

**CRIMINAL AND JUVENILE JUSTICE INFORMATION SYSTEMS
(CJJIS) COUNCIL**

**MINUTES OF MEETING
Tuesday, September 22, 2009 – 8:30 A.M.
FDLE Headquarters, 2331 Phillips Road
Tallahassee, FL**

Members Present:

Marsha Ewing, Martin County Clerk of Court
Mark Zadra, Designee for Commissioner Gerald Bailey, Florida Department of Law Enforcement (FDLE)
Dave Kallenborn, Designee for Secretary Frank Peterman, Department of Juvenile Justice (DJJ)
Elisabeth Goodner, Office of State Courts Administrator (OSCA)
Jack deRemer, Designee for Frederick Dunphy, Chair, Florida Parole Commission (FPC)
Nelson Munn, Designee for Julie Jones, Department of Highway Safety and Motor Vehicles (DHSMV)
Carolyn Snurkowski, Designee for Attorney General Bill McCollum
Robert Musco, Chief, Green Cove Springs Police Department
Nancy Daniels for Bob Dillinger, Public Defender, Sixth Judicial Circuit
Ramin Kouzehkanani, Designee for Secretary George Sheldon, Department of Children and Families (DCF)
Bill Reach for Jeffrey Dawsy, Sheriff, Citrus County
John Kerski for Gene Hatcher, Designee for Secretary Walter McNeil, Department of Corrections (DC)

Members Absent:

Matthew Immler, Chief, Boynton Beach Police Department
Larry Campbell, Sheriff, Leon County

WELCOME MEMBERS and OPENING

Chair Ewing welcomed council members and attendees and opened the floor to members to share updates of ongoing agency projects. Several members briefly shared their respective agencies most notable projects and challenges facing agencies due to “economic restrictions.”

Minutes of the December 10, 2008 CJJIS Council Meeting

Chair Ewing requested approval of the minutes of the December 10, 2008, CJJIS Council meeting. The December 10, 2008, minutes were adopted.

ITEM 1

Finalize CJJIS Council Strategic Plan

Ms. Rachel Truxell

Florida Department of Law Enforcement

Action Item

Chair Ewing recognized Rachel Truxell of the FDLE. Ms. Truxell briefed the Council on a recommendation to the CJJIS Council's Strategic Plan to add Sense of Timeliness to the Council's values. The additional value reads,

Sense of Timeliness We are committed to the achievement of our mission and cause and as such we will respond to information sharing requests in a deliberate manner.

- Motion: Council member Snurkowski motioned to adopt the recommendation as written with the changes as noted by Chair Ewing. Council member Zadra seconded. Motion adopted.

ITEM 2

CJJIS Council Technical Committee

Mr. Charlie Schaeffer

Florida Department of Law Enforcement

Action Item

Chair Ewing recognized Mr. Charlie Schaeffer of the FDLE. Mr. Schaeffer proposed the restructuring of the CJJIS Council Technical Committee. Mr. Schaeffer briefed the Council on the newly formed Florida Statute Table Standardization Task Force and the perplexity involved with the statute table. The Task Force is actively meeting and desires to find a way to take information that is important to the affected entities and report it properly so that the data can be entered into the criminal history system in a readable format.

Mr. Schaeffer sought input from the Council members on representatives for the Technical Committee. The Technical Committee consisted of representatives from the former Standards and Data Sharing Committees, a recommendation was made to keep the committee representatives in line with Council membership.

Chair Ewing mentioned Mr. Schaeffer was the Technical Committee Interim-Chair and asked if Mr. Schaeffer would be Chair of the Committee.

- Motion: Council member Nelson motioned to adopt the recommendation that Mr. Schaeffer become Chair of the Technical Committee. Council member Snurkowski seconded. Motion adopted.

Mr. Schaeffer briefed the Council members on the New Technology Review Subcommittee. A responsibility of this subcommittee is to review the Criminal Justice Network (CJNet) applications to look at how the application will impact bandwidth, can it be supported, and will it be hosted at FDLE or elsewhere, and any technology that will be added to the CJNet. Council member Munn asked that Brinson Tatum from DHSMV be added to the Subcommittee.

Mr. Schaeffer briefed the Council members on the Biometric Task Force. This Task Force actively meets and Mr. Schaeffer proposed moving the Task Force under the Technical Committee. Mr. Schaeffer sought the Council's input on DC and HSMV representatives.

Action Item: The DC and HSMV Council members will contact Mr. Schaeffer with representatives to serve on the Task Force.

Mr. Schaeffer asked the Council members for representatives for the Uniform Booking Task Force. Mr. Schaeffer will reach out to the Florida Department of Transportation, Florida Fish and Wildlife Conservation, Florida Department of Environmental Protection and the Florida Department of Agriculture and Consumer Services for representatives to serve on the Task Force. The Task Force is looking at how to get data to the car or mobile device and send to the booking facility so several forms do not have to be completed. Completing this task will result in time savings and less chance of error for the road patrol and booking facilities.

Bill Reach from Citrus County Sheriff's Office volunteered to serve as chair of the Uniform Booking Task Force.

Action Item: Council member Musco offered to contact police chiefs to request a representative.

Mr. Schaeffer briefed the Council on the Rap Sheet Standardization Task Force and asked Council members for representatives.

Action Item: Council members to recommend persons for the Rap Sheet Standardization Task Force.

Mr. Schaeffer discussed the process of reviewing the committees, task forces and subcommittees recommendations, making modifications and voting on the end result.

<p>ITEM 3</p> <p>Falcon Biometric Identification</p> <p>Mr. Charlie Schaeffer Florida Department of Law Enforcement</p> <p>Information and Discussion</p>
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Chair Ewing recognized Mr. Charlie Schaeffer of the FDLE. Mr. Schaeffer briefed the Council on the Falcon Biometric Identification System. The system allows agencies to submit palm prints to FDLE and FDLE searches the palm prints. This system assists law enforcement in investigating cold cases.

<p>ITEM 4 Secure Communities Mr. Charlie Schaeffer Florida Department of Law Enforcement Information and Discussion</p>
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Chair Ewing recognized Mr. Charlie Schaeffer of the FDLE. Mr. Schaeffer briefed the Council on the Immigration and Customs Enforcement and Department of Homeland Security initiative known as Secure Communities. This is a fairly new approach that helps identify criminal aliens through information sharing and fingerprint confirmation, prioritize enforcement actions to ensure apprehension and removal of dangerous criminal aliens, and transform criminal alien enforcement processes and systems to achieve lasting results. Ten counties in Florida are participating in this initiative with several more being added over the next year. The project anticipates nationwide participation by 2012.

<p>ITEM 5 National Law Enforcement Telecommunications System (Nlets) Mr. Charlie Schaeffer Florida Department of Law Enforcement Information and Discussion</p>
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Chair Ewing recognized Mr. Charlie Schaeffer of the FDLE. Mr. Schaeffer briefed the Council on several national criminal justice projects. The National Law Enforcement Telecommunications Systems (Nlets) is how Florida communicates with the other forty-nine states. Mr. Schaeffer discussed the use of red light cameras in Florida. Information from the red light cameras is transferred via Florida’s Nlets communication line. Several issues have been raised regarding the use of red light cameras; FDLE and other stakeholders are reviewing the information and hope to have a policy decision soon.

Mr. Schaeffer shared the particulars on the new national rap sheet. FDLE received funding from the Bureau of Justice Statistics (BJS) to improve the format of Florida’s rap sheet. This will allow BJS to obtain the data without having to go directly to the states. Mr. Schaeffer also explained the difference between GJXDM and NEIM and how justice is a domain within the two models.

Mr. Schaeffer discussed the Federal Bureau of Investigation’s Repository of Individuals of Special Concern (RISC) initiative. RISC is the national equivalent pilot to our Florida Rapid Identification. Florida is one of four states participating in the project which consists of the worst of the worst offenders (wanted persons, sex offenders, etc.).

ITEM 6
Readable Rap Sheet
Mr. Larry Coffee
Florida Department of Law Enforcement
Information and Discussion

Chair Ewing recognized Mr. Larry Coffee of the FDLE. Mr. Coffee briefed the Council on the new XML rap sheet which was released in June 2009 to the criminal justice community. Mr. Coffee illustrated several features available to users of the XML rap sheet.

ITEM 7a
Falcon Rapid Identification
Captain Jeffrey Succi and Mr. Charlie Schaeffer
Florida Department of Highway Safety and Motor Vehicles and Florida Department of Law
Enforcement
Information and Discussion

Chair Ewing recognized Mr. Charlie Schaeffer of FDLE and Captain Jeffrey Succi of the DHSMV. Mr. Schaeffer briefed the Council on the Falcon Rapid Identification project. Rapid Identification is a way to use fingerprint technology in a different way; on the roadside, to reregister sex offenders, in the courts, intake and release. The project is moving into production. One or two fingers are placed on the device and the data is transmitted to the state repository. This system allows an officer can take the prints, receive criminal history and identify the individual, if they have a previous history, with 45-50 seconds. Captain Succi briefed the Council on the DHSMV Florida Highway Patrol's success with the Rapid Identification project.

ITEM 7b
Falcon DNA Reader Demo
Mr. Donna Uzzell
Florida Department of Law Enforcement
Information and Discussion

Chair Ewing recognized Director Donna Uzzell of the FDLE. Director Uzzell discussed the ability of the Rapid Identification project to assist in data necessary for DNA submissions. This feature of Falcon is an excellent tool for the jails, not only to inform the jails if DNA is needed, but also ensures that the DNA submitted is attached to the correct person when submitted for processing.

ITEM 8
Facial Recognition Pilot
Nelson Munn
Florida Department of Highway Safety and Motor Vehicles
Information and Discussion

Chair Ewing recognized Council member Munn of the DHSMV. Council Member Munn briefed the Council on the DHSMV facial recognition pilot with Pinellas County Sheriff’s Office (PCSO). The pilot started in January 2008 and allows PCSO, through a web based interface, to pull the current driver license photo. DHSMV hopes to expand this project to use for driver license fraud investigations.

ITEM 9
Emergency Contact Information
Mr. Nelson Munn
Florida Department of Highway Safety and Motor Vehicles
Information and Discussion

Chair Ewing recognized Council member Nelson Munn. Council member Munn informed the Council on DHSMV Emergency Contact Information program. The program allows persons holding a current Florida driver license or Florida identification card to provide emergency contact information to the DHSMV. The contact information is only available to law enforcement for use in the event of an emergency. DHSMV has 2.6 million subscribers and DHSMV continues to promote the project to obtain more subscribers.

ITEM 10
Florida Law Enforcement Connectivity (FLEX) and N-Dex: Law Enforcement National Data Exchange
Mr. Mark Zadra
Florida Department of Law Enforcement
Information and Discussion

Chair Ewing recognized Council member Mark Zadra of the FDLE. Council member Zadra briefed the Council on the status of the FLEX project. FLEX set out to ensure that all agencies could share data and still be able to stay within agencies regional application. The new contract focuses on bringing the regional applications up first.

Council member Mark Zadra also discussed the national version of FLEX, N-Dex: Law Enforcement National Data Exchange (N-Dex). N-Dex was implemented in 2008 with the intent of states providing a single connection for agencies within the state. A decision was made for FLEX to be that connection. Agencies wishing to participate in N-Dex must sign a Memorandum of Understanding, an addendum to the Florida User Agreement and individual users must sign an agreement in order to access the system.

ITEM 11
CJJIS Council Chair

Marsha Ewing
Martin County Clerk of Court
Action Item

Chair Ewing opened the floor for discussions on appointing a new CJJIS Council Chair.

- Motion: Council member Zadra nominated Council member Munn to serve as Council Chairperson. Council member Snurkowski seconded motion. Council member Munn accepted nomination. Motion adopted.

With the appointment of Council member Munn to Council Chairperson, Chair Ewing opened the floor for discussions on appointing a new CJJIS Council Vice-Chair.

- Motion: Council member Zadra nominated Council member Musco to serve as Council Vice-Chairperson. Council member Kallenborn seconded motion. Council member Musco accepted nomination. Motion adopted.

CLOSING REMARKS

Chair Ewing thanked members for their attendance. The meeting was adjourned at 12:17 P.M.