completing
1090 an internship and demonstration of proficiency skills if applicable to the specialized topic. Instructor applicants
1091 shall meet the following requirements for each Specialized Instructor Certification requested:

1092 (a) Criminal Justice Diving Instructor Certification to instruct the Underwater Police Science and Technology
1093 course number 077, pursuant to Rule 11B-35.006, F.A.C., shall:

1094 1. Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for a
1095 General Instructor Certification at the same time the applicant requests a Criminal Justice Diving Instructor
1096 Certification; and

1097 2. Possess and maintain a current Scuba Instructor Certification from a nationally recognized organization that
1098 meets the standards of the World Recreational Scuba Training Council (WRSTC) and have two years of experience
1099 as a public safety diver, or possess and maintain a Dive Master Certification from a nationally recognized
1100 organization that meets the standards of the WRSTC and have five years of experience as a public safety diver; and

1101 3. Have been employed in the capacity of a public safety diver within the past four years, or have instructed
1102 the Underwater Police Science and Technology course within the past four years.

1103 (b) Speed Measurement Instructor Certification. Instructor applicants who request certification to instruct
1104 speed measurement training courses shall:

1105 1. Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for
1106 General Instructor Certification at the same time the applicant is requesting Speed Measurement Instructor
1107 Certification; and

1108 2. Possess three years' experience as a speed measurement device operator; and

1109 3. Successfully complete at a training school, the Speed Measurement Instructor Course for Law Enforcement
1110 Officers, course number 1159 or the Radar Speed Measurement Instructor Course for Law Enforcement Officers,
1111 course number 1108, retired December 31, 2006, and the Laser Speed Measurement Device (LSMD) Instructor
1112 Transition Course for Radar Instructors, course number 1109, retired December 31, 2008; and

1113 4. Complete the Speed Measurement Device Instructor Field Evaluation, form CJSTC-10, revised August 13,
1114 2020, effective 5/2021, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-13126>.
1115 Form CJSTC-10 can be obtained at the following FDLE Internet address:
1116 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615

1117 5. Following successful completion of the Speed Measurement Instructor Course, successfully complete a
1118 speed measurement internship supervised by a certified Speed Measurement Instructor and document on the
1119 Instructor Competency Checklist form CJSTC-81.

1120 6. Be evaluated by his or her students. Student evaluations shall be reviewed with the instructor applicant by
1121 a training center director, agency administrator, or an instructor designated by the training center director or agency
1122 administrator, and documented on form CJSTC-81.

1123 (c) Canine Team Instructor Certification. Instructor applicants who request to obtain certification to instruct
1124 Commission-approved canine team training courses shall:

1125 1. Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for a
1126 General Instructor Certification at the same time the applicant requests Canine Team Instructor Certification.

1127 2. Possess a minimum of five years' criminal justice canine team experience documented in the instructor
1128 applicant's file at the training school or agency. This does not include canines used by certified officers exclusively
1129 for tracking and trailing or specific detection, which are excluded from the certification process.

Rule 11B-20.0014

31

2023-2024 PENDING Effective 7-23-23

Certification of Criminal Justice Training Instructors:
Minimum Requirements for High-Liability and
Specialized Instructor Certifications

1130 3. Successfully complete the Canine Team Training Course number 1112 (retired 11/6/2013) or Canine Team
 1131 Training Course number 1198 or an equivalent course approved by a Commission-approved evaluator.

1132 4. Successfully complete the Canine Team Training Instructor Course number 1199 or Canine Team Training
 1133 Instructor Course number 1107 (retired 11/6/2013), through a training school.

1134 5. Complete the Canine Team Instructor Performance Evaluation, form CJSTC-20, revised August 13, 2020,
 1135 effective 5/2021, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-13127>.
 1136 Form CJSTC-20 can be obtained at the following FDLE Internet address:
 1137 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

1138 6. Following successful completion of the Canine Team Training Instructor Course, successfully complete a
 1139 Canine Team internship supervised by a certified Canine Team Instructor and document on the Instructor
 1140 Competency form CJSTC-81. An instructor applicant shall instruct any topic of the Canine Team Training or
 1141 Canine Team Training Instructor Course.

1142 7. Be evaluated by his or her students. Student evaluations shall be reviewed with the instructor applicant by
 1143 a training center director, agency administrator, or an instructor designated by the training center director or agency
 1144 administrator, and documented on form CJSTC-81.

1145 8. Provide verification that there is not a sustained "excessive use-of-force" complaint against the instructor
 1146 applicant, involving the use of the canine at the time a canine was under his or her command, at the agency(s) where
 1147 the instructor applicant obtained experience as a canine officer. The verification shall be documented on agency
 1148 letterhead and signed by the agency administrator or designee.

1149 (d) Breath Test Instructor Certification. Instructor applicants who request certification to instruct the Breath
 1150 Test Operator Course, Breath Test Operator Renewal Course, Agency Inspector Course, and the Agency Inspector
 1151 Renewal Course, pursuant to Rule 11B-35.007, F.A.C., shall:

1152 1. Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for a
 1153 General Instructor Certification at the same time the applicant requests a Breath Test Instructor Certification.

1154 2. Successfully complete the Breath Test Instructor Course and proficiency requirements outlined in Rule
 1155 11B-35.0024(4)(d), F.A.C., through a training school.

1156 3. Have a minimum of three years' experience as a **permitted** ~~certified~~ breath test operator and **agency**
 1157 inspector.

1158 4. Possess a valid Breath Test Operator Permit and a valid Agency Inspector Permit at the time the application
 1159 for breath test instructor certification is submitted.

1160 5. Following successful completion of the Breath Test Instructor Course, successfully complete a Breath Test
 1161 internship supervised by a certified Breath Test Instructor and document on the Instructor Competency Checklist
 1162 form CJSTC-81. An instructor applicant shall instruct in one topic from any of the following courses: Breath Test
 1163 Operator Course, Breath Test Operator Renewal Course, Agency Inspector Course, or Agency Inspector Renewal
 1164 Course.

1165 6. Be evaluated by his or her students. Student evaluations shall be reviewed with the instructor applicant by
 1166 a training center director, agency administrator, or an instructor designated by the training center director or agency
 1167 administrator, and shall be documented on form CJSTC-81, which shall be maintained in the instructor's file at the
 1168 training school or agency.

1169 7. Alcohol Testing Program staff shall possess a General Instructor Certification pursuant to subparagraph
 1170 (3)(d)1 of this rule section, and shall be exempt from the requirements of subparagraph (3)(d)2.-6. of this rule
 1171 section.

1172

Commented [GJ8]:
11B-20.0014(3)(d)3.:
Description of the Revision: Changes the rule text from "certified" to "permitted".
Why the rule is being revised: Revises the Breath Test Instructor Certification terminology to reflect that instructor applicants may have a minimum of three years' experience as a "permitted" breath test operator and agency inspector rather than "certified".
Revised by: Shayla Platt

1173 (c) Breath Test Instructor Certification-Intoxilyzer 9000. Instructor applicants who request certification to
1174 instruct the Breath Test Operator Course-Intoxilyzer 9000, Breath Test Operator Renewal Course-Intoxilyzer 9000,
1175 Agency Inspector Course-Intoxilyzer 9000, and the Agency Inspector Renewal Course-Intoxilyzer 9000, pursuant to
1176 Rule 11B-35.007, F.A.C., shall:

1177 1. Possess a General Instructor Certification or be eligible for General Instructor Certification and apply for a
1178 General Instructor Certification at the same time the applicant requests a Breath Test Instructor Certification-
1179 Intoxilyzer 9000.

1180 2. Successfully complete the Breath Test Instructor Course-Intoxilyzer 9000 and proficiency requirements
1181 outlined in paragraph 11B-35.0024(4)(d), F.A.C., through a training school.

1182 3. Have a minimum of three years' experience as a permitted Breath Test Operator-Intoxilyzer 9000 and
1183 Agency Inspector-Intoxilyzer 9000.

1184 4. Possess a valid Breath Test Operator-Intoxilyzer 9000 Permit and a valid Agency Inspector-Intoxilyzer
1185 9000 Permit at the time the application for breath test instructor certification is submitted.

1186 5. Successfully complete a Breath Test internship supervised by a certified Breath Test Instructor and
1187 document on the Instructor Competency Checklist, form CJSTC-81. An instructor applicant shall instruct in one
1188 topic from any of the following courses: Breath Test Operator Course-Intoxilyzer 9000, Breath Test Operator
1189 Renewal Course-Intoxilyzer 9000, Agency Inspector Course-Intoxilyzer 9000, or Agency Inspector Renewal
1190 Course-Intoxilyzer 9000.

1191 6. Be evaluated by his or her students. Student evaluations shall be reviewed with the instructor applicant by a
1192 training center director, agency administrator, or an instructor designated by the training center director or agency
1193 administrator, and shall be documented on form CJSTC-81, which shall be maintained in the instructor's file at the
1194 training school or agency.

1195 7. Alcohol Testing Program staff shall possess a General Instructor Certification pursuant to subparagraph
1196 (3)(e)1. of this rule section, and shall be exempt from the requirements of subparagraphs (3)(e)2.-6. of this rule
1197 section.

1198 8. Breath Test Instructors who possess a valid certification prior to December 31, 2023 pursuant to
1199 subparagraph (3)(d)1.-6. of this rule section shall be exempt from the requirements of subparagraphs (3)(e)3.-6. of
1200 this rule section and shall be granted Breath Test Instructor-Intoxilyzer 9000 certification as well as Breath Test
1201 Operator and Agency Inspector Permits upon successful completion of Breath Test Instructor-Intoxilyzer 9000
1202 course outlined in paragraph 11B-35.0024(4)(c).

1203 Rulemaking Authority 943.03(4), 943.12(1), 943.14(3) FS. Law Implemented 943.12(3), (9), 943.13(6),
1204 943.14(3) FS. History--New 7-29-01, Amended 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 3-13-13, 5-
1205 29-14, 7-29-15, 9-4-16, 7-19-17, 7-9-19, 5-20-21, 6-23-22, 7-23-23, _____.

Commented [GJ9]:

11B-20.0014(3)(c):

Description of the Revision: Adds certification requirements for the Intoxilyzer 9000 Breath Test Operator, Agency Inspector, Breath Test Instructor, and associated renewal courses.

Why the rule is being revised: Adds Breath Test Instructor Certification-Intoxilyzer 9000 as a Commission-approved Specialized Instructor Certification course, pursuant to CMI Inc., Intoxilyzer 9000, and includes certification requirements for Intoxilyzer 9000 Breath Test Operator, Agency Inspector, Breath Test Instructor, and associated renewal courses.

Revised by: Shayla Platt

Rule 11B-20.0014

33

2023-2024 PENDING Effective 7-23-23

Certification of Criminal Justice Training Instructors:
Minimum Requirements for High-Liability and
Specialized Instructor Certifications

1207 **11B-20.0016 Inspection of Instructor Certification Applications.**

1208 (1) For instructor applicants who have not been certified by the Commission and who have met the

1209 certification requirements set forth in Rules 11B-20.001 and 11B-20.0014, F.A.C., the employing training center

1210 director, agency administrator, or designee shall:

1211 (a) Collect the Instructor Certification Application form CJSTC-71 and verify the instructor meets the

1212 requirements of paragraph 11B-20.001(2)(c), F.A.C. Verify the instructor's professional expertise, pursuant with

1213 Rules 11B-20.001 and 11B-20.0014, F.A.C., for the specific certification being requested. Form CJSTC-71 and

1214 required documentation shall be maintained in the instructor's training file at the training school or agency.

1215 (b) Sign the instructor application after the instructor applicant has completed a satisfactory internship.

1216 (c) Electronically transmit the information to Commission staff on form CJSTC-71, through the Commission's

1217 ATMS.

1218 (2) If the instructor applicant's file at the training school or agency is missing documentation or contains

1219 deficient documentation, the instructor applicant and the training school or agency shall be notified of such

1220 documentation on the Instructor Certification Deficiency Notification, form CJSTC-271, revised _____,

1221 effective _____ November 5, 2015, effective 9-2016, hereby incorporated by reference

1222 <https://www.flrules.org/Gateway/reference.asp?No=Ref->

1223 <http://www.flrules.org/Gateway/reference.asp?No=Ref-07390>. Form CJSTC-271 can be obtained at the following

1224 FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission

1225 staff at (850)410-8615.

1226 (3) The effective date of the instructor certification shall be the date the application is approved by

1227 Commission staff. Application for additional instructor certification topics shall be made pursuant to Rules 11B-

1228 20.001 and 11B-20.0014, F.A.C. An instructor's renewal date shall not change with the addition of instructor

1229 certification topics. Any additional instructor certification topics applied for within six months of the instructor's

1230 renewal deadline shall automatically renew on the renewal deadline.

1231 (4) The instructor applicant shall satisfy the deficiency(s) by submitting the required documentation to

1232 Commission staff within 90 days of the receipt of the Instructor Certification Deficiency Notification form

1233 CJSTC-271. The Commission has the authority to grant or deny the instructor applicant's certification for failure to

1234 meet the 90-day requirement. Upon denial of the application, the instructor applicant may reapply for certification.

1235 Rulemaking Authority 120.60(1), 943.03(4), 943.12(1), 943.14(3) FS. Law Implemented 120.60(1), 943.12(3), (9),

1236 943.14(3) FS. History—New 7-29-01, Amended 11-5-02, 11-30-04, 3-27-06, 6-9-08, 3-13-13, 7-29-15, 9-4-16,

1237 _____.

Commented [GJ10]:

11B-20.0016(2):

Description of the Revision: Incorporates the revised Instructor Certification Deficiency Notification, form CJSTC-271.

Why the rule is being revised: Incorporates the revised Instructor Certification Deficiency Notification, form CJSTC-271, to add Breath Test-Intoxilyzer 9000 to the instructor certification categories.

Revised by: Shayla Platt

1238 **11B-20.0017 Maintenance and Duration of Instructor Certifications.** Documentation for instructors shall be
1239 maintained in the instructor's file at the respective training school or agency. Additionally, the training school or
1240 agency shall submit or transmit to Commission staff, through the Commission's ATMS, an Instructor Compliance
1241 Application, form CJSTC-84, revised ~~effective November 5, 2015, effective 9/2016,~~ hereby
1242 incorporated by reference ~~https://www.flrules.org/Gateway/reference.asp?No=Ref-07387,~~
1243 <https://www.flrules.org/Gateway/reference.asp?No=Ref-07387>, to verify compliance with the mandatory retraining
1244 requirements. Form CJSTC-84 can be obtained at the following FDLE Internet address:
1245 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

1246 (1) Instructors shall successfully complete the instructional and continuing education requirements outlined
1247 below every four years. The expiration of an instructor's certification shall be March 31st of the fourth year
1248 following the instructor's initial certification.

1249 Example:

1250	Original Instructor Certification Date	November 21, 2009
1251	Instructor Four-year Anniversary Date	November 21, 2013
1252	Instructor Renewal Deadline	March 31, 2014

1253 (2) Instructors shall maintain Good Moral Character Standards pursuant to paragraph 11B-20.001(2)(c), F.A.C.

1254 (3) General Instructor Certification. Instructors who possess a General Instructor Certification shall instruct in
1255 a Commission-approved Basic Recruit Training Program Course, Advanced Training Program Course, or
1256 Specialized Training Program Course delivered at a training school, or in-service training course delivered at an
1257 agency, once during their four-year cycle.

1258 (4) High-Liability Instructor Certification. Commission-certified Instructors who possess a High-Liability
1259 Instructor Certification shall comply with the following requirements, once during their four-year cycle, to maintain
1260 an active certificate for each high-liability topic:

1261 (a) Instruction of a Commission-approved Basic Recruit Training Program Course, Advanced Training
1262 Program Course, or Specialized Training Program Course delivered at a training school, or in-service training course
1263 delivered at an agency for each high-liability certification.

1264 (b) Successfully complete continuing education or training approved by the training center director, agency
1265 administrator, or designee.

1266 (5) Specialized Instructor Certification. Instructors who possess a Specialized Instructor Certification shall
1267 comply with the following requirements, once during their four-year cycle, to maintain certification:

1268 (a) Instruct in a Commission-approved Basic Recruit Training Program Course, Advanced Training Program
1269 Course, or Specialized Training Program Course delivered at a training school, or in-service training course
1270 delivered at an agency for each specialized topic certification.

1271 (b) Successfully complete continuing education or training approved by the training center director, agency
1272 administrator, or designee. Breath Test Instructors shall successfully complete the ~~corresponding~~ Breath Test
1273 Instructor Renewal Course and proficiency requirements outlined in Rule 11B-35.0024(4)(f) or (g)(e), F.A.C.

1274 (6) Commission staff and Alcohol Testing Program staff responsible for the oversight of training schools are
1275 exempt from the instructor maintenance requirements for Commission certification.

1276 (7) Lapse of Instructor Certifications.

1277 (a) Instructors who do not comply with subsections (3), (4), or (5) of this rule section shall complete the
1278 Instructor Certification Application form CJSTC-71, and attach all required documentation pursuant to paragraphs
1279 (7)(b)–(e) of this rule section, to request approval for reactivation of instructor certification.

1280 (b) General Instructor Certification. Instructors whose General Instructor Certification has lapsed shall
1281 complete the General Instructor Refresher Course and an internship documented on the Instructor Competency
1282 Checklist, form CJSTC-81.

1283

Commented [GJ11]:

11B-20.0017:

Description of the Revision: Incorporates the revised Instructor Compliance Application, form CJSTC-84.

Why the rule is being revised: Incorporates the revised Instructor Compliance Application, form CJSTC-84, to add Breath Test-Intoxilyzer 9000 to the list of specialized topics and continuing training and education categories, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.

Revised by: Shayla Platt

Commented [GJ12]:

11B-20.0017(5)(b):

Description of the Revision: Updates the rule reference and language.

Why the rule is being revised: Updates the rule reference and language, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.

Revised by: Shayla Platt

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1284 (c) High-Liability Instructor Certification. Instructors whose High-Liability Instructor Certification has lapsed
 1285 for a period of four years or fewer shall:

1286 1. Demonstrate proficiency skills in the applicable high-liability topic pursuant to Rule 11B-35.0024, F.A.C.;

1287 and

1288 2. Complete continuing education or training approved by the training center director, agency administrator,
 1289 or designee; and

1290 3. Complete a high-liability internship documented on the Instructor Competency Checklist, form CJSTC-81,
 1291 that is supervised by an instructor who is certified in the high-liability topic area.

1292 (d) High-Liability Instructor Certification. Instructors whose High-Liability Instructor Certification has lapsed
 1293 for a period of more than four years shall comply with Rule 11B-20.0014(1), F.A.C.

1294 (e) Specialized Instructor Certification. Instructors whose Specialized Instructor Certification has lapsed shall
 1295 complete an internship in the applicable specialized topic documented on form CJSTC-81.

1296 (8) Breath Test Instructors who have not met the continuing education requirement required pursuant to
 1297 paragraph (5)(b) in this rule section, shall successfully complete the corresponding Breath Test Instructor Renewal
 1298 Course prior to submitting a request for reactivation of their Breath Test Instructor Certification.

1299 (9) Breath Test Instructors who fail the Breath Test Instructor Renewal Course or Breath Test Instructor
 1300 Renewal Course-Intoxilyzer 9000 shall successfully complete the corresponding Breath Test Instructor Course and
 1301 proficiency requirements outlined in paragraph 11B-35.0024(4)(d) or (e), F.A.C., through a Commission-certified
 1302 training school, complete a Breath Test internship, and apply for Breath Test Instructor certification.

1303 Rulemaking Authority 943.03(4), 943.12(1), 943.14(3) FS. Law Implemented 943.12(3), 943.14(3) FS. History—
 1304 New 7-29-01, Amended 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 3-13-13, 5-29-14, 7-29-15, 9-4-16,
 1305 7-19-17, 8-15-18, 6-23-22, _____.

Commented [GJ13]:

11B-20.0017(8):

Description of the Revision: Updates the rule reference and rule language.

Why the rule is being revised: Updates the rule reference and rule language, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.

Revised by: Shayla Platt

Commented [GJ14]:

11B-20.0017(9):

Description of the Revision: Updates the rule reference and rule language.

Why the rule is being revised: Updates the rule reference and rule language to include Breath Test Instructor Renewal Course-Intoxilyzer 9000, pursuant to implementation of the CMI Inc., Intoxilyzer 9000.

Revised by: Shayla Platt

1619	Certification and Employment or Appointment	Chapter 11B-27
1620	RULE TITLES:	RULE NOS.:
1621	1. Moral Character.	<u>11B-27.0011</u>
1622	2. Certification, Employment or Appointment, Reactivation, and	<u>11B-27.002</u>
1623	Terminating Employment or Appointment of Officers.	
1624	3. High School Graduation or Equivalent.	<u>11B-27.0021</u>
1625	4. Fingerprint Processing and Criminal Record Results.	<u>11B-27.00211</u>
1626	5. Maintenance of Officer Certification.	<u>11B-27.00212</u>
1627	6. Temporary Employment Authorization.	<u>11B-27.00213</u>
1628	7. Background Investigations.	<u>11B-27.0022</u>
1629	8. Controlled Substance Testing Procedures.	<u>11B-27.00225</u>
1630	9. Duty to Report, Investigations, Procedures	<u>11B-27.003</u>
1631	10. Probable Cause Determination.	<u>11B-27.004</u>
1632	11. Revocation or Disciplinary Actions; Disciplinary Guidelines; Range	<u>11B-27.005</u>
1633	of Penalties; Aggravating and Mitigating Circumstances.	
1634	12. Denial of Certification.	<u>11B-27.007</u>
1635	13. Canine Team Certification.	<u>11B-27.013</u>
1636	14. Implementation of the Law Enforcement Officers Safety Act of 2004.	<u>11B-27.014</u>
1637	11B-27.0011 Moral Character.	
1638	(1) For the purpose of certification, employment, or appointment, pursuant to procedures established by	
1639	paragraph 11B-27.002(1)(g) and Rule 11B-27.00225, F.A.C., the employing agency is responsible for conducting a	
1640	thorough background investigation to determine the moral character of an applicant, pursuant to Section 943.13(7),	
1641	F.S.	
1642	(2) The unlawful use of any controlled substances pursuant to Rule 11B-27.00225, F.A.C., by an applicant for	
1643	certification, employment, or appointment, at any time proximate to the submission of application for certification,	
1644	employment, or appointment, conclusively establishes that the applicant is not of good moral character pursuant to	
1645	Section 943.13(7), F.S. The unlawful use of any controlled substances specified in Rule 11B-27.00225, F.A.C., by	
1646	an applicant may or may not conclusively establish that the applicant is not of good moral character pursuant to	
1647	Section 943.13(7), F.S., depending upon the type of controlled substance used, the frequency of use, and the age of	
1648	the applicant at the time of use. Nothing in this rule chapter is intended to restrict the requirements of Section	
1649	943.13(7), F.S., to controlled substance use only.	
1650	(3) Upon written request and submission of materials, the Commission shall evaluate the qualification of an	
1651	applicant to determine compliance with "good moral character" pursuant to this rule section. Written materials	
1652	submitted to the Commission upon request for reinstatement of certification shall include, if available, all prior	
1653	Commission disciplinary records, agency disciplinary records, victim statement(s), or citizen input. The Notice of	
1654	Petition for reinstatement shall be published in the Florida Administrative Register or in the jurisdiction of the	
1655	petitioning agency.	
1656	(4) For the purposes of the Criminal Justice Standards and Training Commission's implementation of any of	
1657	the penalties specified in Section 943.1395(6) or (7), F.S., a certified officer's failure to maintain good moral	
1658	character required by Section 943.13(7), F.S., is defined as:	
1659	(a) The perpetration by an officer of an act that would constitute any felony offense, whether criminally	
1660	prosecuted or not.	

Rule 11B-27.0011
Certification and Employment or Appointment:
Moral Character

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1661 (b) Except as otherwise provided in Section 943.13(4), F.S., a plea of guilty, an adjudication of guilt, or a
1662 verdict of guilty after a criminal trial for any of the following misdemeanor or criminal offenses, notwithstanding
1663 any suspension of sentence or withholding of adjudication, or the perpetration by an officer of an act that would
1664 constitute any of the following misdemeanor or criminal offenses whether criminally prosecuted or not:

1665 1. Sections 316.193, 316.1939, 327.35, 365.16(1)(c),(d), 414.39, 499.03, 741.31, 784.011, 784.03, 784.047,
1666 784.048, 784.05, 784.049(3)(a), 784.046(15), 790.01, 790.10, 790.15, 790.27, 794.027, 796.07, 800.02, 800.03,
1667 806.101, 806.13, 810.08, 810.14, 812.014, 810.145, 812.015, 812.14, 817.235, 817.49, 817.563, 817.565, 817.61,
1668 817.64, 827.04, 828.12, 831.30, 831.31(1)(b), 832.05, 836.12(2), 837.012, 837.05, 837.055, 837.06, 839.13, 839.20,
1669 843.02, 843.03, 843.06, 843.085, 847.011, 856.021, 870.01, 893.13, 893.147, 901.36 914.22, 934.03, 934.425,
1670 944.35, 944.37, and 944.39, 944.47, and 951.22, F.S.

1671 2. Any principal, accessory, attempt, solicitation, or conspiracy, pursuant to Chapter 777, F.S., which had the
1672 crime been committed or completed would have been a felony offense; or

1673 3. The perpetration of an act in any jurisdiction other than the State of Florida, which if committed in the State
1674 of Florida would constitute any offense listed in this rule section.

1675 (c) The perpetration by an officer of acts or conduct that constitute the following offenses:

1676 1. Excessive use of force, defined as a use of force on a person by any officer that is not justified under
1677 Sections 776.05 or 776.07, F.S., or a use of force on an inmate or prisoner by any correctional officer that would not
1678 be authorized under Section 944.35(1)(a), F.S.

1679 2. Misuse of official position, defined by Section 112.313(6), F.S.

1680 3. Having an unprofessional relationship with an inmate, detainee, probationer or parolee, or community
1681 controllee. An unprofessional relationship is defined as:

1682 a. Having written or oral communication with an inmate, detainee, probationer or parolee, or community
1683 controllee that is intended to facilitate conduct prohibited by this rule section; or

1684 b. Engaging in physical contact not required in the performance of official duties, and is defined as kissing,
1685 fondling of the genital area, buttocks, or breasts, massaging or similar touching, holding hands, any other physical
1686 contact normally associated with the demonstration of affection or sexual misconduct as applied to all certifications,
1687 which is defined in Section 944.35(3), F.S.

1688 c. Engaging in a romantic association with an inmate, detainee, probationer, parolee, or community controllee.
1689 "Romantic association" is defined as the exchange of telephone calls, pictures, letters, greeting cards, or any other
1690 form of oral or written communication which expresses feelings or thoughts of affection or the desire to engage in a
1691 romantic relationship whether emotional or physical. This subsection shall not apply to an officer who is legally
1692 married to an inmate, detainee, probationer or parolee, or community controllee in the community, nor does it apply
1693 to any officer who has no knowledge, or reason to believe, that the person with whom the officer has engaged in a
1694 romantic association is an inmate, detainee, probationer or parolee, or community controllee.

1695 4. Sexual harassment pursuant to and consistent with decisions interpreting 29 C.F.R. 1604.11, including
1696 unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature,
1697 when the harassment involves physical contact or misuse of official position and when:

1698 a. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's
1699 employment; or

1700 b. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions
1701 affecting such individual; or

1702 c. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance
1703 or creating an intimidating, hostile, or offensive working environment.

1704 5. Engaging in oral, anal, or vaginal penetration by, or union with, the sexual organ of another person or
1705 engaging in anal or vaginal penetration by any other object while on duty, or at any time the officer is acting under
1706 the color of authority as a Commission-certified criminal justice officer, and not done for a bona fide medical
1707 purpose or in the lawful performance of the officer's duty.

Commented [GJ15]:

11B-27.0011(4)(b)1:

Description of the Revision: Adds the violations of "introduction of contraband" and "introduction of a vapor-generating electronic device" to the list of enumerated misdemeanor moral character violations.

Why the rule is being revised: Amends current rule language to add the charge of "introduction of contraband" to the list of misdemeanor moral character violations and associated penalty guideline because statutory changes were made in 2019 and 2020 to reclassify the introduction of written communication, currency or coins, food or clothing, tobacco products, cigarettes, cigars, and any intoxicating beverage from third-degree felonies to first-degree misdemeanors, including the "introduction of a vapor-generating electronic device" into a state correctional facility.

Revised by: Stacy Lehman/ERICA Gaines

2116 (f) Officer Health and Wellness Principles pursuant to Section 943.1745(2), F.S., for law enforcement officers
2117 whose mandatory retraining cycle ends after July 1, 2023. Certified law enforcement officers who elect to instruct
2118 Officer Health and Wellness Principles training may substitute instruction for completion of this training to satisfy
2119 the officer's continuing training requirement.

2120 (6) Failure to comply with statutorily required continuing education or training. In the event that an officer
2121 fails to meet the continuing education or training requirements of Section 943.135, F.S., the officer's certificate shall
2122 become inactive until the employing agency provides documentation to Commission staff establishing that the
2123 continuing education or training requirements have been satisfied. The Commission's ATMS shall separate an
2124 officer from employment if the Mandatory Retraining Report form CJSTC-74, is not received by the June 30th
2125 deadline pursuant to subsection (1) of this rule section. Officers who have not satisfied their mandatory retraining
2126 requirement within six months of separation shall comply with the requirement of subsection 11B-27.002(1),
2127 F.A.C., prior to reemployment.

2128 (7) Individuals who have been separated from an employing agency as an officer for less than four years, and
2129 whose certification is inactive for failing to complete the required hours for mandatory training, shall complete the
2130 continuing education and training requirements prior to resuming active service with an agency. An officer who
2131 requests to claim continuing education and training that was completed during a period when the officer's
2132 certification was inactive, shall request approval from the agency administrator of the prospective employing agency
2133 and provide proof that the required continuing education and training was completed. The employing agency shall
2134 determine if the education or training requirements have been satisfied pursuant to Section 943.135, F.S., and shall
2135 submit to Commission staff, or electronically transmit through the Commission's ATMS, a completed Mandatory
2136 Retraining Report form CJSTC-74.

2137 (8) Continuing education or training completed pursuant to subsection (1) of this rule section shall not be
2138 eligible for salary incentive payments pursuant to Section 943.135(2), F.S.

2139 (9) Documentation supporting the required training shall be attached to the Mandatory Retraining Report form
2140 CJSTC-74, and maintained in the officer's file.

2141 (10) A certified officer who has not completed the required continuing education or training on or before the
2142 officer's mandatory training deadline, pursuant to subsection (1) of this rule section, shall not perform the duties of a
2143 sworn officer.

2144 (11) Inactive Certificate Status. The certificate of any certified officer who has separated from employment or
2145 appointment as an officer, and who is not re-employed or re-appointed as an officer by an employing agency in the
2146 same discipline within four years after the date of separation, shall become inactive.

2147 (12) Prerequisites for certificate reactivation and reemployment as an officer. To become eligible for
2148 reactivation of certification and reemployment in the discipline for which the officer has experienced a break-in-
2149 service, pursuant to subsection (11) of this rule section, the officer shall, on or after July 1, 1993, meet the following
2150 conditions:

2151 (a) If the break-in-service is between four years and eight years the officer shall:

2152 1. Successfully demonstrate proficiency in the High-Liability Basic Recruit Training Courses pursuant to
2153 Rule 11B-35.0024, F.A.C.

2154 2. Achieve a passing score on the applicable State Officer Certification Examination pursuant to procedures in
2155 Rule Chapter 11B-30, F.A.C., State Officer Certification Examination.

2156 3. Meet the minimum qualifications described in Rules 11B-27.002, 11B-27.0021, 11B-27.0022, and
2157 11B-27.00225, F.A.C., as evidenced by an employing agency's compliance with Section 943.133(2), F.S.

2158 (b) If the break-in-service is more than eight years, the officer shall:

2159 1. As a condition of employment or appointment, successfully complete a Commission-approved Basic
2160 Recruit Training Program pursuant to Rule 11B-35.002, F.A.C.

2161 2. Achieve a passing score on the applicable State Officer Certification Examination pursuant to Rule Chapter
2162 11B-30, F.A.C.

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Certification and Employment or Appointment:
Maintenance of Officer Certification

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2163 3. Meet the minimum qualifications described in Rules 11B-27.002, 11B-27.0021, 11B-27.0022, and
2164 11B-27.00225, F.A.C., as evidenced by an employing agency's compliance with Section 943.133(2), F.S.

2165 (13) Use-of-Force training. An officer shall, as a part of the officer's 40-hour continuing education or training
2166 every four years, be required to complete the following Use-of-Force training.

2167 (a) Use-of-Force training shall include the following topics of instruction:

2168 1. Scenario-based Firearms Training.

2169 2. Physiological Response Dynamics Training.

2170 3. Less-lethal force options available within the agency.

2171 4. Agency policies on Use-of-Force training.

2172 5. Legal aspects regarding Use-of-Force training.

2173 (b) A law enforcement and correctional officer shall complete Use-of-Force training pursuant to subparagraphs
2174 (13)(a)1.-5., of this rule section.

2175 (c) A correctional probation officer shall complete Use-of-Force training pursuant to subparagraphs
2176 (13)(a)2.-5., of this rule section.

2177 (d) An officer's employing agency shall report the completion of Use-of-Force training to Commission staff,
2178 pursuant to (4) of this rule section.

2179 (e) An officer is permitted to substitute instruction of Use-of-Force training to satisfy the continuing education
2180 or training requirements for the officer's four-year mandatory retraining cycle.

2181 (14) Law Enforcement Officer Firearms Qualification Standard. Beginning July 1, 2006, a law enforcement
2182 officer shall be required to qualify on the Commission's approved course of fire with the proficiency skills
2183 documented on the Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A, revised
2184 ~~effective August 8, 2019, effective 4/2020~~, hereby incorporated by reference
2185 [http://www.flrules.org/Gateway/reference.asp?No=Ref-](http://www.flrules.org/Gateway/reference.asp?No=Ref-11904)
2186 <http://www.flrules.org/Gateway/reference.asp?No=Ref-11904>, and maintained in the officer's employment file.
2187 Form CJSTC-86A can be obtained at the following FDLE Internet address:
2188 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

2189 (a) A law enforcement officer who fails to demonstrate proficiency skills on the required firearms qualification
2190 standard shall not perform the duties of a sworn officer.

2191 (b) Reporting of the compliance with this standard shall be June 30, 2008, and every two years thereafter.
2192 Documentation supporting the demonstration of proficiency skills shall be reported on the Law Enforcement Officer
2193 Firearms Qualification Standard, form CJSTC-86A, and maintained in the officer's file. Form CJSTC-86A can be
2194 obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by
2195 contacting Commission staff at (850) 410-8615. The employing agency shall submit or electronically transmit to
2196 Commission staff through the Commission's ATMS, the date of completion.

2197 (c) In the event a law enforcement officer fails to meet this standard by June 30 of each reporting year, the
2198 officer's certificate shall become inactive until the employing agency provides documentation to Commission staff
2199 establishing that the firearms qualification standard has been satisfied. Active officers who were separated from
2200 employment or appointment for not satisfying the firearms qualification standard, and do not meet the standard
2201 within six months of separation from employment or appointment, shall comply with the certification or reactivation
2202 of certification requirement(s) of subsection 11B-27.002(1), F.A.C., prior to reemployment.

2203 (d) The certificate of a law enforcement officer shall become inactive if the officer has separated from
2204 employment or appointment and is not reemployed or reappointed within the two-year reporting cycle. The officer
2205 will be required to comply with the firearms qualification standard upon employment or appointment.

2206

Commented [GJ16]:

11B-27.00212(14):

Description of the Revision: Incorporates the revised Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A.

Why the rule is being revised: Incorporates the revised Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A, to ensure more uniformity with the remaining high liability forms and reflect the updated requirement of demonstrating proficiency to comply with the firearms standard.

Revised by: Terry Baker

2207 (c) In the event a law enforcement officer is injured in the line of duty or has a chronic illness and fails to meet
 2208 this standard by June 30 of a reporting year, the agency administrator or designee shall complete the Injury or Illness
 2209 Exemption for the Firearms Law Enforcement Officer Qualification Standard form CJSTC-86B, revised August 13,
 2210 2020, effective 5/2021, hereby incorporated by reference [http://www.flrules.org/Gateway/reference.asp?No=Ref-](http://www.flrules.org/Gateway/reference.asp?No=Ref-13135)
 2211 [13135](http://www.flrules.org/Gateway/reference.asp?No=Ref-13135). Form CJSTC-86B can be obtained at the following FDLE Internet address:
 2212 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.
 2213 The agency shall submit form CJSTC-86B and the supporting medical documentation to Commission staff prior to
 2214 the June 30 deadline to ensure the officer's certificate does not become inactive on the reporting deadline for that
 2215 two-year reporting cycle. An additional form CJSTC-86B shall be submitted for each subsequent reporting cycle.

2216 (15) Elder Abuse Training. As a part of basic recruit training or the officer's continuing education or training, a
 2217 law enforcement officer shall be required to complete training on identifying and investigating elder abuse and
 2218 neglect.

2219 (a) Certified law enforcement officers shall complete Elder Abuse Training on or before June 30, 2011
 2220 pursuant to Section 943.17296, F.S.

2221 (b) The training shall include instruction on the identification of and appropriate responses for persons
 2222 suffering from dementia and on identifying and investigating elder abuse and neglect.

2223 (c) Law enforcement officers who have successfully completed one of the following programs will have
 2224 satisfied this training requirement:

2225 1. Any CJSTC approved law enforcement basic recruit training program entered into on or after 4/1/08.

2226 2. Any CJSTC Advanced Training Program course on elder abuse or investigation of crimes against the
 2227 elderly entered into on or after 4/1/06.

2228 3. Elder Abuse Training for Law Enforcement course by the Department of Elder Affairs (Effective
 2229 10/30/08).

2230 4. Any CJSTC Specialized Training Program course on elder abuse or investigation of crimes against the
 2231 elderly entered into on or after 8/1/12.

2232 (d) An officer who fails to comply with the elder abuse and neglect training requirements pursuant to Section
 2233 943.17296, F.S., shall become an inactive Florida officer. The officer's certification shall become reactivated when
 2234 the officer's employing agency provides Commission staff with verification that the officer has met the continuing
 2235 education or training requirement.

2236 (e) Upon an officer's completion of the required training the employing agency shall submit, or electronically
 2237 transmit to Commission staff through the Commission's ATMS, the date of completion.

2238 (16) Identifying and Investigating Human Trafficking Training. As a part of an officer's continuing education or
 2239 training, a law enforcement officer shall be required to complete four (4) hours of training on identifying and
 2240 investigating human trafficking.

2241 (a) All law enforcement officers ~~who were certified on or before July 1, 2021,~~ shall complete the ~~Commission-~~
 2242 approved four (4) hour course developed pursuant to s. 943.17297, F.S., on or before July 1, 2022 pursuant to s.
 2243 943.17297, F.S. The course is published pursuant to Rule 11B-35.001(8), F.A.C.

2244 (b) All law enforcement officers who ~~complete a law enforcement basic recruit training program which began~~
 2245 ~~were certified on or after July 1, 2021, shall have met this requirement. complete the Commission-approved four (4)~~
 2246 ~~hour course developed pursuant to s. 943.17297, F.S., within one (1) year after beginning employment pursuant to s.~~
 2247 ~~943.17297, F.S. The course is published pursuant to Rule 11B-35.001(8), F.A.C.~~

2248 (c) Law enforcement ~~officers~~ who complete any Commission-approved course, which is developed ~~in~~
 2249 compliance with s. 943.17297, F.S., shall have satisfied this training requirement.

2250 (d) The certification of an officer who fails to comply with the requirements pursuant to Section 943.17297.
 2251 F.S., shall become inactive and shall remain inactive until the officer completes the required training and
 2252 the officer's employing agency provides Commission staff with verification that the officer has completed the required
 2253 training.

Rule 11B-27.00212
 Certification and Employment or Appointment:
 Maintenance of Officer Certification

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Commented [GJ17]:

11B-27.00212(16)(a):
Description of the Revision: Incorporates legislative changes to human trafficking training requirements.
Why the rule is being revised: Updates the training requirements to "Identifying and Investigating Human Trafficking Training" which resulted from the Florida Legislature's change to the underlying statute during the 2023 Legislative Session.
Revised by: Terry Baker

Commented [GJ18]:

11B-27.00212(16)(b):
Description of the Revision: Incorporates legislative changes to human trafficking training requirements.
Why the rule is being revised: Updates the training requirements to "Identifying and Investigating Human Trafficking Training" which resulted from the Florida Legislature's change to the underlying statute during the 2023 Legislative Session.
Revised by: Terry Baker

Commented [GJ19]:

11B-27.00212(16)(c):
Description of the Revision: Adds "officers" to the rule language.
Why the rule is being revised: Amends the rule language because the word "officers" was inadvertently omitted previously.
Revised by: Terry Baker

11B-27.005 Revocation or Disciplinary Actions; Disciplinary Guidelines; Range of Penalties; Aggravating and Mitigating Circumstances.

(1) For the purpose of implementing the provisions of Rule 11B-27.004, F.A.C., “significant agency action” is defined as follows:

(a) For an offense that would be sanctioned by suspension of certification under these guidelines herein: Suspension from duty without pay for at least one day, or any change in assignment or duties that results in reduction in compensation.

(b) For an offense that would be sanctioned by probation of certification under these guidelines herein: Any documented or written formal action, any change in assignment or duties that results in reduction in compensation.

(2) Additionally, for an offense that requires retraining, in addition to suspension or probation, “significant agency action” shall include agency certification of in-service retraining by a qualified instructor. For an offense that requires counseling, in addition to suspension or probation, there shall be agency certification of counseling by a qualified counselor.

(3) Pursuant to the provisions of Section 943.1395(8), F.S., disciplinary proceedings shall be conducted as prescribed in Chapter 120, F.S., Administrative Procedures Act, and Rule Chapter 28 F.A.C., Uniform Rules of Procedures, when there is a determination of probable cause that a certificate holder, hereinafter referred to as a “certified officer,” has failed to maintain compliance with:

(a) Sections 943.13(4) or (7), F.S.; or

(b) An order of the Commission previously issued during a disciplinary hearing; or

(c) The Temporary Employment Authorization (TEA) requirements pursuant to Section 943.131, F.S.

(4)(a) The Commission sets forth in paragraphs (5)(a)-(d) of this rule section, a range of disciplinary guidelines from which disciplinary penalties shall be imposed upon certified officers who have been found by the Commission to have violated Section 943.13(7), F.S. The purpose of the disciplinary guidelines is to give notice to certified officers of the range of penalties or prescribed penalties that shall be imposed for particular violations of Section 943.13(7), F.S., absent aggravating or mitigating circumstances, as provided in subsection (6) of this rule section. The disciplinary guidelines are based upon a “single count violation” of each provision listed. All penalties at the upper range of the sanctions set forth in the guidelines (i.e., suspension or revocation), include lesser penalties (i.e., reprimand, remedial training, or probation), that may be included in the final penalty at the Commission’s discretion.

(b) In determining a penalty that may be imposed by the Commission, when a penalty guideline recommendation includes “suspension,” the Commission is authorized to consider the number of days of employment suspension imposed upon the officer by the employing agency for retroactive or parallel inclusion in the length of a certification suspension imposed by the Commission. When a penalty guideline recommendation includes “prospective suspension,” no such inclusion is authorized.

(5) When the Commission finds that a certified officer has committed an act that violates Section 943.13(7), F.S., the Commission shall issue a final order imposing penalties within the ranges recommended in the following disciplinary guidelines:

(a) For the perpetration by the officer of an act that would constitute any felony offense, pursuant to paragraph 11B-27.0011(4)(a), F.A.C., but where there was not a violation of Section 943.13(4), F.S., the action of the Commission shall be to impose a penalty ranging from suspension of certification to revocation. Specific violations and penalties that shall be imposed, absent mitigating circumstances, include the following:

	Violation	Recommended Penalty Range
1.	Felony assault (Sections 784.021, 784.07, F.S.)	Prospective suspension to revocation
2.	Felony battery (Sections 784.041, 784.045, 784.07, F.S.)	Prospective suspension to revocation
3.	Possession, sale of controlled substance (Section 893.13, F.S.)	Revocation
4.	Tampering with evidence (Section 918.13, F.S.)	Revocation

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Certification and Employment or Appointment:

Revocation or Disciplinary Actions; Disciplinary Guidelines;

Range of Penalties; Aggravating and Mitigating Circumstances

5.	Introduction of contraband into a jail or prison involving a firearm, concealed weapon, controlled substance, currency, or a tool or implement useful in an attempt to escape from custody (Sections 843.11, 944.47, 951.22, F.S.)	Revocation
6.	Other introduction of contraband into a jail or prison (Sections 944.47, 951.22, F.S.)	Suspension to revocation
6.7.	False Statements (Sections 837.02, 837.021, 837.05(2), 838.022, 839.13(2), F.S.)	Prospective Suspension to revocation
7.8.	Felony stalking, Sexual Cyberharassment (Section 784.048, 784.049(3)(b), F.S.)	Revocation
8.9.	Sexual battery, unlawful sexual activity with a minor (Sections 794.011, 794.05, F.S.)	Revocation
9.10.	Lewd or lascivious offense, child under 16 (Section 800.04, F.S.)	Revocation
10.11.	Child abuse (Section 827.03, 827.071, F.S.)	Prospective suspension to revocation
11.12.	Aggravated child abuse with violence (Section 827.03, F.S.)	Revocation
12.13.	Resisting an officer with violence (Section 843.01, F.S.)	Prospective suspension to revocation
13.14.	Felony controlled substance violation (Sections 893.13, 893.135, 893.147, 893.149, F.S.)	Revocation
14.15.	Bribery (Section 838.015, F.S.)	Revocation
15.16.	Unlawful compensation or reward for official behavior (Section 838.016, F.S.)	Revocation
16.17.	Video Voyeurism	Prospective suspension and probation with counseling to revocation
17.18.	Felony threats (Section 836.12(3), F.S.)	Revocation
18.19.	Sexual Misconduct (944.35(3)(b)(2) F.S.)	Revocation
19.20.	Possession of Certain Drugs without Prescriptions with the intent to sell, dispense, or deliver (Section 499.03, F.S.)	Prospective suspension to revocation
20.21.	Obscenity (Section 847.011(1)(c), 847.011(5), 847.0135, 847.0145, F.S.)	Prospective suspension to revocation

Commented [GJ17]:

11B-27.005(5)(a)6.-21.:

Description of the Revision: Renumbers the modified list of violations and penalties that constitute felony offenses by removing the felony charge of “other introduction of contraband” into a jail or prison”.

Why the rule is being revised: Modifies and renumbers the list of violations and penalties that constitute felony offenses by removing the felony charge of “other introduction of contraband” into both state prisons and county correctional facilities.

Revised by: Stacy Lehman/Erica Gaines

Commented [GJ18]:

11B-27.005(5)(a)6.:

Description of the Revision: Removes the enumerated penalty guidelines for felony charges of “other introduction of contraband” for both state prisons and county correctional facilities.

Why the rule is being revised: Amends the enumerated penalty guidelines to remove felony charges of “other introduction of contraband” for both state prisons and county correctional facilities.

Revised by: Stacy Lehman/Erica Gaines

(b) For the perpetration by the officer of an act that would constitute any of the misdemeanor offenses, pursuant to paragraph 11B-27.0011(4)(b), F.A.C., but where there was not a violation of Section 943.13(4), F.S., the action of the Commission shall be to impose a penalty ranging from probation of certification to suspension of certification. Specific violations and penalties that shall be imposed, absent aggravating or mitigating circumstances, include the following:

	Violation	Recommended Penalty Range
1.	Assault (Section 784.011, F.S.)	Suspension
2.	Battery; Malicious Battery (Section 784.03, 944.35(3)(a)(1), F.S.)	Suspension
3.	Petit Theft (Section 812.014, F.S.)	Suspension to revocation

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Certification and Employment or Appointment:

Revocation or Disciplinary Actions; Disciplinary Guidelines;

Range of Penalties; Aggravating and Mitigating Circumstances

4.	False reports and statements (Sections 817.49, 837.012, 837.05(1), 837.055, 837.06, 839.13(1), 901.36, 944.35(4)(b), F.S.).	Prospective suspension to revocation
5.	Improper exhibition of a weapon (Section 790.10, F.S.)	Probation with training
6.	Discharging a firearm in public (Section 790.15, F.S.)	Suspension
7.	Passing a worthless check (Section 832.05, F.S.)	Probation
8.	Prostitution or lewdness; voyeurism; video voyeurism (Sections 796.07, 810.14, 810.145, F.S.)	Prospective suspension, and probation with counseling to revocation
9.	Indecent exposure (Section 800.03, F.S.)	Suspension, and probation with counseling to revocation
10.	Driving or boating under the influence-(Sections 316.193 and 327.35, F.S.)	Probation with substance abuse counseling
	Driving or boating under the influence-Second Offense	Prospective suspension with substance abuse counseling to revocation
	Driving or boating under the influence with property damage or injury	Prospective suspension with substance abuse counseling to revocation
	Driving or boating under the influence -blood-alcohol level or breath-alcohol level of 0.15 or higher	Prospective suspension with substance abuse counseling to revocation
	Driving or boating under the influence while accompanied in the vehicle by a person under the age of 18 years	Prospective suspension with substance abuse counseling to revocation
11.	Possess or delivery without consideration, and not more than 20 grams of Cannabis (Section 893.13, F.S.)	Revocation
12.	Neglect or refusal to aid (Section 843.06, F.S.)	Suspension to revocation
13.	Second violation of domestic violence or other protective injunction (Sections 741.31, 784.047, F.S.)	Prospective suspension to revocation
14.	Stalking (Section 784.048, F.S.)	Prospective suspension to revocation
15.	Battery involving domestic violence with slight or moderate victim physical injury (Sections 741.28, 784.03, F.S.)	Prospective suspension to revocation
16.	Threats (836.12(2), F.S.)	Prospective suspension to revocation
17.	Sexual Cyberharassment, (Section 784.049(3)(a), F.S.)	Prospective suspension and probation with counseling to revocation
18.	Second refusal to submit to a physical test of breath, blood, or urine (316.1939, F.S.)	Prospective suspension with substance abuse counseling to revocation
19.	Installation of tracking devices or applications (Section 934.425, F.S.)	Suspension to revocation
20.	Possession of certain drugs without prescriptions (Section 499.03, F.S.)	Suspension to revocation
21.	Obscenity (847.011(5), F.S.)	Prospective suspension to revocation
22.	<u>Introduction of Contraband (Sections 944.47 and 951.22, F.S.)</u>	<u>Suspension to revocation</u>

Commented [GJ19]:
11B-27.005(5)(b)22.:

Description of the Revision: Adds the enumerated penalty guideline for the misdemeanor moral character violation of "introduction of contraband".

Why the rule is being revised: Adds the enumerated penalty guideline for the misdemeanor moral character violation of "introduction of contraband".

Revised by: Stacy Lehman/ERICA Gaines

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**Certification and Employment or Appointment;
 Revocation or Disciplinary Actions; Disciplinary Guidelines;
 Range of Penalties; Aggravating and Mitigating Circumstances**

3616 **11B-35.0021 Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and**
3617 **Instructor Training Requiring Proficiency Demonstration.**

3618 (1) High-Liability Basic Recruit Training Program Courses:

3619 (a) Criminal Justice Firearms.

3620 (b) Law Enforcement Vehicle Operations.

3621 (c) Criminal Justice Defensive Tactics.

3622 (d) First Aid for Criminal Justice Officers.

3623 (2) DUI Traffic Stops.

3624 (3) High-Liability Instructor Training Courses:

3625 (a) Firearms Instructor Course, number 801.

3626 (b) Vehicle Operations Instructor Course, number 800.

3627 (c) Defensive Tactics Instructor Course, number 802.

3628 (d) First Aid Instructor Course, number 1114.

3629 (4) Specialized Instructor ~~Courses:~~

3630 (a) Speed Measurement Instructor Course, number 1159.

3631 (b) Breath Test Instructor Course, number 1110.

3632 ~~(c) Breath Test Instructor Course-Intoxilyzer 9000, number 1117.~~

3633 ~~(d)(e) Breath Test Instructor Renewal Course, number 1111.~~

3634 ~~(e) Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.~~

3635 ~~(f)(d) Canine Team Training Instructor Course, number 1199.~~

3636 (5) Advanced Training Program Courses:

3637 (a) Speed Measurement Course, number 1158.

3638 (b) Underwater Police Science and Technology course, number 077.

3639 (6) Specialized Training Program ~~Courses:~~

3640 ~~(a) Breath Test Operator Course, number 851.~~

3641 ~~(b) Breath Test Operator Course-Intoxilyzer 9000, number 852.~~

3642 ~~(c) Breath Test Operator Renewal Course, number 951.~~

3643 ~~(d) Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952.~~

3644 ~~(e) Agency Inspector Course, number 850.~~

3645 ~~(f) Agency Inspector Course-Intoxilyzer 9000, number 853.~~

3646 ~~(g) Agency Inspector Renewal Course, number 950.~~

3647 ~~(h) Agency Inspector Renewal Course-Intoxilyzer 9000, number 953.~~

3648 ~~(i)(a) Canine Team Training Course, number 1198.~~

3649 ~~(b) Safe Handling of Firearms course, number 2007.~~

3650

Commented [GJ20]:

11B-35.0021(4):

Description of the Revision: Reformats Rule 11B-35.0021(4), F.A.C., to add Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.

Why the rule is being revised: Reformats Rule 11B-35.0021(4), F.A.C., to add Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, to the list of specialized instructor courses.

Revised by: Shayla Pratt

Commented [GJ21]: 11B-35.0021(4)(c)-(e):

Description of the Revision: Adds Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.

Why the rule is being revised: Adds the Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and the Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, as Commission-approved specialized instructor courses, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Shayla Pratt

Commented [GJ22]:

11B-35.0021(6):

Description of the Revision: Reformats Rule 11B-35.0021(6), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, and the addition of Intoxilyzer 9000 courses and Intoxilyzer 8000 courses.

Why the rule is being revised: Reformats Rule 11B-35.0021(6), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, and the addition of Intoxilyzer 9000 courses and Intoxilyzer 8000 courses.

Revised by: Terry Baker and Shayla Platt

Commented [GJ23]:

11B-35.0021(6)(a)-(i):

Description of the Revision: Adds Intoxilyzer 9000 courses and Intoxilyzer 8000 courses to the list of Specialized Training Program Courses.

Why the rule is being revised: Updates the list of Specialized Training Program Courses by adding the following Intoxilyzer 9000 courses and Intoxilyzer 8000 courses, pursuant to the implementation of CMI Inc., Intoxilyzer 9000: Breath Test Operator Course, number 851; Breath Test Operator Course-Intoxilyzer 9000, number 852; Breath Test Operator Renewal Course, number 951; Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952; Agency Inspector Course, number 850; Agency Inspector Course-Intoxilyzer 9000, number 853; Agency Inspector Renewal Course, number 950; and Agency Inspector Renewal Course-Intoxilyzer 9000, number 953.

Revised by: Terry Baker and Shayla Platt

Commented [GJ24]:

11B-35.0021(6)(b):

Description of the Revision: Retires and removes the Safe Handling of Firearms course, number 2007.

Why the rule is being revised: Retires and removes the Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum.

Revised by: Terry Baker

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Training Programs: Courses and Requirements for Basic
Recruit Training, Advanced, Specialized, and Instructor
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3651 (7) Applicants shall complete the training requirements set forth in subsections 11B-20.0014(2)-(3), F.A.C., to
3652 become certified by the Commission to instruct in the topics of firearms, vehicle operations, defensive tactics, first
3653 aid, speed measurement, canine, diving, and breath test.

3654 (8) Instructor to student ratios for instruction of proficiency skills in High-Liability Basic Recruit Training
3655 Program Courses, DUI Traffic Stops, High-Liability Instructor Training Courses, Specialized Instructor Courses,
3656 Advanced Training Program Courses, and Specialized Training Program Courses, requiring proficiency
3657 demonstration.

3658 (a) For instruction of the Criminal Justice Firearms Course ~~and~~ Firearms Instructor Course, ~~or Safe Handling~~
3659 ~~of Firearms course~~, there shall be no more than six students actively engaged on a firearms range for each
3660 Commission-certified firearms instructor. One rangemaster shall supervise all range activity while training is
3661 actively engaged. The rangemaster shall be a Commission-certified firearms instructor and shall not be included as
3662 an instructor to comply with the instructor to student ratio requirements. Discretionary course of fire shall be
3663 conducted with a one-to-one instructor to student ratio. Actively engaged is defined as "a student on the firing range
3664 handling a weapon."

3665 (b) For instruction of the Law Enforcement Vehicle Operations Course or Vehicle Operations Instructor
3666 Course, there shall be at least one Commission-certified vehicle operations instructor for each vehicle actively
3667 engaged on a driving range. One rangemaster shall supervise all range activity while training is actively engaged.
3668 Actively engaged is defined as "a vehicle that is at the point between the start and end of an exercise." Returning
3669 from or being in route to a driving range or course shall not be considered as actively engaged. The rangemaster
3670 shall be a Commission-certified vehicle operations instructor and shall not be included as an instructor to comply
3671 with the instructor to vehicle ratio requirements.

3672 (c) For instruction of the Criminal Justice Defensive Tactics Course or Defensive Tactics Instructor Course,
3673 there shall be one lead defensive tactics instructor that shall be counted in the instructor to student ratio of one
3674 Commission-certified defensive tactics instructor for every eight students actively engaged in defensive tactics.
3675 Actively engaged is defined as "a student engaged in the practical performance of any one of the approved defensive
3676 tactics techniques."

3677 (d) For instruction of the First Aid for Criminal Justice Officers Course and First Aid Instructor Course, at least
3678 one Commission-certified First Aid Instructor shall be required for every ten students actively engaged in the
3679 practical and performance areas of the training. Actively engaged is defined as "a student involved in the practical
3680 performance of any first aid skills training." CPR instructors, who possess an active CPR instructor certification
3681 from the American Heart Association (AHA), American Red Cross (ARC), American Safety & Health Institute
3682 (ASHI), or other entity referenced in Rule 64J-1.022, F.A.C., are permitted to instruct CPR only in the First Aid for
3683 Criminal Justice Officers Course and may be used to meet the required instructor to student ratio for demonstration
3684 of CPR proficiency skills only in the First Aid for Criminal Justice Officers Course. A copy of the Instructor
3685 Exemption Application form CJSTC-82 and a copy of the CPR instructor's active CPR Instructor Certification shall
3686 be maintained in the course file. Form CJSTC-82 can be obtained by contacting Commission staff at (850) 410-
3687 8615 or at the following FDLE Internet address <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>.

3688 (e) For instruction of the Speed Measurement Course or the Speed Measurement Instructor Course, there shall
3689 be one Commission-certified Speed Measurement Instructor for each class. Speed Measurement Device Operators
3690 are authorized to instruct the practical exercises in the Speed Measurement Course or the Speed Measurement
3691 Instructor Course under the supervision of a certified Speed Measurement Instructor. A copy of the Instructor
3692 Exemption form CJSTC-82 shall be maintained in the course file.

3693 (f) For instruction of the Breath Test Instructor Course, there shall be at least one Commission-certified Breath
3694 Test Instructor, who shall also be Alcohol Testing Program staff, for each class. An individual, who has a
3695 professional or technical certification or three years of experience in the specified subject matter to be instructed,
3696 shall be authorized to instruct the relevant topic under the supervision of the FDLE Alcohol Testing Program
3697 Commission-certified instructor. A copy of the Instructor Exemption form CJSTC-82 shall be maintained in the
3698 course file.

3699

Commented [GJ25]:

11B-35.0021(8)(a):

Description of the Revision: Removes the retired Safe Handling of Firearms course, number 2007.

Why the rule is being revised: Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum.

Revised by: Terry Baker

Rule 11B-35.0021

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2023-2024 PENDING Effective 7-19-17

**Training Programs: Courses and Requirements for Basic
Recruit Training, Advanced, Specialized, and Instructor
Training Requiring Proficiency Demonstration**

3778 **11B-35.0024 Student Performance in Commission-approved High-Liability Basic Recruit Training**
3779 **Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring**
3780 **Proficiency Demonstration.**

3781 (1) Students enrolled in a Commission-approved Basic Recruit Training Program, Instructor Training Course,
3782 or Specialized or Advanced Training Course shall qualify through demonstration of proficiency skill(s) in the
3783 applicable course(s) and pass a written end-of-course examination.

3784 (2)(a) A basic recruit student shall be given the opportunity for one additional attempt at the required
3785 demonstration of proficiency skill(s), or one re-examination of required written end-of-course examination in DUI
3786 Traffic Stops and each of the four high-liability topics of firearms, vehicle operations, defensive tactics, and first aid.
3787 A basic recruit student, who has failed to pass the written end-of-course examination or the required demonstration
3788 of the proficiency skill(s) after a second attempt, shall be deemed to have failed the training course.

3789 (b) An instructor student shall pass a written end-of-course examination and demonstrate proficiency skill(s)
3790 during the first attempt. An instructor student, who has failed to pass the written end-of-course examination or
3791 successfully demonstrated the proficiency skill(s) during the first attempt, shall be deemed to have failed the
3792 instructor training course. An instructor student who has failed a written end-of-course examination or the
3793 proficiency skill(s) during the first attempt, shall be granted a reexamination by the training center director if:

3794 1. There is technical difficulty in the administration of the test, such as a power failure or evacuation of the
3795 building; or

3796 2. A condition of the student adversely impacts the student's ability to achieve a passing score on an end-of-
3797 course examination. A condition of the student that adversely impacts the student's ability could include illness or
3798 death of a family member; or

3799 3. The end-of-course testing instrument is determined to be invalid by the training school.

3800 (3) Successful completion and demonstration of proficiency skills is required for each of the following ~~high-~~
3801 liability courses: Criminal Justice Defensive Tactics Course, Defensive Tactics Instructor Course, Criminal Justice
3802 Firearms Course, Firearms Instructor Course, ~~Safe Handling of Firearms course~~, Law Enforcement Vehicle
3803 Operations Course, Vehicle Operations Instructor Course, First Aid for Criminal Justice Officers Course, and First
3804 Aid Instructor Course.

3805 (a) Criminal Justice Defensive Tactics Course.

3806 1. The Criminal Justice Defensive Tactics Course shall be delivered to students enrolled in a Commission-
3807 approved Basic Recruit Training Program.

3808 2. A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course
3809 examination and demonstrate at 100% proficiency, defensive tactics skills taught by a training school, with the
3810 results recorded on the required Defensive Tactics Performance Evaluation, form CJSTC-6, revised August 18,
3811 2022, effective 7/2023, hereby incorporated by reference [https://www.flrules.org/Gateway/reference.asp?No=Ref-](https://www.flrules.org/Gateway/reference.asp?No=Ref-15513)
3812 [15513](https://www.flrules.org/Gateway/reference.asp?No=Ref-15513). Form CJSTC-6 can be obtained at the following FDLE Internet address:
3813 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.
3814 Form CJSTC-6 shall be maintained in the student or course file.

3815 3. A basic recruit student shall be subject to chemical agent contamination as described in the Criminal Justice
3816 Defensive Tactics Course. Prior to beginning a Law Enforcement, Correctional, or Correctional Probation Basic
3817 Recruit Training Program, a student shall complete the Physician's Assessment, form CJSTC-75. This form verifies
3818 that there are no known medical conditions that would prevent a student from participating in chemical agent
3819 contamination.

3820

Commented [GJ26]:

11B-35.0024(3):

Description of the Revision: Removes the retired Safe Handling of Firearms course, number 2007.

Why the rule is being revised: Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum.

Revised by: Terry Baker

Rule 11B-35.0024
Training Programs: Student Performance in
Commission-approved High-Liability Basic
Recruit Training Courses, Instructor Training
Courses, and Specialized and Advanced Training
Program Courses Requiring Proficiency Demonstration

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3821 (b) Defensive Tactics Instructor Course.

3822 1. An instructor student shall complete the Defensive Tactics Instructor requirements pursuant to Rule

3823 11B-20.0014, F.A.C., to instruct the following courses: The Criminal Justice Defensive Tactics Course in a

3824 Commission-approved Basic Recruit Training Program or the Defensive Tactics Instructor Course.

3825 2. A defensive tactics instructor student shall achieve a score of no less than 85% on the required written end-

3826 of-course examination and demonstrate all Defensive Tactics High-Liability Proficiency Skills, at 100% for all

3827 proficiency skills, with the results recorded on the required CJSTC-6 form. A copy of the completed form CJSTC-6

3828 shall be provided to the student and the original form CJSTC-6 shall be maintained in the student or course file.

3829 (c) Criminal Justice Firearms Course.

3830 1. The Criminal Justice Firearms Course shall be delivered to students enrolled in a Commission-approved

3831 Basic Recruit Training Program.

3832 2. A basic recruit student shall achieve a score of 80% on the required written end-of-course examination and

3833 demonstrate the required Handgun Proficiency Skills with a semi-automatic pistol, using a commercially produced

3834 B-21E or equivalent target. The results shall be recorded on the required Handgun Performance Evaluation form

3835 CJSTC-4, revised August 18, 2022, effective 7/2023, hereby incorporated by reference

3836 <https://www.flrules.org/Gateway/reference.asp?No=Ref-15510>. Form CJSTC-4 can be obtained at the following

3837 FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission

3838 staff at (850)410-8615. Form CJSTC-4 shall be maintained in the student or course file.

3839 (d) Firearms Instructor Course.

3840 1. An instructor student shall complete the Firearms Instructor requirements pursuant to Rule 11B-20.0014,

3841 F.A.C., to instruct the following courses: The Criminal Justice Firearms Course in a Commission-approved Basic

3842 Recruit Training Program or Firearms Instructor Course.

3843 2. A firearms instructor student shall achieve a score of no less than 85% on the required written end-of-

3844 course examination and demonstrate the required Handgun Proficiency Skills with a semi-automatic pistol, using a

3845 commercially produced B-21E or equivalent target. The results shall be recorded on the required Firearms Instructor

3846 Performance Evaluation form CJSTC-4I, created August 18, 2022, effective 7/2023, hereby incorporated by

3847 reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-15511>. Form CJSTC-4I can be obtained at the

3848 following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting

3849 Commission staff at (850) 410-8615. A copy of the completed form CJSTC-4I shall be provided to the student and

3850 the original form CJSTC-4I shall be maintained in the student or course file.

3851 (e) ~~Safe Handling of Firearms course. A student enrolled in the Safe Handling of Firearms course shall achieve~~

3852 ~~a score of 80% on the required written end-of-course examination. Students shall demonstrate all Firearms Handling~~

3853 ~~Proficiency Skills for the safe handling of handguns (both revolver and semiautomatic pistol) and long guns (both~~

3854 ~~shotgun and semiautomatic rifle/carbine) at 100%. The results shall be recorded on the required Firearms Handling~~

3855 ~~Performance Evaluation form CJSTC-21, created November 6, 2014, effective 7/2015, hereby incorporated by~~

3856 ~~reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-05627>. Form CJSTC-21 can be obtained at the~~

3857 ~~following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting~~

3858 ~~Commission staff at (850) 410-8615. Form CJSTC-21 shall be maintained in the student or course file.~~

3859

Commented [GJ27]:

11B-35.0024(3)(e):

Description of the Revision: Removes the retired Safe Handling of Firearms course, number 2007; and repeals the Firearms Handling Performance Evaluation, form CJSTC-21.

Why the rule is being revised: Removes the retired Safe Handling of Firearms course, number 2007, since all disciplines must take the current/new firearms curriculum; and repeals the Firearms Handling Performance Evaluation, form CJSTC-21, because it is only used with the Safe Handling of Firearms Course, number 2007.

Revised by: Terry Baker

Rule 11B-35.0024
Training Programs: Student Performance in
Commission-approved High-Liability Basic
Recruit Training Courses, Instructor Training
Courses, and Specialized and Advanced Training
Program Courses Requiring Proficiency Demonstration

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3860 ~~(e)(f)~~ First Aid for Criminal Justice Officers ~~Course~~.

3861 1. The First Aid for Criminal Justice Officers Course shall be delivered to students enrolled in a Commission-

3862 approved Basic Recruit Training Program.

3863 2. A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course

3864 examination and demonstrate the required First Aid High-Liability Proficiency Skills at 100%, with the results

3865 recorded on the required First Aid Performance Evaluation, form CJSTC-5, revised August 18, 2022, effective

3866 7/2023, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-15512>. Form

3867 CJSTC-5 can be obtained at the following FDLE Internet address:

3868 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

3869 Form CJSTC-5 shall be maintained in the student or course file.

3870 ~~(f)(g)~~ First Aid Instructor Course.

3871 1. An instructor student shall complete the First Aid Instructor Course pursuant to Rule 11B-20.0014, F.A.C.,

3872 to instruct the following courses: The First Aid for Criminal Justice Officers Course in a Commission-approved

3873 Basic Recruit Training Program or the First Aid Instructor Course.

3874 2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course

3875 examination and demonstrate the required First Aid High-Liability Proficiency Skills, at 100% for all proficiency

3876 skills, with the results recorded on the required CJSTC-5 form. A copy of the completed form CJSTC-5 shall be

3877 provided to the student and the original form CJSTC-5 shall be maintained in the student or course file.

3878 ~~(g)(h)~~ Law Enforcement Vehicle Operations Course.

3879 1. The Law Enforcement Vehicle Operations Course shall be delivered to students enrolled in a Commission-

3880 approved Basic Recruit Training Program.

3881 2. A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course

3882 examination and demonstrate the required Vehicle Operations High-Liability Proficiency Skills, with four out of

3883 five runs (80%) for each exercise, with the results recorded on the required Vehicle Operations Performance

3884 Evaluation, form CJSTC-7, revised August 18, 2022, effective 7/2023, hereby incorporated by reference

3885 <https://www.flrules.org/Gateway/reference.asp?No=Ref-15514>. Form CJSTC-7 can be obtained at the following

3886 FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission

3887 staff at (850) 410-8615. Form CJSTC-7 shall be maintained in the student or course file.

3888 ~~(h)(i)~~ Vehicle Operations Instructor Course.

3889 1. An instructor student shall complete the Vehicle Operations Instructor requirements pursuant to Rule

3890 11B-20.0014, F.A.C., to instruct the following courses: The Law Enforcement Vehicle Operations Course in a

3891 Commission-approved Basic Recruit Training Program or the Vehicle Operations Instructor Course.

3892 2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course

3893 examination and demonstrate the required Vehicle Operations High-Liability Proficiency Skills, with four out of

3894 five runs (80%) for each exercise, with the results recorded on the required CJSTC-7 form. A copy of the completed

3895 form CJSTC-7 shall be provided to the student and the original form CJSTC-7 shall be maintained in the student or

3896 course file.

3897

Commented [GJ28]:

11B-35.0024(3)(e)-(i):

Description of the Revision: Reformats Rule 11B-35.0024(3)(e)-(i), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, in paragraph (e).

Why the rule is being revised: Reformats Rule 11B-35.0024(3)(e)-(i), F.A.C., because of the removal of the retired Safe Handling of Firearms course, number 2007, in paragraph (e).

Revised by: Terry Baker

Rule 11B-35.0024
Training Programs: Student Performance in
Commission-approved High-Liability Basic
Recruit Training Courses, Instructor Training
Courses, and Specialized and Advanced Training
Program Courses Requiring Proficiency Demonstration

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3898 (4) Successful completion and demonstration of proficiency skills is required for each of the following ~~basic~~
3899 recruit, advanced, specialized instructor, or specialized training program courses: DUI Traffic Stops, Speed
3900 Measurement Course, Speed Measurement Instructor Course, Breath Test Instructor Course, Breath Test Instructor
3901 Renewal Course, Breath Test Instructor Course-Intoxilyzer 9000, Breath Test Instructor Renewal Course-Intoxilyzer
3902 9000, Breath Test Operator Course, Breath Test Operator Renewal Course, Breath Test Operator Course-Intoxilyzer
3903 9000, Breath Test Operator Renewal Course-Intoxilyzer 9000, Agency Inspector Course, Agency Inspector Renewal
3904 Course, Agency Inspector Course-Intoxilyzer 9000, Agency Inspector Renewal Course-Intoxilyzer 9000,
3905 Underwater Police Science and Technology course, Canine Team Training Course, and Canine Team Training
3906 Instructor Course.

3907 (a) DUI Traffic Stops Course.

3908 1. The DUI Traffic Stops Course shall be delivered to students enrolled in a Commission-approved Law
3909 Enforcement Basic Recruit Training Program.

3910 2. A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course
3911 examination and demonstrate the required DUI Traffic Stops proficiency skills at 100% proficiency, with the results
3912 recorded on the required DUI Traffic Stops Performance Evaluation, form CJSTC-13, created October 30, 2008,
3913 revised November 7, 2013, effective 5/2014, hereby incorporated by reference
3914 <http://www.flrules.org/Gateway/reference.asp?No=Ref-03929>. Form CJSTC-13 can be obtained at the following
3915 FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission
3916 staff at (850) 410-8615. Form CJSTC-13 shall be maintained in the student or course file.

3917 (b) Speed Measurement Course, number 1158. A student shall achieve a score of no less than 80% on the
3918 required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results
3919 recorded on the required Speed Measurement Operator Performance Report form CJSTC-11, revised November 7,
3920 2013, effective 5/2014, hereby incorporated by reference [https://www.flrules.org/Gateway/reference.asp?No=Ref-](https://www.flrules.org/Gateway/reference.asp?No=Ref-02323)
3921 02323. Form CJSTC-11 can be obtained at the following FDLE Internet address:
3922 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.
3923 Form CJSTC-11 shall be maintained in the student or course file.

3924 (c) Speed Measurement Instructor Course, number 1159.

3925 1. An instructor student shall complete the Speed Measurement Instructor requirements, pursuant to Rule
3926 11B-20.0014, F.A.C., to instruct speed measurement courses and the speed measurement instructor course.

3927 2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course
3928 examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required
3929 Speed Measurement Device Instructor Field Evaluation form CJSTC-10, revised August 13, 2020, effective 5/2021,
3930 hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-13142>. Form CJSTC-10
3931 can be obtained at the following FDLE Internet address:
3932 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.
3933 A copy of the completed form CJSTC-10 shall be provided to the student and the original form CJSTC-10 shall be
3934 maintained in the student or course file.

3935 (d) Breath Test Instructor Course, number 1110.

3936 1. An instructor student shall complete the Breath Test Instructor Course requirements pursuant to Rule
3937 11B-20.0014, F.A.C., to instruct the Breath Test Operator Course, Breath Test Operator Renewal Course, Agency
3938 Inspector Course, and Agency Inspector Renewal Course.

3939 2. An instructor applicant shall achieve a score of no less than 85% on the required written end-of-course
3940 examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required
3941 Breath Test Instructor Performance form CJSTC-17, ~~revised~~, ~~effective~~ ~~created and~~
3942 ~~Commission approved December 16, 2010 (effective 3/2013)~~, hereby incorporated by reference
3943 [http://www.flrules.org/Gateway/reference.asp?No=Ref-](http://www.flrules.org/Gateway/reference.asp?No=Ref-02325)
3944 02325. Form CJSTC-17 can be obtained at the following
3945 FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission

Commented [GJ29]:

11B-35.0024(4):

Description of the Revision: Adds Breath Intoxilyzer 9000 courses.

Why the rule is being revised: Adds the following Breath Intoxilyzer 9000 courses in which individuals are required to demonstrate proficiency skills in basic recruit, advanced, specialized instructor, or specialized training program courses: Breath Test Instructor Course-Intoxilyzer 9000, Breath Test Instructor Renewal Course-Intoxilyzer 9000, Breath Test Operator Course-Intoxilyzer 9000, Breath Test Operator Renewal Course-Intoxilyzer 9000, Agency Inspector Course-Intoxilyzer 9000, and Agency Inspector Renewal Course-Intoxilyzer 9000.

Revised by: Shayla Platt

Commented [GJ30]:

11B-35.0024(4)(d)2.:

Description of the Revision: Incorporates the Breath Test Instructor Performance, form CJSTC-17.

Why the rule is being revised: Incorporates the Breath Test Instructor Performance, form CJSTC-17, to add Breath Test Instructor Course-Intoxilyzer 9000, number 1117; and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, pursuant to the implementation of the CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

Rule 11B-35.0024

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**Training Programs: Student Performance in
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Recruit Training Courses, Instructor Training
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3946 staff at (850) 410-8615. A copy of the completed form shall be provided to the student and the original shall be
3947 maintained in the course file.

3948 (e) Breath Test Instructor Course-Intoxilyzer 9000, number 1117.

3949 1. An instructor student shall complete the Breath Test Instructor Course-Intoxilyzer 9000 requirements
3950 pursuant to Rule 11B-20.0014, F.A.C., to instruct the Breath Test Operator Course-Intoxilyzer 9000, Breath Test
3951 Operator Renewal Course-Intoxilyzer 9000, Agency Inspector Course-Intoxilyzer 9000, and Agency Inspector
3952 Renewal Course-Intoxilyzer 9000.

3953 2. An instructor applicant shall achieve a score of no less than 85% on the required written end-of-course
3954 examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form
3955 CJSTC-17. A copy of the completed form shall be provided to the student and the original shall be maintained in the
3956 course file.

3957 (f) Breath Test Instructor Renewal Course, number 1111.

3958 1. An instructor student shall complete the Breath Test Instructor Renewal Course requirements pursuant to
3959 Rule 11B-20.0017, F.A.C., to satisfy the continuing education requirements for a Breath Test Instructor
3960 Certification.

3961 2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course
3962 examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form
3963 CJSTC-17. A copy of the completed form shall be provided to the student and the original shall be maintained in
3964 the course file.

3965 (g) Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.

3966 1. An instructor student shall complete the Breath Test Instructor Renewal Course-Intoxilyzer 9000
3967 requirements pursuant to rule 11B-20.0017, F.A.C., to satisfy the continuing education requirements for a Breath
3968 Test Instructor Certification.

3969 2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course
3970 examination and demonstrate the required proficiency skills at 100%, with the results recorded on the required form
3971 CJSTC-17. A copy of the completed form shall be provided to the student and the original shall be maintained in the
3972 course file.

3973 (h) Breath Test Operator Course, number 851. A student shall achieve a score of no less than 80% on the
3974 required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results
3975 recorded on the required Breath Testing Course Performance form CJSTC-14, revised _____, effective
3976 _____, created and Commission-approved December 16, 2010 (effective 3/2013), hereby incorporated by
3977 reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-02324>. Form CJSTC-14 can be obtained at the following
3978 FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission
3979 staff at (850) 410-8615. A copy of the completed form shall be provided to the student and the original shall be
3980 maintained in the course file.
3981
3982

Commented [GJ31]:

11B-35.0024(4)(e)-(s):

Description of the Revision: Reformats Rule 11B-35.0024(4)(e)-(s), F.A.C., to add Breath Test Intoxilyzer 9000 courses.

Why the rule is being revised: Reformats Rule 11B-35.0024(4)(e)-(s), F.A.C., to add Breath Test Intoxilyzer 9000 courses, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

Commented [GJ32]:

11B-35.0024(4)(e):

Description of the Revision: Adds the Breath Test Instructor Course-Intoxilyzer 9000, number 1117.

Why the rule is being revised: Adds the Breath Test Instructor Course-Intoxilyzer 9000, number 1117, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

Commented [GJ33]:

11B-35.0024(4)(g):

Description of the Revision: Adds the Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118.

Why the rule is being revised: Adds the Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

Commented [GJ34]:

11B-35.0024(4)(h):

Description of the Revision: Incorporates the revised Breath Testing Course Performance, form CJSTC-14, and updates rule reference.

Why the rule is being revised: Incorporates the revised Breath Testing Course Performance, form CJSTC-14, to update rule reference and add Breath Test Operator Course-Intoxilyzer 9000, number 852; Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952; Agency Inspector Course-Intoxilyzer 9000, number 853; and Agency Inspector Renewal Course-Intoxilyzer 9000, number 953, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

Rule 11B-35.0024
Training Programs: Student Performance in
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3983 (i) ~~Breath Test Operator Course-Intoxilyzer 9000, number 852. A student shall achieve a score of no less than~~
3984 ~~80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%,~~
3985 ~~with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the~~
3986 ~~student and the original shall be maintained in the course file.~~

3987 (j)~~(e)~~ Breath Test Operator Renewal Course, number 951. A student shall achieve a score of no less
3988 than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at
3989 100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to
3990 the student and the original shall be maintained in the course file.

3991 (k) ~~Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952. A student shall achieve a score of no~~
3992 ~~less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at~~
3993 ~~100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to~~
3994 ~~the student and the original shall be maintained in the course file~~

3995 (l)~~(h)~~ Agency Inspector Course, number 850. A student shall achieve a score of no less than 80% on the
3996 required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the results
3997 recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the student and the
3998 original shall be maintained in the course file.

3999 (m) ~~Agency Inspector Course-Intoxilyzer 9000, number 853. A student shall achieve a score of no less than~~
4000 ~~80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%,~~
4001 ~~with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the~~
4002 ~~student and the original shall be maintained in the course file~~

4003 (n)~~(i)~~ Agency Inspector Renewal Course, number 950. A student shall achieve a score of no less than
4004 80% on the required written end-of-course examination and demonstrate the required proficiency skills at 100%,
4005 with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to the
4006 student and the original shall be maintained in the course file.

4007 (o) ~~Agency Inspector Renewal Course-Intoxilyzer 9000, number 953. A student shall achieve a score of no~~
4008 ~~less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at~~
4009 ~~100%, with the results recorded on the required form CJSTC-14. A copy of the completed form shall be provided to~~
4010 ~~the student and the original shall be maintained in the course file.~~

4011 (p)~~(j)~~ Underwater Police Science and Technology course number 077. A student shall achieve a score of no
4012 less than 80% on the required written end-of-course examination and demonstrate the required proficiency skills at
4013 100%, with the results recorded on the required Criminal Justice Diver Performance Evaluation form CJSTC-19,
4014 revised November 6, 2014, effective 7/2015, hereby incorporated by reference
4015 <http://www.flrules.org/Gateway/reference.asp?No=Ref-05623>. Form CJSTC-19 can be obtained at the following
4016 FDLE Internet Address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission
4017 staff at (850) 410-8615. A copy of the completed form shall be provided to the student and the original shall be
4018 maintained in the course file.

4019 (q)~~(k)~~ Canine Team Training Course number 1198. A handler shall achieve a score of no less than 80% on
4020 the required written end-of-course examination and demonstrate the required proficiency skills at 100%, with the
4021 results recorded on the required Canine Team Performance Evaluation form CJSTC-83, revised November 5, 2015,
4022 effective 9/2016, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-07386>.
4023 Form CJSTC-83 can be obtained at the following FDLE Internet Address:
4024 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.
4025 A copy of the completed form shall be provided to the student and the original maintained in the course file.

4026

Commented [GJ35]:

11B-35.0024(4)(i):

Description of the Revision: Adds Breath Test Operator Course-Intoxilyzer 9000, number 852.

Why the rule is being revised: Adds Breath Test Operator Course-Intoxilyzer 9000, number 852, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

Commented [GJ36]:

11B-35.0024(4)(k):

Description of the Revision: Adds Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952.

Why the rule is being revised: Adds Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

Commented [GJ37]:

11B-35.0024(4)(m):

Description of the Revision: Adds Agency Inspector Course-Intoxilyzer 9000, number 853.

Why the rule is being revised: Adds Agency Inspector Course-Intoxilyzer 9000, number 853, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

Commented [GJ38]:

11B-35.0024(4)(o):

Description of the Revision: Adds Agency Inspector Renewal Course-Intoxilyzer 9000, number 953.

Why the rule is being revised: Adds Agency Inspector Course-Intoxilyzer 9000, number 853, pursuant to the implementation of CMI Inc., Intoxilyzer 9000.

Revised by: Brett Kirkland

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4027 ~~(r)(H)~~ Canine Team Training Instructor Course number 1199.

4028 1. An instructor student shall complete the Canine Team Training Instructor Course requirements pursuant to

4029 Rule 11B-20.0014, F.A.C., to instruct the Canine Team Training Course number 1198 and Canine Team Training

4030 Instructor Course number 1199.

4031 2. An instructor student shall achieve a score of no less than 85% on the required written end-of-course

4032 examination, demonstrate instruction of one classroom topic from the Canine Team Training Course number 1198,

4033 and demonstrate instructing field exercises in obedience, criminal apprehension, building search, area search, and

4034 tracking and trailing from the Canine Team Training Course number 1198, with the results recorded on the required

4035 performance evaluation form. A copy of the completed Canine Team Instructor Performance Evaluation form

4036 CJSTC-20, revised August 13, 2020, effective 5/2021, hereby incorporated by reference

4037 <http://www.flrules.org/Gateway/reference.asp?No=Ref-13143>, shall be provided to the student and the original form

4038 CJSTC-20 maintained in the instructor student course file. Form CJSTC-20 can be obtained at the following FDLE

4039 Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at

4040 (850) 410-8615. A copy of the completed form shall be provided to the student and the original maintained in the

4041 course file.

4042 ~~(s)(m)~~ Role-play Scenarios for Facilitative Learning course number 2001. An instructor student shall achieve

4043 a score of no less than 85% on the required written end-of-course examination.

4044 Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12, 943.17 FS. History--New 2-17-93,

4045 Amended 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 6-3-10, 3-13-13,

4046 5-29-14, 7-29-15, 9-4-16, 7-19-17, 5-5-20, 5-20-21, 6-23-22, 7-23-23, _____.

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4328 (a) Verify that the applicant has served at least five years in special operations forces; and

4329 (b) Verify that the applicant has not been separated from special operations forces for more than four years;

4330 and

4331 (c) Document the specific training and experience the applicant received during his or her special operations

4332 forces service.

4333 (6) Documentation requirements for out-of-state, federal, and inactive Florida Officers and special operations

4334 forces members. Upon verification of an individual's request for exemption of training, pursuant to this rule section,

4335 an employing agency, training center, or Criminal Justice Selection Center shall submit to Commission staff a

4336 completed Exemption-From-Training form CJSTC-76, revised August 2, 2018, effective 7/2019, hereby

4337 incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-10754>, for out-of-state, federal,

4338 and inactive Florida Officers and special operations forces members. Form CJSTC-76 can be obtained at the

4339 following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting

4340 Commission staff at (850) 410-8615. Supporting documentation verifying the individual's compliance as a special

4341 operations forces member or with comparable basic recruit training and sworn criminal justice experience pursuant

4342 to this rule section shall be maintained on file by the employing agency, training center, or Criminal Justice

4343 Selection Center and submitted to Commission staff for review upon request. The agency shall be notified of the

4344 approval or denial of the requested exemption of certification in writing within 30 working days. Any appeal of

4345 denial of exemption is governed by Section 120.57, F.S.

4346 (7) High-Liability Basic Recruit Training proficiency skills requirements for out-of-state, federal, or inactive

4347 Florida officers. Prior to applying for certification, an out-of-state or federal officer, or inactive Florida officer, who

4348 is exempt from completing a Commission-approved Basic Recruit Training Program, pursuant to Section

4349 943.131(2), F.S., shall demonstrate proficiency in the required High-Liability Basic Recruit Training Proficiency

4350 Skills of vehicle operations, firearms, defensive tactics, and first aid, pursuant to Rule 11B-35.0024, F.A.C., for the

4351 discipline for which certification is sought and for the law enforcement discipline, complete Commission-approved

4352 training in recognition of and response to head trauma and brain injury in a child under 6 years of age; **identifying**

4353 **and investigating human trafficking**; sexual assault investigations; and elder abuse investigations. Such officers

4354 shall achieve a passing score on the State Officer Certification Examination, pursuant to Rule 11B-30.0062, F.A.C.,

4355 and paragraph 11B-30.008, F.A.C. Demonstration of proficiency in the required High-Liability Basic Recruit

4356 Training Proficiency Skills and passing the State Officer Certification Examination shall be completed within one

4357 year after notification of approval of the Exemption-From-Training form CJSTC-76. Individuals who do not

4358 complete the required demonstration of proficiency in the High-Liability Basic Recruit Training Proficiency Skills

4359 and achieve a passing score on the State Officer Certification Examination within one year, are permitted to apply

4360 for another exemption from training, pursuant to Section 943.131(2), F.S., provided they meet the eligibility

4361 requirements outlined in Section 943.131(2), F.S. Upon demonstration of proficiency in the required High-Liability

4362 Basic Recruit Training Proficiency Skills, the training school shall complete an Exemption-From-Training

4363 Proficiency Demonstration, form CJSTC-76A, revised August 2, 2018, effective 7/2019, hereby incorporated by

4364 reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-10755>, and provide a copy to the officer of form

4365 CJSTC-76A. Form CJSTC-76A can be obtained at the following FDLE Internet address:

4366 <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850) 410-8615.

4367 The training center director or designee shall, within thirty days of course completion, electronically transmit a

4368 completed Training Report form CJSTC-67 through the Commission's ATMS, or submit an updated form CJSTC-

4369 67.

4370 (8) Training requirements for special forces operations members. Prior to applying for certification as a law

4371 enforcement, corrections, or correctional probation officer, a special forces operations member who is exempt from

4372 completing a Commission-approved Basic Recruit Training Program, pursuant to Section 943.131(2), F.S., shall

4373 complete the Commission-approved Special Operations Forces Training Program for the discipline for which

4374 certification is sought and demonstrate proficiency in the required High-Liability Basic Recruit Training Proficiency

4375 Skills of firearms, defensive tactics, and first aid, pursuant to Rule 11B-35.0024, F.A.C., at a Commission-certified

4376 training center. Such individuals shall achieve a passing score on the State Officer Certification Examination,

4377 pursuant to Rules 11B-30.0062, F.A.C., and 11B-30.008, F.A.C. Completion of the Special Operations Forces

4378 Training Program, demonstration of proficiency in the required High-Liability Basic Recruit Training Proficiency

4379 Skills, and passing the State Officer Certification Examination shall be completed within one year after notification

4380 of approval of the Exemption-From-Training form CJSTC-76. Individuals who do not complete the Special

Commented [GJ42]:
11B-35.009(7):

Description of the Revision: Incorporates legislative changes to the training requirements for Equivalency of Training applicants.

Why the rule is being revised: Updates the High-Liability Basic Recruit Training proficiency skills requirements to include "identifying and investigating human trafficking" pursuant to the Florida Legislature's change to the underlying statute during the 2023 Legislative Session as it relates to Equivalency of Training applicants.

Revised by: Terry Baker

CJSTC Forms



Florida Department of
Law Enforcement

BREATH TESTING COURSE PERFORMANCE REPORT

Incorporated by Reference in Rules 11B-35.0024(4)(h)(f), F.A.C.



CJSTC
14

1. TRAINING SCHOOL NAME: _____ 2. CLASS NUMBER: _____

3. STUDENT'S PRINTED NAME: _____ 4. STUDENT'S IDENTIFICATION NUMBER: _____

5. NAME OF COURSE: ☐ BREATH TEST OPERATOR COURSE # 851 ☐ BREATH TEST OPERATOR RENEWAL COURSE # 951
☐ AGENCY INSPECTOR COURSE # 850 ☐ AGENCY INSPECTOR RENEWAL COURSE # 950
☐ BREATH TEST OPERATOR COURSE-INTOXILYZER 9000 # 852 ☐ BREATH TEST OPERATOR RENEWAL COURSE-INTOXILYZER 9000 # 952
☐ AGENCY INSPECTOR COURSE-INTOXILYZER 9000 # 853 ☐ AGENCY INSPECTOR RENEWAL COURSE-INTOXILYZER 9000 # 953

6. STUDENT PERFORMANCE REQUIREMENTS:

- **DEMONSTRATION OF PROFICIENCY:** A student shall demonstrate the required proficiency skills at 100%, with the results recorded in the applicable section of this form. One retest is allowed.
- **WRITTEN END-OF-COURSE EXAMINATION:** A student shall achieve a minimum score of no less than 80% on the written end-of-course examination. One retest is allowed pursuant to Rule 11B-35.001(14), F.A.C.
- A student who fails either the required demonstration of proficiency skills or the written end-of-course examination shall be deemed to have failed the applicable Breath Test Operator Course, Breath Test Operator Renewal Course Agency Inspector Course, or Agency Inspector Renewal Course.

7. **PROFICIENCY SKILLS EVALUATION:** Complete the section for the applicable course only. For each skill the student successfully completes, place a mark in the PASS column. For each skill the student does not successfully complete, place a mark in the FAIL column. The student shall PASS the demonstration of proficiency when all skills for the proficiency skills evaluation are marked PASS. The student shall FAIL the demonstration of proficiency if any section of the proficiency skills evaluation is marked FAIL.

BREATH TEST OPERATOR COURSE (NUMBER 851 OR 852) OR BREATH TEST OPERATOR RENEWAL COURSE (NUMBER 951 OR 952):

SKILL	PASS	FAIL	COMMENTS
1) Demonstrate the ability to explain messages received during a breath test.			
2) Demonstrate the ability to explain the corrective action to be taken when a message is received.			
3) Conduct a breath test in accordance with Chapter 11D-8, F.A.C.			
4) Review and complete the report associated with breath test, in accordance with Chapter 11D-8, F.A.C.			

AGENCY INSPECTOR COURSE (NUMBER 850 OR 853) OR AGENCY INSPECTOR RENEWAL COURSE (NUMBER 950 OR 953):

SKILL	PASS	FAIL	COMMENTS
1) Demonstrate the ability to explain the scientific principle(s) of how the instrument operates.			
2) Demonstrate the ability to explain messages received during a breath test or inspection.			
3) Demonstrate the ability to explain the corrective action to be taken when a message is received.			
4) Conduct an agency inspection in accordance with Chapter 11D-8, F.A.C.			
5) Review and complete the report associated with agency inspection, in accordance with Chapter 11D-8, F.A.C.			
6) Conduct a breath test in accordance with Chapter 11D-8, F.A.C.			
7) Review and complete the report associated with breath test, in accordance with Chapter 11D-8, F.A.C.			

8. DEMONSTRATION OF PROFICIENCY: PASS ☐ OR FAIL ☐

9. WRITTEN END-OF-COURSE EXAMINATION: PASS ☐ OR FAIL ☐

10. COMPLETION OF COURSE REQUIREMENTS – OVERALL DETERMINATION:

- ☐ The student has successfully completed the Course referenced in Number 5.
☐ The student has failed the Course referenced in Number 5.

11. STUDENT'S SIGNATURE: _____ 12. DATE: _____

13. COURSE INSTRUCTOR'S PRINTED NAME: _____ 14. DATE: _____

I HEREBY CERTIFY THAT I HOLD A VALID BREATH TEST INSTRUCTOR CERTIFICATION, AND THAT THE INFORMATION PROVIDED HEREIN ACCURATELY REFLECTS THE PERFORMANCE OF THE ABOVE LISTED STUDENT.

15. COURSE INSTRUCTOR'S SIGNATURE: _____

Created 12/16/2010

1

Created and Commission-Approved Revisions: 12/16/2010
Form Effective Date: 3/2013



Florida Department of
Law Enforcement

BREATH TEST INSTRUCTOR PERFORMANCE REPORT

Incorporated by Reference in Rule 11B-35.0024(4)(d)2., F.A.C.



CJSTC
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1. TRAINING SCHOOL NAME: _____ 2. CLASS NUMBER: _____

3. STUDENT'S PRINTED NAME: _____ 4. STUDENT'S IDENTIFICATION NUMBER: _____

5. NAME OF COURSE: ☐ BREATH TEST INSTRUCTOR COURSE # 1110 ☐ BREATH TEST INSTRUCTOR RENEWAL COURSE # 1111
☒ BREATH TEST INSTRUCTOR COURSE-INTOXILYZER 9000 # 1117 ☐ BREATH TEST INSTRUCTOR RENEWAL COURSE-INTOXILYZER 9000 # 1118

6. BREATH TEST INSTRUCTOR COURSE – STUDENT PERFORMANCE REQUIREMENTS:

- An instructor student shall successfully complete the Breath Test Instructor Course pursuant to Rule 11B-20.0014, F.A.C., to instruct the Breath Test Operator Course, Breath Test Operator Renewal Course, Agency Inspector Course and Agency Inspector Renewal Course.
- **DEMONSTRATION OF PROFICIENCY:** An instructor student shall demonstrate the required proficiency skills at 100%, with the results recorded in the applicable section of this form. No retest is allowed.
- **WRITTEN END-OF-COURSE EXAMINATION:** An instructor student shall achieve a minimum score of no less than 85% on the written end-of-course examination. No retest is only allowed pursuant to Rule 11B-35.0024(2)(b), F.A.C.
- An instructor student who fails either the required demonstration of proficiency skills or the written end-of-course examination shall be deemed to have failed the Breath Test Instructor Course.

7. BREATH TEST INSTRUCTOR RENEWAL COURSE – STUDENT PERFORMANCE REQUIREMENTS:

- An instructor student shall successfully complete the Breath Test Instructor Renewal Course pursuant to Rule 11B-20.017, F.A.C., in order to satisfy the continuing education requirements of their Breath Test Instructor Certification.
- **DEMONSTRATION OF PROFICIENCY:** An instructor student shall demonstrate the required proficiency skills at 100%, with the results recorded in the applicable section of this form. No retest is allowed.
- **WRITTEN END-OF-COURSE EXAMINATION:** An instructor student shall achieve a minimum score of no less than 85% on the written end-of-course examination. No retest is allowed.
- An instructor student who fails either the required demonstration of proficiency skills or the written end-of-course examination shall be deemed to have failed the Breath Test Instructor Renewal Course.

8. **PROFICIENCY SKILLS EVALUATION:** For each skill the instructor student successfully completes, place a mark in the PASS column. For each skill the instructor student does not successfully complete, place a mark in the FAIL column. The instructor student shall PASS the demonstration of proficiency when all skills for the proficiency skills evaluation are marked PASS. The instructor student shall FAIL the demonstration of proficiency if any section of the proficiency skills evaluation is marked FAIL.

BREATH TEST INSTRUCTOR COURSE (NUMBER 1110 OR 1117) OR BREATH TEST INSTRUCTOR RENEWAL COURSE (NUMBER 1111 OR 1118):

SKILL	PASS	FAIL	COMMENTS
1) Demonstrate the ability to explain the scientific principle(s) of how the instrument operates.			
2) Demonstrate the ability to explain messages received during a breath test or inspection.			
3) Demonstrate the ability to explain the corrective action to be taken when a message is received.			
4) Demonstrate the ability to explain how to conduct a breath test, in accordance with Chapter 11D-8, F.A.C.			
5) Demonstrate the ability to explain how to conduct an agency inspection, in accordance with Chapter 11D-8, F.A.C.			
6) Conduct a Breath Test in accordance with Chapter 11D-8, F.A.C.			
7) Review and complete the report associated with breath test, in accordance with Chapter 11D-8, F.A.C.			
8) Conduct an Agency Inspection in accordance with Chapter 11D-8, F.A.C.			
9) Review and complete the report associated with agency inspection, in accordance with Chapter 11D-8, F.A.C.			

9. DEMONSTRATION OF PROFICIENCY: PASS ☐ OR FAIL ☐

10. WRITTEN END-OF-COURSE EXAMINATION: PASS ☐ OR FAIL ☐

11. COMPLETION OF COURSE REQUIREMENTS – OVERALL DETERMINATION:

- ☐ The instructor student has successfully completed the Course referenced in Number 5.
☐ The instructor student has failed the Course referenced in Number 5.

12. INSTRUCTOR STUDENT'S SIGNATURE: _____ 13. DATE: _____

14. COURSE INSTRUCTOR'S PRINTED NAME: _____ 15. DATE: _____

I HEREBY CERTIFY THAT I HOLD A VALID BREATH TEST INSTRUCTOR CERTIFICATION, AND THAT THE INFORMATION PROVIDED HEREIN ACCURATELY REFLECTS THE PERFORMANCE OF THE ABOVE LISTED STUDENT.

16. COURSE INSTRUCTOR'S SIGNATURE: _____

Created 12/16/2010

1

Created and Commission Approved Revisions: _____ 12/16/2010

Form Effective Date: _____ 3/2013



Florida Department of
Law Enforcement

FIREARMS HANDLING PERFORMANCE EVALUATION

Incorporated by Reference in Rule 11B-35.0024(3)(e), F.A.C.



CJSTC
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1. TRAINING SCHOOL NAME: _____ 2. CLASS NUMBER: _____
3. STUDENT'S PRINTED NAME: _____ 4. STUDENT'S IDENTIFICATION NUMBER: _____
5. PROFICIENCY DEMONSTRATION NUMBER: FIRST ATTEMPT ☐ OR SECOND ATTEMPT ☐
6. THE STUDENT IS A: CORRECTIONAL PROBATION OFFICER ☐ CORRECTIONAL OFFICER ☐ LAW ENFORCEMENT OFFICER ☐
7. PROFICIENCY REQUIREMENTS: Once testing on a proficiency has begun, no additional training, assistance, or practice is allowed on that proficiency skill.
 - FIREARMS HANDLING PROFICIENCY SKILLS (REVOLVER, SEMIAUTOMATIC PISTOL, SHOTGUN, AND SEMIAUTOMATIC RIFLE/CARBINE)
8. STUDENT PERFORMANCE REQUIREMENTS AND RE-TEST:
 - DEMONSTRATION OF PROFICIENCY: A student shall demonstrate the required Firearms Handling Proficiency Skills at 100% or higher using a revolver, semiautomatic pistol, shotgun, and semiautomatic rifle/carbine.
 - WRITTEN END-OF-COURSE EXAMINATION: A student shall achieve a score of no less than 80% on the required end-of-course examination.
 - RE-TEST: A student shall be given the opportunity for one additional attempt at the required demonstration of Firearms Handling Proficiency Skills or one re-examination of the required written end-of-course examination for the Safe Handling of Firearms course. A student shall be deemed to have failed the Safe Handling of Firearms course if he/she has failed to pass the required written end-of-course examination or the required demonstration of Firearms Handling Proficiency Skills after a second attempt.
 - REMEDIATION PLAN ATTACHED: YES ☐
If a student was not successful in the first attempt to demonstrate the required Firearms Handling Proficiency Skills, attach a remediation plan. Retesting requires a new CJSTC-21 form with the second attempt box checked in item number 5 above.
9. FIREARMS HANDLING PROFICIENCY SKILLS: PASS ☐ OR FAIL ☐ Comments: _____
10. INSTRUCTOR TO STUDENT RATIO: For instruction of the Criminal Justice Firearms Course, Cross-Over Handgun Transition Course, Firearms Instructor Course, or Safe Handling of Firearms course, there shall be no more than six students actively engaged on a firearms range for each Commission-certified firearms instructor. One rangemaster shall supervise all range activity while training is actively engaged. The rangemaster shall be a Commission-certified firearms instructor and shall not be included as an instructor to comply with the instructor to student ratio requirements. Discretionary course of fire shall be conducted with a one-to-one instructor to student ratio. Actively engaged is defined as "a student on the firing range handling a weapon."
11. WRITTEN END-OF-COURSE EXAMINATION:
 - WRITTEN EXAMINATION: PASS ☐ OR FAIL ☐
 - WRITTEN EXAMINATION RETEST: PASS ☐ OR FAIL ☐
12. FAILURE OF COURSE: ☐ The student has failed the Safe Handling of Firearms course.

FIREARMS HANDLING PROFICIENCY			
SAFE HANDLING	SATISFACTORY	UNSATISFACTORY	EVALUATION/COMMENTS
Checked if firearm is loaded			
Demonstrated proper muzzle control			
Kept finger off trigger			
LOADING AND UNLOADING	SATISFACTORY	UNSATISFACTORY	EVALUATION/COMMENTS
Loaded the revolver safely and correctly			
Unloaded the revolver safely and correctly			
Loaded the semiautomatic pistol safely and correctly			
Unloaded the semiautomatic pistol safely and correctly			
Loaded the shotgun safely and correctly			
Unloaded the shotgun safely and correctly			
Loaded the semiautomatic rifle/carbine safely and correctly			
Unloaded the semiautomatic rifle/carbine safely and correctly			
CORRECTING MALFUNCTIONS	SATISFACTORY	UNSATISFACTORY	EVALUATION/COMMENTS
Cleared a revolver malfunction safely and correctly			
Cleared a semiautomatic pistol malfunction safely and correctly			
Cleared a shotgun malfunction safely and correctly			
Cleared a semiautomatic rifle/carbine malfunction safely and correctly			
The student DID <input type="checkbox"/> or DID NOT <input type="checkbox"/> successfully demonstrate firearms handling proficiency during the course.			
INSTRUCTOR'S PRINTED NAME: _____			
INSTRUCTOR'S SIGNATURE: _____			DATE: _____

13. STUDENT'S SIGNATURE: _____ 14. DATE: _____
15. TRAINING CENTER DIRECTOR OR DESIGNEE'S NAME: _____
16. TRAINING CENTER DIRECTOR OR DESIGNEE'S SIGNATURE: _____ 17. DATE: _____
18. DATE EVALUATION COMPLETED: _____

Created: 11/6/2014 Original - FDLE Copy - Agency 1 of 1
Repealed: _____

Commission-Approved: 11/6/2014
Form Effective Date: 7/2015

INSTRUCTOR CERTIFICATION
APPLICATION

Incorporated by Reference in Rule 11B-20.001(2)(a), F.A.C.

CJSTC
71

Please type or print in black or blue ink and use capital and small letters to write names, titles, and addresses

1. Last Four Digits of Applicant's Social Security Number: _____

2. Instructor's Name: _____
Last First MI

3. Date of Birth: _____

4. Ethnic Group or Race: White ☐ Asian ☐ Black ☐
American Indian or Native Alaskan ☐ Other ☐5. Sex: Male ☐ Female ☐6. Enter "X" in the box that indicates the instructor's current status:
Officer ☐ *Non-Officer or Civilian ☐

*For non-sworn applicants the training center director, agency administrator, or designee shall ensure the applicant meets the requirements of Rule 11B-20.001(2)(b)-(c), F.A.C., regarding felony convictions.

7. Employer: _____
(Do not abbreviate employer name)

8. Employer Address: (Street) _____

City: _____

State: _____ Zip Code: _____

Telephone Number: _____

9. Instructor Applicant's Contact Information:

Office or Mobile Telephone Number: _____

E-mail Address: _____

10. Enter "X" in one of the following boxes to apply for:

New ☐ Add Subjects ☐ Change of Affiliation ☐

A. The following documentation shall be attached for new applications, if applicable:

1. Resume for non-sworn applicants or ATMS Global Profile for officers; and
2. Copies of instructor course completion certificate(s) or ATMS Global Profile indicating course completion; and
3. Completed performance or field evaluation form(s); and
4. Professional licenses or certifications; and
5. Student evaluations of the instructor applicant; and
6. Completed Instructor Competency Checklist form CJSTC-81 and ATMS Global Profile of the instructor completing form CJSTC-81.

B. The following documentation shall be attached to add subjects if applicable:

1. Copies of the instructor course completion certificate(s) or ATMS Global Profile indicating course completion; and
2. Completed performance or field evaluation form(s); and
3. Professional licenses or certifications; and

4. Student evaluations of the instructor applicant; and
5. Completed Instructor Competency Checklist form CJSTC-81 and ATMS Global Profile of the instructor completing form CJSTC-81.

C. For Change of Affiliation:

- a. ATMS Global Profile.
- b. The applicant requests to be affiliated with:

Training School or Agency Name

11. Enter "X" by each subject for the requested certification:

<input type="checkbox"/> General	<input type="checkbox"/> Speed Measurement
<input type="checkbox"/> Vehicle Operations	<input type="checkbox"/> Canine Team
<input type="checkbox"/> Firearms	<input type="checkbox"/> Breath Test
<input type="checkbox"/> Defensive Tactics	<input type="checkbox"/> Breath Test-9000 Diving
<input type="checkbox"/> First Aid	<input type="checkbox"/> Diving

12. The applicant agrees that he or she has not been convicted of a felony or misdemeanor involving perjury or a false statement; has not received a dishonorable discharge from any of the Armed Forces of the United States; and has not after July 1, 1981, pled guilty or nolo contendere or have been found guilty of any felony or of a misdemeanor involving perjury or a false statement, notwithstanding suspension of sentence or withholding of adjudication; and has not had a certification issued by the Criminal Justice Standards and Training Commission relinquished or revoked.

Signature

Date Signed

I hereby affirm that the above information is true and can be verified by documents on file. **Training school or agency staff:** Verify all requirements are met and applicable documentation is attached and apply for certification through the Commission's ATMS or by submitting to Commission staff.13. _____
Training Center Director, Agency Administrator, or Designee's Signature

Date signed: _____

14. _____
Training School or Employing Agency's Printed Name

15. Two-digit Training School Number or Employing Agency's ORI Number: _____

CJSTC USE ONLY

<input type="checkbox"/> General	<input type="checkbox"/> Speed Measurement
<input type="checkbox"/> Vehicle Operations	<input type="checkbox"/> Canine Team
<input type="checkbox"/> Firearms	<input type="checkbox"/> Breath Test
<input type="checkbox"/> Defensive Tactics	<input type="checkbox"/> Breath Test-9000 Diving
<input type="checkbox"/> First Aid	<input type="checkbox"/> Diving

Criminal Justice Standards and Training Commission Signature

Review date

Expiration date

Instructor applicants applying for instructor certification shall:

1. Be affiliated with a training school or agency.
2. Possess good moral character pursuant to Rule 11B-27.0011(4), F.A.C., as applied to instructor applicants and certified instructors.
3. Not have been convicted of a felony or of a misdemeanor involving perjury or false statement, or have received a dishonorable discharge from any of the Armed Forces of the United States; and
4. After July 1, 1981, any person who has pled guilty or nolo contendere to any felony or of a misdemeanor involving perjury or a false statement is not eligible for instructor certification, notwithstanding suspension of sentence or withholding of adjudication; and
5. Notwithstanding subsections (3) and (4) of Rule 20.001(2)(c)3., F.A.C., any person who has pled nolo contendere to a misdemeanor involving a false statement, prior to December 1, 1985, and has had such record sealed or expunged shall not be deemed ineligible for instructor certification.
6. Meet the requirements of Rule Chapter 11B-20, F.A.C.

Instructions for Completing Form CJSTC-71:

1. This form is required by the Criminal Justice Standards and Training Commission (CJSTC) to apply for instructor certification, add subject(s), or change the instructor's affiliation.
2. Instructor applicants shall complete items 1 - 12 and submit to a Commission-certified criminal justice training school or the instructor applicant's employing agency. The training school or agency shall assist in providing the required ATMS Global Profiles.
3. The training center director, agency administrator, or designee shall review the instructor's background, credentials, and abilities and shall approve and sign the instructor certification application upon finding that the instructor's credentials and abilities are satisfactory.
4. Upon approval, the training school or employing agency shall submit the approved application through the Commission's ATMS and shall make the documentation available for review by Commission staff.

How to Complete Each Item:

1. **Social Security Number.** Enter the last four digits of the instructor's nine-digit social security number.
 2. **Name.** Enter the instructor's legal name. Enter the instructor's last and first name. If the instructor has a middle initial, enter it above "MI."
 3. **Date of birth.** Enter the instructor's date of birth as in this example: 08-21-1962.
 4. **Ethnic group or race.** Enter X in the box beside the instructor's ethnic group or race. Read how ethnic groups and races are defined before placing an X in one of the boxes.
 - ◆ **Hispanic:** All persons of Mexican, Puerto Rican, Central or South American, or other Spanish culture or origin, regardless of race. May be either white or black.
 - ◆ **Asian or Pacific Islander:** Originated from the original peoples of Far East, Southeast Asia, Indian Subcontinent, or Pacific Islands. (Examples are: China, Japan, Korea, Philippine Islands, and Samoa.)
 - ◆ **American Indian or Native Alaskan:** Originated from the original peoples of North America and maintain cultural identification through tribal affiliation or community recognition.
 - ◆ **Black:** Originated from the Black racial groups of Africa, but not of Hispanic origin or culture.
 - ◆ **White:** Originated from the original peoples of Europe, North Africa or Middle East, but not of Hispanic origin or culture.
 - ◆ **Other:** Individuals who are not Hispanic, Asian, Pacific Islander, American Indian, Native Alaskan, Black or White.
 5. **Sex.** Enter X in the appropriate box.
 6. **Current Status.** Enter X in the box that indicates the instructor's current status. If the instructor is non-sworn or not currently employed as a sworn officer, the training school shall ensure that the instructor meets the requirements of Rule 11B-27.0011, F.A.C.
 7. **Employer.** Enter the name of the training school, agency, school, or business where the instructor is employed. Enter N/A if unemployed.
 8. **Employer's address.** Enter the instructor's employment address. Enter the street address, including the apartment or P.O. Box number, on the first line. Enter the city on the second line. Enter the state and nine-digit zip code on the third line. Enter the employer's telephone number including the area code.
 9. **Instructor Applicant's Contact Information.** Enter the instructor applicant's contact information.
 10. **Applying For New Certification, Adding Subjects, or Changing Affiliation.** Attach the required documentation. Enter X in the box beside "New" if applying for new certification. If the instructor has a certification in one or more subjects and is applying for certification in additional subjects, enter X in the box beside "Add Subjects." If the instructor is currently a certified instructor and requests to change his or her affiliation, enter "X" in the box beside "Change of Affiliation."
 11. **Subject(s) for which you are applying for certification.** Enter X in the box beside each subject for which the instructor is requesting CJSTC certification.
 12. **Applicant's Signature.** The applicant shall indicate the name of the affiliating agency or training school and shall read and sign this form. Instructor applications are not valid unless signed by the applicant.
- Upon completion of items 1 – 12, the instructor shall submit this application to a Commission-certified criminal justice training school or employing agency.**
13. **Training Center Director, Agency Administrator, or designee's signature.** After verifying the applicant's credentials and abilities, the training center director, agency administrator, or designee shall sign this form.
 14. **Enter the training center director, agency administrator, or designee's printed name.**
 15. **Enter the Training School or Employing Agency's Name and Number or Agency ORI Number.** Enter the affiliating training school's name and two-digit training school number, or the employing agency's name and ORI number. Example: FL0370000.
- Upon completion of items 1-12, submit this application to a Commission-certified criminal justice training school or employing agency.**



Florida Department of
Law Enforcement

INSTRUCTOR COMPETENCY CHECKLIST

Incorporated by Reference in Rules
11B-20.001(3)(a)3.a., and 11B-20.0014(1)(d), F.A.C.



CJSTC
81

Instructor applicants shall also be evaluated by their students.

Instructor Applicant's Name: _____

Last

First

MI

Last Four Digits of Instructor Applicant's Social Security Number: _____ Evaluator's Instructor Certification Expiration Date: _____

Evaluator's Name: _____

Last

First

MI

Last Four Digits of Evaluator's Social Security Number: _____

For certification in general topics, the evaluator shall hold a General Instructor Certification. For Certification in high-liability, speed measurement, breath test, and canine topics, the evaluator shall hold a Commission-certification in the same topic being evaluated.

Instructor Certification Categories

General ☐

Firearms ☐

Vehicle Operations ☐

Defensive Tactics ☐

First Aid ☐

Canine Team ☐

Breath Test ☐

Breath Test-9000 ☐

Speed Measurement ☐

Diving ☐

TOPIC TAUGHT: _____

- 1. Internship:** The instructor applicant shall be required to complete an internship that permits the applicant to demonstrate his or her skills as an instructor in each of the competency areas, with the exception of Diving. Instructor applicants shall be evaluated by his or her students.
- Instructor applicants seeking a General Instructor Certification shall demonstrate competency by instructing in a lecture setting. Instructor applicants seeking certification in high-liability, speed measurement, and canine topics shall also demonstrate competency in instructing the proficiency areas of the course. Instructor applicants seeking certification in a high-liability or specialized topic cannot be a rangemaster or safety officer during the internship.
- 3. The evaluator observed the instructor applicant:**

<p>A Managing the classroom or range environment: Ensured the classroom or range is set up for the course topic being instructed.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>Date Observed:</p> <p>_____</p>
<p>B. Demonstrating communication skills: Used verbal and non-verbal skills and maintained enthusiasm.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>Date Observed:</p> <p>_____</p>
<p>C. Using learning aids, printed materials, audiovisual aids, and/or other instructional aids, equipment used in high-liability or specialized topics.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>Date Observed:</p> <p>_____</p>

<p>D. Preparing to teach the assigned block of instruction: Had lesson plans, handouts, and equipment available that had been inspected to ensure the equipment is functioning.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>Date Observed:</p> <p>_____</p>
<p>E. Teaching the assigned block of instruction: Demonstrated a working knowledge and command of the subject matter being instructed.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>Date Observed:</p> <p>_____</p>
<p>F. Involving students through discussion, class activities, group exercises, or proficiency demonstrations.</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>Date Observed:</p> <p>_____</p>
<p>G. Assessing the effectiveness of the instruction provided through feedback, practice exercises, written examinations, or proficiency demonstration(s).</p> <p>Comments: _____</p> <p>_____</p> <p>_____</p>	<p>Date Observed:</p> <p>_____</p>

4. I have observed the instructor applicant during his or her internship based on observations documented in items A – G above, and attest that all competencies were completed as documented.

I recommend ☐ or I do not recommend ☐ the instructor applicant for certification.

Evaluator's Signature: _____ Date: _____

5. The competency checklist has been reviewed with the instructor applicant: _____ Date: _____

Reviewed with the instructor applicant by: _____
Training Center Director, Agency Administrator, or Designee Signature

6. The student evaluations have been reviewed with the instructor applicant and are attached: _____ Date: _____

Reviewed with the instructor applicant by: _____
Training Center Director, Agency Administrator, or Designee Signature

7. The competency checklist and student evaluations have been reviewed with me and I understand that my instructor certification will not be activated for this topic area until all required documentation is reviewed and approved by Commission staff.

Instructor Applicant's Signature: _____ Date: _____



Type or print in black or blue ink and use capital and small letters to write names, addresses, and titles

Documentation for Commission-certified instructors shall be maintained in the instructor's file at the respective training school or employing agency. The training school or employing agency shall transmit form CJSTC-84 to Commission staff through the Commission's Automated Management Training System (ATMS) upon completion and compliance of the required training.

The FDLE Field Specialist is permitted to audit the instructor applicant's training file for accuracy and completeness.

1. Last Four Digits of Instructor Applicant's Social Security Number: _____
2. Instructor Applicant's Name: _____
Last Name First Name MI
3. Date of Birth: _____
4. Enter "X" in the appropriate box that indicates your current status: Officer: ☐ Non-officer or Civilian ☐
5. Instructor Applicant's Employing Agency Name: _____
6. Commission-certified instructors shall be required to satisfy the following requirements, every four years, to maintain certification as a commission-certified instructor:
 - A. **GENERAL INSTRUCTORS.** Commission-certified instructors who possess a General Instructor Certification shall instruct in one of the Commission's basic recruit training program courses, advanced training program courses, specialized training program courses or agency in-service courses. Enter the name of the course the instructor applicant instructed and enter the date instructed.

Name of Course	Date
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- B. **MAINTENANCE OF HIGH-LIABILITY CERTIFICATION.** Commission-certified instructors who possess a High-Liability Instructor Certification shall instruct in a basic recruit training program course, advanced training program course, specialized training program course, or agency in-service course for each high-liability topic, every four years, to maintain an active certificate for each high-liability certification, pursuant to Rule 11B-20.0017(4), F.A.C. First aid instructors shall attach current professional licenses/certifications and CPR Instructor Card.

Mark an "X" in the box(es) to indicate which high-liability topic(s) was instructed and enter the date of instruction	
<input type="checkbox"/> FIREARMS	Date:
<input type="checkbox"/> DEFENSIVE TACTICS	Date:
<input type="checkbox"/> VEHICLE OPERATIONS	Date:
<input type="checkbox"/> FIRST AID	Date:

CONTINUING TRAINING AND EDUCATION PURSUANT TO RULE 11B-20.0017(5), F.A.C.

Mark an "X" in the box(es) to indicate completed continuing training or education and enter the date of completion.	
<input type="checkbox"/> FIREARMS	Date:
<input type="checkbox"/> DEFENSIVE TACTICS	Date:
<input type="checkbox"/> VEHICLE OPERATIONS	Date:
<input type="checkbox"/> FIRST AID	Date:

- C. **SPECIALIZED TOPICS CERTIFICATION.** Commission-certified instructors who possess a Specialized Topics Certification shall instruct in a basic recruit training program course, advanced training program course, specialized training program course, or agency in-service course for each specialized topic, pursuant to Rule 11B-20.0017(5), F.A.C., every four years, to maintain an active certificate.

Mark an "X" in the box(es) to indicate the specialized topic(s) instructed and enter the date of instruction		
<input type="checkbox"/>	DIVING	Date:
<input type="checkbox"/>	CANINE	Date:
<input type="checkbox"/>	SPEED MEASUREMENT	Date:
<input type="checkbox"/>	BREATH TEST	Date:
<input type="checkbox"/>	BREATH TEST-INTOXILYZER 9000	Date: _____

CONTINUING TRAINING AND EDUCATION PURSUANT TO RULE 11B-20.0017(5), F.A.C.

Mark an "X" in the box(es) to indicate completed continuing training or education and enter the date of completion.		
<input type="checkbox"/>	DIVING	Date:
<input type="checkbox"/>	CANINE	Date:
<input type="checkbox"/>	SPEED MEASUREMENT	Date:
<input type="checkbox"/>	BREATH TEST	Date:
<input type="checkbox"/>	BREATH TEST-INTOXILYZER 9000	Date: _____

7.

Training Center Director, Agency Administrator, or Designee's Signature

Date signed

**INSTRUCTIONS FOR
COMPLETING FORM CJSTC-84**

- Complete items 1 – 7 and submit to the Commission-certified training school or employing agency.
- The training center director, agency administrator, or designee shall review the retraining proficiencies. Upon finding the proficiencies satisfactory, the training center director, agency administrator, or designee shall approve and sign this form.
- Please attach a valid CPR Instructor card for First Aid Instructor maintenance and a valid Breath Test Operator's permit for Breath Test Instructor maintenance.

HOW TO COMPLETE EACH ITEM

1. **Social Security Number.** Enter the last four digits of the instructor applicant's social security number as in this example: 000-00-1234.
2. **Name.** Enter the instructor applicant's legal last and first name and middle initial.
3. **Date of Birth.** Enter the instructor applicant's date birth as in this Example: 08-21-1962.
4. **Officer or Civilian.** Enter "X" to indicate if the instructor applicant is an officer, non-officer, or a civilian.
5. **Agency Name.** Enter the name of the instructor applicant's employing agency.
6. **Instructor Certification Maintenance.** Enter the name of the Commission-approved basic recruit training program courses,

advanced training courses, specialized training program courses, or agency in-service course.

- A. **General Instructors.** Commission-certified instructors who possess a General Instructor Certification shall instruct in one of the Commission's basic recruit training program courses, advanced training program courses, specialized training program courses or agency in-service courses. Enter the name of the course and the date instructed.

- B. **Maintenance of High Liability Certification.** Mark an "X" by the high-liability course(s) that has been instructed and enter the date instructed.

Continuing Training. Mark "X" in the box to indicate which course was completed for the required continuing training or education and enter the date completed.

- C. **Specialized Topics Certification.** Mark an "X" in the box to indicate the specialized topic instructed and enter the date instructed.

Continuing Training. Mark "X" in the box to indicate which course was completed for the required continuing training or education and enter the date completed.

7. **Signature of Training Center Director, Agency Administrator, or Designee.** The training center director, agency administrator, or designee shall sign this form and enter the date signed.

Agency or Training School Requirements

This form shall be maintained in the instructor's file at the training school or agency.



Florida Department of
Law Enforcement

LAW ENFORCEMENT OFFICER FIREARMS QUALIFICATION STANDARD

Incorporated by Reference in Rules
11B-27.00212(14) ~~and 11B-27.00212(14)(b)~~, F.A.C.



**CJSTC
86A**

OFFICER'S NAME: _____ DATE PERFORMED: _____
 OFFICER ID: _____ LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER: _____
 AGENCY'S NAME: _____ AGENCY'S ORI: FL _____
 OFFICER EMPLOYMENT TYPE: ☐ LAW ENFORCEMENT ☐ SPECIAL ELECTED OR APPOINTED
 MAKE/MODEL FIREARM # 1: _____ SERIAL NUMBER: _____
 MAKE/MODEL FIREARM # 2: _____ SERIAL NUMBER: _____
 (Firearm #2 Space For Agency Use Only)

Officer's Name: _____ Date Performed: _____
 Officer ID: _____ Last Four Digits of Social Security Number: _____
 Agency's Name: _____ Agency's ORI: FL _____
 Officer Employment Type: ☐ Law Enforcement ☐ Special Elected or Appointed ☐ Railroad Police
 Make/Model Firearm # 1: _____ Serial Number: _____
 Make/Model Firearm # 2: _____ Serial Number: _____
 (Firearm #2 Space For Agency Use Only)

COMMISSION'S APPROVED COURSE OF FIRE FOR THE FIREARMS QUALIFICATION STANDARD

Commission's Approved Course of Fire for the Firearms Qualification Standard

STAGE 1 HIP AND TWO-HAND HIGH POINT FROM THE DRAW HOLSTER	STAGE 2 TWO-HAND HIGH POINT FROM THE COMPRESSED READY-GUN
Using a single target from the 1- to 3-yard line shoot : <ul style="list-style-type: none"> Draw and fire 3 rounds from the hip; then create distance and fire 3 rounds from the two-hand high point in 6 seconds. Assume the compressed ready. 2 rounds in 4 seconds Repeat one time for a total of 4 rounds 	Using a single target from the 3-yard line shoot : <ul style="list-style-type: none"> Step left, fire 2 rounds in 3 seconds, and return to the compressed ready. Realign on target. Step right, fire 2 rounds in 3 seconds, and holster. 2 rounds in 1 second Repeat two times for a total of 6 rounds



Florida Department of
Law Enforcement

LAW ENFORCEMENT OFFICER FIREARMS QUALIFICATION STANDARD

Incorporated by Reference in Rules
11B-27.00212(14) and 11B-27.00212(14)(b), F.A.C.



**CJSTC
86A**

STAGE 3 PRIMARY AND SUPPORT TWO-HAND EXTENDED HIGH POINT FROM THE DRAW HOLSTER	STAGE 4 TWO-HAND HIGH POINT FROM THE DRAW HOLSTER
<p>Using <u>a</u> single target from the <u>3-7</u>-yard line shoot:</p> <ul style="list-style-type: none"> Draw with the primary hand only while stepping left, and fire 3 rounds in 5 seconds. Reload, safely transition weapon to support hand, and assume the compressed ready. Realign on target. Step right and fire 3 rounds in 5 seconds with support hand only. Safely transition to the primary hand and holster. 2 rounds in 4 seconds from the holster 2 rounds in 4 seconds from ready gun position 2 rounds in 4 seconds from ready gun position 	<p>Using <u>a</u> single target from the 7-yard line shoot:</p> <ul style="list-style-type: none"> Draw, step right, fire 2 rounds in 5 seconds, and holster. Realign on target. Draw, step left, fire 2 rounds in 5 seconds, and holster. 3 rounds in 5 seconds. Repeat one time for a total of 6 rounds
STAGE 5 TWO-HAND HIGH POINT FROM THE DRAW WITH A MANDATORY RELOAD HOLSTER	STAGE 6 TWO-HAND HIGH POINT FROM THE DRAW HOLSTER
<p>Using <u>a</u> single target from the 7-yard line shoot:</p> <ul style="list-style-type: none"> Draw, step right, fire 12 rounds in 20 seconds, and holster. 12 rounds in 45 seconds. (Mandatory Reload) 	<p>Using <u>a</u> single target from the 15-yard line shoot:</p> <ul style="list-style-type: none"> Draw, step right, fire 6 rounds in 15 seconds, and holster. 6 rounds in 30 seconds.

WEAPON: 1 PASS ☐ FAIL ☐

WEAPON: 2 PASS ☐ FAIL ☐

Weapon: 1 Pass ☐ Fail ☐

Weapon: 2 Pass ☐ Fail ☐

(For Agency Use Only)

COMMENTS Comments: _____

Passing Score. A passing score is a minimum score of 80%, which is 32 of 40 rounds in the scoring area.

Scoring. The scoring shall be any hit that is inside or touches the exterior scoring line of the 4 and 5 zone of a commercially produced B-21E target or equivalent Pride Enterprises (P.R.I.D.E.) target. The course of fire shall begin at Stage 1 and follow the order sequence through Stage 6.

OFFICER'S SIGNATURE: _____

DATE: _____

INSTRUCTOR'S SIGNATURE: _____

DATE: _____

INSTRUCTOR'S PRINTED NAME: _____

EXPIRATION YEAR: _____

AGENCY ADMINISTRATOR/DESIGNEE'S SIGNATURE: _____

DATE: _____

Officer's Signature: _____

Date: _____

Instructor's Signature: _____

Date: _____

Instructor's Printed Name: _____

Expiration Year: _____

Agency Administrator/Designee's Signature: _____

Date: _____

OFFICER TO INSTRUCTOR RATIO ~~OFFICER TO INSTRUCTOR RATIO~~

For instruction of the Firearms Qualification Course, it is recommended there be no more than six officers actively engaged on a firearms range for each Commission-certified firearms instructor.

ACTIVELY ENGAGED ~~ACTIVELY ENGAGED~~

Actively engaged is defined in Rule 11B-35.0021(8-4)(a), F.A.C., as “an officer on the firing range handling a weapon.”

FIREARMS QUALIFICATION COURSE REQUIREMENTS ~~FIREARMS QUALIFICATION COURSE REQUIREMENTS~~

1. An officer shall, at minimum, be required to demonstrate proficiency with a score of 33 of 38 rounds at 80% or higher in the scoring area with the type of weapon that the officer carries. ~~The minimum score is calculated at 32 of 40 rounds in the scoring area.~~ The scoring area shall be any hit that is inside or touches the exterior scoring line, for example, the 4 and 5 zone of ~~the~~ a commercially produced B-21E or equivalent ~~Pride Enterprises (P.R.I.D.E.)~~ target.
2. An officer shall use a commercially produced B-21E or equivalent ~~Pride Enterprises (P.R.I.D.E.)~~ target.
3. The Firearms Qualification Standard shall be administered by a currently certified Commission-approved firearms instructor.
4. The Firearms Qualification Standard shall be conducted at a Commission-certified training school range, agency range, or private range.
5. A certified Law Enforcement Officer who fails to demonstrate proficiency ~~skills~~ on the required Firearms Qualification Standard shall not perform the duties of a sworn officer.
6. Any remedial training and subsequent qualification attempts are the responsibility of the employing agency and the officer must meet the Firearms Qualification Standard prior to the officer working in the capacity as a sworn officer.

USE OF REDUCED SIZED TARGETS FOR HANDGUN QUALIFICATION ~~USE OF REDUCED SIZED TARGETS FOR HANDGUN QUALIFICATION~~

1. An employing agency is authorized to use a reduced sized target when a firing range with full qualification distance is not available and using the reduced sized target will allow an officer to satisfy the required Firearms Qualification Standard and comply with Rule 11B-27.00212(14), F.A.C.
2. Use of a reduced sized target is limited to the Firearms Course of Fire Stage 6 (15-yard line: Two-hand High Point from Holster) handgun qualification. An officer is permitted to fire the 15-yard line handgun qualification at the 10-yard line using the Commission-approved CJSTC B-21E R33 target.

INSTRUCTIONS FOR COMPLETING FORM CJSTC-86A ~~INSTRUCTIONS FOR COMPLETING FORM CJSTC-86A~~

1. Complete Form CJSTC-86A for each officer.
2. Enter the officer's name, ID, last four digits of the officer's social security number, agency name, agency ORI, employment type, and weapon information and enter the date the officer completed the performance objectives.
3. Place a check in the boxes provided for either PASS or FAIL to signify the officer's overall proficiency performance.
4. The officer shall sign his or her name and enter the date signed.
5. The instructor shall print and sign his or her name and the date signed. The instructor shall enter the expiration date of his or her firearms instructor certification.
6. The agency administrator or designee shall sign his or her name and enter the date signed.
7. The agency shall enter the qualification information on-line through Automated Training Management System (ATM).
8. The agency shall retain this original form in the officer's file at the employing agency.



Florida Department of
Law Enforcement

INSTRUCTOR CERTIFICATION DEFICIENCY NOTIFICATION

Incorporated by Reference in Rule 11B-20.0016(2), F.A.C.



**CJSTC
271**

Applicant's Name: _____

Enter Last Four Digits of Applicant's Social Security Number: _____

Applicant's home address: _____

Applicant's phone number: _____ Applicant's Cell Phone/Pager number: _____

Pursuant to Chapter 943.13 and Chapter 120 of Florida Statutes, an inspection was conducted of your application for instructor certification file by Field Services staff of the Criminal Justice Standards and Training Commission (CJSTC). Your application was found to be deficient in the following areas:

<input type="checkbox"/> No documentation of successful completion of Instructor Techniques course or equivalent. <input type="checkbox"/> No documentation of serving an internship (documented on the Instructor Competency Checklist form CJSTC-81). <input type="checkbox"/> No documentation of related experience in the topic for which certification is sought. <input type="checkbox"/> No documentation of successful completion of Human Diversity requirements. <input type="checkbox"/> No documentation of required professional licenses or certifications.	<input type="checkbox"/> No documentation of successful completion of the approved instructor course for the specialized or high liability topics of instruction. <input type="checkbox"/> Did not complete the instructor course within four years of the date of application. <input type="checkbox"/> No copies of high-liability or specialized proficiency forms. <input type="checkbox"/> Instructor Competency Checklist form CJSTC-81 is incomplete. <input type="checkbox"/> No documentation of successful completion of a Commission-approved Breath Test Instructor Certification Course.	<input type="checkbox"/> No copy of a valid breath test operator and valid agency inspector permit at the time of application. <input type="checkbox"/> The applicant did not complete, sign, and date the Instructor Certification Application form CJSTC-71. <input type="checkbox"/> The training center director, agency administrator, or designee did not sign and date the Instructor Certification Application form CJSTC-71. <input type="checkbox"/> Other _____
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The following categories are approved for instructor certification pursuant to Rule 11B-20.0013, F.A.C.:

<input type="checkbox"/> General	<input type="checkbox"/> First Aid	<input type="checkbox"/> Speed Measurement
<input type="checkbox"/> Defensive Tactics	<input type="checkbox"/> Canine Team	<input type="checkbox"/> Criminal Justice Diving
<input type="checkbox"/> Firearms	<input type="checkbox"/> Breath Test	
<input type="checkbox"/> Vehicle Operations	<input type="checkbox"/> Breath Test-Intoxilyzer 9000	
<input type="checkbox"/> General	<input type="checkbox"/> Vehicle Operations	<input type="checkbox"/> Breath Test
<input type="checkbox"/> Defensive Tactics	<input type="checkbox"/> First Aid	<input type="checkbox"/> Speed Measurement
<input type="checkbox"/> Firearms	<input type="checkbox"/> Canine Team	<input type="checkbox"/> Criminal Justice Diving

Deficiency Comments: _____

A copy of this notice has been provided to the administrator or designee at: _____

Training school or Agency

Training Center Director, Administrator, or Designee's Signature

Training Center Director, Administrator or Designee's Printed Name

FDLE Field Specialist's Signature

Date Signed

TRAINING SCHOOL OR EMPLOYING AGENCY REQUIREMENTS FOR INSTRUCTOR CERTIFICATION

- The documentation noted above shall be received by the Florida Department of Law Enforcement within 90 calendar days of the above date. Failure to meet all requirements will result in denial of your application for instructor certification.
- The applicant, agency, or training school shall submit or fax this form with all required documentation attached: Florida Department of Law Enforcement, Criminal Justice Professionalism Program, Post Office Box 1489, Tallahassee, Florida 32302-1489. Fax Number: 850-410-8605.

Created 1/21/1999

Original – FDLE

1st Copy – Agency

2nd Copy – Applicant

1 of 2

Commission-Approved Revisions: 11/5/15

3rd Copy – Field Rep

Form Effective Date: 9/2016

August 2023 Commission Meeting

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Agenda Item 3 - Attachment 1 of 2



Florida Department of
Law Enforcement

INSTRUCTOR CERTIFICATION DEFICIENCY NOTIFICATION

Incorporated by Reference in Rule 11B-20.0016(2), F.A.C.



**CJSTC
271**

The applicant shall check the box and sign this form if withdrawing the application.

☐ I withdraw my application for instructor certification due to my inability to comply with statutory requirements.

Applicant's Signature

Applicant's Printed Name

Date