

A Safe and Secure Florida:

*Setting the Course for Criminal and
Juvenile Justice Information Systems*



Strategic Plan **2015 - 2020**

*Building a statewide infrastructure to advance public safety
and domestic security, enhance the efficiency of operations,
and improve the quality of justice.*

July 2015
(Revised January 2017)



CJJIS Council Vision

The CJJIS Council envisions a standards-based, statewide infrastructure to advance public safety and domestic security, enhance the efficiency of operations, and improve the quality of justice.

Council Mission

In service to the citizens of Florida, the mission of the Criminal and Juvenile Justice Information Systems Council is –

To provide statewide oversight of justice information systems and data while developing plans and policies to facilitate the coordination of information sharing and interoperability, and ensuring appropriate access and security.

2015 – 2020 Strategic Goals

Strategic Data Goal: Increase participation and availability of data sharing, interoperability, and standards by promoting the integrity of secure local and state criminal justice systems that meet present demands and future requirements.

Emerging Technology Goal: Identify, research, and analyze potential emerging information technologies that apply to the criminal justice domain.

Strategic Resources Goal: Provide oversight of criminal justice information systems by appropriately supporting budget, training, staffing, and partnership needs.

Strategic Communications Goal: Promote Council communications through increased outreach, enhanced transparency, improved coordination, and regular updates with all internal and external stakeholders.

Table of Contents

Introduction	1
Strategic Goals and Objectives	5
Strategic Data Goal	5
Emerging Technology Goal	6
Strategic Resources Goal	7
Strategic Communications Goal	8

Introduction

Background - The Criminal Justice Information Systems Council was created by the Department of Criminal Law Enforcement Act of 1974 as an advisory body to guide the Florida Department of Law Enforcement's (FDLE) Division of Criminal Justice Information Systems (CJIS) through periodic reviews of its operating policies, procedures and information systems.

The 1995 Legislature expanded the Council's mission and renamed it the Criminal and Juvenile Justice Information System (CJJIS) Council. The CJJIS Council was directed to develop standards and policies to promote and enhance the sharing of criminal and juvenile justice information throughout the state. The Council was also directed to provide oversight of the data system being developed by the then newly-created Department of Juvenile Justice (DJJ). The Legislature continued to expand the scope and duties of the Council by requiring it to perform a number of additional duties, including oversight of the systems development efforts of the Department of Corrections (DC) and the Department of Highway Safety and Motor Vehicles (DHSMV).

The CJJIS Council, as authorized by s. 943.06, F.S., is composed of 15 members:

- the Attorney General or a designated assistant;
- the Executive Director of FDLE or a designated assistant;
- the Secretary of the Department of Corrections or a designated assistant;
- the Chair of the Parole Commission or a designated assistant;
- the Secretary of Juvenile Justice or a designated assistant;
- the Executive Director of the Department of Highway Safety and Motor Vehicles or a designated assistant;
- the Secretary of Children and Family Services or a designated assistant;
- the State Courts Administrator or a designated assistant;
- a public defender appointed by the Florida Public Defender Association, Inc.;
- a state attorney appointed by the Florida Prosecuting Attorneys Association, Inc.; and
- five members appointed by the Governor, consisting of two sheriffs, two police chiefs, and a clerk of the circuit court.

Duties – The CJJIS Council duties, codified in s. 943.08, F.S., are as follows:

1. Facilitate the identification, standardization, sharing, and coordination of criminal and juvenile justice data and other public safety system data among federal, state, and local agencies.

2. Adopt uniform information exchange standards, methodologies, and best practices, applying national standards and models when appropriate, in order to guide local and state criminal justice agencies when procuring, implementing, or modifying information systems.
3. Provide statewide oversight and support the development of plans and policies relating to public safety information systems in order to facilitate the effective identification, standardization, access, sharing, integrating, and coordinating of criminal and juvenile justice data among federal, state, and local agencies. The council shall make recommendations addressing each of the following:
 - a. Privacy of data.
 - b. Security of systems.
 - c. Functional and information sharing standards.
 - d. Accuracy, timeliness, and completeness of data.
 - e. Access to data and systems.
 - f. Transmission of data and information.
 - g. Dissemination of information.
 - h. Training.
 - i. Other areas that effect the sharing of criminal and juvenile justice information and other public safety system information.
4. Provide oversight to the operation of the Criminal Justice Network (CJNet) for which the department shall serve as custodial manager pursuant to s. 943.0544, F.S. Criminal justice agencies participating in the Criminal Justice Network shall adhere to CJNet standards and policies.

Guiding Principles - The CJJIS Council's Guiding Principles, as codified in s. 943.081, F.S., are designed to guide the Council and participating agencies in their planning, development, and implementation of information systems and justice information sharing efforts statewide:

1. Cooperative planning by public safety system entities is a prerequisite for the effective development of systems to enable sharing of data.
2. The planning process, as well as coordination of development efforts, should identify and include all principals from the outset.
3. Public safety system entities should be committed to maximizing information sharing and moving away from proprietary positions taken relative to data they capture and maintain.
4. Public safety system entities should maximize public access to data and, in so doing, should specifically implement guidelines and practices that address security, privacy, and confidentiality.
5. Public safety system entities should strive for electronic sharing of information.

6. The practice by public safety system entities of charging each other for data should, insofar as possible, be eliminated. Further, when the capture of data for mutual benefit can be accomplished, the costs for the development, capture, and network for access to that data should be shared.
7. The redundant capture of data should, insofar as possible, be eliminated. Redundant capture of data should be discouraged unless there is a specific business need for it.
8. Public safety systems should adhere to information exchange standards approved by the council.
9. The council should adopt where possible applicable national standards for data exchange.

Council Directions – Officials throughout Florida continue to build their information sharing capabilities to meet the day-to-day operational needs of practitioners across all levels and branches of government. These capabilities are to meet the ever increasing needs of justice and public safety practitioners, as well as mounting demands by the public for greater information sharing and access.

In support of public safety needs and in service to the citizens of Florida, the mission of the CJJIS Council is –

To provide statewide oversight of justice information systems and data while developing plans and policies to facilitate the coordination of information sharing and interoperability, and ensuring appropriate access and security.

This mission underscores the critical need for oversight and collaboration in justice information systems planning, design, development, and implementation.

The CJJIS Council's vision provides the overarching direction for Council efforts and initiatives and this Strategic Plan:

The CJJIS Council envisions a standards-based, statewide infrastructure to advance public safety and domestic security, enhance the efficiency of operations, and improve the quality of justice.

The Council's vision includes eliminating redundant data entry, supporting expanded access and sharing of information, locally and nationally, for criminal justice and non-criminal justice purposes, by facilitating timely, accurate, and complete information while respecting the privacy of citizens.

The CJJIS Council Strategic Plan identifies four strategic goals for 2015 – 2020 in building enterprise-wide access and sharing of critical justice and public

safety information: (1) increasing data sharing, interoperability, and standards; (2) monitoring emerging technology trends; (3) identifying needed resources; and (4) expanding Council communications efforts. By focusing on these goals and implementing the supporting Work Plan with partners and stakeholders, the Council can meet its mission and advance its vision for a safe, secure Florida.

Strategic Goals and Objectives

Strategic Data Goal: Increase participation and availability of data sharing, interoperability, and standards to meet present demands and future requirements.



The Florida criminal justice community requires the ability to make informed business decisions based on data sharing, interoperability, continuity, and standards due to the evolution of technology and public safety requirements. By embracing relevant emerging technology while endorsing standards and promoting best practices, the Council will promote safe, efficient criminal and juvenile justice information policies and practices.

Data Objective 1, Standards: Regularly identify and endorse existing standards and facilitate adoption of new standards to keep abreast of technological advances.

Data Objective 2, Data Sharing: Establish and routinely update data sharing specifications for criminal justice information systems to enable search, query, analysis and data processing for non-native business practices, to allow analytics in a common way.

Data Objective 3, Interoperability: Create and regularly update operability specifications for criminal justice information systems to support the ability of disparate systems to communicate and share information.

Data Objective 4, Security: Advance the three pillars of information systems security – confidentiality, integrity, and availability – in order for local and state criminal justice agencies to maintain the integrity of data and systems.

Emerging Technology Goal: Identify, research, and analyze potential emerging information technologies that apply to the criminal justice domain.



Technology continues to evolve and mature at a rapid pace, as do the operational needs of justice and public safety practitioners. Justice practitioners, state and local justice agencies, and the CJJIS Council are actively planning and building projects to address these gaps in information sharing capabilities. The CJJIS Council will stay abreast of technological advances in order to identify and share potential criminal justice applications.

Technology Objective 1, Technology Tracking: Identify and monitor emerging technologies to assess impact on criminal and juvenile justice information systems.

Technology Objective 2, Uses and Practices: Regularly review emerging technology uses and practices to provide guidance to criminal justice agencies.

Strategic Resources Goal: Provide oversight of criminal justice information systems by appropriately supporting budget, training, staffing, and partnership needs.



Pursuant to s. 943.08, F.S., the CJJIS Council is responsible for statewide oversight and supports the development of plans and policies relating to public safety information systems. The CJJIS Council provides the Florida criminal justice community with direction and information to make informed business decisions. To best address statutory requirements, the Council will identify needs and resources as they arise.

Resources Objective 1, Oversight: Identify and address Council resource gaps as they arise in order for the Council to meet its mandate.

Resources Objective 2, Stakeholder Support: Establish best practices to support partner agency information technology needs, as appropriate.

Resources Objective 3, Partnerships: Explore and develop innovative partnerships to address resource gaps.

Strategic Communications Goal:
Promote Council communications through increased outreach, enhanced transparency, improved coordination, and regular updates with internal and external stakeholders.



The Criminal and Juvenile Justice Information Systems Council provides guidance and serves as an outreach resource for all stakeholders, partners and citizens of the State of Florida. Council outreach is a vital component of public safety and security. By taking full advantage of available communications channels, the Council can improve interaction with internal and external stakeholders.

Communications Objective 1, Council Website: Expand the availability of information on the Council website to enhance communication to the criminal justice community.

Communications Objective 2, ListServ: Develop and implement continuous improvement to efficient and effective communications and noticing.

Communications Objective 3, Council Meetings: Increase frequency of noticed Council meetings for the purposes of regular updates, transparency and coordination.

Plan prepared by:

*William B. Kearney
WBK&A, Inc.
www.wbkearney.com*