

**CRIMINAL AND JUVENILE JUSTICE INFORMATION SYSTEMS
(CJJIS) COUNCIL**

**MINUTES OF MEETING
Thursday, January 18, 2007 – 10:00A.M.
FDLE Headquarters, 2331 Phillips Road
Tallahassee, FL**

Members Present:

Chair Marsha Ewing, Clerk of the Court, Martin County
Electra Bustle, Florida Department of Law Enforcement (FDLE)
Jane McElroy, Designee for Secretary Walter McNeil, Department of Juvenile Justice (DJJ)
John Huff, Designee for Secretary James M. McDonough, Department of Corrections (DC)
Elisabeth Goodner, State Courts Administrator (OSCA)
Mark Kohl, State Attorney, Sixteenth Judicial Circuit
John Douglas, Designee for Monica David, Chair, Florida Parole Commission (FPC)
Raymond Marsh, Designee for Director Fred O. Dickinson, Department of Highway Safety and Motor Vehicles (DHSMV)
Don Hunter, Sheriff, Collier County
Bob Dillinger, Public Defender, Sixth Judicial Circuit
Carolyn Snurkowski, Designee for Attorney General Bill McCollum

Members Absent:

Vice Chair Richard Roth, Sheriff, Monroe County

WELCOME MEMBERS and OPENING

Chair Ewing welcomed council members and attendees, recognizing new council members Mr. John Huff, representing the Department of Corrections and Ms. Elisabeth Goodner, representing the Office of State Courts Administrator. Chair Ewing opened the floor to members to share updates of ongoing agency projects. Several members briefly shared their respective agency's most notable projects.

ITEM 1
CJNET Upgrade

Mr. Kevin Patten
Florida Department of Law Enforcement
Information and Discussion

Chair Ewing recognized Mr. Kevin Patten of the FDLE. Mr. Patten informed the Council that site-to-site communication on the Criminal Justice Network (CJNet) is increasing. Mr. Patten mentioned that FDLE asked for legislative authority to upgrade all critical network resources and to redesign the CJNet to accommodate how the user's database needs have changed. Both requirements were accomplished when the state recently signed a new network contract, MyFlorida Net. As a result of the new contract, FDLE will be able to provide services that were not an option in the past. The new design will allow for site-to-site communication while still providing law enforcement officers the level of service needed to access AFIS and FCIC. In the past FDLE did not have the technical ability in the network to guarantee that AFIS and FCIC took precedence over the other traffic on the CJNet. From an officer safety prospective, this upgrade is beneficial, since we can now guarantee a fast response time. In the future, FDLE hopes to work with criminal justice agencies to provide audio and video communication across the network. Migration of the network to agencies will start in March/April 2007 and FDLE in July 2007. By 2008, all sites should be migrated. In addition to the migration and the cost savings, bandwidth will also be increased from ten fold to twenty fold in speed. With the existing network funding that FDLE has today, a significant number of sites will be upgraded to full T1 and other sites will be upgraded to ten times their current speed. FDLE is asking Legislature for more funding to increase the entire network to a minimum of T1 speed. Law enforcement agencies that are operational 24 x 7 and those agencies that have the largest number of Florida Crime Information Center/National Crime Information Center (FCIC/NCIC) users, will receive first priority for line upgrades. Input from other agencies to upgrade will also be accepted and reviewed on an individual basis.

Minutes of the August 2, 2006 CJJIS Council Meeting

Chair Ewing requested approval of the minutes of the August 2, 2006 CJJIS Council meeting. The August 2, 2006 minutes were adopted.

ITEM 2
Expanding the Connectivity of the CJNet

Mr. Kevin Patten
Florida Department of Law Enforcement
Action Item

Chair Ewing recognized Mr. Kevin Patten of the FDLE. Mr. Patten informed the Council that originally the CJNet was intended for Florida criminal justice agencies and the citizens of Florida. FDLE would like to explore the policy and statutory implications of allowing federal and out-of-state criminal justice agencies access to the CJNet. Out-of-state agencies have inquired about access to the CJNet and current CJJIS Council policy does not allow for this type of communication.

Council member Snurkowski asked Mr. Patten why the CJNet was restricted to Florida criminal justice agencies. Mr. Patten indicated that was due to security and that the network was new and Florida tax dollars were spent on the network. Ms. Goodner asked Mr. Patten to respond to the current effort between FDLE and federal agencies to obtain access to the network. Mr. Patten indicated FDLE is working with Department of Homeland Security (DHS) and Immigration & Customs Enforcement (ICE) to provide a single connection to the respective agencies and have their network in the background be the transport to all of their existing offices.

Council member Hunter asked Mr. Patten two questions pertaining to expanding the CJNet:

1 - If the network is redesigned to allow agency-to-agency inquiry that does not involve information going through FDLE and outside agencies apply to obtain access to the CJNet, is it necessary for individual state agencies to apply to each agency in Florida for access to be vetted into their system?

2 - Can the system be designed, and if everyone agrees, that once FDLE vets the agency other Florida agencies will permit access?

Mr. Patten stated that data owners will determine the data process. If a data owner asks FDLE to have their own vetting process, FDLE will honor the request. Council member Marsh indicated the DHSMV supports a feasibility study to allow out-of-state agencies access to the network. He stated that questions have already been raised and hopefully will be addressed in the study. There are 38,000 users that access DAVID over four million times a month. DHSMV has devoted twelve servers for DAVID. Out-of-state access to the CJNet will impact DHSMV substantially. Council member Bustle recommended that someone from a small and large local agency should be part of the study group. Mr. Patten discussed the make up of the study group and using members of the Telecommunications Work Group and representative from criminal justice agencies to assist with the policy aspect of the recommendation.

Mr. Patten asked the council for support in conducting a feasibility study to address the need for allowing out-of-state agencies to connect to the CJNet. FDLE would like to work with DHSMV since DAVID is one of the most accessed applications on the network.

- Motion: Council member Hunter moved that the CJJIS Council allow FDLE to conduct a feasibility study to determine the impact of allowing out-of-state connectivity for criminal justice agencies only and that FDLE work with DHSMV on this study to determine the policy and statutory impact of allowing interstate connectivity and report back to the CJJIS Council at their next meeting to make a final recommendation as to allowing this type of communication. Council member Kohl seconded the motion. Motion adopted.

ITEM 3
Status of CJNet Applications

Mr. Kevin Patten
Florida Department of Law Enforcement
Information and Discussion

Chair Ewing recognized Mr. Kevin Patten of the FDLE. Mr. Patten mentioned that at a previous council meeting the Telecommunications Work Group asked the Council for authority to review the CJNet applications. The Telecommunications Work Group would like to review existing applications to determine the current impact on the network since applications change over time. The Telecommunications Work Group will look at the current applications to determine if any are consuming a large amount of bandwidth on the CJNet. The CJNet application was updated to include a paragraph requesting the agency to notify the Telecommunications Work Group of any changes which may adversely affect the performance of the CJNet.

Council member Hunter asked Mr. Patten about the Global Justice Exchange (GJXDM) language as the standard for sharing information and now there may be another standard, National Information Exchange Model (NIEM). Council member Hunter asked Mr. Patten if the CJJIS Council needs to adopt the NIEM standard. Mr. Patten indicated the GJXDM is a subset of NIEM. Mr. Patten deferred the question to Ms. Linda Willis of the FDLE. Ms. Willis indicated that FDLE may need to look at adopting NIEM. Mr. Patten indicated that FDLE could ask other states connecting to the CJNet if the respective state accepts NIEM as the standard and also get input from SEARCH. Ms. Willis indicated the next version of NIEM will be released in late April 2007 and we may have more direction at that time.

ITEM 4
Article V Recommendations

Mr. Wayne Quinsey
Florida Department of Law Enforcement
Action Item

Chair Ewing recognized Mr. Quinsey of the FDLE. Mr. Quinsey mentioned that at the previous meeting the Council asked that a work group be established to review the final report of the Article V Technology Board and propose recommendations to the Council. After discussion of the Board's recommendations, staff from Florida Association of Court Clerks and Comptrollers (FACC), OSCA, and FDLE proposed that the Council explore a Unified Statute Table. Council member Kohl was asked to brief the Council on a meeting with the Florida Prosecuting Attorneys Association (FPAA). During that meeting Council member Kohl asked the FPAA to spearhead the creation of the statute table. The FPAA opposed the idea of leading in the development of the statute table due to the different purposes the statute table is used for. FPAA is willing to cooperate with FDLE and work on the unified statute table and appointed Council member Kohl to represent FPAA. Mr. Quinsey asked if a unified statute table cannot be created, what can FDLE do to improve the current statute table.

Council member Goodner mentioned that OSCA was given two positions to carry out the work of the Board and the tasks included maintaining the catalogue of the common data elements and to be accessible to state court entities (Recommendation A5). Council member Goodner mentioned that the Board recommended adoption of the GJXML and Legal XML as standards to be used by

all state and local organizations when exchanging criminal and non-criminal information. Council member Goodner indicated she was asked to address this issue at a legislative committee meeting at the end of January. Council member Goodner asked the Council if she can mention that the Council has not recommended the use of these other data mapping tools. The Council did not have any issues with Ms. Goodner addressing this issue.

- Motion: Council member Marsh moved that the CJJIS Council support a cooperative effort among law enforcement, state attorneys, clerks of court and OSCA to further evaluate the feasibility of a Unified Statute Table or at a minimum, ways to improve the current FDLE table to better meet local agency needs. Motion seconded. Motion adopted.

<p style="text-align: center;">ITEM 5 Improvements in Disposition Reporting Ms. Jean Itzin Florida Department of Law Enforcement Information & Discussion</p>
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Chair Ewing recognized Ms. Jean Itzin of the FDLE. Ms. Itzin briefed the Council on status of the FALCON workgroup project to improve the reporting of criminal history information. For many years FDLE was receiving fingerprints of criminal felon registrations because FDLE required photographs to be submitted with the cards, which created a burden on local law enforcement. FDLE has since stopped collecting the photographs until automated standards are in place. Another issue that resulted from these meetings dealt with warrants from another county. If an agency arrests on a warrant from another county, the arresting agency would send FDLE a fingerprint card and the receiving agency would also send in a fingerprint card. Depending on how agencies enter the data into livescan, an individual's criminal history record may appear he or she was arrested for two charges. In the recent release of the statute table FDLE added the ability for law enforcement to enter F.S. 901.04, execute warrant. This allows a law enforcement agency to execute a warrant for another county and the literal field addresses the specifics of the warrant. This will make the criminal history more accurate.

Ms. Itzin also briefed the Council on the FDLE's partnership with FACC to improve disposition reporting. As a result of the partnership, FDLE and FACC are working with the clerk of courts to address disposition submissions at the county level. The misspelling of names has been a frequent finding when having the discussions with the clerk of court and staff. The FACC is looking into accessing the Comprehensive Case Information System (CCIS) traffic citations to determine if dispositions can be pulled for traffic submissions. FDLE provides FACC with a quarterly report for each clerk of court on the disposition submission rate.

<p style="text-align: center;">ITEM 6 Update on License Plate Readers (LPR)/Plate Identification Systems (PIDS) Ms. Donna Uzzell Florida Department of Law Enforcement Information and Discussion</p>
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Chair Ewing introduced Ms. Donna Uzzell of the FDLE. Ms. Uzzell explained how an LPR works; the reader takes a picture of a license plate and runs the information against FCIC/NCIC. The technology is good since the LPR can submit approximately 70 queries per second. However, the query submits the tag numbers and letters and not the state who issued the license plate, resulting in a number of possible hits. Due to the increasing use of LPR's, FDLE issued a

policy to provide guidelines for their use. The FBI is also developing policies for LPR. At this time, automated queries do not hit against the NCIC database. FDLE provides downloads of stolen vehicles six times per day and NCIC is provided once each day. Currently the NCIC downloads are of stolen vehicle files, expansion to include other NCIC files is planned for the future. When an agency gets a hit on a license plate, they can then generate a query against the live system.

ITEM 7

Demonstration of FALCON Rapid ID and Status Report on FALCON Build 2A

Mr. Michael Courtemanche & Mr. Gerald Brooks

Florida Department of Law Enforcement

Information and Discussion

Chair Ewing introduced Mr. Gerald Brooks and Mr. Michael Courtemanche representing the FDLE who presented an update on the FALCON Build 2A and a demonstration of the FALCON Rapid ID project. Mr. Brooks mentioned FDLE is moving forward with FALCON, new team members have come on board. Currently, FDLE is in negotiations with two vendors, Infinity and Unisys. Mr. Brooks spoke about the Rapid ID project, which was demonstrated to the Council. In future builds, FDLE hopes to expand Rapid ID to jails and courts. Mr. Brooks stated that the Rapid ID project has an 80% hit rate and there is no human involvement in the fingerprint search. Council member Hunter stated that his agency has had success with Rapid ID. Ms. Donna Uzzell mentioned that FDLE received funding from DHS to purchase \$200,000 worth of the fingerprint readers to distribute to the local law enforcement community. Distribution of the readers will be determined by the Domestic Security Oversight Council.

ITEM 8

(added to agenda during the meeting)

Discussion of the Council's JLA Recommendations

Ms. Donna Uzzell

Florida Department of Law Enforcement

Information and Discussion

Director Uzzell of FDLE stated that the Senate Criminal Justice Committee requested a presentation by the CJJIS Council in regards to the JLA Task Force Recommendations. Ms. Uzzell indicated the meeting is scheduled for Tuesday, January 23, 2007 from 2:30 – 4:00 in the Senate Office Building. Chair Ewing appointed Director Uzzell to represent the Council at the meeting. Director Uzzell asked for input from the Council members on the JLA Task Force recommendations submitted to the Governor in February 2006 and any recommendations that continue to be issues. The Council discussed the following recommendations.

- Recommendations 1.1 and 1.2 – The Judicial Inquiry System addressed these issues.
- Recommendation 1.3 – This will be available with FALCON Build 2A and is a funding issue because the fingerprint readers will have to be purchased.
- Recommendation 2.1 – Lisa Goodner indicated this is still an issue.
- Recommendation 2.2 – is also a funding issue and dovetails into 2.1.
- Recommendation 2.3 – is a funding issue for Department of Corrections. Director Uzzell asked Council member Huff to discuss with his agency and provide feedback.
- Recommendations 2.4 – and 2.5 – will not be addressed.
- Recommendations 3.1 – 3.6 – These are funding issues
- Recommendations 4.1 & 4.2 – no future action
- Recommendations 5.1 & 5.2 – still issues

- Recommendation 5.3 – Council member Bustle mentioned moving to a substantive issue. Glitch bill specified felony probation.
- Recommendation 6 – Romeo and Juliet language. This issue should be addressed in Adam Walsh language being filed during the 2007 Legislative Session.

Director Uzzell asked that an email with the meeting information be sent to all Council members.

- Email sent to Council members on 1/18/07.

CLOSING REMARKS

Chair Ewing thanked members for their attendance. The meeting was adjourned at 12:30 P.M.