

**CRIMINAL AND JUVENILE JUSTICE INFORMATION SYSTEMS
(CJJIS) COUNCIL**

**MINUTES OF MEETING
Monday, May 21, 2018
Conference Call**

Members Present:

Carolyn Timmann for Clerks, Martin County Clerk of Circuit Court and Comptroller
Jennifer Cook Pritt, Designee for Commissioner Rick Swearingen, Florida Department of Law Enforcement (FDLE)
Blair Payne, Public Defender, 3rd Judicial Circuit
Roosevelt Sawyer, Jr., Designee for PK Jameson, Office of the State Courts Administrator (OSCA)
Dennis Hollingsworth, Designee for Secretary Christina Daly, Department of Juvenile Justice (DJJ)
Boyd Dickerson-Walden, Designee for Terry L. Rhodes, Department of Highway Safety and Motor Vehicles (DHSMV)
Hamilton Davies for Katherine Fernandez Rundle, State Attorney's Office, Eleventh Judicial Circuit
Mike Williams, Sheriff, Jacksonville Sheriff's Office
Mike Prendergast, Sheriff, Citrus County Sheriff's Office

Members Absent:

Travis Paulk, Designee for Secretary Mike Carroll, Department of Children and Families (DCF)
Doug Smith, Designee for Attorney General Pam Bondi
Aaron Daniels, Designee for Secretary Julie Jones, Department of Corrections (DC)
Gina Giacomo, Designee for Melinda N. Coonrod, Chair, Florida Commission on Offender Review (COR)

There are two positions that are currently vacant on the CJJIS Council: two police chiefs.

WELCOME MEMBERS and OPENING

Chair Carolyn Timmann welcomed Council members and attendees and called the meeting to order at 2:16 p.m.

ITEM 1
SB 1392
Criminal Justice Data Transparency

Chair Carolyn Timmann recognized Assistant Commissioner Jennifer Cook Pritt of FDLE, who briefed the Council on discussions between FDLE and legislators regarding FDLE's FY 18-19 Legislative Budget Request to move the state from summary-based reporting to national incident-based reporting (NIBRS), also known in Florida as Florida Incident-Based Reporting (FIBRS). Incident-based reporting allows law enforcement agencies to have more valuable information as it relates to crimes as well as moving away from a hierarchy of reporting. SB 1392 allocated funding to FDLE for year one of a five year project to implement NIBRS/FIBRS. The discussion with legislators also involved criminal justice data and how to more accurately and effectively capture the collection of criminal justice data to assist in making policy decisions.

SB 1392 authorizes a pilot project in the Sixth Judicial Circuit (Pasco and Pinellas counties) for the purpose of improving criminal justice data transparency. Chair Carolyn Timmann provided an update on the work the clerks of court in the Sixth Judicial Circuit started as it relates to the pilot. The clerks of court have reviewed the data elements and determined what data must be extracted, areas where there is overlap, data that currently resides at FDLE, data that is transmitted to FDLE, and areas of concern.

Chair Carolyn Timmann next recognized Director Charles Schaeffer of FDLE, who asked the Council for direction and level of the Council's involvement to implement the bill. Agencies represented on the Council are stakeholders in the criminal justice domain. Council members discussed the importance of participating and the need to move quickly.

The following issues were posed:

- An initial analysis of data may reveal that some of the information is currently available from another source. If the data already exists at FDLE, it is not rational to send the information again.
- Several comments were raised about the definitions of data elements and the need to standardize the definitions to meet local, statewide, and national data collection requirements.
- The need to standardize the exchange of data.
- The Council involvement in developing rules to define what information may be exchanged and released.

Director Charles Schaeffer discussed the pilot project in the Sixth Judicial Circuit and an upcoming meeting between FDLE and Measures for Justice, the not-for-profit participating in the pilot. Discussions will involve Measures for Justice's expectations; the role of the CJJIS Council, the security requirements FDLE must meet being a national repository, the artifacts Measures for Justice will deliver, and how to determine if the pilot was successful in meeting the legislative intent while protecting the data.

MOTION – Council member Jennifer Cook Pritt moved the Council convene a workgroup to review the requirements of SB 1392 and tasks involved in meeting the legislature's policy goals. The motion was seconded by Council member Sheriff Prendergast. Motion passed.

MOTION – Chair Carolyn Timmann requested a recommendation for a Council member to serve as chair of the workgroup. Council member Pritt volunteered to serve as chair. Sheriff Prendergast motioned that Council member Pritt serve as chair of the workgroup. Motion passed.

Chair Carolyn Timmann asked Council members to identify representatives to serve on the workgroup. Director Charles Schaeffer reminded the Council of the Federal Funding Workgroup grant proposal to implement the NIEM XML schema. If NIEM is established as the mechanism for the transfer of the data, the data can be transferred not only in Florida but nationally.

Chair Carolyn Timmann opened discussion to participants on the conference call. The following items were posed:

- Questions were raised about the scoresheets and if Department of Corrections plans to involve the Council. FDLE is unaware if Department of Corrections will involve the Council.
- Participants discussed the requirement that FDLE publish the data on FDLE's website and make it searchable and accessible to the public. As a repository of record, FDLE often receives requests for data in bulk. Specific provisions exist for this type of request; however, it limits the ability for the requestor to further disseminate the information in particular ways.
- Will the timeframes for submitting data be met? FDLE will complete as much as possible by the deadlines. FDLE will report the status of the project to the legislature during committee weeks.
- Concern with how definitions vary from county to county. This emphasizes the need for standardization.

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| CLOSING REMARKS |
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Chair Carolyn Timmann reminded everyone that the next Council meeting is July 9, 2018 in Tampa.

Chair Carolyn Timmann thanked members for their attendance. The meeting was adjourned at 3:17 p.m.